

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

March 17, 2026

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Monthly Financial Update (CFO Pickel)**
- II. **Automated Speed Enforcement for School Zones - Discussion Only (PC Seymour)**
- III. **On Consent Agenda - Report on Commissioners' Strategic Planning Retreat and Adopt the FY26 Mission, Vision, & Goals Res. No.26-1882 (CM Granum)**
- IV. **On Consent Agenda - Approve AI Policy Res No. 26-1889 (CM Granum)**
- V. **On Consent Agenda - Accept a Charitable Donation from the Red Bank Soddy Daisy Foundation Agenda Item No. 26-893 (EOM Hackney)**

There will also be a presentation at the Regularly Scheduled Commission Meeting this evening.

- VI. **On Consent Agenda - Authorization to Purchase Two Work Trucks for Public Works Res No. 26-1883 (EOM Hackney)**
- VII. **On Consent Agenda - Ratify Emergency repair expenses for Unit 741 of the Solid Waste Division Res No. 26-1886 (San Sup Johnson)**
- VIII. **On Consent Agenda - Authorization for Repairs of the Red Bank Police Department Building under an Omnia Partners Contract Res No. 26-1884 (FM Headrick)**
- IX. **On Consent Agenda - Authorization to Upgrade to LED Lighting in the Police and Fire Departments Res No. 26-1888 (FM Headrick)**
- X. **On Consent Agenda - Authorization for Repairs to the Public Works Department's Bucket Truck Res No. 26-1885 (St Sup Barnett)**
- XI. **On Consent Agenda - Authorization for Signal Pole Replacement to the Morrison Springs Rd Traffic Signal Res No. 26-1887 (St Sup Barnett)**
- XII. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- XIII. **Any other business to discuss**
- XIV. **Adjournment**

YEAR TO DATE THROUGH FEBRUARY 2026

	FY2025	FY2026	FY2026	66.67%
ACCOUNT NAME	Actual to Date	Actual to Date	BUDGET	Budget Year
<u>Revenues</u>				
Local Taxes				
31100 Property Tax	3,222,707	2,920,450	5,722,500	51%
31120 Public Utilities Tax-OSAP	11,717	0	45,000	0%
31200 Property Tax (Delinquent)	57,527	58,301	43,500	134%
31300 Int. Penalty Court Cost	13,173	15,221	26,680	57%
31500 Pmts in lieu of Property Tax-TVA	72,279	80,116	151,000	53%
31511 Electric Power Board Tax	157,923	156,291	137,000	114%
31610 Local Sales Tax - Trustee	1,253,906	1,292,800	1,810,000	71%
31710 Wholesale Beer Tax	157,835	150,924	250,000	60%
31720 Wholesale Liquor Tax	62,698	71,772	93,000	77%
31730 Mixed Drink Taxes	9,596	5,003	10,000	50%
31810 Minimum Business Tax	1,300	795	1,400	57%
31820 Gross Receipts Tax	29,314	36,937	65,000	57%
31910 Franchise Tax	66,563	61,171	94,000	65%
Total Local Taxes	5,116,539	4,849,782	8,449,080	
State Taxes (local share)				
33510 State Sales Tax	1,013,375	1,050,342	1,487,375	71%
33512 Sports Betting	18,821	20,611	22,013	94%
33520 State Income Tax	0	103	0	0%
33530 State Beer Tax	2,732	2,586	5,235	49%
33553 State Gasoline Inspection Fees	14,489	14,423	21,656	67%
Total State Taxes (local share)	1,049,417	1,088,064	1,536,279	
Other Sources				
31920 Room Occupancy Tax	17,489	20,858	25,000	83%
32210 Beer Licenses	2,946	2,829	3,300	86%
32400 Home Occupation Fee	1,050	550	1,200	46%
32600 Building and Related Permits	66,080	136,375	100,000	136%
32660 Zoning Permits	900	630	900	70%
32930 EV Charging Revenue	0	318	200	159%
32950 Wrecker Permit	725	800	500	160%
32990 Wrecker Inspection Fee	350	250	500	50%
33440 Police Salary Supplement	36,800	0	20,800	0%
33470 Fireman Salary Supplement	0	0	16,200	0%
34100 Communication Tower Lease	18,113	21,424	32,000	67%
34131 Administrative Services	51,003	11,334	68,004	17%
34240 Accident Reports	1,264	2,423	1,500	162%
34793 Community Center Fees	10,731	13,559	18,000	75%
35100 City Court Revenue	103,053	107,407	130,000	83%
36100 Interest Earning	200,377	143,704	230,000	62%
36210 Rent-Sewer Plant	6,834	7,033	10,000	70%
36330 Sale of Equipment	0	4,588	0	0%
36350 Insurance Recovery	44,403	8,266	10,000	83%
36691 Miscellaneous Revenue	6,982	20,236	20,000	101%
36700 Donations	29,750	4,314	0	0%
36990 Insurance Package Refund	9,000	9,000	0	0%
33575 Grant Revenue	0	270,612	0	0%
36910 Loan Proceeds	0	0	230,000	0%
Total Other Sources	607,852	786,510	918,104	
Total General Fund Revenue	6,773,807	6,724,356	10,903,463	62%

	FY2025	FY2026	FY2026	66.67% Budget Year
<u>Expenditures</u>				
Judicial	126,444	119,288	193,358	62%
Legislative	38,197	21,763	37,210	58%
Finance & Administration	838,784	822,350	1,252,504	66%
Insurance	1,082,121	1,153,894	1,406,310	82%
Community Development	381,688	377,001	649,866	58%
Police	2,244,328	1,894,192	3,151,162	60%
Fire	1,239,859	1,247,004	1,969,977	63%
	5,951,421	5,635,492	8,660,387	
Public Works				
Public Wks-Admin/Streets	635,354	827,220	1,197,163	69%
Fleet Maint	94,837	113,355	163,645	69%
Gov't Bldg	334,546	295,042	820,101	36%
Animal Control	59,990	41,730	83,448	50%
Total Public Works	1,124,726	1,277,347	2,264,357	
Parks				
Parks Admin	64,983	220,819	328,685	67%
Community Center	100,357	0	0	0%
James Rd/ Cagle Field	0	0	0	0%
Redding Rd/ Kids Corner	19,916	0	0	0%
Morrison Springs Fac	4,756	0	0	0%
Swimming Pool	28,537	0	0	0%
White Oak Park	77,512	0	0	0%
Town Center Park	0	0	0	0%
Total Parks	296,061	220,819	328,685	
Total General Fund Expenditures	7,372,207	7,133,658	11,253,429	63%
<u>Solid Waste Management</u>				
<u>Revenues</u>	702,889	674,647	1,129,000	60%
<u>Expenditures</u>	965,890	808,281	1,312,303	62%
<u>State Street Aid</u>				
<u>Revenues</u>	328,549	341,230	1,363,719	25%
<u>Expenditures</u>	204,515	424,518	1,764,622	24%
<u>Stormwater MS4</u>				
<u>Revenues</u>	313,047	323,587	526,000	62%
<u>Expenditures</u>	298,681	384,958	703,407	55%
<u>Drug Enf Fund</u>				
<u>Revenues</u>	26,295	13,504	24,200	56%
<u>Expenditures</u>	1,511	6,251	81,300	8%
<u>Impound Fund</u>				
<u>Revenues</u>	0	2,028	5,250	39%
<u>Expenditures</u>	1,820	2,962	7,900	37%

Traffic Safety Improvement Plan



School Zone
Automated Speed Camera



Automated Speed Enforcement

Project Areas :

Ashland Terrace &
Dayton Boulevard Area

Morrison Springs
Road, adjacent to
Middle & High

Purpose

- **2025 Commission Goal:**
Create priorities for safe streets curtailing speeding, enhancing pedestrian walkability, and protected cycling routes.
- Improve traffic safety in a heavily traveled corridor by reducing speeding and reducing crashes

