

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

April 4, 2023

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on April 4, 2023, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Finance Director John Alexander, Police Captain John Wright, Deputy Fire Chief Eddie Iles, Fire Chief Brent Sylar, Public Works Director Greg Tate, Deputy Director of Public Works Leslie Johnson, and Assistant City Recorder Summer Sheldon.

I. TDOT Signalization project update from Wiser (Leslie & Jeremy Langford)

Deputy Director of Public Works Johnson introduced Wiser Consulting representative Jeremy Langford to the Commission. Jeremy Langford updated the Commission on the ongoing TDOT Signalization project.

II. National Dispatcher's Week 4/9-4/15 Res No. 23-1563 (Martin & Jeff Carney, HC911)

City Manager Granum introduced Hamilton County 911 Executive Director, Jeff Carney to the Commission. Jeff Carney updated the Commission on the roles and success of Hamilton County Telecommunicators for the purpose of recognition of the largely behind the scenes work and service of 911 dispatchers by National Public Safety Telecommunication Week.

III. Add members to the Red Bank Cemetery Citizens' Advisory Board Res No. 23-1566 (Martin)

City Manager Granum updated the Commission on the two, being named, members of the Red Bank Cemetery Citizens' Advisory Board.

IV. Retreat Goal Resolution No. 23-1562 (Martin)

City Manager Granum reiterated the mission statement, vision statement, and five (5) goals of the Commission agreed to at the recently held Commissioners' Retreat on February 28th.

V. Appoint members to the Red Bank Public Art Citizens' Advisory Board Res No. 23-1561(Martin)

City Manager Granum identified the ten (10) members intended to be appointed to the Red Bank Public Art Citizens' Advisory Board and thanked board member, Larry Miller, for his assistance. Larry Miller updated the Commission on the appointed members of the board.

VI. End of Year Budget Amendments Ord No. 23-1231 (John)

Finance Director Alexander updated the Commission on the 2023 end of year budget carryover amendments.

VII. Procurement Policy Update Ord. No. 23-1233 (John & Leslie)

Deputy Public Works Director Johnson requested from the Commission to amend the purchasing policy and procedures ordinance by increasing purchasing limits from \$750 to \$2,500, with corresponding safeguards, before a requisition is required.

VIII. Agreement with Barge Design Solutions for Needs Assessment of Public Works Res No. 23-1564 (Leslie)

Deputy Director of Public Works Johnson requested the Commission to authorize an agreement with Barge Design in an amount not to exceed \$44,000.00 for professional assessment and preliminary design and concept service regarding the Public Works facilities.

IX. Healthy Nation Initiative Res. No. 23-1565 (Mayor Berry)

Mayor Berry informed the Commission on the Healthy Nation Initiative Proclamation as promoted by the Centers for Disease Control.

X. Beer Board Hearing - Rotary Club to serve at the Red Bank Jubilee (Martin)

No discussion due to lack of time

XI. Repeal and Replace Ordinance No.23-1224 in order to correct certain alpha-numeric designations therein Ord. No. 23-1232 (Martin)

No discussion due to lack of time

XII. Update to Animal Control Ordinance Ordinance No. 23-1234 (Martin)

No discussion due to lack of time

XIII. Any other business to discuss

Mayor Berry brought up the Steep Slopes Ordinance and requested discussion only on the next agenda. Commissioner Phillips requested enough time for an overview of the Ordinance before discussion.

Vice Mayor Dalton inquired on the process of having an item added to the agenda, and she requested that we create a policy that would put a formalized procedure in place.

Mayor Hollie Berry (Date)

City Recorder Tracey Perry (Date)