

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

June 16, 2026

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Monthly Financial Update (CFO Pickel)**
- II. **Sewage Treatment [Plant](#) - Discussion Only (CM Granum)**
- III. **Belt-tightening Wrap Up presentation (CM Granum)**
- IV. **On Consent Agenda - Creation of a Charter Review Board for a proposed Charter Referendum at the next General Election Res No. 26-1916 (CM Granum)**
- V. **On Consent Agenda - Appoint Katy Spurlock to the Non-Profit Citizens' Advisory Board Res No. 26-1913 (CDD Slay)**
- VI. **On Consent Agenda - Appoint James Rein to the Planning Commission by Commissioner Holmes Agenda No. 26-894 (CDD Slay)**
- VII. **On Consent Agenda - Accept the Tennessee Arts Commission FY27 Arts Education Project Support grant of up to \$13,500.00 for year-round Art Classes for the Active Older Adults Res No. 26-1914 (PRM Grabe)**
- VIII. **On Consent Agenda - Renew all Citizens' Advisory Boards Res No. 26-1915 (DAF Perry)**
- IX. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- X. **Any other business to discuss**
- XI. **Adjournment**

YEAR TO DATE THROUGH MAY 2026

	FY2025	FY2026	FY2026	91.67%
ACCOUNT NAME	Actual to Date	Actual to Date	BUDGET	Budget Year
Revenues				
Local Taxes				
31100 Property Tax	5,244,950	4,755,863	5,722,500	83%
31120 Public Utilities Tax-OSAP	49,549	65,454	45,000	145%
31200 Property Tax (Delinquent)	93,438	106,021	43,500	244%
31300 Int. Penalty Court Cost	25,083	28,024	26,680	105%
31500 Pmts in lieu of Property Tax-TVA	108,419	120,174	151,000	80%
31511 Electric Power Board Tax	157,923	156,291	137,000	114%
31610 Local Sales Tax - Trustee	1,724,783	1,774,238	1,810,000	98%
31710 Wholesale Beer Tax	211,118	203,847	250,000	82%
31720 Wholesale Liquor Tax	85,018	95,443	93,000	103%
31730 Mixed Drink Taxes	13,491	10,179	10,000	102%
31810 Minimum Business Tax	2,455	1,965	1,400	140%
31820 Gross Receipts Tax	124,162	136,389	65,000	210%
31910 Franchise Tax	95,055	81,011	94,000	86%
Total Local Taxes	7,935,444	7,534,900	8,449,080	
State Taxes (local share)				
33510 State Sales Tax	1,371,985	1,422,936	1,487,375	96%
33512 Sports Betting	25,998	28,037	22,013	127%
33520 State Income Tax	0	103	0	0%
33530 State Beer Tax	5,008	4,759	5,235	91%
33553 State Gasoline Inspection Fees	19,921	21,226	21,656	98%
Total State Taxes (local share)	1,422,911	1,477,061	1,536,279	
Other Sources				
31920 Room Occupancy Tax	24,112	27,267	25,000	109%
32210 Beer Licenses	5,033	3,078	3,300	93%
32400 Home Occupation Fee	1,350	850	1,200	71%
32600 Building and Related Permits	91,299	164,590	100,000	165%
32660 Zoning Permits	1,200	1,895	900	211%
32930 EV Charging Revenue	0	1,931	200	965%
32950 Wrecker Permit	725	800	500	160%
32990 Wrecker Inspection Fee	350	250	500	50%
33440 Police Salary Supplement	36,800	17,600	20,800	85%
33470 Fire Salary Supplement	13,000	11,800	16,200	73%
34100 Communication Tower Lease	28,734	32,418	32,000	101%
34131 Administrative Services	62,337	11,334	68,004	17%
34240 Accident Reports	1,984	1,143	1,500	76%
34793 Community Center Fees	14,769	19,429	18,000	108%
35100 City Court Revenue	139,191	129,047	130,000	99%
36100 Interest Earning	286,225	190,112	230,000	83%
36210 Rent-Sewer Plant	9,422	9,695	10,000	97%
36330 Sale of Equipment	0	4,588	0	0%
36350 Insurance Recovery	51,596	17,066	10,000	171%
36691 Miscellaneous Revenue	13,473	59,674	20,000	298%
36700 Donations	30,500	28,814	0	0%
36990 Insurance Package Refund	9,000	9,500	0	0%
33575 Grant Revenue	0	344,055	0	0%
36910 Loan Proceeds	0	0	230,000	0%
Total Other Sources	821,100	1,086,936	918,104	
Total General Fund Revenue	10,179,454	10,098,897	10,903,463	93%