Traffic Data

Ashland Terrace

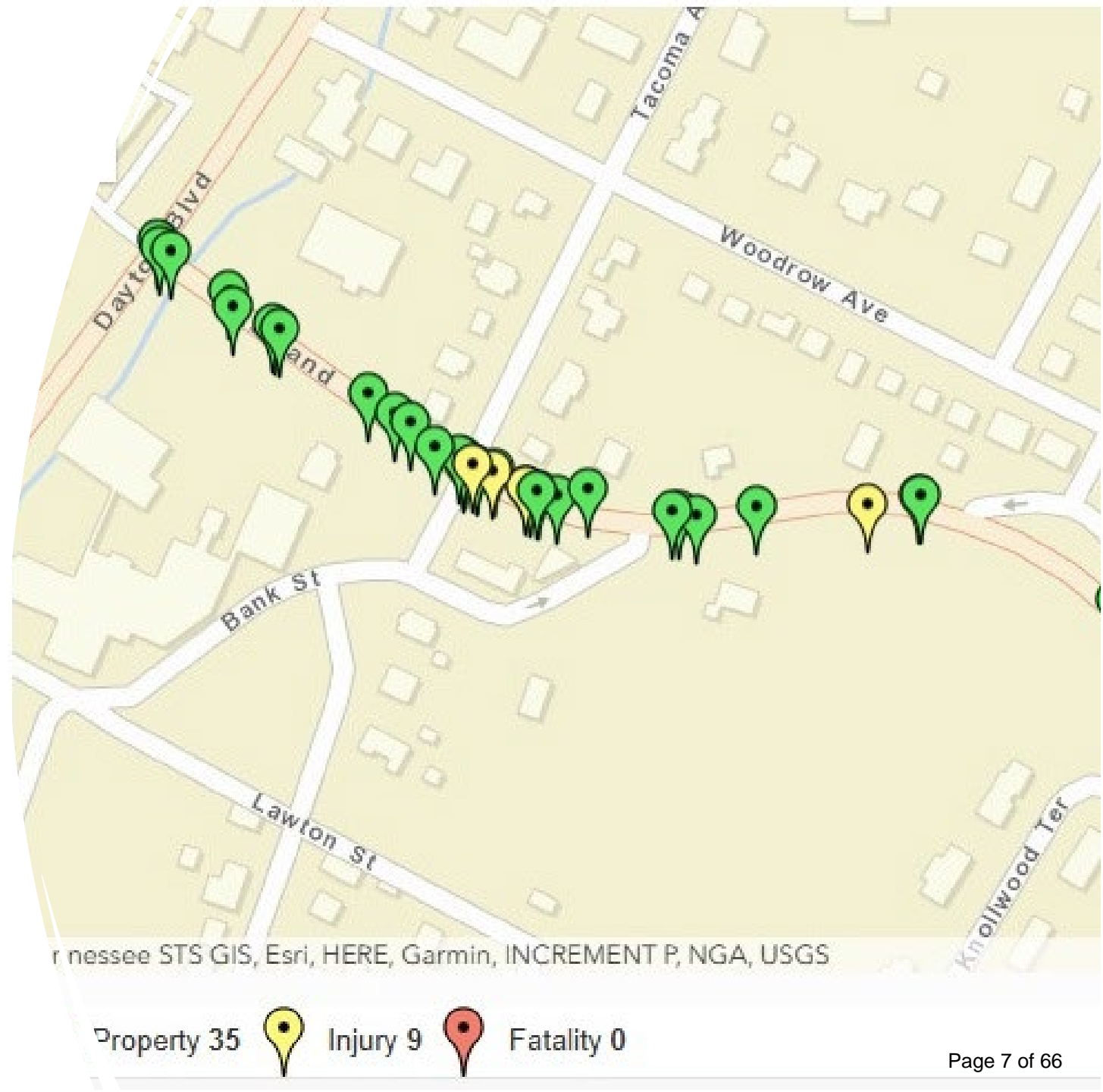
2024 Annual
Average Daily
Traffic – 17,604

(Could be
18,000-20,000
on any weekday)

Speeding: 8-10%
of traffic travelling
41mph or more

Crash Data

- Crashes have increased
 - 15-20 per year to 40-45 per year
 - 44 Total Crashes in 2025
 - 9 injury crashes



Project Area Map – Point Christian Academy



Traffic Data *Morrison Springs Road*

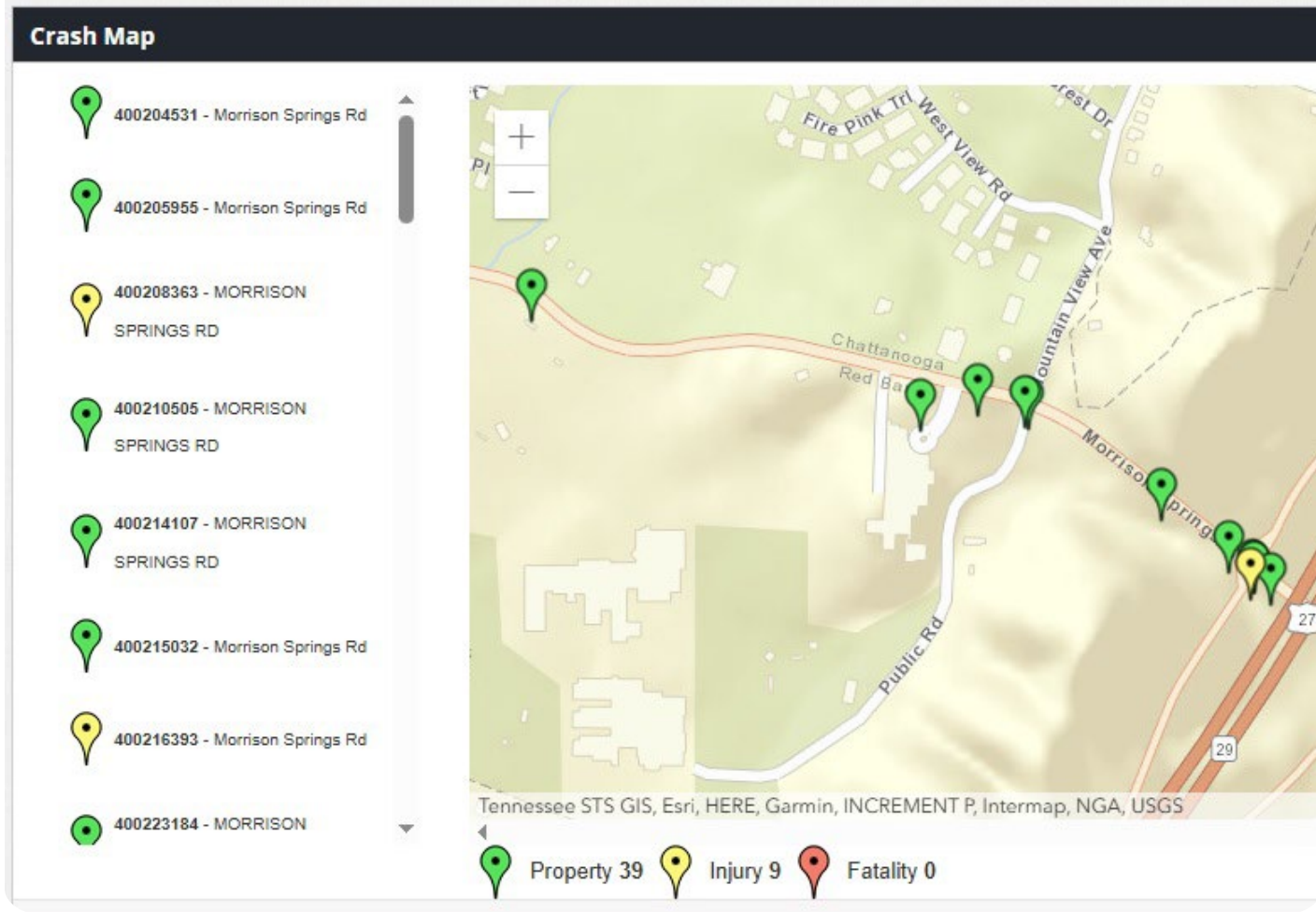
Volume

- 2024 Average Daily Traffic – 13,832

Speeding

- 82% of cars traveling 5mph or more during school zone times
- 64% of cars traveling 11mph or more during school zone times
- 6,326 average between 6:30am to 2:45pm
 - 1,600 – 1,700 travel 6:30am to 8:30am
 - 435 – 550 travel 2:15pm – 2:45 pm

The Agency is one of: Red Bank Police Dept
And The Roadway Name contains Morrison
And The Date of Collision is between 1/1/2025 and 12/31/2025



Crash Data

- 48 Crashes in 2025 on Morrison Springs Road
 - 10 occurred between Hwy 27 and City Limit
 - 1-2 injury crashes per year

Project Area Map – Morrison Springs Road



Results from Automated Speed Enforcement



90+% National Average
Speed Reduction



36% Crash Reduction



15% - Average Decrease
in the Speed of Speeders

Automated Speed Enforcement



Accurate LiDAR photo and video capture coupled with a full package of public education and communication plan to protect your community without bias



LiDAR accuracy

Precision laser to accurately capture speed of violator, photo, and video evidence



Photo & Video Evidence Collection

Combination of media for approval and violator information for transparent and accurate evaluation.



Public Communications Plan

Branded transparent safety marketing translated locally as needed to build community buy-in and understanding.

Program Strategy (Different from others)

Provides Public Information & Education prior to any enforcement

- Localized Communication Plan
 - News release
 - Social media
- Warning signage
- Speed Display feedback Sign
- Warnings
 - **30 Day Warning Period**
 - Transparent and equitable implementation to increase community adoption and safety success of the program.



How does the Program Work?

- Speed detected by LIDAR
- Data is encrypted, data sent for review
- Photo of Vehicle and License plate verified through NLETS
- Then, officer must review to approve, spoil, or decline
- BLS mails approved civil citations
- BLS tracks all payments
- BLS coordinates court hearings if needed
- \$50 max fine only.





2 YEAR AGREEMENT



NO COST OR
UPFRONT
INVESTMENT



REVENUE-SHARING:
50/50 OR 40/60



\$4.50 PROCESSING
FEE FOR EACH
TICKET DEDUCTED



DATA REPORTS =
SUCCESS OF
PROGRAM

Traffic Safety Improvement Plan



School Zone
Automated Speed Camera



Automated Speed Enforcement

February 26, 2026

Mayor Dalton, Vice Mayor Berry, Commissioner Fairbanks-Harvey, Commissioner Holmes, Commissioner Wilkinson
City of Red Bank
3105 Dayton Boulevard
Red Bank, Tennessee 37415

VIA ELECTRONIC

Dear Red Bank City Commission:

Thank you for allowing MTAS to participate in the Commission's strategic planning process on February 24, 2026. It was a long day, but the results are great and will help Red Bank for years to come.

As you recall, we began the session with an overview of the strategic planning process. The objectives of the process were to review the mission statement, scan the internal and external environments, review the vision statement, and then to devise goals to guide the city in achieving its vision. I believe we successfully fulfilled all the stated objectives.

We discussed the different roles that elected officials and staff perform and the percentages of time that each group should devote to planning. The Commission should spend a greater amount of time planning than any other group in municipal government.

The Commission reviewed the current mission statement. A mission statement should explain the purpose of a city's being and why it exists. The Commission chose to keep the mission statement as previously written:

The City of Red Bank is a safe and thriving community with an engaging, transparent government that builds on our rich history, provides excellent and efficient services, and welcomes all.

