

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

May 16, 2023

5:00 PM

- I. Introduction of new employees - Jeffrey Grabe, Parks and Recreation Manager and Michael Pham, Community Development Planner (DPWD Johnson)**
- II. Steep Slope - Discussion Only (DPWD Johnson)**
- III. Budget Q & A (FD Alexander)**
- IV. Creating a procedure for adding items to the agenda - 2nd Discussion (City Recorder Perry)**
- V. Red Bank Holiday Discussion (CM Granum)**
- VI. Purchase of Jet Vac Truck Res No. 23-1571 (DPWD Johnson)**
- VII. Public Works Appreciation Week Res No. 23-1572 (PWD Tate)**
- VIII. Update to TDOT Contract Budget - Resurfacing Project - added funds from State Street Aid Res No. 23-1573 (PWD Tate)**
- IX. Add members to the Red Bank Cemetery Citizens' Advisory Board - Jamie Nelson and Samantha Doss-Watson - Res No. 23-1574 (City Recorder Perry)**
- X. CARTA update (CR Perry)**
- XI. Any other business to discuss**

RED BANK POLICE DEPARTMENT

3117 Dayton Boulevard, Red Bank, TN 37415
(423) 875-0167

DAN SEYMOUR
CHIEF OF POLICE



Mission –

“Affect a positive difference to the citizens of this community.”

As has been extensively discussed, the Red Bank Police Department budget reflects the reality of policing in Tennessee. The reality is there are fewer candidates along with an already highly competitive local market. There is an increased demand for excellence, training, and technology. In addition to the city-wide cost of living adjustment, the police department budget includes a market adjustment for uniformed positions that the City was not able to fully fund last year. The adjustment also accounts for increases made by other agencies since our adjustment last year. This last year, several local law enforcement agencies increased their police officer pay to \$50,000-\$55,000. These agency increases were prior to upcoming proposed cost of living adjustments.

To improve service delivery and provide law enforcement excellence, this budget adds personnel costs for one officer position and operational costs for two officer positions. The salary costs for the second position will be provided through the VCIF grant funding which is not included in the proposed budget. The Finance Director advises it is best to make a budget amendment after July 1st because of the grant funding.

Adding the one funded police officer position will bring the department from 24 to 25 full time officers (up to 26 including the grant-funded position). Adding these positions improves our staffing ratio, brings us closer to alignment with agencies in our area, and increases our ability to send officers to attend training.

In 2021, the Municipal Technical Advisory Service (MTAS) reaffirmed that the average staffing level of cities across the country is 2.4 police officers per 1,000 citizens. Southern states average was 2.7 (2.9 from another source) officers per 1,000 citizens. Many factors influence the need for staffing to include highways, retail and commercial development, commuting traffic, schools, hospitals, residential areas and more. The City of Red Bank has many of these factors. Using this information, the police department should have a staffing of 29 to 35 officers. Last years staffing levels ratios were:

-Soddy-Daisy	2.17
-Signal Mountain	1.74
-Collegedale	2.26
-East Ridge	2.09
-Red Bank	1.96

As you can see, other than Signal Mountain, we have the lowest ratio of officer staffing.

With increased demands for police training and excellence, continued shortages due to injuries, medical leave, vacations and with the relocation of the county jail, the police department's staffing coverage is often left at minimum. This increases workloads which leads to delayed responses to calls for service, increase in stress and stress related illness, injuries, fatigue, and low morale.

In the past the police department was able to use Reserve Officers to help with the low staffing level. The department used to employ approximately ten volunteer Reserve Police Officers who assisted with patrol, special events, court security and prisoner transports. Currently, the agency only has one reserve officer and one part-time officer who is able to help from time to time.

The law enforcement profession is concerned with the increase, or appearance of, violence in America. There are increasing reports of active threats to schools, public locations and workplaces. We need to have adequate staffing to assist in responding to these types of incidents if they were to occur in our community. Locally, there are often news reports related to shootings or other acts of violence in Chattanooga which surrounds our City. So far, we have been fortunate not to have that level of violence in our community. The best way to combat this type of violence is to prevent it from starting in the first place. Additional staffing will assist with providing excellent law enforcement service to deter criminal activity.

What type of law enforcement service does our community desire? Does it want a police department that provides minimal law enforcement services, or does it want a police department that can provide excellent service delivery by providing the services that the department is asked to do such as responding to crimes in progress, investigating crimes, proactive patrol and deterrence, community engagement, provide resources and training to the community?

The budget proposal asks for the addition of one funded full-time officer position in addition to the grant funded position that was recently approved by the Commission. These two positions would bring the total number of sworn officers up to twenty-six (26) which is still lower than the national or southern average which would require adding five to eleven officers. The added staffing ensures service excellence and assists with identifying the City as an "employer of choice".



City of Red Bank

3105 Dayton Boulevard

Red Bank, TN 37415

423.877.1103

www.redbanktn.gov

2 May 2023

City Manager's FY 2023/24 Budget Message

Red Bank City Commission

In accordance with section 6-22-122 of the Charter for the City of Red Bank, Tennessee, please find enclosed the **FY 2023/24 Budget Estimate** carefully developed by staff for your consideration as we commence the FY2023/24 budget cycle. The Budget Estimate achieves the following key objectives:

- Address all five *Commission Goals*
- Meet the needs of staff with several '*Employer of Choice*' features to retain talent including: keep pace with inflation with a 7% cost of living adjustment (COLA) for all employees; make targeted 'market adjustments' in pay where necessary; enhance longevity pay to compliment last year's uniform pay chart; for the first time, provide long-term disability benefits
- Make *balanced investments* to realize *measured growth* across every Department to sustain *excellent municipal service delivery*
- Place our revenue on a *prudent, adequate, sustainable* level going forward

Each Department now addresses their unique needs as summarized in the following paragraphs.

The Red Bank Police Department budget reflects the reality of policing in Tennessee, if not America; there are fewer candidates, increasing demand for excellence and particularly regarding training and technology, and the local market is highly competitive. This RBPB Budget Estimate includes market adjustments in pay for all uniformed staff in addition to the city-wide COLA. Regarding law enforcement excellence, this budget adds two officer positions bringing the department from 24 to 26 full time officers (including the grant-funded position.) Adding these positions improves our staffing ratio, brings us closer to alignment with agencies in our area, and increases our ability to send officers to attend training. Lastly, our focus on technology is sustained with timely replacement of law enforcement technology and city-wide IT equipment.

The Red Bank Fire Department conducted a needs assessment, and their budget was developed accordingly; it reflects a focus on staffing, facilities, training, protective firefighter clothing, technology, and equipment replacement.

Staffing: the biggest challenge to moving the fire department forward is the need for more on-duty personnel. This budget adds funding to the part-time budget to make a small step in that direction. As we have learned, you fight a

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Pete Phillips
Commissioner

Hayes Wilkinson
Commissioner

Martin Granum
City Manager

fire with the personnel you have on duty at the time of need. This will put 5 firefighters on duty in the after-hours (overnight) time frame, with 3 firefighters on duty around the clock at Station #1. This will allow for the first-out engine (2 F/F) and the hose tender or rescue truck (1 F/F) to respond initially. This will increase our response staffing from a minimum of 4 to 5 per shift 24/7.

Facilities and Training: it is important to highlight the long-term investment needed at Station #2 and the small training area; to that end we have included needed facility maintenance and repair funding as well as training materials/props for our current training in this budget. But it is necessary to begin a conversation about a larger training area adjacent to a new and modern Station #2 in the coming years.

Protective Firefighter Clothing: currently RBFD firefighters are only issued one set of turn-out gear... a long-standing, less-than-ideal practice. The industry best practice is to issue two sets to each member so when the primary set becomes soiled after use, it can be cleaned and dried while the second set is placed into service. This prevents a whole shift going out of service due to not having clean and dry turnout gear. This is also a best practice to reduce the risk of contact with cancer-causing debris and soot.

Computer Technology: While the fire department has been using a degree of technology in the fire apparatus (CAD w/ AVL) for several years, these units were hand-me-downs after the police department donated them some time ago. It is now time to replace them as they are no longer supported and cannot be updated. This technology allows for a faster response because telecommunicators can dispatch the closest unit available.

Equipment: The RBFD has approx. 19,000' of hose, approximately 12,000' of which are 20 years or older, the NFPA (National Fire Protection Association) requires that hose be replaced every twenty years unless it fails before then.

The Red Bank Public Works budget reflects an ongoing, measured evolution of Public Works to achieve proper alignment between expectations, goals, and resources. Key investments include:

Staffing: adding two positions -- a full-time position to stormwater and a full-time position to solid waste. Both positions are long overdue, reflect the ongoing demand for service in these two core areas of service delivery, and are funded by their respective service fees. Investing in these service areas restores capacity in Streets and Roads which historically was shorted when these areas needed capacity.

Streets and Roads: RFP to complete road inventory and develop a pavement condition index (PCI) and enroll it into our iWorQ Pavement Management Program; continue striping improvements that began FY-23; and inclusion of

our streets in a nascent Capital Improvement Program. Incorporates the Commission Goal to 'improve multi-modal transportation networks.'

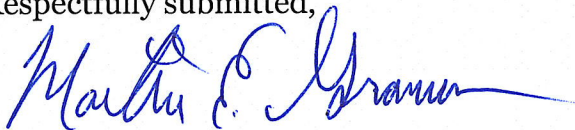
Storm Water: through participation with the TDEC/ARPA funding grant we will: inventory and map our storm water (SW) infrastructure; review our current SW ordinances and implement an adequate fee schedule to achieve a viable SW program that serves our needs in accordance with the Commission Goal to 'revamp the stormwater ordinance, processes, and fee structure'; repair identified SW deficiencies that need immediate attention using grant/ARPA funds. Develop and maintain a SW Management Plan going forward.

Expand our Parks, Trails & Recreation services to include funding for the following: RFP for 'Park Needs Assessment'; improvements at White Oak Park including playground replacement and White Oak Connector Trail amenities; modest improvements at both of the city's cemeteries; water fountains at Kids Corner; improvements to pickleball courts; and restrooms, water fountains and additional features at the Red Bank Community Center and playground. Staff work will focus on Parks and Recreation plan as it relates to the Commission Goal to 'develop parks, trails and recreation services' and inclusion of our parks in a nascent Capital Improvement Program.

Creation of the Office of Community Development: under the leadership of the Deputy Director this team will oversee a vast array of building, zoning, planning, parks, trails, and recreation services. Immediate goals included in this budget: lead the effort to develop a Red Bank Comprehensive Plan; RFP for Small Area Plan (FRBMSS); focus on developing a conversion agreement with TDEC/NPS. All of which directly contribute to achieving the Commission Goal to 'develop a comprehensive plan, including fulfilling the land conversion agreement and the former Red Bank Middle School site'. With the arrival of both a planner and a park manager we will begin efforts to achieve the Commission Goal to 'create a Red Bank Community Library and Civic Center.'

The leadership and goals of this Commission, and the expectations for excellence from the public we serve, have informed staff as we developed this Budget Estimate. This Budget Estimate proposes a collective agreement on goals, expectations and resources shared by all: Community, Commission and Staff. As the budget cycle gets underway a conversation will be necessary regarding revenues ... property taxes... as this Budget Estimate evolves and ultimately becomes an Adopted Budget by the end of the budget cycle.

Respectfully submitted,



Martin E. Granum

City Manager

mgranum@redbanktn.gov

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Pete Phillips
Commissioner

Hayes Wilkinson
Commissioner

Martin Granum
City Manager

Jobs by Grade

Executive Leadership (exempt)	Grade 13	SALARY			Grade 7	SALARY
	City Manager	\$110,000.00	**		Police Officer	\$54,789.35
	Grade 12				Grade 6	
	Department Heads				Accounts Payable/Payroll	\$52,430.00
	Chief of Police	\$94,637.31	*		Grade 5	
	Fire Chief	\$94,637.31	*		Heavy Equipment Operator	\$50,183.00
	Public Works Director	\$94,637.31	*		Firefighter/Driver/Operator	\$50,183.00
	Dir of Admin / City Recorder / HR	\$86,077.31			Solid Waste Driver	\$50,183.00
	Finance Director	\$86,077.31			Office Manager	\$50,183.00
	Grade 11				Grade 4	
Senior Leadership (non-exempt)	Deputy Public Works Director	\$86,077.31			Records Coordinator	\$44,886.50
	Deputy Police Chief	\$86,077.31			Assistant City Recorder	\$44,886.50
	Deputy Fire Chief	\$86,077.31			Light Equipment Operator	\$44,886.50
	Grade 10				Deputy Court Clerk	\$44,886.50
	Police Lieutenant	\$70,620.00			Stormwater Specialist	\$44,886.50
	Grade 9				Grade 3	
	Public Works Supervisor	\$63,676.64			Recycling Attendant	\$42,532.50
	Fire Captain	\$61,975.66			Solid Waste Toter	\$42,532.50
	Police Sergeant	\$65,082.11			Grade 2	
	Administrative Sergeant	\$61,975.66			Laborer II	\$39,055.00
Functional Leadership (non- exempt)	Fire Training Instructor	\$61,975.66			Fleet Assistant	\$39,055.00
	Facilities Manager	\$61,975.66			Grade 1	
	Building Official	\$61,975.66			Laborer I	\$36,790.88
	Solid Waste Supervisor	\$61,975.66			Court Assistant	\$12.84 / HR
	Grade 8					
	Police Detective	\$58,315.00				
	Fleet Services Manager	\$57,245.00				
	Court Clerk	\$57,245.00				
	Fire Lieutenant	\$57,245.00				
	Planner	\$57,245.00				
	Parks & Rec Manager	\$57,245.00				
	IT Manager	\$57,245.00				

** No Change
* Supplemental Pay

TO: Martin Granum, City Manager

FROM: Brent Sylar, Fire Chief



DATE: May 11, 2023

SUBJECT: Red Bank Fire Department FY 24 Budget Expenditure Increases

This year's fire department budget is a continuation of market wage adjustments to remain an employer of choice while keeping up with inflation. While the fire department has many needs going forward, we have submitted this budget proposal with a balance investment to maintain excellent municipal service delivery and provide for an adequate and sustainable level going forward. We have made investments in on-duty manpower, training, facilities maintenance (24 & 43 yo buildings), technology and equipment replacement.

Staffing: The biggest challenge to moving the fire department forward is the need for more on duty personnel for the safety of our personnel. The fire department has added funding to the partime line item to accommodate a small step in that direction. This will put 5 firefighters on duty around the clock. This will allow for both engines and the rescue or hose tender to respond initially with 5 members. Currently we have to rely on on-call member(s) to respond to the station and respond the rescue or hose tender at night. This will maintain a staffing level of 5 per shift 24/7, this will help with the safety of our firefighters when entering a burning building. This will only address part of the needed FTE's needed in the future for a safe and effective operation of the fire department.

Facilities and Training: It is important to highlight the long-term investment needed at fire station #2 and the small training area and begin a conversation about a larger training area adjacent to a new and modern Station #2 in the coming years; to that end we have included needed facility maintenance and repair funding as well as training materials/props for our current training in this budget. **The training prop has been included in a loan payable over five years.**

Protective Firefighter Clothing: Currently RBFD firefighters are only issued one set of turn-out gear ... a long-standing, less-than-ideal practice. The industry best practice is to issue two sets to each member so when the primary set becomes soiled after use, it can be cleaned and dried while the second set is placed into service. This prevents a whole shift going out of service due to not having clean and dry turnout gear. This is also a best practice to reduce the risk of contact with cancer-causing debris and soot. **This has been included in a loan payable over five years.**

Computer Technology: While the fire department has been using a degree of technology in the fire apparatus (years old CAD w / AVL) for several years, these units were hand-me-downs after the police department donated them some time ago. It is now time to replace them as they are no longer supported and cannot be updated. This technology allows for a faster response because

telecommunicators can dispatch the closest unit available. **This has been included in a loan payable over five years.**

Equipment: The RBFD has approx. 19,000' of firefighting hose, approximately 12,000' of that hose is 20 years old or older, the NFPA (National Fire Protection Association) requires that hose be replaced every twenty years unless it fails before then. We are proposing a 4 step plan (eight years) to replace that hose and maintain a cycle for replacement.