	FY2025	FY2026	FY2026	91.67% Budget Year
<u>Expenditures</u>				
Judicial	171,753	162,793	193,358	84%
Legislative	60,581	26,321	37,210	71%
Finance & Administration	1,141,229	1,145,940	1,259,504	91%
Insurance	1,384,991	1,440,117	1,406,310	102%
Community Development	518,277	553,475	714,866	77%
Police	2,996,754	2,629,963	3,151,162	83%
Fire	1,726,220	1,756,944	1,969,977	89%
	7,999,804	7,715,552	8,732,387	
Public Works				
Public Wks-Admin/Streets	1,251,552	1,113,983	1,246,463	89%
Fleet Maint	129,807	147,986	163,645	90%
Gov't Bldg	499,744	633,522	820,101	77%
Animal Control	79,479	83,448	83,448	100%
Total Public Works	1,960,583	1,978,939	2,313,657	
Parks				
Parks Admin	91,688	421,028	337,685	125%
Community Center	163,325	0	0	0%
James Rd/ Cagle Field	1,070	0	0	0%
Redding Rd/ Kids Corner	20,502	0	0	0%
Morrison Springs Fac	5,000	0	0	0%
Swimming Pool	36,942	0	0	0%
White Oak Park	109,745	0	0	0%
Town Center Park	0	0	0	0%
Total Parks	428,273	421,028	337,685	
Total General Fund Expenditures	10,388,660	10,115,518	11,383,729	89%
<u>Solid Waste Management</u>				
<u>Revenues</u>	1,023,850	1,037,291	1,129,000	92%
<u>Expenditures</u>	1,558,858	1,097,569	1,312,303	84%
<u>State Street Aid</u>				
<u>Revenues</u>	446,408	467,098	1,363,719	34%
<u>Expenditures</u>	366,160	601,885	1,764,622	34%
<u>Stormwater MS4</u>				
<u>Revenues</u>	536,876	552,572	526,000	105%
<u>Expenditures</u>	411,018	518,208	707,407	73%
<u>Drug Enf Fund</u>				
<u>Revenues</u>	59,301	19,428	24,200	80%
<u>Expenditures</u>	1,644	6,657	81,300	8%
<u>Impound Fund</u>				
<u>Revenues</u>	1,000	2,303	5,250	44%
<u>Expenditures</u>	4,578	2,962	7,900	37%

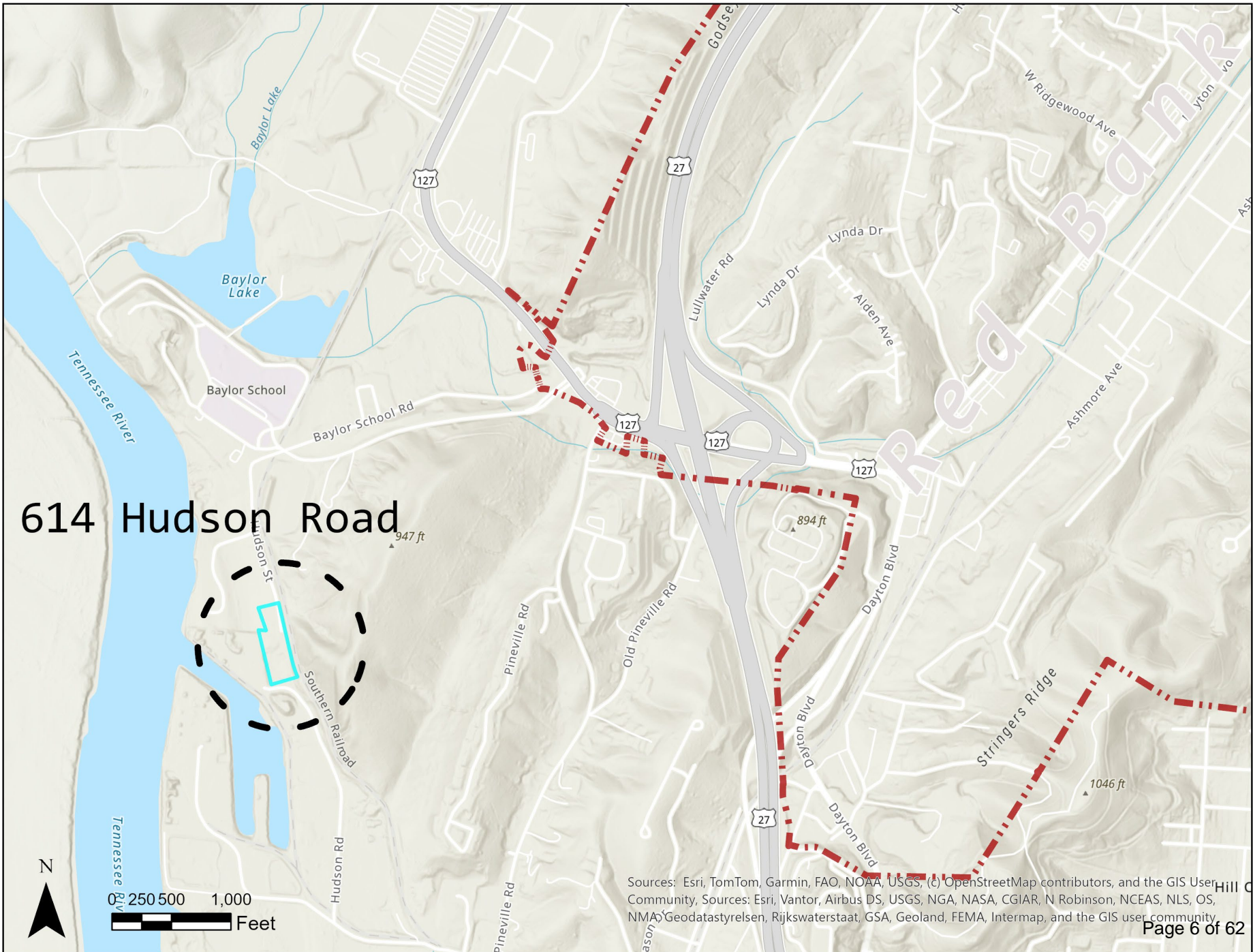
Former Red Bank Sewer Plant Property Sale

16 June 2026

City Manager Martin Granum
City Attorney Arnold A. Stulce, Jr

Background

- The City ceased sewer utility operations over a generation ago
- The site at 614 Hudson Road, Chattanooga totals approximately 3.14 acres
- The property has been leased to, and used by, Marion Environmental/Aqua Treat since 1995. Monthly payments to the City are currently \$904.57
- The lease contained an option to purchase and the lessee has exercised that option
- The City is obligated to sell the property for fair market value



614 Hudson Road



0 250 500 1,000
Feet

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, Vantor, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodastatyrselen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap, and the GIS user community.