The Commission studied a variety of statistics about Tennessee, Hamilton County, and Red Bank-specific statistics. Using all this information, the Commission then reviewed its vision statement and chose to keep the vision statement as previously written:

Red Bank strives for a vibrant, growing and inclusive community by pursuing excellence, enhancing safety, celebrating our neighborhood character and stewarding our natural landscapes.

A large component of the day was to conduct a SWOT analysis – identify the internal strengths and weaknesses and the external opportunities and threats facing the City of Red Bank. These were not necessarily agreed on by the entire team but were items offered by individual members.

The strengths that were listed include:

- Bold leadership
- Competent staff
- Continued investment in planning
- Parks staff
- Engaged resident committees
- Commitment to service excellence
- Investment in infrastructure
- Ability to be agile

- Employer of choice
- Strong, dynamic, and engaged community
- Awareness of street safety (speeding, signage, patrolling)
- Current and ongoing momentum
- Library card access
- Success with previous goals
- Increasing property values
- Dayton Boulevard unites us
- Election this fall
- Collaboration with other government and community partners with intention
- Government transparency
- National Park Service land conversion nearly fulfilled
- Stormwater Division
- Potential partnership growth with Erlanger North
- Interaction with schools (public and private)
- Strong social media presence
- Unique small businesses that create destinations
- Nonprofit partners
- Compact size and location
- Civic pride
- Blend of generations
- Open to development
- Red Bank Way meetings
- Involvement with schools
- Proximity to assets provided by others
- Continuity of leadership and long-term vision
- Events – Jubilee, Christmas Parade, Food Truck Friday, Art Festival, and more
- Blood donation opportunities and collaboration with Parks Department
- Role model for other cities
- Reliable, efficient, and responsive service delivery
- Generally positive reception of Red Bank
- Grant readiness and application strength
- Community engagement
- Capital improvement plan to help pace financial growth
- Attractive park spaces
- EV charging stations
- Digitization and modernization of technology
- Physically active community
- Caring Commission
- High-functioning Commission
- Stringers Branch
- Sales tax base is growing

- Work with what we have and who we have (seek to do better and work within our means)
- Look to Chattanooga with intention – be aware of what Chattanooga is doing around our city
- Public art
- Recycling center
- Execution of ARPA funds
- Development of Hixson parcel
- ADA improvements
- Godsey Ridge
- TN Downtowns application
- Repaving and restriping SR 8
- New bike lanes on SR 8
- Safe Streets 4 All – temporary roundabouts at specific locations on Dayton Blvd
- Property tax relief match
- Steep slope ordinance
- CARTA caravan
- In-house auto shop
- Great support from MTAS

The weaknesses identified were:

- Constrained resources
- Deferred maintenance
- Public Works facility
- Limited staff capacity in Public Works and Community Development
- Lack of communication with faith-based community
- No capital improvement plan yet
- Lack of inviting entrances to city
- Limited visibility of results in planning
- Unified Development Code (but in progress)
- Anticipated increase in Red Bank property taxes
- Focus on property tax vs purpose of revenue
- Major roads in Red Bank are overbuilt (Dayton Boulevard, Ashland Terrace, Morrison Springs Road)
- Need more low-cost activation
- No library in city limits
- Reliance on outside funding for projects
- Stringers Branch being an impaired stream
- Making up for lost time
- No curbside recycling
- Partisan politics in elections
- Aging pool
- Lack of relationship with state or county stakeholders
- Lack of multi-modal infrastructure
- ADA improvements still needed
- High school area feels disconnected

- Lacking variety of housing types
- Fire staffing increase needed
- Aging facilities
- Lack of centrally located recreation facilities
- Lack of centrally located park and event area
- No general public transit
- Little to no recreation programming for under 55
- No linear parks (greenbelt, greenway)
- No Tree Board
- No mature tree ordinance
- Sewer availability
- Underutilized surface parking
- No basketball facility
- Automated License Plate Recognition (ALPR) – federal access to local system
- Parental leave could be improved
- Outdated short-term rental policy
- Restrictive parking minimums
- Restrictive residential square footage minimums
- Restrictive lot size minimums

The opportunities in the area include:

- Morrison Springs development (Midgate Commons)
- Regional passenger rail
- Small business development and support (city grants)
- Younger demographic trend
- Grant funding (i.e. conversion agreement)
- Private residential and commercial development future investments
- Retirement condos for 55+
- Development infill
- EV charging expansion
- Public / private / nonprofit partnerships
- Future opportunities with Erlanger, YMCA, and micro-grant recipients
- Expand the community center
- State Route 8 – Cherokee Tunnel
- Public transit (CARTA?)
- Bike/pedestrian connectivity on Mountain Creek, Red Bank High, and Waldens Ridge
- Tree City USA
- Purchase Alpine Crest Elementary School grounds
- Lean Into Community Grant – Hamilton County
- Growth in Chattanooga
- Lift sewer moratorium
- Resource sharing with churches (parking lot, gyms, basketball court)
- Stringers Branch economic development from Memorial to downstream

- Development on Hixson property and former Red Bank Middle School property (including revenue generators)
- Safe Streets for All
- Trust for Public Land partnership (The Field, greenway, connector trail, and urban playground)
- Future collaboration with the City of Chattanooga in multi-modal transportation
- Additional Hamilton County Water Quality investment
- Being grant-ready
- Philanthropic investment in parks and public art
- Red Bank Community Fridge
- White Oak Elementary site
- Artificial Intelligence
- Red Bank Antiquing District
- Redevelopment of under-utilized surface parking (asphalt)

And finally, the threats are:

- Property tax cap
- Sales tax reduction (state shared taxes)
- Political rhetoric and agendas
- Inflation and rising costs
- Health insurance and care costs increases
- Legislative actions
- Loss of elementary school in city limits
- Chattanooga's growth
- Chattanooga's salary increases and competition
- ICE and Federal government overreach
- Potential unknowns
- Rising housing cost
- Sale of Alpine Crest Elementary School
- Lack of sales taxes
- Rising county fees
- State preemption laws
- Integrity of Duck Pond
- Hamilton County Assessor's Office
- Wildfires
- Elections
- Flood events
- Sewer moratorium
- Sewer expansion needed
- Hamilton County Water and Wastewater Treatment Authority
- Weather events
- Inaction by TDEC in delisting Stringer's Branch from impaired waters list
- Continued inactivation of Hixson site and former Red Bank Middle School site
- Cherokee Tunnel's multi-modal access
- Norfolk Southern
- High rise fire
- Inadequate resources
- No storm shelter in Hamilton County
- Absentee landlords

- Low home ownership
- Artificial Intelligence
- ARPA funds ending
- Imbalance between CBD stores and other retail (like restaurants)

Next, each Commission member worked individually to identify goals that: address the key issues, meet the mission of the city and help the city to achieve its vision. Each member took a turn listing a goal until all goals everyone had were listed. Each member then turned in their top five choices. number of votes originally received is in parenthesis beside each goal listed:

- 1) Develop safe streets for all (a comprehensive and safe multi-modal transportation network for all users). (4)
- 2) Finalize capital improvement plan and prioritize projects. (4)
- 3) Explore sewer expansion options following adoption of Unified Development Code. (3)
- 4) Implementation of Parks and Recreation Master Plan, including activation of the former Red Bank Middle School site and National Park Service compliance through development of Hixson site. (3)
- 5) Pursue removal of Stringers Branch from the state’s impaired water list. (2)
- 6) Adopt Unified Development Code with planned land development and support quality growth, connectivity, and neighborhood compatibility. (2)
- 7) Groundbreaking and development of the Red Bank bicycle boulevard. (1)
- 8) Discover and pursue philanthropic investments in parks and public arts. (1)
- 9) Pursue Hamilton County Department of Education concerning the options for Alpine Crest (future property plans). (1)
- 10) Remain an employer of choice. (1)
- 11) Revamp entrances to the city. (1)
- 12) Share our story to receive buy-in and support from the community. (Develop a communications plan) (1)
- 13) Continue planning for a new public works facility. (1)
- 14) Expand sidewalk network north of Browntown Road.
- 15) Lean into partnerships with all stakeholders to enhance support and growth.
- 16) Create city branding to attract business and economic development.
- 17) Develop expanded recreation programming to include all ages.
- 18) Build a library within the city limits.
- 19) Provide strategies for residents to acquire home ownership.
- 20) Implement curbside recycling.
- 21) Continue to pursue applications for grants to support and strengthen programming.
- 22) Seek new alternate sources of revenue.
- 23) Apply for Tree City USA status.

After the first round of voting, there were four goals selected and there were two goals with two votes each and seven goals with one vote each. After an additional vote, the decision was made to move forward with an additional goal. The Commission also assigned a board member to each goal and that name is in parenthesis beside the goal. The final goals are:

- 1) Develop safe streets for all (a comprehensive and safe multi-modal transportation network for all users). (Commissioner Fairbanks-Harvey)
- 2) Finalize capital improvement plan and prioritize projects. (Commissioner Holmes)
- 3) Explore sewer expansion options following adoption of Unified Development Code. (Vice Mayor Berry)

- 4) Implementation of Parks and Recreation Master Plan, including activation of the former Red Bank Middle School site and National Park Service compliance through development of Hixson site. (Commissioners Wilkinson)
- 5) Pursue removal of Stringers Branch from the state's impaired water list. (Mayor Dalton)

The final step in the process of strategic planning is to create a list of steps that will help the city achieve its goals. I am happy to assist you with this step as needed.

It is important to note that in addition to the Commission, City Manager Martin Granum also participated fully in the day. He contributed to all steps except for the goals section. Mr. Granum also made several presentations to the Commission throughout the day to review economic conditions affecting future years, a strategic outcome article, and staff-recommended initiatives. Also in attendance was Director Tracey Perry, who provided great assistance to me in planning the day and writing on charts.