City of Red Bank Public Works Department

3105 Dayton Boulevard
Red Bank, TN 37415
423.269-7927

May 09, 2023

Overview of Public Works 2023-2024 Budget Estimate

Public Works has seven budgets to prepare with four directly affected by the general fund balance with impacts to tax rates (Streets, Parks, Facilities and Fleet). Three are funded separate from the fund balance with no effect on the tax rate (Solid Waste, Storm Water and State Street Aid).

This years budget estimate provides an increased level of service excellence with a relatively modest increase while accounting for a 7% inflation rate in all division budgets for all goods we consume (parts, fuel, tires, park supplies, etc.) along with a measured approach to keep Public Works, and the City of Red Bank, an Employer of Choice by providing quality pay and benefits. There is very little “fluff” built into the budget for “nice to have items”; rather, the basic necessities to continue achieving a level of service excellence our residents desire.

With an overall increase in personnel benefits, operations and capital of \$303,260 over last year the Public Works Street Division we will be able to continue our high quality of daily operations while also working to meet the Commission Goals of a Ten Minute Walk to a Park by professionally sourcing a Parks Needs Assessment; as well as hiring a consultant to assist with Developing a Comprehensive Plan; as well as a Small Area Study for the FRBMSS; as well as equip the city’s first every Community Development Division for planning, parks and recreation and transportation goals.

With minor changes to a new Facilities Management Division we are now equipped with the beginnings of a Capital Improvements Program that builds on the former Government Buildings budget. The largest increase being the movement of one personnel from the Street Division into the Facilities Management Division. A difference of \$73,533. Along with iWorQ software we are now able to schedule, track, perform and monitor all facilities activities. A skill we did not have one year ago.

The Fleet Division budget estimate remains mostly unchanged (inflation considered) other than some safety equipment and needed vehicle software to enable our Fleet Technicians to perform diagnostic testing that would cost the city much more if it were to be outsourced

On first look the Parks budget was a big one. Initial Estimates came in at over \$700,000 to meet the demands for park maintenance, improvements, ADA and connectivity issues. With careful planning and a look at Capital Improvement needs Mr. Alexander was able to assist me with reducing the overall parks budget by \$54,000 from last year. Included in a \$209,457 debt payment in the Public Works Street Division that provides a capital loan that will fund all needed capital projects for the Parks Division to include: new tennis courts, court fencing, a new playground at White Oak Park, a connector from WOP to the Stringers Ridge Connector Trail entrance complete with sidewalks and crosswalks, new restrooms at the Community Center Playground along with a new addition, new HVAC units in the Morrison Springs Boxing building, new parking lot lights at the community pool, new roofs on a couple of pavilions, drinking fountains along with trail signage and improvements to the connector trail itself

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Pete Phillips
Commissioner

Martin Granum
City Manager

Solid Waste is one of the self-sustaining funds that has the capacity to carry a \$269,141 increase without a fee increase for residents. There is programmed a one-time leaf vac truck purchase as a capital improvement piece that will eliminate the need to take personnel out of the street division and storm water division to operate two, three-man crews during leaf collection season. This requires four personnel from other departments to perform. An additional supervisor will be hired in this budget as well as an additional labor to perform the work necessary to keep from utilizing personnel from other divisions that impact daily operations and consume funding.

Storm Water is the second self-sustaining fund. Revamping the Storm Water policies and fees is another of the Commission Goals. With this budget estimate we are taking measured steps to achieve a fully-functioning, successful Storm Water program. One that will be fully funded once Leslie Johnson presents her findings and requests for updated storm water fees. These fees are not taxes but an annual fixed rate commensurate with the type and size of each parcel in the City of Red Bank. With this budget we anticipate purchasing equipment, hiring one full-time equipment operator and finishing the year in the black as we improve this service dramatically.

A balanced Capital Improvements Program that serves all departments has been discussed often. One of those areas of Capital Improvement is a Pavement Conditioning Index. With State Street Aid being a third source of funding, this years State Street Aid budget estimate is actually lower than last years but also includes the hiring of a consultant to perform a pavement conditioning index that can be input into our PCI program into iWorQ that will fully measure, map and grade the condition of all our public streets and roads. This will lead to future, sustainable pavement programs to keep our road looking good into the future.

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Pete Phillips
Commissioner

Martin Granum
City Manager

CITY OF RED BANK OPERATING BUDGET SUMMARY

PRESENTED 05/16/23

5/12/2023 12:06

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	3,686,790	4,229,006	4,646,025	5,512,493
Operations	2,815,135	3,069,039	3,239,094	4,155,154
Capital	417,079	876,014	426,200	106,000
Total	6,919,004	8,174,059	8,311,319	9,773,647
<i>Staffing Level</i>	<i>64.00</i>	<i>60.12</i>	<i>66.50</i>	<i>67.50</i>

	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
--	-------------------	---------------------	-------------------	--------------------

Revenues

Total Revenue	7,809,643	7,953,107	7,504,445	8,020,965
----------------------	------------------	------------------	------------------	------------------

Expenditures

Judicial	139,480	170,405	172,414	183,629
Legislative	84,466	129,397	72,680	72,830
Finance & Administration	831,336	799,835	837,859	1,018,176
Insurance	1,073,754	1,158,848	1,144,065	1,286,232
Police	2,214,502	2,253,865	2,414,266	2,809,280
Fire	1,190,389	2,063,614	1,542,129	1,918,873

Public Works

Public Wks-Admin/Streets	861,544	1,013,708	1,540,540	1,647,712
Fleet Maint	115,526	129,778	130,796	159,923
Facilities Management	136,261	151,878	158,771	429,827
Animal Control	69,990	73,499	73,499	77,165
Total Public Works	1,183,321	1,368,863	1,903,606	2,314,627

Parks

Community Center	101,296	61,540	65,000	30,500
James Rd/ Cagle Field	13,412	13,235	15,300	23,400
Redding Rd/ Kid's Korner	29,609	52,073	32,800	17,750
Morrison Springs Fac	30,112	32,280	37,500	29,000
Swimming Pool	2,451	8,124	8,200	13,100
White Oak Park	24,876	61,980	64,900	55,500
Town Center Park	0	0	600	750
Total Parks	201,756	229,232	224,300	170,000

Total Expenditures	6,919,004	8,174,059	8,311,319	9,773,647
---------------------------	------------------	------------------	------------------	------------------

Fund Deposit or (Use)	890,639	(220,952)	(806,874)	(1,752,682)
------------------------------	----------------	------------------	------------------	--------------------

Beginning Fund Balance	7,233,713	8,124,352	8,124,352	7,903,400
Ending Fund Balance	8,124,352	7,903,400	7,317,478	6,150,718

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Revenue	7,809,643	7,953,107	7,504,445	8,020,965
Total	7,809,643	7,953,107	7,504,445	8,020,965

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Local Taxes</u>					
31100	Property Tax	3,350,877	3,371,422	3,331,988	3,380,000
31120	Public Utilities Tax-OSAP	46,272	44,318	85,000	45,000
31200	Property Tax (Delinquent)	29,384	41,678	40,800	40,000
31300	Int. Penalty Court Cost	24,026	11,178	23,000	10,000
31500	In Lieu of Property Tax-TVA	123,544	143,122	124,940	142,788
31511	Electric Power Board Tax	123,836	110,653	120,000	120,000
31610	Local Sales Tax - Trustee	1,574,618	1,716,871	1,550,000	1,780,000
31710	Wholesale Beer Tax	254,490	240,772	265,000	250,000
31720	Wholesale Liquor Tax	60,674	74,539	62,000	70,000
31730	Mixed Drink Taxes	6,435	10,607	3,500	6,500
31810	Minimum Business Tax	705	795	800	800
31820	Gross Receipts Tax	109,919	112,366	100,000	142,788
31910	Franchise Tax	128,372	112,126	125,000	115,000
	Total Local Taxes	5,833,152	5,990,447	5,832,028	6,102,876
<u>State Taxes (local share)</u>					
33510	State Sales Tax	1,368,922	1,416,133	1,320,789	1,427,880
33512	Sports Betting	11,966	18,621	17,849	20,000
33520	State Hall Income Tax	5,089	5,089	0	0
33530	State Beer Tax	5,435	5,855	5,593	5,474
33553	State Gasoline Inspection Fee	21,922	21,351	21,775	21,775
	Total State Taxes (local share)	1,413,334	1,467,049	1,366,006	1,475,129
<u>Other Sources</u>					
31920	Room Occupancy Tax	12,164	24,056	2,200	20,000
32210	Beer Licenses	3,604	2,200	2,200	2,200
32400	Home Occupation Fee	1,200	1,450	1,500	1,500
32600	Building and Related Permits	150,189	71,209	100,000	70,000
32660	Zoning Permits	1,100	750	900	900
32920	Solicitation Permits	0	0	0	0
32950	Wrecker Permit	300	200	350	300
32990	Wrecker Inspection Fee	250	175	200	200
33440	Police Salary Supplement	16,000	17,600	19,200	20,800
33470	Fireman Salary Supplement	10,400	16,200	15,600	16,200
34100	Sprint Communication Lease	17,048	18,598	18,598	23,247
34131	Administrative Services	21,000	21,000	21,000	68,000
34240	Accident Reports	1,210	1,016	1,250	1,200
34793	Community Center Fees	16,852	26,418	10,000	20,000
35100	City Court Revenue	109,628	83,466	100,000	90,000
35130	Impoundment Charges	0	0	0	0
36100	Interest Earning	17,269	178,989	5,000	100,000
36210	Rent- Sewer Plant	9,262	8,413	8,413	8,413
36330	Sale of Equipment	2,967	0	0	0
36350	Insurance Recovery	9,290	11,462	0	0
36563	Sale of Recyclable Material	1,683	222	0	0
36691	Miscellaneous Revenue	161,741	12,187	0	0
	Total Other Sources	563,157	495,611	306,411	442,960
Total General Fund Revenue		7,809,643	7,953,107	7,504,445	8,020,965

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	119,895	142,557	148,264	161,329
Operations	19,585	27,548	23,650	21,800
Capital	0	300	500	500
Total	139,480	170,405	172,414	183,629
<i>Staffing Level</i>	<i>2.00</i>	<i>1.92</i>	<i>2.00</i>	<i>2.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Personnel</i></u>					
111	Salaries	79,222	91,821	94,450	102,132
112	Overtime	492	338	0	0
114	Part-Time / Temporary	21,709	27,783	31,000	32,335
132	Longevity Bonus	300	400	400	1,532
134	Christmas Bonus	212	162	323	323
141	FICA	7,781	9,174	9,673	10,372
143	Retirement	10,179	12,879	12,418	14,635
	Total Personnel	119,895	142,557	148,264	161,329
<u><i>Operations</i></u>					
148	Employee Educ/Training	200	1,195	500	1,200
200	Contractual Services	15,935	15,342	20,000	16,000
249	Cellular Telephones	1,042	880	750	900
269	Other Repairs & Maintenance	0	8,000	0	1,000
280	Travel	1,118	830	1,200	1,200
310	Office Supplies and Materials	1,290	1,301	1,200	1,500
533	Office Equipment Leases	0	0	0	0
	Total Operations	19,585	27,548	23,650	21,800
<u><i>Capital</i></u>					
948	Computer Equipment	0	300	500	500
	Total Capital	0	300	500	500
	Total Judicial	139,480	170,405	172,414	183,629

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	14,210	13,025	14,210	14,210
Operations	70,256	116,372	58,470	58,620
Total	84,466	129,397	72,680	72,830
<i>Staffing Level</i>	<i>5.00</i>	<i>4.58</i>	<i>5.00</i>	<i>5.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Personnel</u>					
111	Salaries	13,200	12,100	13,200	13,200
141	FICA	1,010	925	1,010	1,010
	Total Personnel	14,210	13,025	14,210	14,210
<u>Operations</u>					
148	Education and Certification	3,815	1,180	3,000	1,000
172	Elections	0	8,238	5,500	0
200	Contractural Service	6,385	46,500	1,500	1,500
220	Printing	25	850	1,000	900
249	Cellular Telephones	423	387	420	420
256	Ec. Dev't Initiative	24,692	22,022	23,500	24,500
280	Travel	7,495	2,662	5,000	3,000
287	Special Event	23,106	30,837	10,000	20,000
300	Supplies	633	2,496	1,000	2,000
310	Office Supplies and Materials	0	0	350	300
710	Non-Profit Donation	3,682	1,200	7,200	5,000
	Total Operations	70,256	116,372	58,470	58,620
	Total Legislative	84,466	129,397	72,680	72,830

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	508,352	453,284	518,639	593,393
Operations	320,911	346,551	317,420	423,783
Capital	2,073	0	1,800	1,000
Total	831,336	799,835	837,859	1,018,176
<i>Staffing Level</i>	<i>5.00</i>	<i>5.24</i>	<i>6.00</i>	<i>6.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Personnel</u>					
111	Salaries	359,427	338,099	419,026	444,416
112	Permanent Overtime		0	0	0
114	Part-Time	32,291	30,964	0	34,925
130	Car Allowance	8,031	7,200	7,200	7,200
132	Longevity Bonus	1,900	2,700	2,700	6,884
133	Vacation Pay	27,699	0	0	0
134	Christmas Bonus	1,047	487	646	702
141	FICA	31,763	28,383	34,552	34,549
143	Retirement	46,194	45,451	54,515	64,717
	Total Personnel	508,352	453,284	518,639	593,393
<u>Operations</u>					
148	Education and Certification	3,858	7,102	2,000	10,000
200	Contract Services	82,001	92,995	66,000	162,713
211	Postage	5,497	7,817	7,000	8,000
220	Printing (Newsletter, Code Up	3,073	12,535	2,000	8,000
230	Subscriptions and Dues	14,380	15,103	12,500	15,000
249	Cellular Telephones	2,060	3,598	2,000	3,600
252	Legal Fees	97,814	68,566	100,000	70,000
253	Audit Fees	25,975	43,350	43,350	49,900
269	Computer Maintenance	0	0	0	0
280	Travel	3,374	3,150	2,000	5,000
298	Tax Collection Fees	70,524	70,800	70,000	71,000
310	Office Supplies and Materials	7,050	13,553	6,000	13,000
533	Office Equipment Leases	2,703	4,947	2,000	5,000
691	Bank Service Charges	155	536	70	70
720	Council of Governments	2,447	2,499	2,500	2,500
	Total Operations	320,911	346,551	317,420	423,783
<u>Capital</u>					
948	Computer Equipment	2,073	0	1,000	1,000
990	Computer Software		0	800	0
	Total Capital	2,073	0	1,800	1,000
Total Finance and Administration		831,336	799,835	837,859	1,018,176

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	1,073,754	1,158,848	1,144,065	1,286,232
Total	1,073,754	1,158,848	1,144,065	1,286,232

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
142	Health Insurance	743,246	794,246	787,462	908,329
144	Dental Insurance	29,394	31,768	30,205	37,875
145	Life Insurance	8,610	14,357	14,633	15,510
146	Workers Compensation	102,456	119,292	110,000	116,292
170	Administration Fees-Flex	3,198	2,278	2,765	2,800
519	General Liability Insurance	103,199	116,840	110,000	117,026
520	Property Insurance	28,332	28,941	29,000	30,600
523	Vehicle and Equipment	55,319	51,126	60,000	57,800
	Total Operations	1,073,754	1,158,848	1,144,065	1,286,232
	Total Insurance	1,073,754	1,158,848	1,144,065	1,286,232

