

*City of Red Bank*  
Public Art Citizens' Advisory Board Meeting  
May 20, 2026, 6:00 PM  
Red Bank Community Center  
3653 Tom Weathers Drive

**I. CALL TO ORDER**

Chair Tessa Ross called meeting to order

**II. ROLL CALL**

Chair Tessa Ross called roll.

Attendees: Tessa Ross, Megan Ledbetter, Taylor Kinser, Philip Luckey, Monique Clouse, Amy Griffith, Julie Goss, and Meghan Furr

Absent: Cathy Billings

**III. CONSIDERATION OF THE MINUTES**

A. Public Art Citizens' Advisory Board Meeting April 15, 2026

Motion to approve: Megan Ledbetter, Second: Taylor Kinser. Motion Passed.

**IV. NEW BUSINESS**

**1. Discussion and Action: Red Bank Arts Festival**

The Board reviewed the city's landing page and vendor application forms, reviewed the Arts Festival flyers, and reviewed potential performers and demonstrators who had confirmed interest and availability for the Festival.

City staff recently reversed an agreed-upon plan to update the vendor application, leaving only three weeks before applications open. To address this last-minute change and gather the necessary vendor selection data previously approved by the board in January, Tessa was advised to implement a secondary, two-step application process.

The Board voted to approve the two-step application process and additional vendor application form (Taylor made the motion; Amy seconded). Motion passed.

The Board voted to approve the list of Demonstrators (Taylor made the motion; Amy seconded). Motion passed.

The Board voted to approve the list of Performers (Taylor made the motion; Amy seconded). Motion passed.

The Board reviewed the Marketing Committee's timeline and all materials, including all email copy and social media post captions. These materials were created to reduce staff capacity challenges and maintain a transparent, well-coordinated program framework and consistent design aesthetic for the initiative.

The Board voted to approve the event flyers and marketing materials (Taylor

made the motion; Amy seconded). Motion passed.

2. **Discussion: Student Art Installation Update**

The new student art on the Traffic Signal Boxes have been installed. There were some issues with installation of the vinyl wraps, including wrong orientations/incorrect placement of art and no top designs applied, but the vendor has confirmed they will be fixing the problems.

V. **ADJOURNMENT** Tessa Ross

Next meeting Wednesday, June 17, 2026 from 6-7 PM at RB Community Center