In closing, this is an ambitious plan and one that should be a living document. The Commission should examine it regularly and adjust as needed but always keep the vision in mind when doing so. I encourage you to set a time now for review, whether that is three, six, or twelve months away.

Giving up a full day, especially during the work week, was a big sacrifice on the part of the elected officials. You are all to be commended for your active participation and tenacity throughout the process.

I look forward to completing the process with you. Please contact MTAS if we can be of any assistance to the city in achieving its goals and vision.

Sincerely,



Honna Rogers
Municipal Management Consultant

City of Red Bank

Administrative Policy on Artificial Intelligence (AI) Use

Purpose

The purpose of this policy is to establish a clear framework for the responsible, effective, and transparent use of Artificial Intelligence (AI) within the City of Red Bank. AI is increasingly recognized as a core capability in modern public service, and the community now expects local governments to thoughtfully and appropriately adapt to emerging technologies. Failure to evolve in step with these expectations risks diminishing public confidence, relevance, and support. By adopting AI tools responsibly, the City strengthens its ability to deliver high-quality services, support staff effectiveness, improve operations, and maintain the trust of the residents and businesses we serve.

Policy Statement

The City of Red Bank acknowledges Artificial Intelligence (AI) as an important and growing component of modern municipal operations. AI is not a single platform or system; indeed, AI encompasses a broad range of tools that can support planning, analysis, communication, operations, and public service.

Microsoft Copilot is installed on City of Red Bank devices and is the preferred AI platform for staff use. Employees are encouraged to use Copilot when AI assistance is appropriate. Copilot offers distinct advantages for local government operations:

- It is fully integrated into the Microsoft Office suite, including Word, Excel, Outlook, Teams, and PowerPoint.
- It is deployed on City-managed devices, ensuring secure access, consistent performance, and alignment with City cybersecurity and data-protection standards.
- It enables staff to use AI directly within the systems and workflows that support municipal operations and service delivery.

AI adoption across the City shall be decentralized, intentional, and responsibility-driven. Department Directors are expected to lead the evaluation, integration, and oversight of AI tools within their departments in alignment with legal requirements, professional standards, and City values.

AI is not intended to replace City staff or reduce staffing levels. Instead, AI should enhance employee capabilities, strengthen professional judgment, and support the delivery of high-quality, responsive, and reliable municipal services. When used

responsibly, AI contributes to improved service excellence, operational effectiveness, and organizational performance.

Scope

This policy applies to all City of Red Bank departments, offices, divisions, boards, commissions, and employees—full-time, part-time, appointed, contracted, or elected—who use or oversee the use of AI tools or AI-enabled systems in the course of City business.

Governance Model

Departmental Leadership and Responsibility

AI adoption shall be driven at the departmental level. Department Directors hold ultimate responsibility for determining, approving, and overseeing AI use within their departments. Responsibilities include:

- Identifying appropriate use cases
- Ensuring compliance with laws and City policies
- Training and enabling staff
- Monitoring outcomes and risks
- **Maintaining human oversight** of all AI-supported activities

No public-facing AI applications, tools, or automated systems may be deployed without the explicit prior written approval of the City Manager.

Role of Information Technology (IT)

The Information Technology function serves as an advisory and enabling partner, not the sole owner of AI initiatives. IT responsibilities include:

- Advising on cybersecurity, privacy, and data protection
- Supporting consistency with City-wide governance and standards
- Assisting departments with technical evaluation, configuration, and implementation

Department-Specific Application

AI adoption will vary by department based on operational needs, regulatory requirements, and professional practices. Department Directors are responsible for determining, approving, and overseeing AI use in their areas. Examples and considerations include:

- Law Enforcement: Heightened legal, ethical, and evidentiary standards.

- Streets, Parks, and Public Works: Asset management, scheduling, predictive maintenance, operational optimization.
- Administrative Departments: Data analysis, drafting, forecasting, customer service, process improvement.
- Finance and Budget: Trend analysis, expenditure modeling, audit support, and financial projections.
- Codes Enforcement and Building Safety: Permit analysis, record summarization, inspection support, and process tracking.
- Parks and Recreation: Program planning insights, facility scheduling, and community engagement analysis.

These examples are illustrative, not exhaustive; many other department-specific and industry-specific applications may also be appropriate as approved by Department Directors.

Ethical, Legal, and Operational Standards

Human Oversight and Accountability

AI may assist with drafting, analysis, process support, or decision support, but it does not replace professional judgment, responsibility, or authority.

All AI-generated content, recommendations, or analysis must be reviewed, verified, and approved by the employee using the tool. The final work product is the responsibility of the employee—not the AI system.

Employees must ensure that AI-supported outputs are accurate, lawful, contextually appropriate, accessible as required, and consistent with City standards, policies, and values before they are used, shared, or released.

A benchmark is the “**best human standard**,” which refers to a performance level achieved by qualified and capable human experts in a given task. Given the nature of the City of Red Bank’s personnel recruiting and hiring practices, as well as the City of Red Bank’s ongoing commitment to training and professional development, employees of the City of Red Bank are reasonably expected to function at the “qualified and capable human expert” level in their assigned areas of responsibility.

Usage is Subject to the Public Records Act

Input provided to an AI system is automatically saved in the user’s account. Any prompts, outputs, or other information used in relation to a Generative AI tool may be public record. Users must comply with the Public Records Act for all City of Red Bank usage of AI and cooperate in responding to records requests

concerning their use of AI. Data relating to the use of AI must be retained in compliance with records retention policies.

Create an Account Specific to City of Red Bank Usage

Usage of AI is subject to public records requests. Users must use city email addresses to set up accounts for all Generative AI usage in their role at the city. These accounts should not be used for any personal purpose. Conversely, personal AI accounts should not be used for City of Red Bank use. Users should consult with the Information Technology Department about which email addresses can be used to create accounts or whether a shared email address should be created. Regardless of whether a shared or work email address is used to create an account, staff should use a unique password for the service.

Devices for Using AI

Data for generative AI usage is usually stored on the cloud, so the device used to access the account is not relevant. If users utilize personal devices or accounts to conduct city work, the records generated are public records subject to disclosure.

Legal Compliance

All federal, state, and local laws—including public records, records retention, accessibility, procurement, and civil rights requirements—must be followed. Records created or supported by AI are City records and must be managed accordingly.

Privacy & Data Protection

Employees must not input, upload, or disclose any personally identifiable information (PII) or confidential business information into AI tools unless the tool has been expressly approved for that purpose by both the Department Director and Information Technology.

PII includes, but is not limited to:

- Names linked with other identifying data
- Home addresses, personal phone numbers, and personal email addresses
- Dates of birth
- Social Security numbers
- Driver's license or state ID numbers
- Passport numbers
- Financial information (banking, tax data, credit details)
- Medical, health, or disability information
- Employment-related information tied to identifiable individuals

- Any unique identifier that could be used to distinguish or trace an individual's identity

Confidential business information includes:

- Proprietary, financial, or internal business records
- Licensing or compliance documents
- Trade secrets
- Any non-public information submitted to the City

Violations must be reported immediately to Information Technology and may result in disciplinary action.

Transparency, Fairness, and Public Trust

AI use should be explainable, traceable, and defensible. AI tools must not unlawfully discriminate or undermine equity, fairness, accessibility, or public confidence. Transparency, Fairness, and Public Trust work together to ensure effective and ethical governance by making decisions and processes clear and understandable to the public, applying rules and actions consistently and without bias, and building community confidence that government decisions are made with integrity and in the best interest of all residents.

Workforce Enablement

The City is committed to using AI to strengthen—and not diminish—the municipal workforce. AI enhances staff capabilities and supports high-quality service delivery. Departments are encouraged to use AI to promote:

- Learning and professional development
- Operational effectiveness and resilience
- Innovation and continuous improvement
- Service excellence and community responsiveness

Continuous Improvement

Departments shall periodically review and update their use of AI tools to reflect technological advancements, legal requirements, and community expectations. The City Manager may issue supplemental guidance as needed.

Administration

The City Manager is responsible for administering and interpreting this policy. Department Directors are accountable for implementation and compliance within their

respective departments; Information Technology serves as an advisory and enabling partner.

City Manager (date)

THE RED BANK AND SODDY-DAISY
CHARITABLE FOUNDATION, INC.
1200 MARKET STREET
CHATTANOOGA, TENNESSEE 37402

Patricia S. Baker
Hardie H. Stulce
John M. Roberts

Rebecca F. Browder
Charles Ingle

March 17, 2026

City of Red Bank
3105 Dayton Boulevard
Red Bank, Tennessee 37415

VIA HAND DELIVERY

Re: Community Support Grant for 2026

Greetings:

The Red Bank and Soddy-Daisy Charitable Foundation, Inc., has determined to assist the City in supporting Phase 1 of the recently adopted Parks Master Plan regarding the City's Dog Park facility, specifically: installation of benches and shade structures for visitor comfort and the addition of dog agility features to enhance the park's recreational offerings for pets; which is intended to benefit the community as a whole and directly align with short-term parks and recreation master plan goals.

Accordingly, a grant of \$23,500.00, effective this date, is awarded to the City of Red Bank for the sole and exclusive purpose of upgrading the above-described park amenities for White Oak Park Dog Park.

The Foundation's Board believes that projects that it supports should broadly benefit the citizens and residents and not necessarily target any limited group or population segment.

For funds not currently expended by the City for the referenced project purpose, it is required as a condition of accepting the Grant that the City agree to keep the funds segregated in a separate interest bearing account established solely for the stated purposes and to affirm to the Foundation, not less frequently than annually, that the funds continue to be so held or are being expended or have been expended for the stated purpose and for no other.

The Foundation will accept the Resolution of the City Commission at its next regularly scheduled meeting (in any event prior to June 30, 2026) as an indication of the City's agreement to abide by the conditions of this Grant. The Foundation will require periodic reports as the funds are expended.