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	1,559,246	1,706,129	1,826,322	2,133,412
Operations	461,429	537,213	573,444	632,368
Capital	193,827	10,523	14,500	43,500
Total	2,214,502	2,253,865	2,414,266	2,809,280
<i>Staffing Level</i>	<i>26.00</i>	<i>24.29</i>	<i>26.00</i>	<i>27.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Personnel</i></u>					
111	Salaries	1,196,591	1,307,634	1,382,704	1,600,260
112	Overtime	44,579	40,869	35,000	40,000
114	Part Time	795	4,087	20,000	20,000
119	Police Supplemental Pay	16,000	17,600	19,200	20,800
121	Holiday Pay	29,269	35,525	38,498	43,802
132	Longevity Bonus	9,200	9,800	9,800	34,442
133	Vacation Pay	5,331	0	5,000	0
134	Christmas Bonus	3,019	3,019	2,691	3,240
141	FICA	93,279	105,822	115,354	131,300
143	Retirement	156,616	179,554	193,575	235,068
146	Workers Compensation	4,567	2,219	4,500	4,500
147	Unemployment Comp.		0	0	0
	Total Personnel	1,559,246	1,706,129	1,826,322	2,133,412
<u><i>Operations</i></u>					
148	Education and Training	8,732	10,679	14,000	14,000
200	Contractual Services	192,966	216,456	227,000	250,755
217	Wrecker Service	1,300	820	1,000	1,000
230	Publicity, Subscriptions, Dues	2,042	1,655	2,000	2,000
249	Cellular Telephones	12,566	13,503	14,000	14,500
250	Professional Services	1,676	2,402	2,200	2,200
261	Vehicle repair and Maintenance	42,125	38,496	45,000	45,000
269	Terminal Connection Expense	2,250	2,240	2,240	2,240
280	Travel	8,086	7,806	10,000	10,000
300	Office Supplies and Materials	16,396	12,345	12,500	12,500
312	Small Items of Equipment	26,795	21,782	22,000	39,000
326	Uniform Allowance	16,171	22,134	22,200	23,800
331	Fuel	79,465	73,293	85,000	85,000
332	Motor Vehicle Parts	1,532	321	0	0
333	Computer networking	0	0	0	0
334	Tires and Tubes	6,976	6,969	7,500	7,500
533	Office Equipment Rental	0	1,600	1,600	1,600
600	Debt Service	41,834	104,222	104,704	120,773
731	Awards Special Services	517	490	500	500
742	Special Investigative Fund		0	0	0
	Total Operations	461,429	537,213	573,444	632,368
<u><i>Capital</i></u>					
940	Machinery & Equipment	189,421	0	0	0
942	Equipment & Grants	0	4,947	5,000	12,000
947	Office Machinery and Equip	4,406	4,076	8,000	30,000
990	Computer Software	0	1,500	1,500	1,500
	Total Capital	193,827	10,523	14,500	43,500
	Total Police	2,214,502	2,253,865	2,414,266	2,809,280

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	890,619	1,132,128	1,175,204	1,417,034
Operations	237,955	283,707	353,125	466,839
Capital	61,815	647,779	13,800	35,000
Total	1,190,389	2,063,614	1,542,129	1,918,873
<i>Staffing Level</i>	<i>14</i>	<i>14.45</i>	<i>15.00</i>	<i>15.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Personnel</u>					
111	Salaries	597,289	765,586	805,790	880,328
112	Overtime	29,873	14,905	9,500	30,000
119	Fireman Supplemental pay	10,400	18,000	15,600	16,200
121	Holiday Pay	19,640	26,155	33,228	36,093
129	Other Wages	89,921	120,099	115,903	203,585
132	Longevity Bonus	2,700	3,000	2,500	18,854
133	Vacation Pay	0	0	0	0
134	Christmas Bonus	2,695	2,699	2,815	2,815
141	FICA	54,897	70,461	75,378	89,215
143	Retirement	82,976	110,787	112,490	137,944
146	Workers Compensation	228	436	2,000	2,000
	Total Personnel	890,619	1,132,128	1,175,204	1,417,034
<u>Operations</u>					
148	Education and Training	9,673	44,448	43,350	54,330
200	Contractual Services	27,824	39,020	29,599	33,867
235	Membership and Registration	1,158	1,695	1,775	2,595
241	Electric	10,277	11,097	11,000	11,000
242	Water	3,784	3,179	4,200	4,200
244	Gas	4,863	7,430	6,000	6,000
246	Fire Hydrant Rental	2,752	2,523	2,752	2,752
249	Cellular Telephone	3,026	3,690	3,324	4,849
263	Computer Maintenance	10,952	9,000	9,000	14,000
266	Repair & Maintenance	5,516	48,142	47,500	53,000
280	Travel	7,333	7,886	5,000	15,000
300	Supplies	22,114	23,847	19,800	36,075
310	Office Supplies and Materials	828	1,000	1,000	1,000
326	Uniform allowance	27,336	35,836	33,300	36,300
331	Fuel	15,181	18,069	14,000	19,556
332	Motor Vehicle Parts	12,367	18,516	15,000	21,000
333	Other Equipment Parts/Rep	1,356	1,430	1,600	1,600
334	Tires and Tubes	4,579	1,649	7,200	7,000
510	Insurance	5,225	5,250	5,225	5,250
600	Debt Service	61,811	0	92,500	137,465
	Total Operations	237,955	283,707	353,125	466,839
<u>Capital</u>					
940	Machinery and Equipment	61,387	645,672	11,800	33,000
945	Communication Equipment	428	2,107	2,000	2,000
990	Computer Software	0	0	0	0
	Total Capital	61,815	647,779	13,800	35,000
	Total Fire	1,190,389	2,063,614	1,542,129	1,918,873

PUBLIC WORKS DEPARTMENT-Summary

5/12/2023 12:06

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	594,468	781,883	963,386	1,193,115
Operations	534,626	462,895	639,620	1,108,512
Capital	54,227	124,085	300,600	13,000
Total	1,183,321	1,368,863	1,903,606	2,314,627
<i>Staffing Level</i>	<i>17.00</i>	<i>14.21</i>	<i>17.50</i>	<i>17.50</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Personnel</u>					
111	Salaries	470,786	596,894	745,328	914,644
112	Overtime	5,620	6,287	5,000	10,000
114	Part-Time	13,805	40,260	48,000	40,000
130	Car Allowance	1,050	3,750	1,800	1,800
132	Longevity Bonus	3,600	4,000	4,800	20,382
133	Vacation Pay	962	0	0	0
134	Christmas Bonus	1,408	2,816	1,614	2,053
141	FICA	35,758	47,270	57,706	70,735
143	Retirement	61,181	78,091	98,138	132,501
146	Workers Compensation	298	2,515	1,000	1,000
147	Unemployment	0	0	0	0
	Total Personnel	594,468	781,883	963,386	1,193,115
<u>Operations</u>					
148	Education and Certification	2,149	2,940	3,000	10,600
200	Contract Services - Equipmen	140,242	153,796	153,849	391,415
241	Electric	16,956	19,596	24,500	35,500
242	Water	5,706	6,000	6,000	10,200
244	Propone/ Gas	5,147	7,962	8,500	14,500
245	Telephone/Pager	18,897	18,500	18,500	19,300
249	Cellphone	2,187	6,167	4,170	9,500
251	Medical Service	604	639	600	600
260	ADA Compliance	0	0	0	0
261	Maintenance Equipment Vehi	8,148	9,435	10,300	32,300
266	Building Maintenance	8,545	9,669	8,500	38,500
269	Other Repairs & Maintenance	1,394	850	1,500	0
280	Travel	0	2,121	0	5,000
300	Supplies	29,739	58,571	57,725	71,400
310	Office Supplies	2,882	17,974	18,250	4,300
312	Small Items of Equipment	13,226	12,510	13,950	26,000
326	Uniforms	2,451	5,412	5,450	5,500
331	Fuel	22,297	25,128	46,200	49,200
332	Equipment Parts	16,194	15,835	14,350	0
334	Tires	3,727	4,739	4,750	5,100
344	Safety Supplies	2,406	3,205	3,300	4,800
600	Debt Service	231,729	81,721	236,101	374,672
939	Undergrnd. Tank Permit	0	125	125	125
	Total Operations	534,626	462,895	639,620	1,108,512
<u>Capital</u>					
920	Buildings/ADA	0	0	3,000	3,000
926	Sound/Visual Equipment	0	0	0	0
931	Resurfacing Secondary Road:	1,452	346	170,000	0
942	Machinery and Equipment	52,775	123,739	124,000	4,000
990	Computer Software	0	0	3,600	6,000
	Total Capital	54,227	124,085	300,600	13,000
	Total Public Works	1,183,321	1,368,863	1,903,606	2,314,627
Check sum					
	Personnel	594,468	781,883	963,386	1,115,861
	Operations	398,365	311,017	483,849	836,193
	Capital	190,488	275,963	453,371	359,573
	Total	1,183,321	1,368,863	1,900,606	2,311,627
	Check total	0	0	(3,000)	(3,000)

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	500,730	675,740	856,190	995,963
Operations	306,587	213,883	386,750	641,749
Capital	54,227	124,085	297,600	10,000
Total	861,544	1,013,708	1,540,540	1,647,712
<i>Staffing Level</i>	<i>15.00</i>	<i>12.23</i>	<i>15.50</i>	<i>14.50</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Personnel</i></u>					
111	Salaries	393,212	510,305	657,328	756,367
112	Overtime	5,620	6,287	5,000	10,000
114	Part-Time	13,805	40,260	48,000	40,000
130	Car Allowance	1,050	3,750	1,800	1,800
132	Longevity Bonus	3,100	2,400	4,000	16,621
133	Vacation Pay	962	0	0	0
134	Christmas Bonus	1,191	2,382	1,399	1,728
141	FICA	30,281	41,021	50,974	58,627
143	Retirement	51,211	66,820	86,689	109,820
146	Workers Compensation	298	2,515	1,000	1,000
147	Unemployment	0	0	0	0
	Total Personnel	500,730	675,740	856,190	995,963
<u><i>Operations</i></u>					
148	Education and Certification	2,149	2,940	3,000	6,000
200	Contract Services	54,337	58,947	59,000	280,500
245	Telephone/Other Comm. Serv	0	0	0	0
249	Cellphone	2,187	6,167	4,170	9,500
251	Medical Service	604	639	600	600
261	Maintenance Equipment Vehic	8,148	9,135	10,000	32,000
269	Other Repairs & Maintenance	1,394	850	1,500	0
280	Travel	0	2,121	0	4,000
300	Supplies	25,209	49,687	50,000	62,000
310	Office Supplies and Materials	2,633	17,752	18,000	4,000
312	Small Items of Equipment	3,014	3,670	5,250	4,000
326	Uniforms	2,451	4,912	4,950	5,000
331	Fuel	21,615	24,670	45,000	48,000
332	Vehicle Parts & Repair	16,149	15,574	14,000	0
334	Tires	3,727	4,489	4,500	4,800
344	Safety Supplies	2,106	2,930	3,000	4,200
600	Debt Service	160,864	9,400	163,780	177,149
	Total Operations	306,587	213,883	386,750	641,749
<u><i>Capital</i></u>					
931	Resurfacing Secondary Road	1,452	346	170,000	0
942	Machinery and Equipment	52,775	123,739	124,000	4,000
990	Computer Software	0	0	3,600	6,000
	Total Capital	54,227	124,085	297,600	10,000
Total Public Works, Highways/Streets		861,544	1,013,708	1,540,540	1,647,712

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	93,738	106,143	107,196	119,898
Operations	21,788	23,635	23,600	40,025
Total	115,526	129,778	130,796	159,923
<i>Staffing Level</i>	<i>2.00</i>	<i>1.98</i>	<i>2.00</i>	<i>2.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<i>Personnel</i>					
111	Salaries	77,574	86,589	88,000	96,302
132	Longevity Bonus	500	1,600	800	2,212
134	Christmas Bonus	217	434	215	217
141	FICA	5,477	6,249	6,732	7,367
143	Retirement	9,970	11,271	11,449	13,800
	Total Personnel	93,738	106,143	107,196	119,898
<i>Operations</i>					
148	Education and Certification	0	0	0	3,800
200	Contract Services - Oil/water s	850	900	900	8,300
241	Electric	4,147	4,424	4,500	0
244	Propane/Gas	2,089	3,317	3,500	0
245	Telephone/Other Communicat	0	0	0	800
261	Maintenance - Vehicles	0	300	300	300
266	Building Maintenance	2,996	2,315	2,500	0
280	Travel	0	0	0	400
300	Supplies, Fleet	3,095	4,384	3,225	4,400
310	Office Supplies and Materials	249	222	250	300
312	Small Tools/Equipment	7,335	5,904	5,700	19,000
326	Uniforms	0	500	500	500
331	Fuel	682	458	1,200	1,200
332	Vehicle Parts	45	261	350	0
334	Tires	0	250	250	300
344	Safety Supplies	300	275	300	600
939	Undergrnd. Tank Permit	0	125	125	125
	Total Operations	21,788	23,635	23,600	40,025
	Total Fleet Maintenance	115,526	129,778	130,796	159,923

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	0	0	0	77,254
Operations	136,261	151,878	155,771	349,573
Capital	0	0	3,000	3,000
Total	136,261	151,878	158,771	429,827
<i>Staffing Level</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>1.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Personnel</i></u>					
111	Salaries	0	0	0	61,975
132	Longevity Bonus	0	0	0	1,549
134	Christmas Bonus	0	0	0	108
141	FICA	0	0	0	4,741
143	Retirement	0	0	0	8,881
	Total Personnel	0	0	0	77,254
<u><i>Operations</i></u>					
148	Education and Certification	0	0	0	800
200	Contract Services	15,065	20,450	20,450	25,450
241	Electric	12,809	15,172	20,000	35,500
242	Water	5,706	6,000	6,000	10,200
244	Gas	3,058	4,645	5,000	14,500
245	Telephone/Other Comm. Serv	18,897	18,500	18,500	18,500
260	ADA Compliance	0	0	0	0
266	Repair and Maint-Buildings	5,549	7,354	6,000	38,500
280	Travel	0	0	0	600
300	Supplies	1,435	4,500	4,500	5,000
312	Small Items of Equipment	2,877	2,936	3,000	3,000
600	Debt Service	70,865	72,321	72,321	197,523
	Total Operations	136,261	151,878	155,771	349,573
<u><i>Capital</i></u>					
920	Buildings/ADA	0	0	3,000	3,000
926	Sound/Visual Equipment	0	0	0	0
	Total Capital	0	0	3,000	3,000
	Total Government Buildings	136,261	151,878	158,771	429,827

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	69,990	73,499	73,499	77,165
Total	69,990	73,499	73,499	77,165

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
200	Contract Service	69,990	73,499	73,499	77,165
	Total Operations	69,990	73,499	73,499	77,165
	Total Animal Control Program	69,990	73,499	73,499	77,165

PARKS SUMMARY

5/12/2023 12:06

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	96,619	135,905	129,300	157,000
Capital	105,137	93,327	95,000	13,000
Total	201,756	229,232	224,300	170,000

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
200	Contractual Services	0	0	0	5,000
241	Electric	28,686	31,677	37,800	40,400
242	Water	30,133	44,561	39,000	42,600
244	Gas	510	561	500	600
269	Repair & Maintenance	32,527	53,050	43,500	60,750
300	Supplies	4,763	6,056	8,500	7,650
	Total Operations	96,619	135,905	129,300	157,000
<u>Capital</u>					
912	Site Development/ADA	105,137	93,327	95,000	13,000
	Total Capital	105,137	93,327	95,000	13,000
	Total Parks Summary	201,756	229,232	224,300	170,000
Check sum					
	Operations	96,619	135,905	129,300	157,000
	Capital	105,137	93,327	95,000	13,000
	Total	201,756	229,232	224,300	170,000

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	17,992	21,999	25,000	30,500
Capital	83,304	39,541	40,000	0
Total	101,296	61,540	65,000	30,500

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
200	Contractural Services	0	0	0	2,500
241	Electric	11,370	11,904	12,000	12,000
242	Water	4,235	6,000	6,000	6,000
269	Repair and Maintenance	1,456	1,880	6,000	7,500
300	Supplies	931	2,215	1,000	2,500
	Total Operations	17,992	21,999	25,000	30,500
<u>Capital</u>					
912	Site Development/ADA	83,304	39,541	40,000	0
	Total Capital	83,304	39,541	40,000	0
	Total Community Center	101,296	61,540	65,000	30,500

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	13,412	13,235	12,300	23,400
Capital	0	0	3,000	0
Total	13,412	13,235	15,300	23,400

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
241	Electric	5,652	6,000	6,000	6,400
242	Water	3,666	4,235	3,300	4,000
269	Repair and Maintenance	4,094	3,000	3,000	13,000
	Total Operations	13,412	13,235	12,300	23,400
<u>Capital</u>					
912	Site Development/ADA	0	0	3,000	0
	Total Capital	0	0	3,000	0
	Total White Oak Facilities	13,412	13,235	15,300	23,400