614 Hudson Road

Hudson



0 30 60 120 Feet





April 2026 Appraisal Summary

- USPAP-compliant appraisal completed April 10, 2026
- Purpose: Estimate market value for possible future sale
- Market value (fee simple, as-is): **\$314,000**

Property Conditions

- Heavy Industry site in the Moccasin Bend area surrounded by similar uses
- Generally level site with sewer availability but low visibility
- Located entirely within the 100-year flood zone (high-risk)
- Improved with industrial building, detached office, and treatment-related equipment

Title and Tenant Issues

- One of the three contiguous tracts has an unresolvable cloud on the title
- Legal review indicates the City is unlikely to fully remedy the title defect
- The tenant has expressed interest in purchasing the property under provisions of the 1995 lease

Path Forward

- Given the title cloud cannot be fully remedied, a quit claim sale is the most practical option
- A quit claim transfer allows the City to convey whatever interest it holds without warranting clear title
- This approach complies with terms of current lease, minimizes legal exposure, and provides a path to dispose of the asset
- Current lessee understands this scenario

Next Steps

- Looking for consensus from the Commission today allowing the City Attorney to meet with Lessee and negotiate a proposed sale agreement for Commission consideration in the coming weeks
- When appropriate, the City Attorney will return to the Commission with recommendations and proposed terms for consideration

FY26 Belt Tightening Strategy...
Wrap Up Discussion
Red Bank Tennessee

City Manager Martin Granum

16 Jun 2026

Agenda

- Background: Certified Tax Rate (CTR) Issue
- Strategy Overview
- Burden Management
- Financial and Operational Assessment
- One picture says it all...
- Staffing Impacts
- Transition to FY27
- Bottom Line
- Final thought...

FY26 Belt-Tightening Strategy -- Background

- During FY26, the City experienced a sudden **\$762,286** revenue shortfall due to an incorrect Certified Tax Rate (CTR). In response, the City implemented a comprehensive, citywide belt-tightening strategy focused on expenditure reductions, deferrals, and staffing controls
- The primary goal was to stabilize finances without disrupting core services, while positioning the City to return to normal operations in FY27
- Belt-Tightening Strategy presented on 16 December 2026

Strategy Overview

The City's response emphasized practical, immediate actions within departmental control:

1. Hiring Freeze & Vacancy Management
 - Hiring freeze implemented January 1, 2026
 - Vacant positions... [wherever they occurred](#)... remained unfilled to the end of the FY
 - Personnel adjustments (including restructuring in select areas) supported cost containment while maintaining service delivery
2. Deferral of Purchases & Capital Projects
 - Equipment & technology purchases deferred
 - Major capital project postponed *
 - Strategy focused on delaying—not eliminating—expenditures
3. Operational Controls
 - Reduction of overtime, travel, and training
 - Scaling back temporary staffing where feasible
 - Limiting spending and planned projects and program enhancements

Organization-Wide Burden Management

Across all departments, the City successfully implemented the belt-tightening measures and maintained core service delivery. Key outcomes included:

➤ Sustained Operations

- ❖ Essential public services were maintained throughout the period
- ❖ Departments adapted operations to function within reduced staffing and resource levels
- ❖ Ultimately 5 of 6 departments experienced prolonged vacancies

➤ Personnel-Driven Savings with Operational Impacts

- ❖ Vacancy management played a central role in achieving cost containment
- ❖ Personnel restructuring efforts (including conversion of positions in some cases) demonstrated targeted approaches to efficiency
- ❖ However, prolonged vacancies led to:
 - Increased reliance on overtime and schedule adjustments
 - Workforce fatigue and morale challenges
 - Reduced operational flexibility

➤ Deferrals and Service Tradeoffs

- ❖ Delayed purchases and projects created a backlog of future needs
- ❖ Targeted service levels, training opportunities, and operational enhancements were scaled back or postponed

Financial and Operational Assessment

What Worked

- ✓ Rapid, coordinated implementation across all departments
- ✓ Effective use of controllable measures (staffing, deferrals, spending limits)
- ✓ Ability to absorb a significant revenue disruption within a single fiscal year
- ✓ Continued delivery of essential services

The numbers

- Budgetted use of fund balance: \$407,869
- Loss of revenue: \$762,286
- Potential use of fund balance: \$1,170,155
- **Projected use of fund balance: \$413,293**

Tradeoffs and Constraints

- Vacancy-driven savings required immediate work-unit operational adjustments
- Overtime and workload redistribution reduced net efficiency gains
- Deferred expenditures created future financial obligations
- Employee fatigue and morale impacts became increasingly evident over time

Stabilized City finances,
but...