Patricia S. Baker

Rebecca F. Browder

Charles Ingle

John M. Roberts

Hardie H. Stulce

Cc: Ladell McCullough
Henderson Hutcherson & McCullough



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

Re: Vehicle Proposal 10/20/2025

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

STEVEN BLACKSTOCK

SWC 209

Lonnie Cobb Ford contract # ~~88750~~ 88764



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

As Configured Vehicle

Code	Description	MSRP
F2B	Base Vehicle Price (F2B)	\$48,465.00
600A	Order Code 600A <i>Includes:</i> - Engine: 6.8L 2V DEVCT NA PFI V8 Gas - Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i> - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i> - HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i> - Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> - Ford Connectivity Package (1-Year Included) <i>Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i> - SYNC 4 <i>Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	N/C
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
44F	Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i>	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	Included
STDGV	GVWR: 10,000 lb Payload Package	Included
TEX	Tires: LT285/70R17 A/T <i>Off-road. Spare may not be the same as road tire.</i>	Included
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
142WB	142" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p><i>Includes:</i></p> <ul style="list-style-type: none"> - Ford Connectivity Package (1-Year Included) <p><i>Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i> - SYNC 4 <p><i>Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i></p> </p>	
17Z	<p>XL Off-Road Package</p> <p><i>Includes transfer case and axle water fording vent tubes and unique front air dams with approach angle improvement.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Tires: LT285/70R17 A/T - Off-road. Spare may not be the same as road tire. - Electronic-Locking w/3.73 Axle Ratio - Transfer Case & Fuel Tank Skid Plates 	\$995.00
471	<p>Camper Package</p> <p><i>Includes heavy service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen. Not included if maximum springs have been computer selected as standard equipment), slide-in camper certification and tailgate delete cap kit. Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability. Note 2: May result in deterioration of ride quality when vehicle is not equipped with camper.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Rear Stabilizer Bar & Auxiliary Springs 	\$160.00
52B	<p>Trailer Brake Controller</p> <p><i>Includes smart trailer tow connector.</i></p>	\$300.00
153	<p>Front License Plate Bracket</p> <p><i>Standard in states requiring 2 license plates and optional to all others.</i></p>	N/C
WARANT	<p>Fleet Customer Powertrain Limited Warranty</p> <p>Requires valid FIN code.</p> <p><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>	N/C
425	50-State Emissions System	STD
Z1_01	Oxford White	N/C

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

As Configured Vehicle (cont'd)

Code	Description	MSRP
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
4 leds	Front and rear LED's <i>(2) LED's mounted to front grill LED strip under tailgate</i>	\$825.00
cab steps 2	F250/f350/f450/f550 cab steps <i>black or chrome tube cab steps</i>	\$650.00
toolbox	toolbox <i>diamond plate cross box toolbox</i>	\$595.00
spray in bedlin	spray in bedliner	\$595.00
mlb	mini led lightbar <i>Mini LED Amber Lightbar</i>	\$895.00
SUBTOTAL		\$53,480.00
Destination Charge		\$2,595.00
TOTAL		\$56,075.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

10/20/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 630

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$48,465.00
Options	\$1,455.00
Colors	\$0.00
Upfitting	\$3,560.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,595.00
Subtotal	\$56,075.00

Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$7,527.00
Total		\$48,548.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK
10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

Re: Vehicle Proposal 10/14/2025

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

STEVEN BLACKSTOCK

SWC 209

Lonnie Cobb Ford contract # ~~88750~~ 88764



Prepared by: STEVEN BLACKSTOCK
10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles



Prepared by: STEVEN BLACKSTOCK
10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

As Configured Vehicle

Code	Description	MSRP
W2B	Base Vehicle Price (W2B)	\$52,690.00
600A	Order Code 600A <i>Includes:</i> - Engine: 6.8L 2V DEVCT NA PFI V8 Gas - Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i> - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i> - HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i> - Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers.</i> - Ford Connectivity Package (1-Year Included) <i>Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i> - SYNC 4 <i>Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	N/C
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
44F	Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i>	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	Included
STDGV	GVWR: 10,000 lb Payload Package	Included
TEX	Tires: LT285/70R17 A/T <i>Off-road. Spare may not be the same as road tire.</i>	Included
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
160WB	160" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p><i>Includes:</i></p> <ul style="list-style-type: none"> - Ford Connectivity Package (1-Year Included) - Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan. - SYNC 4 - Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual. 	
17Z	<p>XL Off-Road Package</p> <p><i>Includes transfer case and axle water fording vent tubes and unique front air dams with approach angle improvement.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Tires: LT285/70R17 A/T - Off-road. Spare may not be the same as road tire. - Electronic-Locking w/3.73 Axle Ratio - Transfer Case & Fuel Tank Skid Plates 	\$995.00
52B	<p>Trailer Brake Controller</p> <p><i>Includes smart trailer tow connector.</i></p>	\$300.00
153	<p>Front License Plate Bracket</p> <p><i>Standard in states requiring 2 license plates and optional to all others.</i></p>	N/C
WARANT	<p>Fleet Customer Powertrain Limited Warranty</p> <p>Requires valid FIN code.</p> <p><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>	N/C
425	50-State Emissions System	STD
Z1_01	Oxford White	N/C
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
4 leds	<p>Front and rear LED's</p> <p><i>(2) LED's mounted to front grill LED strip under tailgate</i></p>	\$825.00
cab steps	Ranger/ F150 cab steps	\$575.00

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Prepared by: STEVEN BLACKSTOCK
 10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>black tube cab steps</i>	
toolbox	toolbox	\$595.00
	<i>diamond plate cross box toolbox</i>	
spray in bedlin	spray in bedliner	\$595.00
mlb	mini led lightbar	\$895.00
	<i>Mini LED Amber Lightbar</i>	
SUBTOTAL		\$57,470.00
Destination Charge		\$2,595.00
TOTAL		\$60,065.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK
10/14/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2026 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 630

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		
Base Vehicle Price		\$52,690.00
Options		\$1,295.00
Colors		\$0.00
Upfitting		\$3,485.00
Fleet Discount		\$0.00
Fuel Charge		\$0.00
Destination Charge		\$2,595.00
Subtotal		\$60,065.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
fleet discount	fleet discount	-\$7,338.00
Total		\$52,727.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



City of Red Bank Public Works Department

3105 Dayton Boulevard
Red Bank, TN 37415
423.269-7927

March 5, 2026

Memorandum for: City Manager, City of Red Bank, Tennessee,
3105 Dayton Blvd, Red Bank, TN 37415

Subject: Letter of Justification for Main Boom replacement

This letter is to serve as a formal justification for the sole source procurement of repair work performed on Unit #741. 741 is one of our knuckle boom trucks and is one of our front-line trucks used in daily operations for bulk trash and brush collection operations. This unit is expected to provide several more years of reliable service for the city.


Recently during an inspection of unit 741 it was discovered that the main boom had multiple stress cracks in it. For safety reasons the main boom required replacement. A new boom was ordered through and installed by Stringfellow Inc. Stringfellow Inc was chosen as the sole source proprietor due to being the only business in our region that has the equipment on site required to perform the replacement of the boom. Stringfellow is the only company in our region that is certified to work on and service Pac Mac equipment which is the manufacturer of the boom.

Originally the repair was quoted under the \$10,000.00 threshold requiring commission approval under the City of Red Bank procurement policy. Upon receiving the invoice, it was found that they had included an additional \$1,044.49 in shipping costs, which put the total procurement over \$10,000.00. which then required commission approval.

Due to the specialized nature of unit #741, the need for certified technicians, along with the urgency of getting unit #741 back in service, we are requesting the approval of Stringfellow as the sole source vender for these repairs.

For any questions, please contact the undersigned at (423) 203-7417 or at sjohnson@redbanktn.gov.

Respectfully,


Scott Johnson
Solid Waste Supervisor
Public Works Department
City of Red Bank, Tennessee

Stefanie Dalton
Mayor

Hollie Berry
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager

Stringfellow, Inc.
 2710 Locust St
 Nashville TN 37207
 Phone: (615) 226-4900



Invoice
 #INV6745
 3/4/2026

Bill To
 CITY OF RED BANK
 3117 DAYTON BLVD
 RED BANK TN 37415
 United States

Ship To
 CITY OF RED BANK
 3117 DAYTON BLVD
 RED BANK TN 37415
 United States

Terms N30 **PO #** 5521 UNIT 741 **Sales Rep** JULIE McWILLIAMS **Due Date** 4/3/2026 **Ship Via** Pick up **VIN #**

Item	Description	Quantity	Serial Number	Rate	Amount
KB-9534	MAIN BOOM WELDMENT (OLD #KB-4174)	1		\$7,066.92	\$7,066.92
*LABOR	SHOP LABOR	20		\$145.00	\$2,900.00

Subtotal \$9,966.92
Shipping Cost \$1,044.49
Tax (%) \$0.00
Total \$11,011.41
Remaining Balance \$11,011.41

Work Order Notes

TRUCK # - # 741 - SN E0KB02010153302

DATE IN - 3-2-2026

WORK TO BE DONE - REPLACE BOOM SEGMENT WHICH IS DAMAGED.

DATE WORK COMPLETED - 3-4-2026

MECH NOTES - USED CRANE TO REMOVE DAMAGED BOOM SEGMENT. LIFTED NEW BOOM WELDMENT INTO PLACE AND SECURE. TESTED BOOM FUNCTIONS - GOOD. TRUCK READY TO RETURN TO SERVICE.