**44422 REDDING ROAD FACILITIES-
TENNIS COURTS \ PLAYGROUND**

5/12/2023 12:06

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	11,465	13,197	12,800	17,750
Capital	18,144	38,876	20,000	0
Total	29,609	52,073	32,800	17,750

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
200	Contractural Services	0	0	0	2,500
241	Electric	2,166	2,886	2,300	3,000
242	Water	1,910	2,253	2,500	2,600
244	Gas	510	561	500	600
269	Repair & Maintenance	5,345	5,997	6,000	7,400
300	Supplies	1,534	1,500	1,500	1,650
	Total Operations	11,465	13,197	12,800	17,750
<u>Capital</u>					
912	Site Development/ADA	18,144	38,876	20,000	0
	Total Capital	18,144	38,876	20,000	0
	Total Redding Road Facility	29,609	52,073	32,800	17,750

44423 MORRISON SPRINGS FACILITIES

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	30,112	32,280	37,500	29,000
Capital	0	0	0	0
Total	30,112	32,280	37,500	29,000

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
241	Electric	8,508	8,445	15,000	16,000
242	Water	5,711	12,532	7,500	10,000
269	Repair and Maintenance	15,893	11,303	12,000	3,000
300	Supplies	0	0	3,000	0
	Total Operations	30,112	32,280	37,500	29,000
<u>Capital</u>					
912	Site Development/ADA	0	0	0	0
	Total Capital	0	0	0	0
	Total Morrison Springs	30,112	32,280	37,500	29,000

44440 RECREATION - SWIMMING POOL

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	2,451	8,124	8,200	10,100
Capital	0	0	0	3,000
Total	2,451	8,124	8,200	13,100

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
242	Water	1,749	5,624	5,700	6,000
269	Repair and Maintenance	702	2,500	2,500	4,100
	Total Operations	2,451	8,124	8,200	10,100
<u>Capital</u>					
912	Site Development/ADA	0	0	0	3,000
	Total Capital	0	0	0	3,000
	Total Swimming Pool	2,451	8,124	8,200	13,100

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	21,187	47,070	32,900	45,500
Capital	3,689	14,910	32,000	10,000
Total	24,876	61,980	64,900	55,500

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
241	Electric	990	2,442	2,500	3,000
242	Water	12,862	13,917	14,000	14,000
269	Repair & Maintenance	5,037	28,370	14,000	25,000
300	Supplies	2,298	2,341	2,400	3,500
	Total Operations	21,187	47,070	32,900	45,500
<u>Capital</u>					
912	Site Development/ADA	3,689	14,910	32,000	10,000
	Total Capital	3,689	14,910	32,000	10,000
	Total White Oak Park	24,876	61,980	64,900	55,500

44490 **TOWN CENTER PARK**

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Operations	0	0	600	750
Total	0	0	600	750

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Operations</u>					
269	Repair and Maintenance	0	0	0	750
300	Supplies	0	0	600	0
	Total Operations	0	0	600	750
	Total Town Center Park	0	0	600	750

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
<i>Revenues</i>	432,389	498,687	425,250	476,794
Operations	349,696	328,746	354,156	294,212
Capital	6,068	0	25,400	0
Net Income	76,625	169,941	45,694	182,582

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Revenues</i></u>					
32600	Building and Related Permits	14,100	9,400	0	12,000
33550	State Highway and Street Fun	416,101	420,065	425,000	424,794
36100	Interest Earnings	2,130	32,814	250	25,000
36350	Insurance Recoveries	0	36,408	0	15,000
36691	Miscellaneous Revenue	58	0	0	0
	Total Revenue	432,389	498,687	425,250	476,794
<u><i>Operations</i></u>					
200	Contractual Service		749	6,000	4,000
241	Electric	79,277	83,096	85,000	87,000
247	Street Lighting Maintenance	9,722	10,082	10,000	14,000
255	Engineering Services	0	0	5,000	75,000
264	Signal Lights Repair & mainte	52,815	5,882	6,000	6,000
300	Supplies	2,258	10,278	16,000	10,000
342	Street Signs	12,889	10,000	10,000	10,500
600	Debt Service	174,081	173,156	173,156	44,712
691	Bank Service Charges	0	0	0	0
931	Resurfacing Secondary Street	18,654	28,503	30,000	30,000
932	Drainage Improvements	0	7,000	13,000	13,000
	Total Operations	349,696	328,746	354,156	294,212
<u><i>Capital</i></u>					
940	Machinery & Equipment	6,068	0	25,400	0
	Total Capital	6,068	0	25,400	0
	Total Expenditures	355,764	328,746	379,556	294,212
	Net From Operations	76,625	169,941	45,694	182,582
	Beginning Fund Balance	733,411	810,036	810,036	979,977
	Ending Fund Balance	810,036	979,977	855,730	1,162,559

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Revenues	991,083	1,052,434	985,200	1,057,000
Personnel	534,841	586,793	558,036	689,093
Operations	306,856	362,070	339,565	436,800
Capital	0	116,252	184,000	230,000
Net Income	149,386	(12,681)	(96,401)	(298,893)
Staffing Level	7.00	7.87	7.50	9.00

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Revenues</u>					
31200	Property Taxes (Prior Years)	18,146	24,580	35,000	20,000
34400	Sanitation Charges	969,019	984,692	950,000	1,000,000
36100	Interest Earnings	3,918	40,810	200	35,000
36350	Insurance Recoveries	0	0	0	0
36691	Miscellaneous Revenue	0	2,352	0	2,000
	Transfer in - General Fund	0	0	0	0
	Total Revenue	991,083	1,052,434	985,200	1,057,000
<u>Personnel</u>					
111	Salaries	333,898	358,443	359,055	435,194
112	Overtime	1,599	1,871	1,500	1,500
132	Longevity Bonus	4,800	3,700	3,700	11,433
134	Christmas Bonus	866	866	866	972
141	FICA	23,815	27,191	27,259	33,407
142	Health Insurance	121,615	146,881	116,712	136,053
143	Retirement	42,504	41,216	41,294	62,579
144	Dental Insurance	4,481	4,638	4,663	5,697
145	Life Insurance	1,263	1,987	1,987	2,258
146	Workers Comp.	0	0	1,000	0
	Total Personnel	534,841	586,793	558,036	689,093
<u>Operations</u>					
170	Administration Fees	389	486	470	470
171	Fees for Administration	0	0	420	47,000
200	Contract Services	22,262	12,007	18,000	23,000
242	Water	668	659	750	750
249	Cellular Telephone	354	186	325	1,080
251	Medical Services	0	300	300	300
261	Truck Maintenance	6,046	28,947	18,000	68,000
298	Tax Collection Fees	25,000	25,000	25,000	25,000
300	Supplies	4,140	24,139	25,000	30,000
326	Uniforms	813	2,231	2,000	2,500
331	Fuel (3 trucks)	51,581	60,167	52,500	66,000
332	Vehicle/Equipment Maint.	20,320	35,333	25,000	0
334	Tires (3 trucks)	3,760	4,932	4,800	5,200
344	Safety Supplies	564	2,495	2,000	2,500
600	Debt Service	0	0	0	0
691	Bank Service Charges	0	0	0	0
935	Waste Disposal services	165,888	164,828	165,000	165,000
939	Landfill Permit/ Sampling	5,071	360	0	0
	Total Operations	306,856	362,070	339,565	436,800
<u>Capital</u>					
940	Machinery & Equipment	0	116,252	184,000	230,000
	Total Capital	0	116,252	184,000	230,000
	Total Expenditures	841,697	1,065,115	1,081,601	1,355,893
	Net From Operations	149,386	(12,681)	(96,401)	(298,893)
	Beginning Fund Balance	912,471	1,061,857	1,061,857	1,049,176
	Ending Fund Balance	1,061,857	1,049,176	965,456	750,283
Check sum					
	Revenues	991,083	1,052,434		1,057,000
	Personnel	534,841	586,793		689,093
	Operations	306,856	362,071		436,800
	Capital	0	116,252		230,000
	Total	149,386	(12,682)		(298,893)
	Check total	0	(1)		0

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Revenues	991,083	1,052,434	985,200	1,057,000
Personnel	495,895	532,074	502,730	628,636
Operations	306,188	361,345	338,765	436,000
Capital	0	116,252	184,000	230,000
Net Income	189,000	42,763	(40,295)	(237,636)
Staffing Level	6.50	6.88	6.50	8.00

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Revenues</u>					
31200	Property Taxes (Prior Years)	18,146	24,580	35,000	20,000
34400	Sanitation Charges	969,019	984,692	950,000	1,000,000
36100	Interest Earnings	3,918	40,810	200	35,000
36350	Insurance Recoveries	0	0	0	0
36691	Miscellaneous Revenue	0	2,352	0	2,000
	Transfer in - General Fund	0	0	0	0
	Total Revenue	991,083	1,052,434	985,200	1,057,000
<u>Personnel</u>					
111	Salaries	306,630	319,305	319,305	392,663
112	Overtime	1,440	1,871	1,500	1,500
132	Longevity Bonus	4,800	3,700	3,700	10,795
134	Christmas Bonus	758	758	758	864
141	FICA	21,720	24,218	24,218	30,153
142	Health Insurance	116,147	140,000	110,000	128,778
143	Retirement	39,029	36,123	36,123	56,484
144	Dental Insurance	4,244	4,352	4,379	5,398
145	Life Insurance	1,127	1,747	1,747	2,001
146	Workers Comp. Deductible	0	0	1,000	0
	Total Personnel	495,895	532,074	502,730	628,636
<u>Operations</u>					
170	Administration Fees-Flex	389	420	420	420
171	Fees for Administration	0	0	420	47,000
200	Contract Services	22,262	12,007	18,000	23,000
249	Cellular Telephone	354	186	325	1,080
251	Medical Services	0	300	300	300
261	Truck Maintenance	6,046	28,947	18,000	68,000
298	Tax Collections Fee	25,000	25,000	25,000	25,000
300	Supplies	4,140	24,139	25,000	30,000
326	Uniforms	813	2,231	2,000	2,500
331	Fuel	51,581	60,167	52,500	66,000
332	Vehicle/ Equipment Maintenance	20,320	35,333	25,000	0
334	Tires	3,760	4,932	4,800	5,200
344	Safety Supplies	564	2,495	2,000	2,500
600	Debt Service	0	0	0	0
691	Bank Service Charges	0	0	0	0
935	Waste Disposal services	165,888	164,828	165,000	165,000
939	Landfill Stormwater Permit/ S&S	5,071	360	0	0
	Total Operations	306,188	361,345	338,765	436,000
<u>Capital</u>					
940	Machinery & Equipment	0	116,252	184,000	230,000
	Total Capital	0	116,252	184,000	230,000
	Total Expenditures	802,083	1,009,671	1,025,495	1,294,636
	Net From Operations	189,000	42,763	(40,295)	(237,636)

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
Personnel	38,946	54,719	55,306	60,457
Operations	668	726	800	800
Total	39,614	55,445	56,106	61,257
<i>Staffing Level</i>	<i>0.50</i>	<i>0.99</i>	<i>1.00</i>	<i>1.00</i>

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Personnel</i></u>					
111	Salaries	27,268	39,138	39,750	42,531
112	Overtime	159	0	0	0
132	Longevity Bonus	0	0	0	638
134	Christmas Bonus	108	108	108	108
141	FICA	2,095	2,973	3,041	3,254
142	Health Insurance	5,468	6,881	6,712	7,275
143	Retirement	3,475	5,093	5,171	6,095
144	Dental Insurance	237	286	284	299
145	Life Insurance	136	240	240	257
146	Workers Comp. Deductible	0	0	0	0
	Total Personnel	38,946	54,719	55,306	60,457
<u><i>Operations</i></u>					
170	Administration Fees-Flex		66	50	50
242	Water	668	659	750	750
	Total Operations	668	726	800	800
	Total Recycling Division	39,614	55,445	56,106	61,257

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
<i>Revenues</i>	286,570	301,014	286,625	441,907
Personnel	107,439	170,424	184,607	267,954
Operations	109,483	116,950	142,110	155,425
Capital	76,984	0	7,840	200,000
Net Income	(7,336)	13,640	(47,932)	(181,472)
<i>Staffing Level</i>	2.00	1.85	2.00	3.50

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Revenues</i></u>					
31200	Property Taxes (Prior Years)	0	0	0	0
31300	Interest / Penalty	796	658	1,000	500
36100	Interest Earnings	817	8,926	125	8,900
37100	Stormwater Fees	284,957	291,430	285,500	432,507
	Total Revenue	286,570	301,014	286,625	441,907
<u><i>Personnel</i></u>					
111	Salaries	68,097	109,509	120,101	183,007
112	Overtime	668	616	1,500	1,000
132	Longevity Bonus	1,000	1,900	1,900	1,319
134	Christmas Bonus	217	271	215	324
141	FICA	5,775	8,353	9,448	14,077
142	Health Insurance	20,591	32,248	33,328	39,470
143	Retirement	9,900	16,017	16,067	26,368
144	Dental Insurance	895	1,016	1,428	1,649
145	Life Insurance	296	494	620	740
146	Workers Compensation	0	0	0	0
	Total Personnel	107,439	170,424	184,607	267,954
<u><i>Operations</i></u>					
148	Employee Training	375	1,074	500	1,000
170	Administration Fees-Flex	98	109	160	160
171	Fees for Administration	21,000	21,000	21,000	21,000
200	Contract Services (County)	71,581	71,021	81,000	93,000
202	Seasonal Contracting Ser	0	0	0	0
254	Engineering	0	0	10,000	10,000
280	Travel	0	0	0	500
298	Collection Fees	2,768	2,677	2,600	2,600
300	Supplies	2,506	12,496	15,000	15,000
326	Uniforms	233	430	750	750
331	Fuel	6,019	2,457	4,500	4,815
332	Vehicle/equip.maint., parts	2,692	2,507	3,500	3,500
334	Tires	1,936	2,500	2,500	2,500
344	Safety Supplies	275	600	600	600
691	Bank Service Charges	0	79	0	0
	Total Operations	109,483	116,950	142,110	155,425
<u><i>Capital</i></u>					
942	General Purpose Machinery	76,984	0	7,840	200,000
	Total Capital	76,984	0	7,840	200,000
	Total Expenditures	293,906	287,374	334,557	623,379
	Net From Operations	(7,336)	13,640	(47,932)	(181,472)
	Beginning Retained Earnings	406,781	399,445	399,445	413,085
	Ending Retained Earnings	399,445	413,085	351,513	231,613

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
<i>Revenues</i>	50,342	32,944	3,400	23,300
Operations	11,991	58,639	44,121	81,600
Capital	7,440	0	0	0
Net Income	30,911	(25,695)	(40,721)	(58,300)

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u>Revenues</u>					
35130	Impound Fees	2,814	0	0	0
35140	Drug Related Fines	0	15,426	600	6,000
35150	DEA Asset Sharing Pmts	19,710	6,408	1,000	5,000
36100	Interest Earnings	69	1,439	300	800
36330	Sale of Equipment	15,489	0	0	1,500
36350	Insurance Recoveries	0	0	0	0
36693	Drug Seizures	12,260	9,671	1,500	10,000
	Total Revenues	50,342	32,944	3,400	23,300
148	Education and Training	280	225	1,000	1,000
200	Contractual Services	0	0	250	0
217	Wrecker Expense	0	0	0	0
230	Publicity, Subscriptions and D	0	55	100	100
261	Repair & Maint. Vehicle	1,870	0	1,500	1,500
280	Travel	593	608	1,000	1,000
300	Supplies	1,625	21,241	10,000	40,000
312	Small Items of Equipment	0	0	2,000	2,000
331	Gas, Oil, Diesel Fuel, Etc	0	0	0	0
334	Tires, Tubes, Etc	0	0	0	0
691	Bank Service Charges	155	0	0	0
731	DEA Asset Sharing	7,468	36,510	28,271	36,000
	Total Operations	11,991	58,639	44,121	81,600
<u>Capital</u>					
944	Transportation Equipment	0	0	0	0
947	Office Machinery & Equipmen	7,440	0	0	0
	Total Capital	7,440	0	0	0
	Total Expenditures	19,431	58,639	44,121	81,600
	Net From Operations	30,911	(25,695)	(40,721)	(58,300)
	Beginning Fund Balance	26,760	57,671	57,671	31,976
	Ending Fund Balance	57,671	31,976	16,950	(26,324)

Category	FY 2022 Actual	FY 2023 Forecast	FY 2023 Budget	FY 2024 Request
<i>Revenues</i>	2,225	85	1,750	2,100
Operations	18,666	656	13,000	4,725
Capital	0	0	0	0
Net Income	(16,441)	(571)	(11,250)	(2,625)

ACCT #	ACCOUNT NAME	FY 2022 ACTUAL	FY 2023 FORECAST	FY 2023 BUDGET	FY 2024 REQUEST
<u><i>Revenues</i></u>					
35130	Impoundment Charges	0	0	250	0
35310	Impound Fees	0	85	0	100
36340	Sale of Equipment - DOR	2,225	0	1,500	2,000
	Total Revenues	2,225	85	1,750	2,100
<u><i>Operations</i></u>					
200	Contractual Services	0	0	0	0
217	Wrecker Service Exp	135	405	1,000	750
269	Repair & Maintenance	1,870	251	4,000	3,900
300	Supplies	0	0	0	0
312	Small Items of Equipment	16,586	0	8,000	0
691	Bank Service Charges	75	0	0	75
	Total Operations	18,666	656	13,000	4,725
<u><i>Capital</i></u>					
944	Transportation Equipment	0	0	0	0
	Total Capital	0	0	0	0
	Total Expenditures	18,666	656	13,000	4,725
	Net From Operations	(16,441)	(571)	(11,250)	(2,625)
	Beginning Fund Balance	21,120	4,679	4,679	4,108
	Ending Fund Balance	4,679	4,108	(6,571)	1,483

Agenda Preparation and Distribution Policy Draft

1. Agendas will be determined by the City Manager with assistance from the City Recorder. Completed agendas with associated material for commission meetings and work sessions will be distributed to each Commissioner and emailed at least three days in advance of the scheduled meeting day. A copy of any such agenda packet shall be made available to the public contemporaneously.

