

## City of Red Bank

### PARKS & RECREATION CITIZENS' ADVISORY BOARD MEETING

Agenda  
April 24, 2025  
5:00 PM

3653 Tom Weathers Drive, Red Bank, TN, 37415

#### I. CALL TO ORDER

#### II. ROLL CALL

- A. Karissa Peyer, Chair P\_  
Robin Parker, Vice Chair P\_  
Jennifer Crum, Secretary A\_  
Randy Lebioda P\_  
Patrick Kelly P\_  
Blake Pierce A\_  
Don McKenzie A\_  
Kyle Murphy P\_  
Daniela Peterson A\_  
Gaston Farmer A\_  
Jeffrey Grabe P\_

#### III. CONSIDERATION OF THE MINUTES

- A. Approve minutes from previous meeting – not provided before or during meeting, but approved.

#### IV. NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote

##### A. Parks Updates

- **Traffic Garden** – up and running, temporary use of pavement. White Oak Bicycle Co-Op designed it. Will not infringe on that property being used for conversion. MOU states we can remove it if needed, but not planning to remove it. It was very low-cost, paint was donated. Activation of a space where we don't have anything going on.
  - ACTION: a new Commission goal for the 25/26 FY is low or no-cost activation of public spaces. Please give ideas!
- **Diabetes Grants** – we have submitted the Project Diabetes grant! We're going for Option B, which is up to \$150k for three years. Will be a three-phase project, if awarded, for Godsey Ridge trails and for Community Center parking lot expansion. Finally, sidewalks that connect from the Community Center to recreation points all around, to/from the school, ADA improvements in sidewalks in the area, and crosswalk safety improvements. Asking for roughly \$423k over the course of three years. The proposed projects will also meet Safeway to Schools objectives. May 16<sup>th</sup> will be decision date on grant award. TPL has funds for some of these projects if we do not receive the Project Diabetes grant. TPL funds plus private donor funds would cover the cost of these projects for completion in 25/26 FY if Project Diabetes grant is not awarded to the City. The Parks & Rec Master Plan was used in application for this grant.
- **Stringers Ridge & MOU** – Barry Smith Trail Designs was selected to repair fire-related damage on trails and will start this week or next week. Volunteer Days will follow. MOU with City of Chattanooga, hoping to have that completed by early 25/26 FY. We are

discussing doing prescribed burns in the near future to help prevent invasive species and prevent future fires. Updates on MOU at June board meeting.

- **Climbing Equipment** – will be installed at WoP in early May. Roughly just under \$20k for the equipment installation. Ham Co Parks & Rec funded this installation. For younger children.
- **Dog Park & Leash Campaign** – working with McKamey Animal Shelter for signs and they have also been going to WoP to interact with park users. We're at the end of the second month of this and expecting the second status report soon. They have found that dog owners have been compliant with leashing dogs between cars and the fenced dog park. We will be moving forward dog park expansion as originally proposed in January board meeting.
- **Conversion Update** – NPS has officially been notified by TDEC that we are moving forward with steps for compliance on land swap agreement. The next step is to do "Yellow Book Appraisals." Appraised land value is what is considered in determining compliance with land swap agreement. Not acreage-for-acreage. Unfortunately, due to cuts in the federal government, only three people are still in roles that would determine compliance; we might expect delays on their end. Concept plans will be the next step in the process after appraisals. There will be a small cost associated with this. The Hixson property on the north end of the City will be appraised first for achieving land swap agreement compliance.

**B. Community Engagement SOP final edits**

- Great starting point. If any issues arise during use, it can be edited as needed.

**C. Area Advocate explanation and assign, updates start in June**

- Meant to be low-burden. Board members taking the onus to pay attention to or being unofficial steward of certain Parks & Rec related themes.
  - Robin suggested an "Other" role – can be Planning & Policy advocate.
  - Patrick suggested building an *open update* space on meeting agendas for any board members to report back on items or themes related to the proposed categories. The board generally agreed that we like this approach. Future agendas will contain parks-related Planning Commission updates and open updates from board members.

**D. Fall Events**

- **City Park will be undergoing maintenance to re-wild the section of Stringers Branch running through City Park. Estimated date of completion is mid-October. Park will be unavailable for events July-Oct.**
  - ACTION: think of other event spaces to use July-Oct for Parks & Rec events. Need to consider parking, electricity, and access to restrooms.
- **Homework, come to June meeting with two easily executable events**
  - We already have ideas!
    - Bluegrass – people can bring their own chairs.
    - WoP has parking, power, and restrooms. Maintenance area parking could potentially feasibly be opened for event parking.
    - Not planning to add very many more events, just need new and creative ideas for maybe 2-3 more events for July – Oct.
- **Currently have:**
  - **2nd Saturday Markets May-Nov**
  - **Community Wide Cleanups July 19th & September 20th**
  - **Red Bank Art Fest (Community Center) September 27th**
  - **Smore's & Sounds November 7th & 21st**
  - **Christmas Parade & Festival December 13th**

**E. Upcoming Events:**

- **Food Truck Friday April 25th**

- Earth Day Cleanup April 26th
- Jubilee May 3rd
- Food Truck Friday May 9th
- 2nd Saturday Market May 10th
- Food Truck Friday May 23rd

## **V. ADJOURNMENT**