Signature

X



INV6745

1 of 1



January 28, 2026

Justin Headrick
City of Red Bank
3105 Dayton Boulevard
Red Bank, TN 37415

Re: Red Bank Police Department, 3117 Dayton Boulevard, Red Bank, TN 37415
NRP CPN: 230402-TN-1415

Justin Headrick:

National Roofing Partners (NRP) and its local partner, Rackley Roofing Company, Inc., have developed the following pricing proposal for repairs at Red Bank Police Department. This pricing proposal was developed in compliance with NRP's contract number R230402 with OMNIA Partners and includes the total cost to perform the following repairs:

Scope of work:

Includes scope below for Sections 1, 2 & 3 and 3-year maintenance agreement.

Section 1

1. Clean the deteriorated repairs at all the ductwork. Install fabric backed butyl tape and apply flashing grade coating – includes up to 200'.
2. Probe all the membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing – includes up to 25'.
3. Apply new urethane sealant at all membrane terminations.
4. Apply new urethane sealant at all counter flashings.
5. Apply new urethane sealant at all roof and wall penetrations.
6. Install TPO membrane slip sheets at wood supports on the roof surface.
7. Clean, prime and apply new pourable sealer at all pitch pocket penetrations.
8. Apply new urethane sealant at all gravel stop joints.

Section 2

1. Remove all the debris and vegetation from all roof sections.
2. Probe all the membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing – includes up to 15'.
3. Apply new urethane sealant at all gravel stop joints.
4. Apply new urethane sealant at all gutter seams and downspout slots.
5. Reattach the loose counter flashing with drive pins and apply new urethane sealant.

Section 3

1. Apply a non-abrasive cleaning solution and scrub stained membrane areas on all roof sections, rinse with low pressure power washer.
2. Probe all membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing. Includes up to 20'.
3. Apply new urethane sealant at all gravel stop joints.
4. Apply new urethane sealant at all roof penetrations.

Based on this scope of work, pricing to complete the project is **\$24,798.00**. This pricing is compliant with the OMNIA Partners' unit pricing.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard roofing practices and in accordance with manufacturers specifications.

If this proposal is accepted, please see instructions for purchase order:

1. The purchase order will be issued to **Rackley Roofing Company, Inc.**
2. The purchase order should be clearly marked "**Per OMNIA Contract #230402-TN-1415**"
3. E-mail the purchase order and tax-exempt certificate, if applicable, in PDF format to:
 - a. David.Parris@RackleyRoofing.com
 - b. cc: coop@rlnrp.com and mbizzoso@rlnrp.com
4. Once we receive a P.O., a notice to proceed will be issued and work can begin at the member's discretion.

If you have any questions or need additional information, please contact our office. Terms and Conditions:

Three-year maintenance agreement:

The 24-hour service is available for all property locations under our maintenance inspection and service agreements. Emergency leaks will have a 2-to-4-hour response time. If response time is more than 24 hours, price of invoice will be discounted 20%. These response times begin upon receipt of leak notification. The best way to notify our office of leaks is through email at roofcheck@rackleyroofing.com.

Rackley Roofing Company, Inc. will provide two inspections per year on the location stated above during the life of this agreement. Roof inspection findings will be presented in report form, along with photos (if applicable) to Owner or Designated Agent. These reports will notate issues including: Roof membrane condition, flashing condition, roof penetrations, drainage, damage, etc. This roof inspection will be performed by one of our experienced staff, and all recommendations and conditions listed are the opinions of Rackley Roofing Company, Inc. and its employees.

Each inspection provided in this agreement are designed to be non-obtrusive to the roof system. These inspections do not include any items below the roof surface including but not limited to decking, interior spaces, etc. However, the technicians have the authority to address any leaks that are brought to Rackley Roofing's attention while on-site performing inspections in order to bring the roof system to a water-tight condition. During inspection, any minor deficiencies found will be repaired while on-site. This includes minor roof and gutter debris. These repairs are under the discretion and judgment of our trained staff.

Rackley Roofing Company, Inc. shall incur a maximum liability of \$2,000.00 per year. This amount shall be calculated by the hourly technician rate, and material charge. Note: The Biannual Maintenance Agreement will cover up to two (2) leaks per year that are due to punctures or holes in the membrane. Additional leaks due to punctures or holes are not covered by the maintenance agreement and will be billed to the owner at Rackley Roofing Company, Inc. standard service rates.

Best Regards,

David Parris
Rackley Roofing Company, Inc.
2800 Belle Arbor Avenue
Chattanooga, TN 37406
(423) 472-4579



RACKLEY
ROOFING

OMNIA PARTNERS LINE ITEM PRICE ESTIMATE

Project Name:

Red Bank Police Department Repairs

OMNIA Partners Contract: R230402

Project Address:

3117 Dayton Blvd.
Chattanooga, TN 37415

NRP CPN: 230402-TN-1415

January 27, 2026

Scope of Work

Includes scope below for Sections 1, 2 & 3 and 3-year maintenance agreement.

Section 1

Clean deteriorated repairs at all ductwork. Install fabric back butyl tape and apply flashing grade coating. Includes up to 200'.
 Probe all membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing. Includes up to 25'.
 Apply new urethane caulking at all membrane terminations.
 Apply new urethane caulking at all counter flashings.
 Apply new urethane caulking at all roof and wall penetrations.
 Install TPO membrane slip sheets at wood supports on the roof surface.
 Clean, prime and apply new pourable sealer at all pitch pocket penetrations.
 Apply new urethane caulking at all gravel stop joints.

Section 2

Remove all debris and vegetation from all roof sections.
 Probe all membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing. Includes up to 15'.
 Apply new urethane caulking at all gravel stop joints.
 Apply new urethane caulking at all gutter seams and downspout slots.
 Reattach loose counter flashing with drive pins and apply new urethane caulking.

Section 3

Apply non abrasive cleaning solution and scrub stained membrane areas on all roof sections, rinse with low pressure power washer.
 Probe all membrane seams and flashings in the field of the roof, repair deficiencies with new TPO flashing. Includes up to 20'.
 Apply new urethane caulking at all gravel stop joints.
 Apply new urethane caulking at all roof penetrations.

Detailed Line Item Breakdown

Item No.	Description	UOM	Price	Qty	Total
Roof & Additional Services					
48a	Additional and occasional services Roofing supplies Discount off Retail	% of Discount	4%	\$ 6,747.00	\$ 6,477.12
56	Labor Rate for Roofer	Per Hour	84.48	161	\$ 13,601.28
89i	Roof inspection; project in-progress inspection	EA	824.25	3	\$ 2,472.75
90a	Multiplier; project safety and fall restriction	EA	7%	\$ 23,811.15	\$ 1,666.78
91e	Admin/Clerical	DAY	420.00	3	\$ 1,260.00

Please issue Purchase Order to: Rackley Roofing Company, Inc. Line Item Total \$ 25,477.93

PO should reference OMNIA Partners Contract # 230402-TN-1415 Discount \$ (499.93)

Email PO & tax-exempt certificate, if applicable, to: david.parris@rackleyroofing.com Proposal Price \$ 24,978.00

CITY OF RED BANK, TENNESSEE

3105 DAYTON BOULEVARD
 RED BANK, TENNESSEE 37415
 PHONE (423) 877-1103
 FAX (423) 877-1102

Requisition For Supplies

Date issued 2/24/2026
 Date wanted ASAP

Req. No. **R** - **6871**

Department Public Works
 Requisitioner Justin Headrick
 Department Head [Signature]

To Be Purchased From:
Higdon Electric
5814 Dayton Blvd.
Chattanooga, TN 37415

- Suggested Vendors**
- Higdon Electric - \$24,685.00
 - Allied Electrical - \$25,201.00
 - Nabco Electric - \$43,632.00

Give specific delivery instructions containing name of person designated to receive the item(s), department and street address.

Item Number	Quantity	Unit	Description	Account To Be Charged	Unit Price	Amount
1			LED lighting upgrades at the Police Department			\$10,672
2			LED lighting upgrades at Station 1	412-52211 920		\$3,190
3			LED lighting upgrades at Station 2			\$5,823
Total:						\$24,685

Competitive Prices: to be filled in by Purchasing

Approved:

Finance Office

Purchasing Agent

~~Higdon~~ **Higdon Electric – Project Proposal**

Submitted to: City of Red Bank

Prepared by: Higdon Electric

Date: January 22, 2026

PROJECT SUMMARY

Higdon Electric proposes to provide electrical upgrades across three municipal sites within the City of Red Bank. All work will be performed by licensed professionals and completed in accordance with local codes and safety standards. Estimated timelines reflect typical project duration and may vary based on site conditions.

SITE #1 – RED BANK POLICE DEPARTMENT

Scope of Work:

- • Install 55 2x4 LED ceiling fixtures
- • Install 3 2x2 LED ceiling fixtures
- • Mount 8 four-foot surface-mount lights
- • Install 2 shop lights
- • Add 5 dimmer switches
- • Mount 1 eight-foot vapor-tight fixture

Estimated Cost: \$10,672

Timeline: Estimated completion within one week of project start

SITE #2 – FIRE STATION #1

Scope of Work:

- • Install 33 lay-in LED ceiling fixtures
- • Add 1 dimmer switch
- • Mount 9 four-foot surface-mount lights
- • Retrofit 7 recessed cans with LED modules
- • Install 6 high-bay fixtures
- • Mount 2 four-foot slim LED fixtures

Estimated Cost: \$8,190

Timeline: Estimated completion within one week of project start

SITE #3 – FIRE DEPARTMENT #2

Scope of Work:

- • Install 33 2x4 lay-in LED ceiling fixtures
- • Add 2 dimmer switches
- • Install 5 1x4 lay-in LED fixtures
- • Install 1 2x2 LED fixture
- • Retrofit 4 recessed cans with LED modules

Estimated Cost: \$5,823

Timeline: Estimated completion within one week of project start

TOTAL PROJECT COST

\$24,685

WARRANTY & COMPLIANCE

All installations will be performed by licensed electricians and comply with all applicable codes and safety standards. Higdon Electric provides a one-year workmanship warranty on all completed services.