2. If a Member of the Commission desires that an item be placed on an agenda for formal consideration or informal Work Session discussion, such matter should be initially suggested to the City Recorder via email with supporting documents, if any. The City Recorder should then copy the City Manager, the City Attorney, and the Assistant City Recorder with the submittal. Such emails from an individual Commissioner or Commissioners should be sent to the City Recorder not less than one (1) week prior to the expected meeting. The City Recorder will endeavor to poll the other members of the Commission concerning the topic of the Commissioner's request by email. If at least two (2) positive responses are received by the Wednesday prior to the meeting at issue, the matter, time, and other scheduled issues permitting, will be added to the next scheduled Work Session agenda for "discussion only." A lack of a response from a Commissioner to the email from the City Recorder will be considered "not interested." Thereby the Commission may direct the City Manager whether or not to include the separately requested item on the next or future meeting agenda for further informal discussion or formal consideration if, and as the polled Commissioners, acting as a body, shall determine. Nothing set forth here will restrict the City Manager's determination to place any item on any agenda.

3. Alternatively, a matter may, time permitting, be first presented by an individual Commissioner in concept to the full Commission during the "Other Business" section of the Work Session Agenda with the Commission to then direct the City Manager whether to include the requested item on the next or future meeting agenda(s) for discussion.

4. Agenda materials concerning emergency items shall be furnished to Commissioners at the earliest time possible.

5. Except in unusual circumstances as determined by the City Manager, work session agendas should be prepared and considered in the chronological order of (1) Brief introduction(s) of personnel for Commission recognition, (2) Ordinances, (3) Discussion only issues, (4) Resolutions and (5) Miscellaneous and other business.

6. The Commission may waive or vary these policies and procedures at any time or from time to time by majority vote.

The City Commission intends that this Agenda Preparation and Distribution Policy have the following benefits and purposes:

- (a) Agenda preparation is centralized to the City Manager's office in order to have

staff prepare full and complete background information to assist the Commission in the consideration of any matter;

(b) An orderly process is established for the conduct of business thus avoiding having items “show up” at the last minute.

(c) A properly established and noticed agenda enables the public to have advanced knowledge of items for discussion/consideration

(d) The Commission minimizes using time discussing issues that the Commission, as a body, has no interest in pursuing at any particular time.

(e) Processes are formalized as to how such matters do or do not advance following individual Commissioner suggested items and issues.

DRAFT

City of Red Bank Tennessee

Employee Holiday Overview and Juneteenth Discussion

City Manager Martin Granum

~~17 May 2022~~

16 May 2023

Agenda

- ✓ Red Bank employee holiday ordinance and dates
- ✓ Federal Holidays
- ✓ TN Holidays
- ✓ Discussion

Red Bank Employee Holiday Ordinance

- ✓ City of Red Bank Personnel Manual establishes employee holidays (Ordinance 15-1036)
- ✓ In total, Red Bank employees have 13 holidays annually
 - ✓ In addition to holiday, employees are allotted an additional day (8 or 12 hours) of leave in honor of his/her birthday
- ✓ Generally, Red Bank holidays match Federal holidays with 4 exceptions
- ✓ The four Red Bank-unique holidays are:
 - ✓ Good Friday
 - ✓ Day after Thanksgiving
 - ✓ Extra day at Christmas
 - ✓ Extra day at New Years

Red Bank Employee Holidays

**RB currently
observes
13
Holidays,
plus B-day...
if we add
Juneteenth
we will
have 14
holidays +1**

New Year's Day

Two days: City Manager's discretion

Usually, January 1 and 2

Martin Luther King Day

Third Monday in January

Presidents Day

Third Monday in February

Good Friday

Friday before Easter

Memorial Day

Last Monday in May

Independence Day

July 4th

Labor Day

1st Monday in September

Veterans Day

November 11th

Thanksgiving Day

4th Thursday in November and the following
Friday

Christmas Day

Two days: City Manager's discretion

Usually December 25 & 26

Federal Holidays

- ✓ Federal employees typically get 11 holidays (who wants to be a Fed anyway?!?)
- ✓ Federal government has two that we do not have as a holiday
 - ✓ Juneteenth (June 19th)
 - ✓ Columbus Day (second Monday in October)

Feds
currently
observe
11
Holidays

Tennessee State Government Holiday Office Closures: 2023 State Holidays

Tennessee State Government Holiday Office Closures

2023 State Holidays

- Monday, January 2 – **New Year's Day** (state offices will also be closed for New Year's Eve on Friday, December 30, 2022)
- Monday, January 16 – **Martin Luther King Jr. Day**
- Monday, February 20 – **Presidents' Day**
- Friday, April 7 – **Good Friday**
- Monday, May 29 – **Memorial Day**
- Tuesday, July 4 – **Independence Day**
- Monday, September 4 – **Labor Day**
- Friday, November 10 – **Veterans Day**
- Thursday, November 23 and Friday, November 24 – **Thanksgiving***
- Friday, December 22 and Monday, December 25 – **Christmas****
- Friday, December 29 – **New Year's Eve** (state offices will also be closed for New Year's Day on Monday, January 1, 2024)

** Pursuant to Tennessee Code Annotated, Section 4-4-105(a)(3), the Governor has designated that the Columbus Day holiday shall be substituted for the Friday after Thanksgiving.*

*** The Governor has approved an additional day of closure, the day before Christmas Eve to observe the holiday.*

TN currently
observes
13 Holidays ... if
they add
Juneteenth
they will have...
14 holidays?

Discussion

Employer of Choice staff recommendation:

Add Juneteenth as an additional Red Bank holiday beginning 19 June 2023 **(14 + 1)**

AQUATECH™ B-SERIES COMBINATION JET/VAC SYSTEM



THE POWER OF
REARWARD THINKING

AQUATECH™
A PRODUCT OF HI-VAC CORPORATION

AQUATECH™ B-SERIES

***CLEANS UP EVERYTHING IN ITS PATH.
INCLUDING THE COMPETITION.***

REEL ADVANTAGE

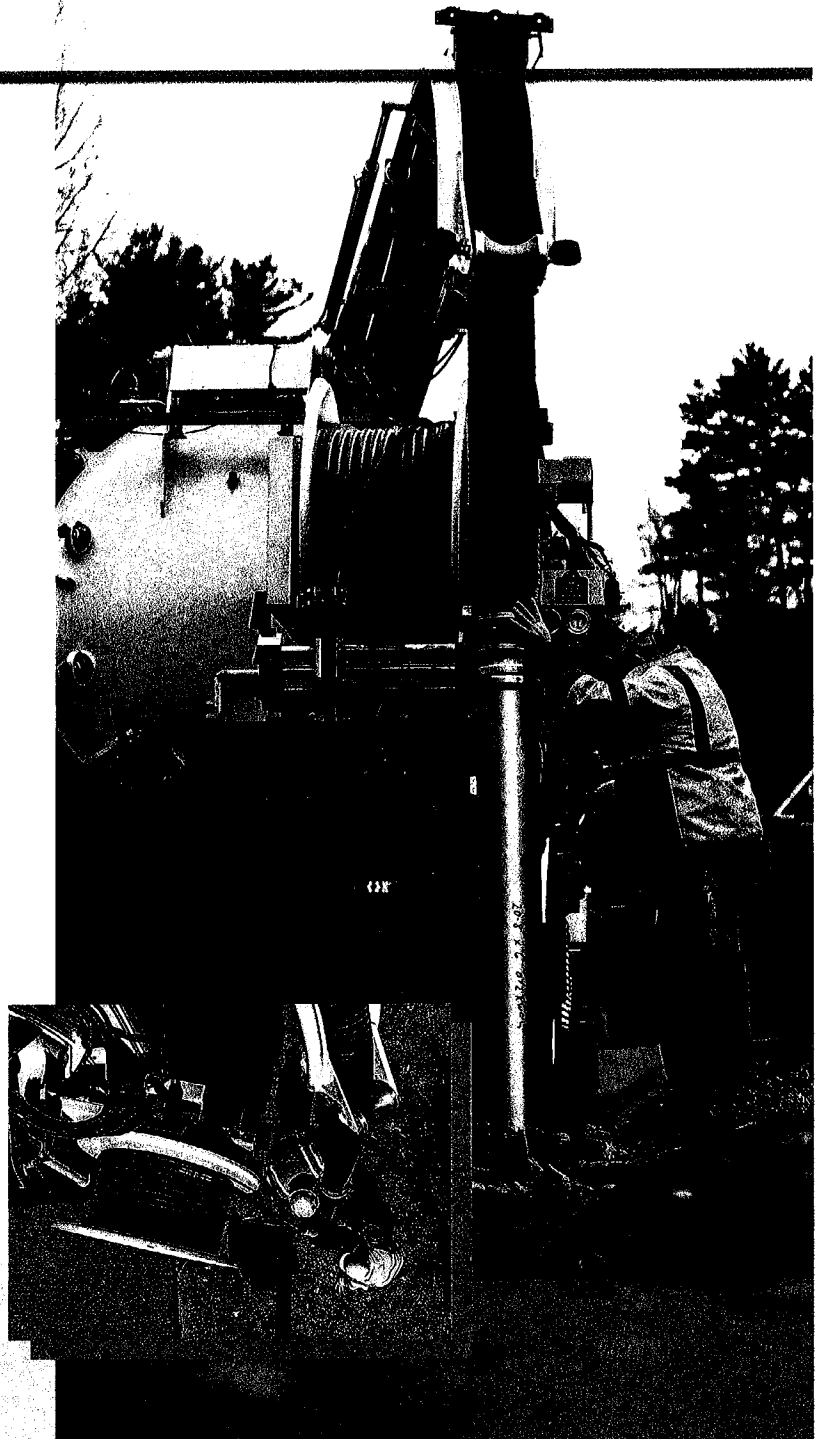
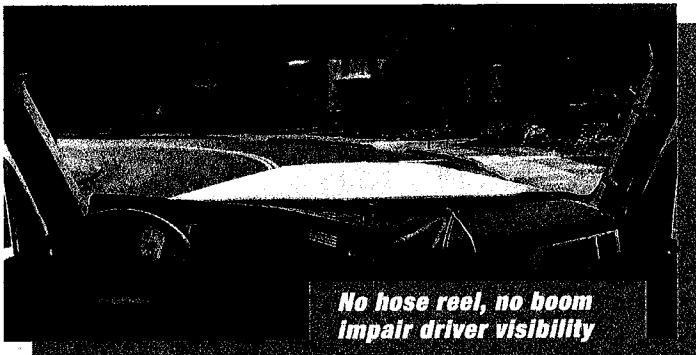
The rear-mounted hose reel design with **180° hydraulic articulation** takes the operator off of the street and away from traffic.

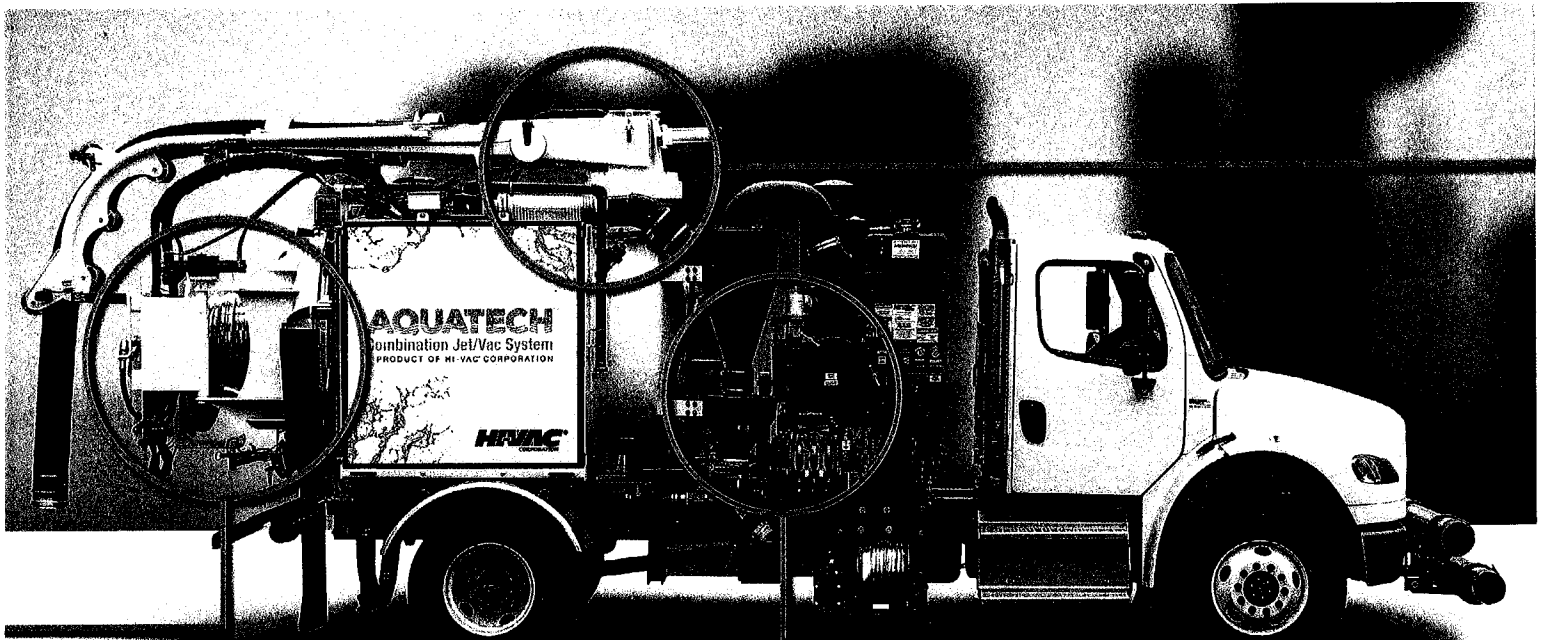
REEL REACH

The rear-mounted hose reel puts more useable power in the hands of the operator with reach beyond the truck's width and a **12' work radius**.

REEL VIEW

An unobstructed, **270° view** provides a far-safer field of vision for the driver.





BLOWS EVERYTHING ELSE AWAY

A high-performance **27" Hg blower** is the most powerful in the industry for faster, more efficient vacuum loading.

POWER EQUALS PRODUCTIVITY

The ultimate, get-in, get-out vacuum power and performance to make **quick work** of tough projects.