Degraded capability

Scaled back operations

Workforce strain

Elevated risk

Lost momentum???

... not yet

One big enduring impact



Current Staffing Impact (thru end of FY26)

The hiring freeze and vacancy strategy resulted in the following:

- Administration: 1 vacancy (20% of front desk coverage)
- Police: 4 vacancies (2 Officers, 1 Records Clerk, 1 Detective) *
- Fire: 3 vacancies (20%) (2 Lieutenants, 1 Firefighter)
- Public Works: 4 vacancies (3 Laborer I, 1 Laborer II)... but all in Streets Division
 $4/9 = 44\%$

Total vacancies across the City: 12 (14%)

These vacancies were a primary tool in achieving short-term financial stability but also represent the most significant operational impact of the belt-tightening

* Two more are out on extended medical ... that's 6 of 26, or **23% unavailable**

Key Lessons Learned

1. Vacancy-based savings are effective but temporary
 - Especially impactful in service-intensive operations
2. Operational impacts compound over time
 - Extended vacancies reduce flexibility and increase workforce strain
3. Deferrals shift costs forward
 - Future budgets must accommodate delayed obligations
4. Revenue missed can not be recovered
 - **Basketball-oriented Park** next to City Hall/Police & Court is not doable in the foreseeable future... **this will be the most enduring impact of the incorrect CTR issue**

Transition to FY27

As the City concludes the belt-tightening period, the focus shifts toward stabilization and restoration:

1. Strategic Reinvestment in Personnel

- Prioritize filling critical vacancies
- Restore sustainable staffing levels
- Address workforce fatigue and retention

2. Phased Restoration of Deferred Needs

- Resume prioritized equipment and infrastructure investments
- Address maintenance and operational backlogs

3. Financial Stabilization

- Transition away from one-time measures
- Align recurring revenues with expenditures
- Strengthen long-term financial resilience

Bottom Line

- ✓ The FY26 belt-tightening strategy enabled the City of Red Bank to successfully navigate a significant and unexpected revenue shortfall through timely, disciplined, organization-wide action
- ✓ Departments demonstrated adaptability, implementing necessary cost controls while continuing to serve the community
- At the same time, the strategy required meaningful operational and workforce tradeoffs, particularly related to staffing levels and deferred needs
- With the immediate financial challenge addressed, the City is now well-positioned to close this chapter and transition into FY27, focusing on restoring organizational capacity and excellence, addressing deferred obligations, and reinforcing long-term stability

Final Thought on “Employer of Choice”

“Employer of Choice” encompasses competitive pay, valued benefits, engaged workers doing meaningful work, strong leadership, and an attractive workplace culture.

Some have misinterpreted this best-practice talent attraction and retention strategy as implying we are too generous with pay and/or benefits...

We just experienced a 14% loss of employees in under six months... none of them left because they were overpaid or benefits were too generous. Rather, they left for a variety of reasons including: the work was too demanding, they could not perform up to standards, or they got a better paying job

If anything, this belt-tightening experience reminds us **we need to remain focused on being an “employer of choice”** to attract and retain great employees

Charter Review CAB

16 June 2026

City Attorney Arnold A. Stulce, Jr

City Manager Martin Granum

Purpose of this evening's proposed Resolution

- Create **Citizens Advisory Board (CAB)**
 - **Review and update charter**
 - Prepare **ordinance** for commission and **referendum**

Why Now

- **No Charter review** since ~2000
- Required **periodic** review
- **Outdated** and hard to read

Background

- **Home Rule city** -- one of only 14 in TN
- **City Manager** form of government
- **Voters** approve changes

Key Issues

- **Disorganized** formatting
- **Incomplete** presentation
- **Outdated** statutory language
- **Election process** has changed

Recent Changes

- **2023 State Legislation** changed election law
- **City updated** ordinance
- **Charter not** aligned

Establishing a CAB is a good fit with this need

CAB Tasking

- **review** the current city charter
- **make recommendations** to the city commission for possible revisions to the city charter
- **develop a proposed ordinance** for commission consideration and potential voter referendum

CAB Composition

- **City Manager** and **City Attorney**
- **5 to 8 residents** appointed by Mayor & City Manager

Next Steps

- **Commission review of CAB's work product**
- Possible **November 3 2026 referendum**
- CAB automatically **disbands**

Mission... from the 5th Annual Commission Strategic Planning Retreat (24 Feb 2026); Res. No. 26-1882

Mission (the purpose of a city's being and why it exists):

The City of Red Bank is a safe and thriving community with an engaging, transparent government that builds on our rich history, provides excellent and efficient services, and welcomes all

Vision... from the 5th Annual Commission Strategic Planning Retreat (24 Feb 2026); Res. No. 26-1882

Vision (builds upon the mission and takes it to the next level; a desired future state):

Red Bank strives for a vibrant, growing and inclusive community by pursuing excellence, enhancing safety, celebrating our neighborhood character and stewarding our natural landscapes

CITY OF RED BANK

City Hall, 3108 Dayton Blvd, 37415
Telephone (423) 877-1103
www.redbanktn.gov

APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- What is my motivation for applying for membership?
- Do I fully understand what this committee expects from me?
- Am I committed to the purpose, duties and responsibilities of the committee?
- Can I afford the demands on my time, resources and energy?
- Can I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?
- Can I work effectively with members of the committee, city manager, staff and commissioner?
- Am I committed to serving even if the going gets rough and controversy arises?
- Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?