COMPANY PROFILE

Higdon Electric has served the Red Bank and greater Chattanooga area since 1972, providing reliable residential and commercial electrical services. Our team is committed to safety, craftsmanship, and clear communication. We combine decades of experience with modern tools and practices to deliver dependable results for every client.

Estimate

ALLIED ELECTRICAL & CONTROL SYSTEMS INC.

8800 Consolidated Drive
Soddy Daisy, TN 37379
office@alliedelectricaltn.com
(423) 877-7421

February 20, 2026

City of Red Bank
3105 Dayton Blvd
Red Bank TN. 37415

Attn: Justin Hendrick

Re: RFQ LED Lighting Conversion Police Department & Fire Station 1 & 2

We are pleased to offer the following price on the above-mentioned job. The estimate is as follows:

Estimate Total Police Department: \$10,514.00

Scope of Work:

1. Demo existing light fixtures to be replaced and dispose.
2. Provide and install 55, 2x4 LED flat panel lay-in light fixtures.
3. Provide and install 3, 2x2 LED flat panel lay-in light fixtures.
4. Replace five existing light switches with dimmer switches.
5. Provide and install 8, 4 feet LED surface mounted light fixtures.
6. Provide and install 2, 4 feet LED shop lights.
7. Provide and install 1, exterior wall pack fixture.
8. Provide testing after completion.

Note:

1. Estimate based on work being performed during normal working hours Monday thru Friday 7:00am to 3:30pm.
2. All light fixtures to be connected to existing circuits.
3. All fixtures to be color selectable.
4. Five year warranty on light fixtures.
5. One year warranty on labor and installation.
6. Estimate time for installation four days.
7. Lead time on light fixtures is five days.
8. LED Lighting Rebate back to the City of Red Bank = **\$1,564.00**

Estimate Total Fire Station #1: \$8,975.00

Scope of Work:

1. Demo existing light fixtures to be replaced and dispose.
2. Provide and install 33, 2x4 LED flat panel lay-in light fixtures.
3. Replace one existing light switch with a dimmer switch.
4. Provide and install 9, 4 feet LED surface mounted light fixtures.
5. Provide and install 7, LED can lights.
6. Provide and install 6, High-bay light fixtures.
7. Provide and install 2, surface mounted LED 4 feet light fixtures for the lighted map.
8. Provide testing after completion.

Note:

1. Estimate based on work being performed during normal working hours Monday thru Friday 7:00am to 3:30pm.
2. All light fixtures to be connected to existing circuits.
3. All fixtures to be color selectable.
4. Five year warranty on light fixtures.
5. One year warranty on labor and installation.
6. Estimated time for installation six days.
7. Lead time on light fixtures is five days.
8. LED Lighting Rebate back to the City of Red Bank = **\$926.00**

Estimate Total Fire Station #2: \$5,712.00

Scope of Work:

1. Demo existing light fixtures to be replaced and dispose.
2. Provide and install 31, 2x4 LED flat panel lay-in light fixtures.
3. Replace two existing light switches with dimmer switches.
4. Provide and install 5, 1x4 LED flat panel lay-in light fixtures.
5. Provide and install 1, 2x2 LED flat panel lay-in light fixture.
6. Provide and install 4, LED can lights.
7. Provide testing after completion.

Note:

1. Estimate based on work being performed during normal working hours Monday thru Friday 7:00am to 3:30pm.
2. All light fixtures to be connected to existing circuits.
3. All fixtures to be color selectable.
4. Five year warranty on light fixtures.
5. One year warranty on labor and installation.
6. Estimated time for installation five days.
7. Lead time on light fixtures is five days.
8. LED Lighting Rebate back to the City of Red Bank = **\$891.00**

Thank you for this opportunity to be of service, please do not hesitate to call if you have any questions about the quote.

Brian White

bwhite@alliedelectricaltn.com

423-633-7727

#

25,201.00



PROJECT INFORMATION PROPOSAL DATE EXPIRATION

Three Building LED Upgrade REV #2
 Police Department, Fire Station 1, and Fire Station 2
 Red Bank , Tennessee 37415

February 20, 2026

Valid 30 days from the Proposal Date.
Unless specified below.

PREPARED FOR DRAWINGS

Justin Headrick
 City of Red Bank
 3117 Dayton Blvd.
 Red Bank, 37415
 jheadrick@redbanktn.gov

Drawing Date: **NO DRAWINGS ACKNOWLEDGED**
 Addendums: **NO ADDENDA ACKNOWLEDGED**

PROJECT OVERVIEW

LED Lighting upgrades for the Police Department, and Fire Stations 1 & 2 in Red Bank, TN.

PROJECT PRICING

POLICE DEPARTMENT	\$19,105.00
FIRE STATION #1	\$15,350.00
FIRE STATION #2	\$9,177.00

BASE BID: **\$43,632.00**
Forty-three thousand, six hundred thirty-two dollars

SCOPE OF WORK

POLICE DEPARTMENT

NABCO Electric proposes to furnish and install the LED lighting upgrade for the Police Department per the scope provided on July 1st and site visit. NABCO Electric proposes to complete the work in approximately one and a half weeks.

FIRE STATION #1

NABCO Electric proposes to furnish and install the LED lighting upgrade for Fire Station #1 per the scope provided on July 1st and site visit. NABCO Electric proposes to complete the work in approximately one week.

FIRE STATION #2

NABCO Electric proposes to furnish and install the LED lighting upgrade for Fire Station #2 per the scope provided on July 1st and site visit. NABCO Electric proposes to complete the work in approximately three and a half days.

CLARIFICATION AND ASSUMPTIONS

Warranty Information:

- 1 year - Labor
- 1 year - All Lighting Fixtures

CONDITIONS

Title to all equipment (but not material) furnished by NABCO to the above named shall remain in NABCO until paid therefor. The above named, by accepting this Proposal, grants to NABCO a purchase money security interest in all equipment furnished by NABCO. In the event the equipment furnished by NABCO to the above named as part of this estimate equals or exceeds Five Thousand Dollars (5,000.00), Owner shall execute a UCC-1 financing statement(s) prior to delivery of equipment. All material is guaranteed to be specified. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by NABCO's workmen's compensation insurance.

All work to be completed in a professional manner according to standard Practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

CONTACT INFORMATION

Robby Downey | Vice President & Project Manager

NABCO Electric Company, Inc.

(423) 486-9337 | rdowney@nabcoelectric.com



City of Red Bank Public Works Department

3105 Dayton Boulevard
Red Bank, TN 37415
423.269-7927

January 8th, 2026

Facilities Division

Request for Quote (RFQ)

LED Lighting Conversion – Police Department & Fire Stations 1 & 2

Issue Date: January 8th, 2026

Proposal Due Date: February 27th, 2026

1. Introduction

The City of Red Bank is soliciting sealed proposals from qualified and licensed electrical contractors to provide all labor, materials, and equipment necessary to retrofit and convert existing interior lighting to energy-efficient LED lighting at the following locations:

- Police Department- 3117 Dayton Blvd Chattanooga, TN 37415
- Fire Station 1- 3127 Dayton Blvd Chattanooga, TN 37415
- Fire Station 2- 4851 Dayton Blvd Chattanooga, TN 37415

This project is part of the City's energy efficiency and facilities improvement initiative.

2. Scope of Work

The selected contractor shall:

- Conduct a site visit and audit existing lighting at each facility.
- Provide recommendations for LED replacements that meet or exceed current light levels.
- Furnish and install LED fixtures or retrofit kits compatible with existing infrastructure.
- Remove and dispose of old fixtures in accordance with environmental regulations.
- Ensure all work is performed in compliance with NEC, local codes, and OSHA safety standards.
- Provide warranty information for labor and materials.
- Minimize disruptions to operations, working around staff schedules where necessary.

Stefanie Dalton
Mayor

Hollie Berry
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager

Locations:

1. Police Department –
 - a. 55 - 2x4 flat panel LED lay ins with selectable color
 - b. 3 - 2x2 flat panel LED lay ins with selectable color
 - c. Install 5 dimmer switches
 - d. 8 – 4ft surface mount LEDs
 - e. 2 – 4ft LED shop lights
 - f. Replace 1 - 8ft fluorescent that is on the exterior of the building with an outdoor fixture that can be controlled by a photocell
2. Fire Station 1 –
 - a. 33 – 2x4 flat panel LED lay ins with selectable color
 - b. Install 1 dimmer switch
 - c. 9 - surface mount 4ft LEDs
 - d. 7 – LED can lights
 - e. 6 - high bay shop lights (currently 400-watt metal halide)
 - f. 2 – surface mount slim 4ft LEDs for the lighted map of the city
3. Fire Station 2 –
 - a. 31 – 2x4 LED flat panel lay ins with selectable color
 - b. Install 2 dimmer switches
 - c. 5 – 1x4 LED flat panel lay ins with selectable color
 - d. 1 – 2x2 LED flat panel lay ins with selectable color
 - e. 4 - LED can lights

3. Proposal Requirements

Proposals shall include the following:

- Company profile and relevant experience.
- Proof of licensure, insurance, and bonding.
- Detailed cost estimate broken down by location.
- Proposed project timeline.
- References from similar completed projects.
- Warranty information on products and labor.