POWER WITHOUT PROBLEMS

The horizontal transfer case drive delivers quiet, **consistent power** with fewer parts and is virtually maintenance-free for less downtime.



VERSATILITY THAT SPEAKS VOLUMES

GO FROM SEWER CLEANER TO LARGE-VOLUME HYDRO EXCAVATOR WITH NO LOSS IN PERFORMANCE.



RUN CIRCLES AROUND SEWAGE

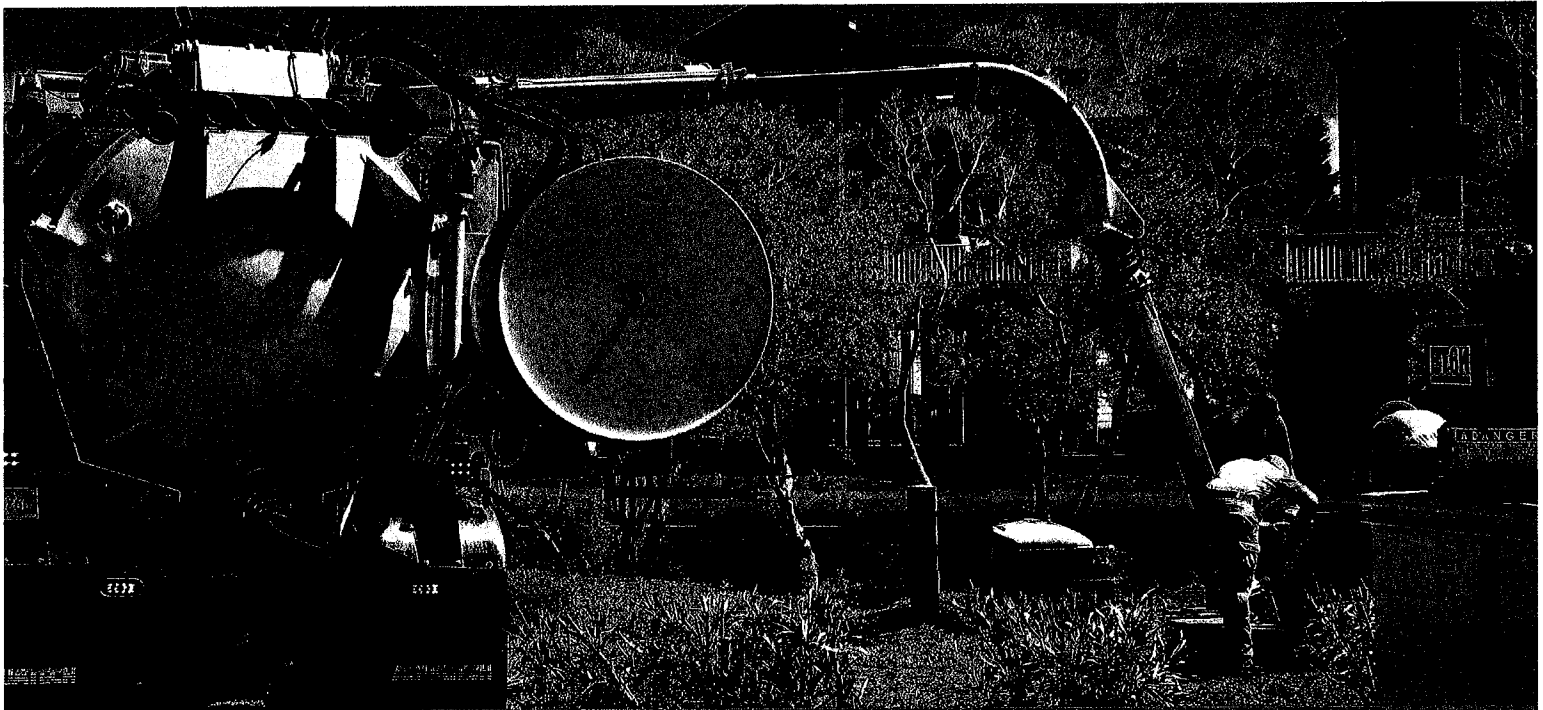
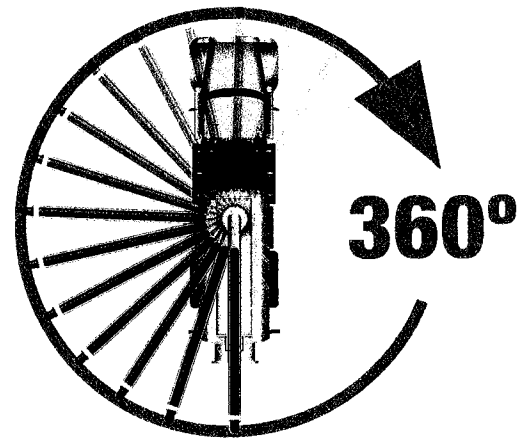
**THE TOP-LOADING BOOM AND ONE-PIECE VACUUM HOSE
PROVIDE UNLIMITED 360° OPERATION.**

FREEDOM OF FLEXIBILITY

Industry-leading flexibility means safe, **easy placement** of the unit regardless of the manhole or excavation location.

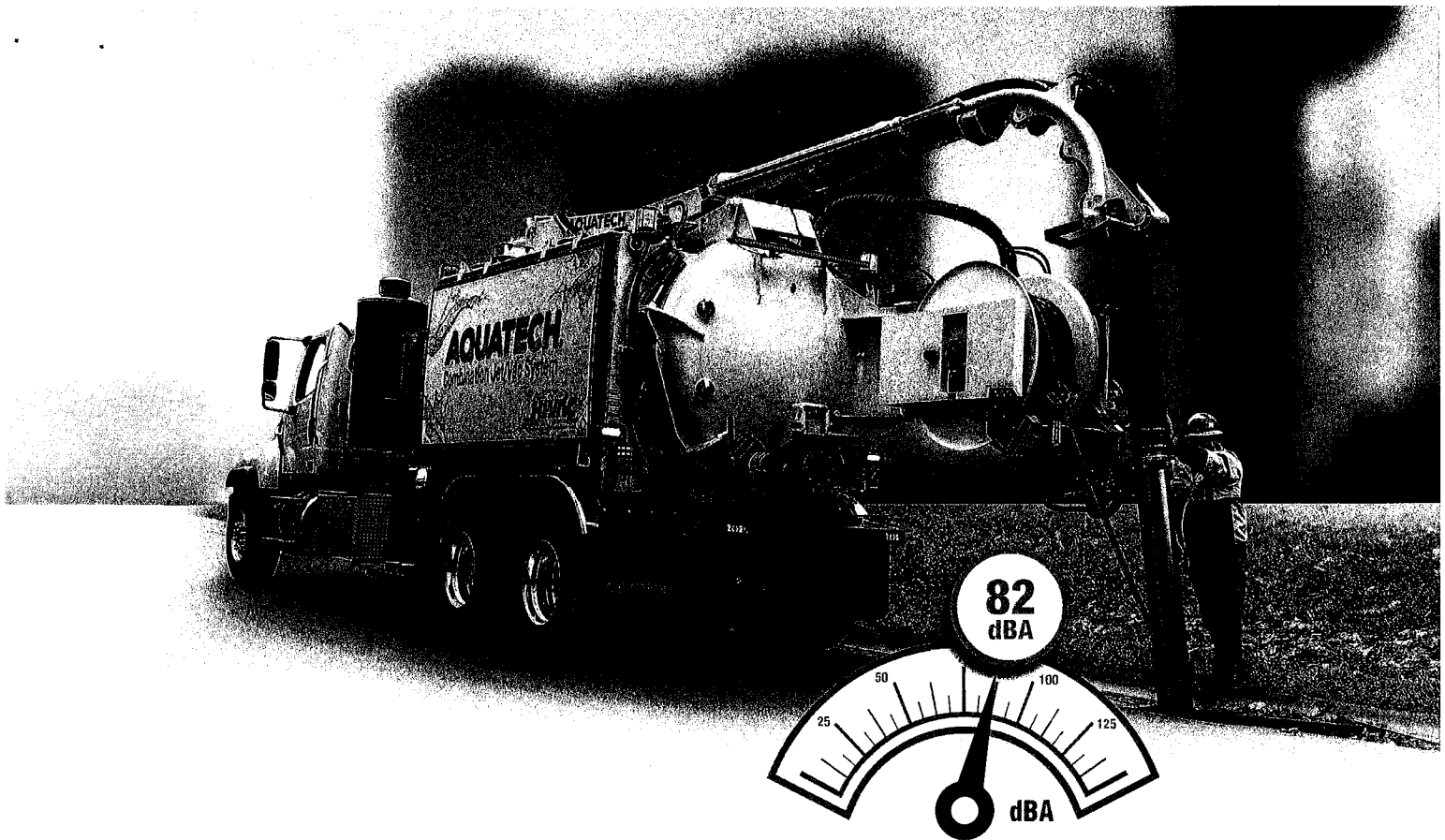
MAXIMUM CAPACITY

Top-mounted boom design provides optimum load distribution and more usable payload capacity without hose bends that clog and wear.



aquatechinc.com | 800.752.2400

AQUATECH™
A PRODUCT OF HI-VAC CORPORATION



CAPACITY MEETS VERACITY

The industry's only ASME-certified
6-15 cubic yard debris tank.
Water tank capacity from
570-1,750 gallons.



*Both the debris tank and the water tank are
built for the long haul and are backed by an
industry-leading lifetime warranty to prove it.*

PRESSURE WITH PRECISION

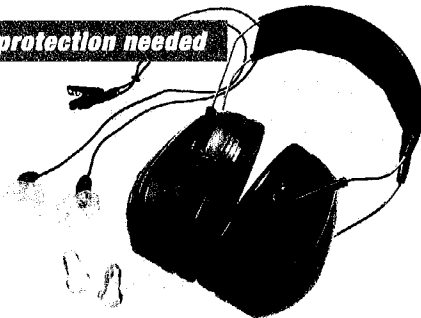
A triplex pump design allows
smooth, constant pressure
with an efficient, reliable drive
up to **150 GPM.**

THE NOISE POLLUTION SOLUTION

The rear hose reel operating position
means less vibration, less heat, and
2x to 4x less noise than front hose
reel systems for reduced operator
fatigue and increased safety.

**Meets or exceeds OSHA
requirements with industry's
lowest dBA of 82** or less at
the hose reel, eliminating the
need for bulky ear protection.

No ear protection needed



CRAFTED WITHOUT COMPROMISE

B-SERIES

PROVEN

AQUATECH™
A PRODUCT OF HI-VAC CORPORATION

ENGINEERING

HI-VAC®
CORPORATION

INNOVATION

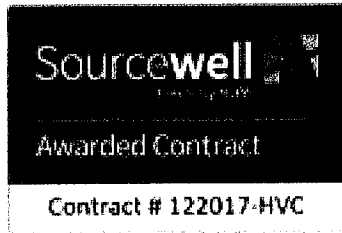


AQUATECH™
A PRODUCT OF HI-VAC CORPORATION

   aquatechinc.com

HI-VAC®
CORPORATION

117 Industry Road | Marietta, Ohio 45750
Tel: 800.752.2400 | Fax: 740.374.5447



Customer Proposal

Sourcewell Contract # 122017-HVC

Customer Name City of Red Bank
Contact Name _____
Address _____
Phone Number (423) 877-1103
E-Mail Address _____

Dealer Municipal Equipment Inc
Contact Name Jack Burns
Address 6305 Shepherdsville Rd
Louisville, Kentucky 40228
Phone Number +1 502-962-9527
E-Mail Address jburns@hi-vac.com

0. BODY

Qty	Item	Description
1.00	B6	Aquatech - B6 6 yds. of Debris, 570 Gallons of Water Rear Reel Combination Unit

1. VACUUM SYSTEM

Qty	Item	Description
1.00	STD-0014	Blower Engagement at Operator's Station
1.00	STD-0015	Mounted Stainless Steel Final Filter
1.00	STD-0013	Reinforced Poly-Chain Drive System
1.00	CPQ-624 BLOWER	ROOTS 624 - 3670 CFM, 18" Hg
1.00	STD-0016	Vacuum Relief Valves
1.00	A383923-2	Pneumatic Vacuum Breaker
1.00	300002955	Cyclone Separator with Collection Chamber

1.1. WATER SYSTEM

Qty	Item	Description
1.00	A384024-65	65 GPM @ 2000 PSI Water System
1.00	STD-0013	Reinforced Poly-Chain Drive System
1.00	STD-0021	Pressure Relief Valve Shall be Installed to Protect the Pump
1.00	STD-0018	Side Handgun Connection



Qty	Item	Description
1.00	STD-0020	Water Pump Air Purge Valve
1.00	A131626	1/2" x 35' Low Pressure Gun & Hose Assembly
1.00	121002495	1/2" x 75' High Pressure Gun & Hose Assembly with Spring Retracting Reel
1.00	200070011	12 Volt Cold Weather Recirculation System
1.00	A384199-1	50 GPM @ 3000 PSI Water System
1.00	121005969	Unloader Control System Side & Rear
1.00	A239902	Water Purge/Blow Out System

1.2. DEBRIS TANK

Qty	Item	Description
1.00	STD-0022	6 yd Debris Tank Capacity (LIFETIME WARRANTY)
1.00	STD-0023	56,000 lb. Double-Acting Dump Hoist
1.00	STD-0025	4 - Individual Hydraulic Cylinder Door Locks
1.00	STD-0029	Rear Door Safety Prop
1.00	STD-0026	2 - Debris Level Sight Eyes Located in Rear Door
1.00	STD-0027	Stainless Steel Ball Check Valve with Air Deflector Screen
1.00	STD-0033	Stainless Steel Fenders
1.00	A000401	Anti-Slip Tape on Tank Top
1.00	STD-0024	Top Hinged Hydraulic Open/Close Rear Door
1.00	121005979	Dual Floor Flushers & Tank Flush
1.00	A381531-1	Remote Lubrication Manifold
1.00	STD-0030	6" Rear Drain Valve in Rear Door with Removable 15' x 6" Lay-Flat Hose & Cap
1.00	200050050	Rear Door Splash Shield with splash bumper to include one tiger tail holder
1.00	NS-0034	Tank Access Steps to Boom Cleanout
1.00	300003522	Tank Top Access Ladder



1.3. WATER TANKS

Qty	Item	Description
1.00	STD-0035	3/8" Thick Polyethylene UV Stabilized Graphite Water Tanks with 570 Gallon Capacity (LIFETIME WARRANTY)
1.00	STD-0038	Heavy Duty Water Fill with Anti-Siphon Air Gap & 2" Y-Strainer
1.00	STD-0036	Self-Cleaning Tank Design with 2.5" Quick Opening Drain
1.00	STD-0039	Water Suction Line Drain
1.00	300005200	Digital Water Level Indicator
1.00	STD-0075	Fill Hose Storage Basket

1.4. BOOMS

Qty	Item	Description
1.00	STD-0045	Boom Clean Out Port
1.00	STD-0043	Hydraulic Power Up/Down Rear Boom Storage
1.00	STD-0042	Slewing Gear Power Rotation with 180 Degree Rotation
1.00	STD-0041	Top-Loading Boom Design One Piece HD Rubber Debris Hose
1.00	200046020	8" x 15' Ring Lock Extendable Boom
1.00	NS-0077	Boom Mounted Internal Air/Vac Valve (Flapper Valve)

1.5. HOSE REEL

Qty	Item	Description
1.00	STD-0047	Hose Reel Rotation Controlled via Electric/Hydraulic Control
1.00	STD-0046	Hydraulically Articulated 180 Degree Street to Curb Rotation
1.00	A175167-3000-Cobr	Sewer Hose 3/4" x 600' 3000 PSI
1.00	A240695-3	Manual Level Line with Counter

1.6. STORAGE

Qty	Item	Description
1.00	121005547	Step Toolbox
1.00	A180552-1	30"W x 18"D x 18"H Toolbox



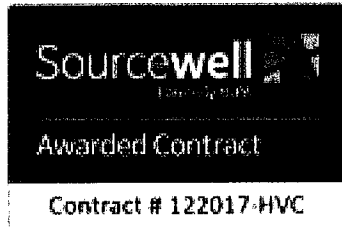
Qty	Item	Description
1.00	A180757-S	48"Wx24"Dx24"H Toolbox with Shelf
1.00	300004744	Tube Rack, Sliding, Vertical, BOC, 8 Tube with Tool Storage