APPLICANT INFORMATION

Applicant Name (please print):

Kathy Spurlock

Home Address:

[Redacted]

City:

Chattanooga / Red Bank

State:

TN.

Zip:

37415

Phone: (H)

(C)

[Redacted]

E-mail:

[Redacted]

Occupation:

Deputy Director

Retired: Yes No

a) For which committee are you applying? Non profit committee

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? Yes No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? Yes No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

Yes No If yes, please explain: _____

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? Yes No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

I have worked in philanthropy for over 25 years. I moved back to my hometown of Chattanooga 5 years ago, and I've been getting more involved in Chattanooga since I returned. I am on the board of United Way of Greater Chattanooga and serve on their Community Investment Committee. I live in Red Bank and volunteer at the Red Bank Food pantry and would like to learn more about other nonprofits in this area. I am really loving Red Bank and would like to serve in this capacity!

CITY OF RED BANK COMMITTEE APPLICATION

g) Please list three (3) references with address and phone #

Kathy Lennon -
LeAnne Wilcs -
Beth Van Deusen

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I am a graduate of GPS⁺ Rhodes College, and I have two Masters Degrees - social work from Univ. of TN and MBA from Univ. of Memphis. I have worked in philanthropy - The Urban Child Institute and before that The Plough Foundation - for over 25 years. Before that I worked at The Prudential Center for Healthcare Research as a Project Director of a Maternal Health Study. I have volunteered with multiple nonprofits over the years and have served on many boards and committees.

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

Katy Spuerbeck
Printed Name

5/29/26
Date

Please return completed and signed application to:
Tracey Perry, Human Resources
CITY OF RED BANK
3105 Dayton Blvd
Red Bank, TN 37415 or
tperry@redbanktn.gov
Telephone: (423) 877-1103
Website: www.redbanktn.gov

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415
Telephone (423) 877-1103
www.redbanktn.gov

APPLICATION FOR BOARD APPOINTMENT

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city boards (also referred to as committees and commissions). Board members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for board appointments. All residents are eligible and applications will remain on file for a year. For information on specific boards and their responsibilities, visit the city website and click on "Boards".

Questions to consider before applying for board membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this board expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the board?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the board, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the board?*

APPLICANT INFORMATION

Applicant Name (please print):

James Rein

Home Address:

██████████

City: Red Bank State: TN Zip: _____

Phone: (H) ██████████ (C) _____ E-mail ██████████@gmail.com

Occupation: Data & Analytics Retired: Yes No

CITY OF RED BANK BOARD APPLICATION

a) How long have you been a resident of the City of Red Bank? ¹_____ Years and ⁰_____ Months

b) Are you a registered voter of the City of Red Bank? Yes No

c) Are you current with all financial obligations (taxes, permit fees, etc.) owed to the City? Yes No

d) For which board are you applying? planning commission

e) Have you attended meetings of the board for which you wish to serve? Yes No How many? _____

f) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? Yes No

g) The board members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the board. Are you able to meet these requirements? Yes No

h) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the board? Yes No If yes, please explain:

i) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

Yes No If yes, please explain: _____

j) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a board? Yes No If yes, please explain:

k) Please explain your reasons for wishing to serve on a particular board:

As a resident I wish to have better insight into the direction our community is heading with regards to housing, pedestrian infrastructure, bike lanes and the making it the best place to live.

CITY OF RED BANK BOARD APPLICATION

l) What goals and objectives do you wish to achieve on that board?

I would really love to play a role in the expansion of our bike infrastructure and access to neighboring trails and outdoor spaces. I also hope to play a role in creating a more walkable and community centered town.

m) Please provide a personal history, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your board application.

Bachelor of Science in Business Administration (B.S.B.A.), Marketing and Management

I volunteer locally with White Oak Bike Co-OP, SORBA, and personal time working on local trails.

n) Would you be willing to be considered for appointment to any of the other boards if a position is not available on the board of your first choice? If so, please list other boards for which you would like to be considered in order of interest:

I would need a better understand of those and the opportunities prior to accepting.

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a board appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the board; that I will be required to meet the attendance and training requirements for board membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the board for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

James Rein

Signature

James Rein

Printed Name

6/1/25

Date


Please return completed and signed application to:

Martin Granum, City Manager
CITY OF RED BANK
3105 Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date 07/01/2026	End Date 06/30/2027	Agency Tracking # 31625- 27477	Edison ID Pursuant to DGA 89944
Grantee Legal Entity Name City of Red Bank			Edison Vendor ID 2843
Subrecipient or Recipient <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Recipient		Assistance Listing Number NA	
		Grantee's fiscal year end June 31	
Service Caption (one line only) Arts Program Categorical Grants: Arts Education Project Support (AE-PS)			
Funding —			
FY	State	Federal	Interdepart-mental
			Other
			TOTAL Grant Contract Amount
2027	\$13,500.00		
TOTAL:	\$13,500.00		\$13,500.00
Grantee Selection Process Summary			
<input checked="" type="checkbox"/> Competitive Selection		As described in delegated grant authority 89944	
<input type="checkbox"/> Non-competitive Selection			
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations. 		Accounting Detail for PO	
		FEDERAL FUNDS:	
		AC151 state plan = MCI & PS w/fed funds except PS with Underserved & AE listed below,	
		AC148 arts ed = PS 28054, 27478 & 28144 only	
		AC152 under comm = PS 28034 & AA w/fed funds	
		AC153 Arts & Health = TARH w/fed funds	
		STATE FUNDS:	
		AC147 State Match = MCI, PS, AA if fed funds included	
		OR	
		If no NEA funds, then peed chart listed to left.	
Speed Chart (optional) 3162528000	Account Code (optional) 71302000		