4. Schedule

- Site Visits are optional but recommended
- Proposal Due Date: February 27th, 2026

5. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications
- Cost

Stefanie Dalton
Mayor

Hollie Berry
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager

6. Contact Information

For questions or to schedule a site visit, contact:

Justin Headrick

Facilities Manager

423 268-5052

jheadrick@redbanktn.gov



Stefanie Dalton
Mayor

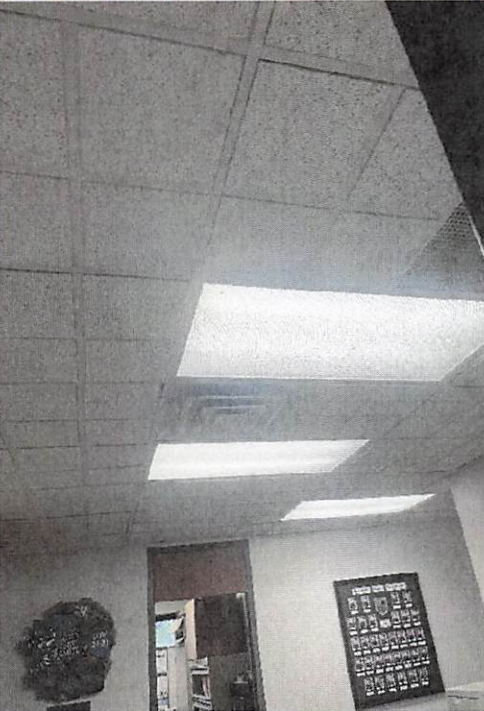
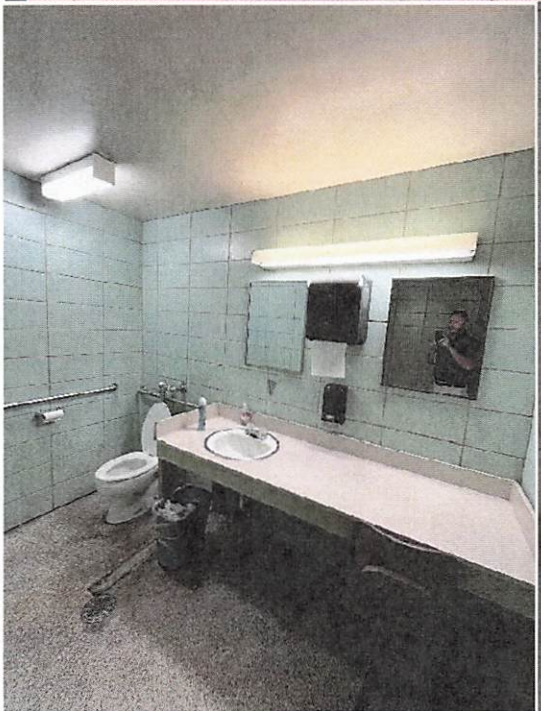
Hollie Berry
Vice Mayor

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Commissioner

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Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager



Stefanie Dalton
Mayor

Hollie Berry
Vice Mayor

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Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager



Stefanie Dalton
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Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager



**City of Red Bank
Public Works Department**

3105 Dayton Boulevard
Red Bank, TN 37415
423.269-7927

February 26, 2026

City of Red Bank

**Public Works Department
To Whom It May Concern,**

Subject: Justification for contracting Cherokee Truck Equipment, LLC to repair the bucket truck

The Streets Department bucket truck performs a wide variety of services for the City of Red Bank. It is utilized to perform maintenance on traffic signals, trim trees in the Right-Of-Way, as well as hang signs, banners, and decorations. It is an essential piece of equipment and is used almost daily.

It has been out of service for nearly two (2) months due to damaged hoses needing replacement. Cherokee Truck Equipment, LLC was recommended by other local companies and is one of the only companies in the Chattanooga area that can perform the type of work required to repair the bucket truck. Upon inspection of the damaged hoses, Cherokee discovered that three (3) entire hose assemblies need replacement. Without replacing them, the bucket truck will remain unsafe and inoperable.

We respectfully request approval for contracting Cherokee Truck Equipment, LLC to complete all necessary repairs on the bucket truck. Please feel free to reach out with any additional questions or concerns.

Sincerely,

Caleb Barnett
City of Red Bank
Streets Operations Supervisor
(423) 240-6908

Stefanie Dalton
Mayor

Hollie Berry
Vice Mayor

Jamie Fairbanks-Harvey
Commissioner

Hayes Wilkinson
Commissioner

Terri Holmes
Commissioner

Martin Granum
City Manager

Estimate

Cherokee Truck Equipment, LLC

Cherokee Truck Equipment, LLC
 3510 Cummings Road
 Chattanooga, TN 37419
 Phone: 423-265-7189
 Fax: 423-267-7200

Order #	Date
121160	02/25/2026



Bill To:
City of Red Bank 3127 Dayton Blvd. Chattanooga, TN 37415

Customer: City of Red Bank

Ship To:
City of Red Bank 3127 Dayton Blvd. Randy Bell rbell@redbanktn.gov Caleb Barnett cbarnett@redbanktn.gov Chattanooga, TN 37415

Contact: City of Red Bank PO Number: 5296 CC or (Check no fee)

Notes: ESTIMATE TO REPLACE 2 LEAKING HOSES

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Ejoyce	COD	Origin	Will Call		01/09/2026

Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	INFO	CEHCK HYD LEAKSON VERSALIFT CRANE HOSES. 2 HHOSSES NEED REPLACED	\$0.00	1.00 ea	\$ 0.00
2	Sale	.MODEL	2016 VERSALIFT SST40EIH-01 S/N EH160194	\$0.00	1.00 ea	\$ 0.00
3	Sale	.UNIT	N/A	\$0.00	1.00 ea	\$ 0.00
4	Sale	.MILES	11,575	\$0.00	1.00 ea	\$ 0.00
5	Sale	.VIN	2017 F550 HEC56915	\$0.00	1.00 ea	\$ 0.00
6	Sale	LABOR-SERV	LABOR	\$150.00	18.00 hr	\$ 2,700.00
7	Sale	TN SHOP SUPPLIES (BNM)	Shop Supplies	\$11.00	18.00 ea	\$ 198.00
8	Sale	1000751-1	BONDED HOSE ASSY (4)	\$2,924.91	1.00 ea	\$ 2,924.91
9	Sale	1001186-1	BONDED HOSE ASSY (5)	\$4,002.93	1.00 ea	\$ 4,002.93
10	Sale	1000753-1	BONDED HOSE ASSY (5)	\$2,886.75	1.00 ea	\$ 2,886.75
11	Shipping	FREIGHT	SHIPPING LTL tbd	\$0.00	1.00 ea	\$ 0.00
12	Sale	Credit Card Processing FEE	Fee for customer payment by credit card	\$0.02	12,712.59 hr	\$ 254.25

UPDATE -
 Remit to Address: ML Utilities, PO Box 746797 Atlanta, GA 30374-6797

Unless otherwise agreed to in writing, all credit card payments are subject to a 2% processing fee. Interest will be added for past due accounts at the rate of 1.5% per month from due date. In the event of default and this account is turned over to an attorney for collections, customer agrees to pay all reasonable charges (attorney's fee and court costs) for collection in addition to charges in full for services rendered and listed here on. Any dispute or other legal action concerning this invoice, including any arbitration or litigation proceedings shall be conducted in Hamilton County, Tennessee.

Subtotal:	\$12,966.84
Sales Tax:	\$0.00
Total:	\$12,966.84



PROJECT INFORMATION	PROPOSAL DATE	EXPIRATION
Morrison Springs & Hwy 27 SB Signal Pole Replacement REV #1 US-27 @ Morrison Springs Road SB Red Bank, Tennessee 37415	February 20, 2026	Valid 30 days from the Proposal Date. Unless specified below.

PREPARED FOR	DRAWINGS
Caleb Barnett City of Red Bank 3117 Dayton Blvd. Red Bank, 37415 cbarnett@redbanktn.gov	Drawing Date: Per Site Visit - February 02, 2026 Addendums: NO ADDENDA ACKNOWLEDGED

PROJECT OVERVIEW
 Signal Pole Replacement for US-27 at Morrison Springs Road in Red Bank, TN. *Revised to show cost breakdown.*

PROJECT PRICING	
MORRISON SPRINGS & HWY 27 SB SIGNAL POLE REPLACEMENT REV #1	\$23,102.00

BASE BID: \$23,102.00
Twenty-three thousand, one hundred two dollars

SCOPE OF WORK

MORRISON SPRINGS & HWY 27 SB SIGNAL POLE REPLACEMENT REV #1

Price includes one (1) new signal pole and one (1) new Polara ADA push-button. NABCO Electric proposes to change out the old pole, rework the span wire, reuse the existing overhead light, the ped lights, and one (1) button. NABCO Electric proposes to program the new ADA button.

Material:

- Signal Pole
- Polara Button
- 2' Light Arm
- 3/8 Span Wire
- 3/8 Pushthroughs
- 3/4 SS Banding
- 3/4 SS Buckles
- Misc. - Tape, tie wraps, wire nuts, etc.

Material Total = \$15,833

Equipment:

- Pole Truck
- (2) Bucket Trucks
- Service Truck

Equipment Total = \$3,769

Labor:

- Foreman - 12hrs
- Journeyman - 8hrs

- Apprentice - 12hrs
- Apprentice - 8hrs

Labor Total = \$3,500

CLARIFICATION AND ASSUMPTIONS

- Pole has a 20-22 week lead-time.

CONDITIONS

Title to all equipment (but not material) furnished by NABCO to the above named shall remain in NABCO until paid therefor. The above named, by accepting this Proposal, grants to NABCO a purchase money security interest in all equipment furnished by NABCO. In the event the equipment furnished by NABCO to the above named as part of this estimate equals or exceeds Five Thousand Dollars (5,000.00), Owner shall execute a UCC-1 financing statement(s) prior to delivery of equipment. All material is guaranteed to be specified. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by NABCO's workmen's compensation insurance.

All work to be completed in a professional manner according to standard Practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

CONTACT INFORMATION

Scott Herrod | Project Manager
NABCO Electric Company, Inc.
(423) 595-2761 | sherrod@nabcoelectric.com