1.7. CONTROLS

Qty	Item	Description
1.00	STD-0059	12 Volt Electrical Outlet at Panel
1.00	STD-0051	6 Position Joystick Boom Control Mounted at Control Station
1.00	STD-0061	Back Up Alarm
1.00	STD-0057	Boom Up Warning Light & Alarm
1.00	STD-0052	Chassis Tachometer
1.00	STD-0056	Electronic Engine Throttle Control
1.00	STD-0054	Hose Reel Speed Control
1.00	STD-0058	Low Water Warning Light & Alarm
1.00	STD-0060	PTO Hour Meter
1.00	A000372	Blower Hour Meter
1.00	A120051	Water Pump Hour Meter
1.00	STD-0053	Vacuum Gauge
1.00	STD-0055	Water Pressure Gauge
1.00	STD-0050	Wireless Remote with LCD Display
1.00	121006420	Dual Camera Split Monitor Reversing System

1.8. LIGHTING

Qty	Item	Description
1.00	STD-0062	Boom Clearance Lights
1.00	STD-0063	LED Style DOT Lighting
1.00	A120378-3-LED	Boom Flood Lights
1.00	A120101-LED	Control Panel Lights
1.00	A388569	Lighting Package (3 - Debris Tank Strobes, 5 - Flood Lights, 1- Arrow Board, 1 - Handheld Spotlight)



1.9. MISCELLANEOUS

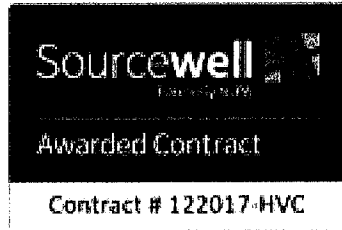
Qty	Item	Description
1.00	PAINT-WHITE	White Paint
1.00	A176150	25' x 2 1/2" Hydrant Fill Hose
1.00	A220260-CH-NC	Traffic Cone Holder (NO Cones)
1.00	A220330	Hydrant Wrench
1.00	J-4000	THE POOK Manhole Pick & Hook
1.00	STD-0065	Flexible Hose Guide (Tiger Tail)
1.00	10000551	8" Manhole Tube Support
1.00	STD-0066	Tube Connector Tool
1.00	A244263	8" Tubes Handle
1.00	300005428	1/2" MNPT x 36" Lance with quick couplers
1.00	300005432	1/2" MNPT x 48" Lance with quick couplers
1.00	A255200-5	Rotating Nozzle #5
1.00	A255080	Vertical Spray Gun
1.00	A388552	DOT Safety Kit

2. TUBES

Qty	Item	Description
1.00	STD-0067	1 - Intake Tube 6'
1.00	STD-0068	1 - Extension Tube 6'

2.3. BAND LOCK TUBES

Qty	Item	Description
4.00	A399045	8" Band Lock Clamp
2.00	10000480	Extension Tube 8" x 6' Band Lock
1.00	A383830	Fluidizer Tube 8" x 3' Band Lock
1.00	121003299	Excavator Tube 8" x 6' Band Lock



2.4. NOZZLES

Qty	Item	Description
1.00	STD-0069	1 - 15 Degree Nozzle
1.00	STD-0070	1 - 30 Degree Nozzle

2.5. STOCK CHASSIS OPTIONS

Qty	Item	Description
1.00	STD-0090	Delivery Charge
1.00	STD-0071	Freightliner M2-106 Single Axle

Sourcewell Contract Price: \$470,168.13

Freight: TBD at time of Shipment
Shipment Date: TBD
Delivery: FOB Marietta, Ohio
Quote Number: Q-03453-1
Quote Date: 10/27/2022 9:07 AM
Customer:
Does not include any applicable FET.

Customer Purchase Order: _____

Authorized Signer Printed: _____

Signature: _____

Title: _____



1. Applicability of Seller's Terms and Conditions. All orders ("Orders") placed by the entity purchasing goods and services ("Buyer") of Hi-Vac Corporation ("Seller") are expressly conditioned on Buyer's agreement to these Terms and Conditions of Sale ("Terms and Conditions"). Any acceptance of Seller's offer is expressly limited to acceptance of these Terms and Conditions and Seller expressly objects to any additional or different terms proposed by Buyer. No Buyer purchase order or other form or communication shall modify these Terms and Conditions, nor shall any course of performance, course of dealing, or usage of trade operate as a modification or waiver of these Terms and Conditions. Any order to purchase goods or services shall constitute Buyer's assent to these Terms and Conditions.
2. Quotations. Unless otherwise specified in the quotation, Seller's quotation shall expire thirty (30) days from its date and may be modified or withdrawn by Seller before receipt of Buyer's conforming acceptance.
3. Payment and Shipping Terms. Domestic sales are FOB, Seller's factory or other point of shipment designated by Seller. International sales are CIF. Unless otherwise quoted or acknowledged by Seller, payment terms are net thirty (30) days from the date of an order. Payment for all goods or services is due and shall be paid according to the terms appearing on the face of the invoice and quotation from Seller. Any amount not paid on the date it is due shall accrue interest at a rate of 18% per annum. All payments will be made in US Dollars. If Buyer is delinquent in the payment of any invoice, Seller may, in its discretion and without prejudice to its other rights, withhold shipment (including partial shipments) of any order and require Buyer to prepay for further shipments until complete payment has been received. Buyer shall be responsible for all costs related to the collection of past due unpaid amounts. In addition to any prices, Buyer shall pay the amount of any present or future manufacturer's tax, retailer's occupation tax, use tax, sales tax, excise tax, customs duty, inspections or testing fee, or any other tax, fee or charge of any nature whatsoever imposed by any government authority, on or measured by the transaction between Seller and Buyer. In the event Seller is required to advance any such tax, fee or charge, Buyer shall reimburse Seller therefor, or, in lieu of such payment, Buyer shall provide Seller at the time the order is submitted with an exemption certificate or other document acceptable to the authority imposing such tax, fee or charge. For international transactions, Seller shall not begin production or fabrication of ordered goods until one of the following has occurred: (i) Buyer has provided full (100%) payment of all costs related to the Order, or (ii) Buyer has provided Seller with a letter of credit covering all costs related to the Order, such letter of credit shall be determined acceptable or non-acceptable in the Seller's sole and absolute discretion.
4. Title and Risk of Loss. Title and risk of loss or damage in transit shall pass from Seller to Buyer at delivery, which shall be deemed to occur upon transfer of possession to the first carrier or Buyer's representative (which for these purposes will include Seller if Buyer has arranged for transportation by Seller's personnel) at the delivery point whichever occurs first pursuant to the applicable shipping terms.
5. Delays or Default in Delivery. Seller shall have no liability to Buyer for Seller's delay or default in delivery due to strikes, secondary boycotts, riots, wars, accidents, fires, floods, explosions, vandalism, government embargoes, priorities or regulations, transportation delays, shortages of labor, fuel, materials, supplies, power, transportation facilities or tooling capacity, the impact of the outbreak of COVID-19 or any other epidemics, or other similar or dissimilar causes beyond Seller's reasonable control whether or not foreseeable. Under no circumstances shall Seller have any liability for penalties or other consequential damages of any kind resulting in whole or in part from Seller's delay in delivering, or failure to deliver any goods to or perform services for Buyer as agreed.
6. Acceptance. Buyer acknowledges and agrees that the Buyer has 10 calendar days to inspect the goods from the earlier of (i) the time the goods have been picked up by Buyer or their representative, and (ii) the time the goods have been delivered to the destination in the invoice or a place that the Purchaser typically receives goods from Seller. Buyer must notify the Seller if the goods are being rejected as non-conforming goods by providing a Return of Goods Authorization form ("RGA") received by Seller no later than 10 calendar days after receipt of goods as determined above and the RGA must include the invoice and transaction number, the goods that Buyer believes are non-conforming and the details of why Buyer asserts the goods are not conforming. Failure to notify Seller within 10 calendar days will be deemed acceptance of the goods and any subsequent product issue shall be controlled by the product warranty section of these Terms and Conditions. If Seller allows the return of any goods after the 10 calendar day acceptance period, Buyer shall pay a 15% restocking fee to Seller.
7. Design and Technical Information. Seller claims proprietary rights in the items and information associated with the Order. Drawings and technical information are issued in confidence for engineering information and mutual assistance only and may not be publicly disseminated, reproduced or used by Buyer without Seller's prior written consent and shall be returned upon the earlier of Seller's written request or when its purpose has been served.
8. Changes; Cancellations. Changes and/or cancellations to existing schedules or orders are subject to Seller's prior written acceptance and reasonable cancellation charges, including all progress billings and reimbursement by Buyer of Seller's incurred direct manufacturing costs, including but not limited to all labor costs and expenses and costs of materials that are not usable by Seller and other non-recoverable costs incurred. Such incurred costs will be determined by Seller and communicated in writing to Buyer.
9. Limited Warranty. Seller's warranty is set forth in Seller's Limited Warranty for the goods or services covered by the Order, as the same is attached hereto or otherwise provided to Buyer. THIS WARRANTY IS BUYER'S EXCLUSIVE REMEDY AND SELLER EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES OR REPRESENTATIONS, WHETHER BASED ON BREACH OF WARRANTY OR CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE, AND HEREBY DISCLAIMS ANY AND ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Any description of the goods, whether in writing or made orally, specifications, samples, models, bulletins, drawings, diagrams, engineering sheets or similar materials used in connection with Buyer's Order are for the sole purpose of identifying the goods and shall not be construed as a warranty.
10. Limitation of Liability. THE REMEDIES OF THE BUYER SET FORTH IN THESE TERMS AND CONDITIONS OF SALE ARE EXCLUSIVE AND ARE ITS SOLE REMEDIES FOR ANY FAILURE OF SELLER TO COMPLY WITH ITS OBLIGATIONS HEREUNDER. NOTWITHSTANDING ANY PROVISION IN THESE TERMS AND CONDITIONS OF SALE TO THE CONTRARY, IN NO EVENT SHALL SELLER BE LIABLE IN CONTRACT, WARRANTY, IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), EXTRA-CONTRACTUALLY, OR OTHERWISE FOR DAMAGE TO PROPERTY OR EQUIPMENT OTHER THAN PRODUCTS SOLD HEREUNDER, LOSS OF PROFITS OR REVENUE, LOSS OF USE OF PRODUCTS OR ANY ASSOCIATED EQUIPMENT, COST OF CAPITAL, COST OF SUBSTITUTE EQUIPMENT, FACILITIES OR SERVICES, DOWNTIME COSTS, DELAYS, CLAIMS OF CUSTOMERS OF THE BUYER OR OTHER THIRD PARTIES (EXCEPT AS OTHERWISE PROVIDED FOR ABOVE IN THE SECTION TITLED AS INTELLECTUAL PROPERTY INFRINGEMENT) OR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER, REGARDLESS OF WHETHER SUCH POTENTIAL DAMAGES ARE FORESEEABLE OR IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S TOTAL CUMULATIVE LIABILITY ARISING FROM, CONNECTED WITH, RESULTING FROM OR RELATED TO THESE TERMS AND CONDITIONS OF SALE WHETHER THE CLAIMS ARE BASED IN CONTRACT, WARRANTY, IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), EXTRA-CONTRACTUAL, OR OTHERWISE, SHALL NOT EXCEED THE PRICE PAID.
11. Remedies. Any lawsuit or legal claim for breach of this order must be brought within one year.
12. Governing Law and Jurisdiction. The laws of the State of Ohio, without regard to the conflicts of law principles thereof, shall govern Buyer's order, these Terms and Conditions and all disputes and/or disagreements arising hereunder. Both parties agree and hereby submit to the exclusive jurisdiction and venue of the state or federal courts, in Washington County, Ohio, with respect to any and all disputes arising out of or relating to these Terms and Conditions or any of the transactions contemplated hereby; and each party irrevocably submits to the jurisdiction of such court, waives any objection that it may now or hereafter have to the venue or convenience of such forum, and agrees that all such disputes shall be heard and determined in such court.



Hi-Vac Corporation
Sewer Vacuum Trucks, Jetting & Hydro Excavating Equipment
#122017-HVC
Maturity Date: 02/20/2023

Products & Services

Contract Documents

Pricing

Contact Information

Buy Sourcewell

Contract Documents

Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories

Contract #122017-HVC
Effective 02/20/2018 - 02/20/2023

March 14, 2023

Kent Parks
Hi-Vac Corporation
117 Industry Road
Marietta, Ohio 45750

Kent,

Per our discussion, if Hi-Vac has quoted or a customer has issued a Purchase Order before the Hi-Vac Corporation contract 122017-HVC expired, then it can still be considered purchased under the Sourcewell contract. I would suggest that when the Purchase Order is issued, you then also attach the quote to the PO, to show the issue of said quote was before the contract expiration.

All pricing that is offered still must be contract compliant and Hi-Vac must report the sales to Sourcewell.

Hi-Vac Corporation contract 122017-HVC expired on February 20, 2023.

Sincerely,

Mike Domin | Supplier Development Administrator

Office: 218-895-4148 | Cell: 218-838-4545
Website: sourcewell-mn.gov

Sourcewell 

Letter of Agreement To Extend the Contract

Between

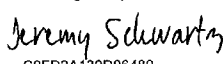
Hi-Vac Corporation
117 Industry Road
Marietta, OH 45750

And

Sourcwell
202 12th Street NE
Staples, MN 56479
Phone: (218) 894-1930

The Vendor and Sourcwell have entered into an Agreement (Contract #122017-HVC) for the procurement of Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment with Related Accessories and Supplies. This Agreement has an expiration date of February 20, 2022, but the parties may extend the Agreement for one additional year by mutual consent.

The parties acknowledge that extending the Agreement for another year benefits the Vendor, Sourcwell and Sourcwell's members. The Vendor and Sourcwell therefore agree to extend the Agreement listed above for a fifth year. This existing Agreement will terminate on February 20, 2023. All other terms and conditions of the Agreement remain in force.

Sou DocuSigned by:

C0FD2A139D06489...

By: _____, Its: **Director of Operations &
Procurement/CPO**

Name printed or typed: Jeremy Schwartz

1/13/2022 | 2:02 PM CST

Date _____

Hi-V DocuSigned by:

95FAA8669432407...

By: _____, Its: President

Name printed or typed: Dan Coley

1/20/2022 | 7:14 AM PST

Date _____

Form C**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**Company Name: Hi-Vac Corporation

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS
G5.24	Total Cost of Application	Not included in proposed pricing freight/delivery/shipping/onsite training	Accepted.

Proposer's Signature: Kent Parks Date: 12-18-2017**NJPA's clarification on exceptions listed above:**

Review and Approved: [Signature] 2-14-18
NJPA Legal Department

Contract Award
RFP #122017

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Hi-Vac Corporation Date: 12-18-2017

Company Address: 117 Industry Rd

City: Marietta State: OH Zip: 45750

CAGE Code/Duns & Bradstreet Number: 056644958

Contact Person: Kent Parks Title: Inside Sales Manager

Authorized Signature: *Kent Parks* Kent Parks
(Name printed or typed)

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

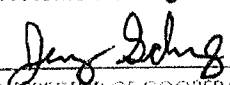
NJPA Contract #: 122017-HVC

Proposer's full legal name: Hi-Vac Corporation

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CIO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

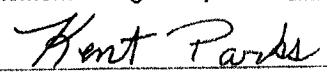
NJPA Contract # 122017-HVC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Hi-Vac Corporation

Authorized Signatory's Title Inside Sales Manager



VENDOR AUTHORIZED SIGNATURE

Kent Parks

(NAME PRINTED OR TYPED)

Executed on March 1, 2018

NJPA Contract # 122017-HVC

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: Hi-Vac Corporation

Address: 117 Industry Road

City/State/Zip: Marietta, Ohio 45750

Telephone Number: 740-374-2306

E-mail Address: KParks@hi-vac.com

Authorized Signature: Kent Parks

Authorized Name (printed): Kent Parks

Title: Inside Sales Manager

Date: 12-18-2017

Notarized



SAMANTHA BRISKER
NOTARY PUBLIC
STATE OF OHIO
Recorded in
Washington County
My Comm. Exp. 2/21/18

Subscribed and sworn to before me this 18th day of December, 20 17

Notary Public in and for the County of Washington State of Ohio

My commission expires: 2-21-18

Signature: Samantha Brisker (Brisker)



PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: Hi-Vac Corporation

Questionnaire completed by: Kent Parks

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?
 - Net 30 days
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?
 - YES
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.
 - Both our dealers and Hi-vac proper have the authority/ability to process purchase orders.
- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?
 - At this time, no. Please inquire at time of purchase

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

Standard Product Warranty

Hi-Vac Corporation hereinafter called the Company, warrants for a period of twelve (12) months from the date this product is accepted by the purchaser, that all design and material of it's own manufacture shall be free from defects. The company agrees to repair or replace, at it's sole discretion, such defects to assure the product performs according to it's published specifications at time of manufacture. This warranty will not cover any part or service subject to normal wear or adjustment as described in the Operators Manual supplied with the product. This warranty will not cover failure caused by purchasers failure to perform normal maintenance by abuse or by purchasers use of product for purposes not intended by design. Alterations or modifications to product without the express written permission of the Company may void this warranty. Use of replacement parts not supplied e by the company may void this warranty. All parts supplied under the provisions of this warranty. Use of replacement parts not supplied by the Company may void this warranty. All parts supplied under the provisions of this warranty are F.O.B. Marietta, Ohio. This warranty shall be the only warranty in effect, and no one shall have the authority to supersede or modify its provisions except in writing by the Company, or as provided in these terms.