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
TENNESSEE ARTS COMMISSION
AND
City of Red Bank**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Tennessee Arts Commission, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee, City of Red Bank, hereinafter referred to as the "Grantee," is for the provision of Arts Program Categorical services, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 2843

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall plan and execute projects for the purpose of expanding, improving and developing the arts in Tennessee in the single category Arts Education Project Support (AE-PS) identified below in accordance with application number 31625-27477.
- a. Arts for All (AA): offers direct support for arts projects that focus on increasing participation in the arts for all Tennesseans.
 - b. Arts for All Mini-Grants (AAMG) designed to introduce new applicants to the grant-making process, this program offers support for new applicants for arts projects which focus on increasing participation in the arts for Tennesseans.
 - c. Arts Education Community Impact (AECI): Support for high-impact arts education initiatives that build sustainable, community-driven systems to address opportunities and gaps in arts education.
 - d. Arts Education Project Support (AEPS): Support for projects providing high-quality, hands-on arts education experiences that help stimulate learning, prosperity, health, and well-being for Tennesseans.
 - e. Arts Project Support (APS): Support for arts projects and activities across all disciplines that focus on community vitality and engagement.
 - f. Rural Arts Project Support (RAPS): Support for arts projects and activities across all disciplines that focus on community vitality and engagement in rural counties.
 - g. Small Rural/Urban Partnership Support (SRPS and SUPS): provides non-project assistance toward ongoing administrative and programmatic costs to small TN arts non-profit organizations with annual budget of at least \$30,000 and a demonstrated history of successful state arts grants program implementation.
 - h. Partnership Support (PS) - provides non-project assistance toward ongoing administrative and programmatic costs. Applicants must be an established, single entity arts-committed organization or an art council or arts center responsible for their own programming.
 - i. Major Cultural Institutions (MCI): offers general, non-project-specific support to those well-established Tennessee Arts organizations, which represent the highest level of quality programs and administration.
 - j. Special Opportunities (SPECOP): provides funds for unexpected but important art activities throughout the Commission's fiscal year.
 - k. Technical Assistance (TA): provides funds for special technical assistance during the Commission's fiscal year and is for intensive work needed to strengthen the capacity of the applicant organization.
 - l. Touring Arts Program (TOUR): brings professional performers to communities across the state by providing for financial assistance to qualified Tennessee presenters. Grant funds are used to pay a portion of the negotiated artist's fee.

- m. Commission Initiatives (CI): provides funds for special requests to the Commission from Tennessee organizations for one-time projects that do not fit into one of the Commission's regular grant programs,
- n. Targeted Arts Development (Commission) Initiatives (TADI): supports arts programming in rural, Distressed and At-Risk counties that are not represented in the agency's current year grant portfolio. Program is designed to build capacity and develop leadership potential, while encouraging applications from the identified counties to existing Commission grant categories or programs.
- o. Creative Placemaking (CP): support for projects that use arts or cultural assets to enhance the distinctive character of one or more local Tennessee places for positive economic and community outcomes.
- p. Creative Placemaking Rural Arts Facilities Funds (RAFF): Funding to help build, renovate, or expand arts and cultural facilities in rural communities resulting in positive economic and community outcomes.
- q. Traditional Arts Apprenticeship Program (TAAP): support designed to encourage the survival, continued development, and proliferation of Tennessee's many folklife traditions, especially those that are rare or endangered.
- r. Professional Development Support (PDS): to help Tennessee art administrators and/or individual artists of all disciplines to take advantage of unique opportunities that will significantly benefit their work or career development in Tennessee.
- s. Arts Education-Teacher Incentives (AETI): to help full-time K-12 educators to take advantage of unique opportunities that will significantly benefit their work or career development in arts learning.
- t. Individual Artist Fellowships (IAF) awards fellowships to outstanding artists who live and work in Tennessee for the purpose of expanding, improving and developing their artistic talents.
- u. Creative Aging Tennessee (CAT): support for arts learning for seniors aged 60+ resulting in positive community outcomes and reduced isolation.
- v. TN Arts & Rural Health Initiative (TARH): Support for arts programs that increase health and wellness outcomes involving patients, their families, and staff in rural TN hospitals and other facilities.

- A.3. Required use of Tennessee Arts Commission logo and guidance on Specialty License Plate Program promotions. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee shall include the Tennessee Arts Commission logo image supplied by the State at <http://tnartscommission.org/about-us/tennessee-arts-commission-brand/>. Guidelines for proper usage of the Commission logo can be found at <http://tnartscommission.org/about-us/tennessee-arts-commission-brand/brand-guidelines/>

In addition, all Grantees are strongly encouraged to incorporate elements from the Specialty License Plate Communications toolkit in agency communications including print advertising, websites, e-letters, social media, press releases, talking points and/or other mechanisms as may be determined effective by the Grantee. The toolkit can be found at <https://tnspecialtyplates.org/partners/>. If needed, the login password to the partner page is tnspecialtyplates.