Warranty Extensions

The company may wish to offer an extension to this warranty, at a price it may determine and publish. This extension will act to increase the period over which these terms may apply, but will not modify any of the terms and expressly stated in writing by the Company.

Special Tank Warranty

Water tanks: The company warrants it's water tanks to be free from leaks and agrees to cover repairs or replacements of defective tanks for the life of the unit to the original owner.

Debris tanks: The company warrants it's debris tanks to be free from leaks and agrees to cover repairs or replacements of defective tanks for the life of the unit to the original owner.

Design modifications

The company reserves the right to make modifications to its design and specifications which shall in no way infer that previous designs and specifications are not fit for their originally intended purpose, and shall in no way obligate the company to perform such modifications to products manufactured before these changes were adopted.

Warranty Initiation

The warranty shall begin at the date the product is accepted by the purchaser which shall be documented by the "Delivery Check List" included in the operation manual for the machine, properly filled out by the delivering dealer, and signed by the purchaser. If this form is not returned to Hi-Vac, the warranty shall begin in 30 days after shipment from the factory. Any product which has been used as a demonstration unit will upon sale to the purchaser, have the full warranty as provided for in these terms, subject to the conditions as stated herein. The Company must be notified by the delivering dealer in the same way as any newly manufactured machine

Limitations/Exclusions to Warranty

The company shall not be held liable, under the terms of this warranty, for any losses, damages or expense charges incurred by purchaser, or its agents, representatives or employees, as a result of any failure of the product to perform. Other than those expressly stated herein, there are no other warranties of fitness for a particular purpose and merchantability. The following are specifically, though not exclusively, precluded from the terms of this warranty except as already stated. Water pump Auxiliary engines Exhauster/vacuum pump drive belts high pressure water hose Truck chassis, Hydraulic pumps, motors and valves Power Take off Electrical components. Suction hoses and tubes batteries Axles, and tires.

Claims procedure

Warranty claims against the Company shall be made by the delivering dealer in accordance with the terms set forth in the "Warranty Request Claim" policy statement as set forth at the latest effective date. All parts are supplied F.O.B. by the factory in Marietta Ohio. No freight allowances are made. No travel time allowances are made. The purchaser shall agree to these terms by virtue of acceptance of the machine or purchased part.

Replacement Part Warranty

Parts replaced during the warranty period will be warranted only during the terms of the original warranty. No extension of warranty is made by installation of the new part. Replacement parts purchased after the warranty period will carry a thirty (30) day warranty against defects in material or workmanship, or whatever warranty shall be offered and be enforceable upon the original manufacturer, whichever is longer. Labor costs incurred to replace defective parts are specifically exclude from this warranty. The purchaser shall be responsible for payment of the replacement part until such time as the original manufacturer shall offer warranty replacement to

the company at which time credit will be issued to the purchaser. All such defective parts must be returned to the factory, freight prepaid for evaluation and determination of warranty by the original manufacturer. Requests for return will be made at the discretion of the Company. No part shall have been previously disassembled or tampered with in any way so as to void the manufacturer's warranty. The Company's sole responsibility under these terms shall be the timely return of the defective part to the original manufacturer for warranty consideration, and for such reasonable follow-up action as may be necessary to expedite the claim. The original manufacturer's decision shall be final and binding on both purchaser and the company.

- Do your warranties cover all products, parts, and labor? **Yes**
 - Do your warranties impose usage restrictions or other limitations that adversely affect coverage? **Yes**
 - Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs? **As required.**
 - Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? **No**
 - How will NJPA Members in these regions be provided service for warranty repair? **NA**
 - Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer? **We will process all warranties during the warranty period.**
 - What are your proposed exchange and return programs and policies? **Please see out warranty return policy**
- 6) Describe any service contract options for the items included in your proposal. **This is provided on a case by case basis. Please contact the administrator.**

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal. **Industrial/Municipal vacuum, jetting and hydro excavating equipment both chassis and trailer mounted**
- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.) **We provide line item discounts and all pricing has been provided in our accompanying pricing list.**
- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list. **10% off MSRP**
- 10) The pricing offered in this proposal is
- ☐ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
 - ☐ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - ☒ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - ☐ d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer. **10% off MSRP**

- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request. **This is considered on a case by case basis.**
- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer. **All of these possible costs would be controlled and limited by Hi-Vac Corporation.**
- 14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program. **Shipping and delivery would be at the discretion of the customer. We will provide shipping and or delivery upon request. A shipping and or freight quote will be supplied to the customer before during or after the sale at the request of the customer.**
- 15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.
- Alaska and Hawaii:** Will ship via cargo ship from the nearest West Coast port. Terms to be discussed prior to shipment.
- Canada:** Will ship via drive away service in conjunction with brokerage firm. Terms to be discussed prior to shipment.
- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.
- Chassis mounted units to be delivered via drive away service. Trailer mounted units to be shipped with tow away or LTL.
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.
- Hi-Vac Inside Sales Management will review all associated paperwork with each order and will do quarterly reviews in conjunction with accounting team to insure NJPA reporting, fee payments etc are timely and accurate.
- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor’s sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member’s cost of goods. (See RFP Section 6.29 and following for details.)
- Hi-Vac will pay a fee not to exceed 2% of the selling price of any and all contracted items.

Industry-Specific Questions

- 19) Describe the top three market differentiators of your products/services relative to the industry.
- 360 degree boom rotation
 - Lifetime warranty offered as standard on all debris bodies.
 - Ergonomically correct control stations
- 20) Identify how your products, services and supplies address the scope of this RFP.

At Hi-Vac Corporation, focusing on the environment and sustainability are not simply words or slogans but are the foundation of our livelihood and business. For over 40 years Hi-Vac has provided products and systems that tackle some of the toughest infrastructure, maintenance and clean-up challenges in the world. From the largest metropolitan city to the most critical power plant, Hi-Vac products are at work behind the scenes maintaining the infrastructure, improving air quality, non-destructively excavating, recycling, cleaning and maintaining the environment.

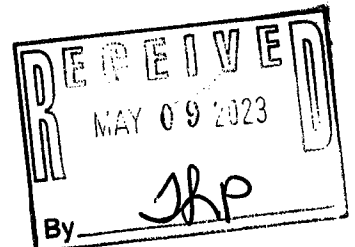
Signature: Kent Parks Date: 12-18-2017

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415

Telephone (423) 877-1103

www.redbanktn.gov



APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- What is my motivation for applying for membership?
- Do I fully understand what this committee expects from me?
- Am I committed to the purpose, duties and responsibilities of the committee?
- Can I afford the demands on my time, resources and energy?
- Can I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?
- Can I work effectively with members of the committee, city manager, staff and commissioner?
- Am I committed to serving even if the going gets rough and controversy arises?
- Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?

APPLICANT INFORMATION

Applicant Name (please print):

Samantha Doss-Watson

Home Address:

[REDACTED] Berkley Dr.

City:

Chattanooga

State:

TN

Zip:

37415

Phone: (H)

(C)

[REDACTED]

E-mail

[REDACTED]

6@gmail.com

Occupation:

Student / Virtual Assistant

Retired: ☐ Yes ☒ No

CITY OF RED BANK COMMITTEE APPLICATION

Page 2 of 3

a) For which committee are you applying? Cemetery Citizens' Advisory Board

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain: _____

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

After joining the group clean up at the Red Bank Cemetery, I would like to become more strongly involved in the planning and implementation.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

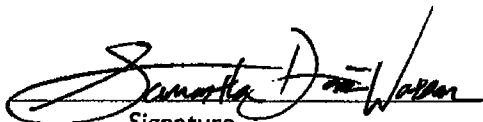
g) Please list three (3) references with address and phone #

Sara Butler, Laurel Dr. Red Bank, TN
Eddie Mercado, Riverside Dr. Chattanooga, TN
Heather Dinkins, Bluffview Dr. Ringgold, GA

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I have an extensive work background. Ranging from hospitality to resource management. I am currently back in school to complete my Bachelors in Environmental Geology and G.I.S. Much of my work history is involved in the non-profit sector. My hobbies include photography, rock hunting, designing a more sustainable yard, and map making. Some of my current goals are to get more involved in my community, and making plans for my post grad ambitions.

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

Samantha Doss-Watson
Printed Name

5-3-23
Date

Please return completed and signed application to:
Martin Granum, City Manager
CITY OF RED BANK 3105
Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415

Telephone (423) 877-1103

www.redbanktn.gov

APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Jamie Nelson

Home Address:

■ Holiday Lane

City: Red Bank State: TN Zip: 37415

Phone: (H) ■ (C) ■ E-mail ■@gmail.com

Occupation: Information Risk and Compliance Architect Retired: ☐ Yes ☒ No

a) For which committee are you applying? Cemetery

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain: _____

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

I have a lifelong love of local and regional history and of cemeteries in particular. I have spent many hours driving back roads looking for old cemeteries across the Midwest and the South. Cemeteries are unique to the communities where they are located and tell the story of the area, its people, and their struggles.

We have a huge custodial responsibility to maintain and preserve both the Potter's Field and the Red Bank City Cemetery. I'm excited that City leadership feels the same way. I want to serve on the Cemetery Committee because I think cemeteries are important, I have a deep appreciation of them, I love this community, I want to make sure our cemeteries are properly and sensitively cared for, and I want to learn more about historic preservation of cemeteries. Thank you for your consideration.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Sal Arrigo, Jr. [REDACTED]@gmail.com [REDACTED]

Laurie Dworak [REDACTED]@gmail.com [REDACTED]

Sue Melnyk [REDACTED]@yahoo.com [REDACTED]

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I have lived in Red Bank for about two years now. In that time I have been involved in community clean ups, served on the Transportation Committee, joined the Lions Club, attended Commission Meetings, started a site called The Red Bank Gazette, and have generally tried to get involved and be of service to this city that I have come to love. My background is in Information Security/Risk and Compliance. I am a project manager, corporate educator, and Certified Information Systems Security Professional (CISSP). I just completed a BA in Applied Communication and Analysis at The Ohio State University. My interests and skills will allow me to fill multiple roles on the committee in service to the city and its cemeteries.

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Jamie K Nelson

Signature

Jamie Nelson

Printed Name

4/29/2023

Date

Please return completed and signed application to:

Martin Granum, City Manager
CITY OF RED BANK 3105
Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov

77



CARTA CARE-A-VAN



CARTA



RED BANK, TN

What is the Care-A-Van

CARTA's Care-A-Van service provides transportation for eligible individuals with disabilities, including those with physical, mental, and emotional disabilities. This service is available throughout the City of Red Bank, Tennessee.

CARE-A-VAN

CARTA's Care-A-Van and the City of Red Bank now offer no-charge service to Red Bank.

WE OFFER



WHEELCHAIR LIFT-EQUIPPED, PUBLIC TRANSPORTATION SERVICE FOR ELDERLY AND PEOPLE WITH DISABILITIES.



FARES:
ONE WAY: \$2.50
ROUND TRIP: \$5.00



APPLICATIONS WILL BE AVAILABLE AT RED BANK CITY HALL AND ON OUR WEBSITE AT: WWW.REDBANKTN.GOV. AN APPLICATION IS REQUIRED OF EVERYONE THAT RIDES BEFORE BOOKING A TRIP.

TENNESSEE
7674-GB
Govt. Service

THIS VEHICLE STOPS
AT ALL
RAILROAD CROSSINGS

(423) 698-9038
www.gocarta.org

81

CARTACARE-A-VAN

CARTA



RED BANK, TN

What is the
Care-A-Van

CARTA's Care-A-Van
service provides
a free public
transportation service
for people with disabilities
and the elderly.
The vehicle is a
wheelchair accessible
van that can be
used to transport
people with disabilities
and the elderly.

CARE-A-VAN

CARTA's Care-A-Van and
the City of Red Bank is
now offering additional
services to Red Bank!

WE OFFER



WHEELCHAIR LIFT-
EQUIPPED, PUBLIC
TRANSPORTATION
SERVICE FOR ELDERLY
AND PEOPLE WITH
DISABILITIES.



FARES:
ONE WAY: \$2.50
ROUND TRIP: \$5.00



APPLICATIONS WILL BE
AVAILABLE AT
RED BANK CITY HALL AND ON
OUR WEBSITE AT:
WWW.REDBANKTN.GOV
AN APPLICATION IS REQUIRED
OF EVERYONE THAT RIDES
BEFORE BOOKING A TRIP.

MISSISSIPPI
7675-GB
E. G. G. G. G. G.

THIS VEHICLE
AT ALL
RAILROAD CROSSINGS

82



CARTA CARE-A-VAN



CARTA



RED BANK TN

What is the Care-A-Van

CARTA Care-A-Van is a public, curb-to-curb transportation designed to provide care at home or other locations of origin for transportation to work, school, medical appointments, shopping and other destinations. The service is available throughout the Red Bank and Chattanooga city limits.

CARE-A-VAN

CARTA Care-A-Van and the City of Red Bank is now offering paratransit services to Red Bank!

WE OFFER



WHEELCHAIR LIFT-EQUIPPED PUBLIC TRANSPORTATION SERVICE FOR ELDERLY AND PEOPLE WITH DISABILITIES.



FARES:
ONE WAY: \$3.50
ROUND TRIP: \$5.00



APPLICATIONS WILL BE AVAILABLE AT RED BANK CITY HALL AND ON OUR WEBSITE AT: WWW.REDBANKTN.GOV. AN APPLICATION IS REQUIRED OF EVERYONE THAT RIDES BEFORE BOOKING A TRIP.

TENNESSEE
7752-GB
Govt. Service

**THIS VEHICLE STOPS
AT ALL
RAILROAD CROSSINGS**

(423) 698-9038
www.qocarta.org

84



CARTA CARE-A-VAN



CARTA



RED BANK, TN

What is the Care-A-Van

CARTA's Care-A-Van service provides suburban transportation for people who are unable to drive. The service is available to residents of Red Bank, TN, who are 18 years of age or older. The service is available to residents of Red Bank, TN, who are 18 years of age or older.

CARE-A-VAN

CARTA Care-A-Van and the City of Red Bank is now offering paratransit services to Red Bank!

WE OFFER



WHEELCHAIR LIFT-EQUIPPED, PUBLIC TRANSPORTATION SERVICE FOR ELDERLY AND PEOPLE WITH DISABILITIES.



FARES:
ONE WAY: \$2.50
ROUND TRIP: \$5.00



APPLICATIONS WILL BE AVAILABLE AT RED BANK CITY HALL AND ON OUR WEBSITE AT: WWW.REDBANKTN.GOV. AN APPLICATION IS REQUIRED OF EVERYONE THAT RIDES BEFORE BOOKING A TRIP.

TENNESSEE
7753-GB
Public Govt. Service

(423) 698-9038
www.gocarta.org

THIS VEHICLE IS A RAILROAD