Specifically, each Major Cultural Institution (MCI), Partnership Support (PS), or Small Partnership Support (Urban or Rural) grantee organization that receives public operating support is required to annually implement a structured promotional campaign for the Specialty License Plate Program within its ongoing communications program that includes **four of the five elements below**. See the [Grantee Guide to Specialty License Plate Promotional Activity Documentation for FY2027](#). Failure of any MCI, PS, or SRPS or SUPS grantee to complete this requirement satisfactorily, as determined exclusively by the Grantor, may, at the Grantor's sole discretion, result in a reduction of (), which is 10 percent of the authorized grant total.

Specialty License Plate Promotional Activity	Documentation to retain on file Annually
1. Coordinator. Provide the name, title and contact information for grantee organization staff person who coordinates specialty license plate promotions and will be agency liaison with TN Arts Commission Director of Communication & Marketing; AND	Uploaded in Grantee Organization Profile in the TN Arts Commission online grants management system
2. Website. Specialty license plate program information on the grantee organization website	Screenshot of a page from website labeled "website promo"
3. Social Media. Feature specialty license plate promotional content in grantee's social media at least 6 times/year	Six screenshots with dates of social media posts labeled "social promo 1", "social promo 2" etc.
4. Newsletters. Place banner ad on e-newsletters or other viral marketing OR Printed Program. Place half page ad in the printed program book for at least six different performances or for the duration of one season	Image of six newsletters distributed over the past year OR scan of six programs Label file "Newsletters promo" OR "Program book promo"
5. Agency-Specific Opportunity. Identify a promotional activity specific to the grantee organization. Examples: run video spot before movie or performance starts; offer special parking for patron cars with arts license plates; hold a contest to get 100% staff/board ownership of plates, etc.	Description of custom promotion and documentation as available Label as "Custom Promo"

- A.4. Grant Application. The Grantee shall employ funds made available under this grant in accordance with the project/program submitted in application number 31625-27477 (which is on file with the State in the online grants management system of the Tennessee Arts Commission at https://tnarts.fluxx.io/user_sessions/new) for "Active Older Adults Year-Round Art Program" subject to the policies of the State at <http://tnartscommission.org/legal-requirements/> and to the standard state approved terms and conditions. The Grantee, under the Grant Contract, will spend funds solely for the purposes set forth in application number 31625-27477.
- A.5. Affirmative Duty to Report Major Organizational Change. Any Grantee whose contract maximum liability in section C.1 exceeds \$10,000 shall promptly notify the State in writing of any significant changes in the organization's structure, leadership or financial circumstances that could affect services provided under the grant contract. For all nonprofits, regardless of contract maximum liability, the loss of nonprofit status during the period of the contract is considered a significant change. Such loss must be reported and remedied within the contract period in order for the Grantee to qualify for reimbursement of allowable costs as provided in Section C.
- A.6. Title VI Required Training, Non-Discrimination Policy and Complaint Process. The grantee organization shall comply with all requirements of Title VI of the Civil Rights Act 1964, including annual training of grantee or grantee organization employees utilizing materials provided by the State. TN public school grantees may meet the requirement through Title VI training system of the TN Department of Education. Written documentation of training shall be maintained for a period of three (3) full years from the date of the final payment under the grant and shall be subject to audit at any reasonable time and upon reasonable notice by the state agency, the Comptroller of the Treasury, or duly appointed representatives. As noted in the required Title VI training certification for 2020 and going forward, the Grantee organization shall also be required to develop and/or use Title VI complaint procedures and Limited English Proficiency (LEP) policies. The Grantee shall also post Title VI poster(s) in public view at the agency's office(s) or programming site(s) and communicate its nondiscrimination policy on the agency's website or posted in a public place. Title VI posters provided by the TN Arts Commission can be downloaded

here at <https://tnartscommission.org/wp-content/uploads/2026/05/Title-VI-poster.pdf> and a model for a nondiscrimination policy is available here at <https://tnartscommission.org/art-grants/manage-your-grant/title-vi/>.

- A.7. Use of National Endowment for the Arts Logo. If this grant contract includes an Attachment B Federal Award Identification Worksheet indicating federal funding, the Grantee is required to acknowledge the National Endowment for the Arts in all materials and announcements related to grant activities. The Grantee is subject to NEA grant administrative requirements. For general terms and conditions, visit: https://www.arts.gov/sites/default/files/gtc-partnership-fy25_-rev-10-21-25.pdf. For logos, visit: <https://www.arts.gov/grants/manage-your-award/nea-logo>.
- A.8. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
 - b. the State grant proposal solicitation as may be amended, if any;
 - c. the Grantee's proposal on file in the online grants management system of the Tennessee Arts Commission at https://tnarts.fluxx.io/user_sessions/new and incorporated to elaborate supplementary scope of services specifications.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on July 1, 2026 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Thirteen Thousand Five Hundred (\$13,500.00) ("Maximum Liability"). Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology – Partial Advance Payment. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the maximum liability established in section C.1. Up to forty percent (40%) of the maximum liability shall be paid to the Grantee in advance upon approval of this Grant Contract and submission of a request for payment. Grantees are advised that the timing of the advance payment must be as close as is administratively feasible to the actual disbursements and shall not exceed anticipated expenditures for a 30-day period. Then, upon progress toward the completion of the work, as described in section A of this Grant Contract, the Grantee shall submit invoices for payment prior

to any additional reimbursement of allowable costs. The total of all payments to the Grantee shall not exceed the maximum liability of this Grant Contract.

- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Arts Commission

<https://tnarts.fluxx.io/>

To register, see <http://tnartscommission.org/new-online-grants-system>

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Arts Commission.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- C.6. Grant Budget and Revisions to Grant Budget Line-Items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget.

- a. The Grantee may vary from a Grant Budget line-item amount by up to ten percent (10%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts. The net result of any changes to Grant Budget line-item amounts shall not result in funding for a line-item that was previously funded at zero dollars (\$0.00) or increase the total Grant Contract amount detailed by the Grant Budget.
- b. The Grantee may request in writing Grant Budget line-item revisions exceeding the limitation set forth in section C.6.a., above, giving full details supporting the Grantee's request, provided that such revisions do not increase the total Grant Contract amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are detailed. Any approval of a revision to a Grant Budget line-item greater than ten percent (10%) shall be superseded by a subsequent revision of the Grant Budget by Grant Contract amendment.
- c. Any increase in the total Grant Contract amount shall require a Grant Contract Amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report in the Tennessee Arts Commission online grant system within thirty (30) days of the Project End Date OR May 15, June 1, or June 15, 2026 (dependent upon the grant category), whichever is sooner, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable

to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- a. Notwithstanding the foregoing, the Tennessee Arts Commission may contract with an entity for which a current employee of a State of Tennessee public higher education institution is providing art-related professional services as an employee or independent contractor outside his/her hours of state employment, provided that such outside employment does not conflict with applicable law or the public higher education institution's rules, policies, or guidelines.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:
The State:

Anne B. Pope, Executive Director
Tennessee Arts Commission
320 6th Ave, N
Nashville, TN 37243-0780
Anne.B.Pope@tn.gov
Telephone # 615-741-1701
FAX # 615-741-8559

The Grantee:

Jeffrey Grabe,
City of Red Bank
3105 Dayton Blvd
Red Bank, TN Code 37415
jgrabe@redbanktn.gov
Telephone #
FAX #

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this

Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this

Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Reserved.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
- i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

- v. Above-market earnings on deferred compensation which is not tax qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
 - c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
 - a. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

IN WITNESS WHEREOF,

GRANTEE LEGAL ENTITY NAME: City of Red Bank

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

TENNESSEE ARTS COMMISSION:

ANNE B. POPE, EXECUTIVE DIRECTOR

DATE

ATTACHMENT A

GRANT BUDGET				
Arts Categorical Grant: Arts Education Project Support (AE-PS)				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:				
	BEGIN: 07/01/2026	END: 06/30/2027		
	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
	Salaries, Benefits & Taxes	\$0.00	0.00	\$0.00
	Professional Fee, Grant & Award ²	\$13,500.00	0.00	\$13,500.00
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$0.00	0.00	\$0.00
	Travel, Conferences & Meetings	\$0.00	0.00	\$0.00
	Interest ²	0.00	0.00	0.00
	Insurance	\$0.00	0.00	\$0.00
	Specific Assistance To Individuals	0.00	0.00	0.00
	Depreciation ²	0.00	0.00	0.00
	Other Non-Personnel ²	\$0.00	0.00	\$0.00
	Capital Purchase ²	\$0.00	0.00	\$0.00
	Indirect Cost	\$0.00	0.00	\$0.00
	In-Kind Expense	\$0.00	0.00	\$0.00
	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$13,500.00	0.00	\$13,500.00

¹ Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT A

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Professional fees as detailed in application narrative & application budget narratives	\$13,500.00
ROUNDED TOTAL	\$13,500.00

OTHER NON-PERSONNEL	AMOUNT
Non-personnel fees as detailed in application narrative & application budget narratives	\$0.00
ROUNDED TOTAL	\$0.00

CAPITAL PURCHASE	AMOUNT
Capital Purchase fees as detailed in application narrative & application budget narratives	\$0.00
TOTAL	\$0.00

ATTACHMENT B

Federal Award Identification Worksheet

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	City of Red Bank
Subrecipient's Unique Entity Identifier (SAM)	Y6CDRTBKF5B7
Federal Award Identification Number (FAIN)	1951271-61-26
Federal award date	06/03/2026
Subaward Period of Performance Start and End Date	07/01/2026 - 06/30/2027
Subaward Budget Period Start and End Date	07/01/2026 - 06/30/2027
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	45.025 Promotion of the Arts Partnership Agreement
Grant contract's begin date	07/01/2026
Grant contract's end date	06/30/2027
Amount of federal funds obligated by this grant contract	NA
Total amount of federal funds obligated to the subrecipient	NA
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$1,059,938.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	To support arts programs, services, and activities associated with carrying out the agency's National Endowment for the Arts-approved strategic plan.
Name of federal awarding agency	National Endowment for the Arts
Name and contact information for the federal awarding official	Lara Holman Garritano, States & Regional Specialist National Endowment for the Arts 400 7 th Street, SW Washington, DC 20506 mailto:garritano@arts.gov , 202-682-5586
Name of pass-through entity	Tennessee Arts Commission
Name and contact information for the pass-through entity awarding official	Hal Partlow, Associate Director of Operations Tennessee Arts Commission 320 6 th Ave, N Nashville, TN 37243 Hal.partlow@tn.gov , 615-741-2093
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.332 for information on type of indirect cost rate)	NA