

City of Red Bank

BOARD OF COMMISSIONERS MEETING

Agenda

March 3, 2026

6:00 PM

- I. Call to Order – Mayor Stefanie Dalton
- II. Roll Call –City Recorder Tracey Perry

Mayor Stefanie Dalton _____ Vice Mayor Hollie Berry _____, Commissioner Jamie Fairbanks-Harvey _____, Commissioner Terri Holmes _____, Commissioner Hayes Wilkinson _____
- III. Invocation – Moment of Silence
- IV. Pledge of Allegiance – City Manager Martin Granum
- V. Communication from Mayor Stefanie Dalton
- VI. Commissioner’s Reports
 - A. Vice Mayor Berry
 - B. Commissioner Fairbanks-Harvey
 - C. Commissioner Holmes
 - D. Commissioner Wilkinson
- VII. City Manager Granum’s Report
- VIII. TEMPORARY ADJOURNMENT OF REGULAR MEETING
 - A. Beer Board Meeting
- IX. RECONVENE REGULAR MEETING
- X. Consent Agenda
 - A. CONSIDERATION OF THE MINUTES
 1. February 17, 2026 Work Session
 2. February 17, 2026 Regular Commission Meeting
 3. February 17, 2026 Beer Board
 - B. RESOLUTION NO. 26-1876 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RED BANK AND HGH CONSTRUCTION FOR THE DONATION, DESIGN, AND CONSTRUCTION OF A NATURAL SURFACE TRAIL CONNECTING PINE BREEZE ROAD TO WHITE OAK PARK
 - C. RESOLUTION NO. 26-1877 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING A MEMORANDUM OF

UNDERSTANDING BETWEEN THE CITY OF RED BANK AND THE SOUTHERN OFF-ROAD BICYCLE ASSOCIATION – CHATTANOOGA CHAPTER (SORBA) FOR VOLUNTEER TRAIL MAINTENANCE AND BIKE-RELATED PROGRAMMING

- D. **RESOLUTION NO. 26-1878 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT WITH JOHNSON, MURPHEY, AND WRIGHT FOR THE PERFORMANCE OF AN ANNUAL AUDIT IN THE AMOUNT OF \$49,850.00 AND A REQUIRED SINGLE AUDIT IN THE AMOUNT OF \$7,350.00 DUE TO GRANT FUNDING, BY OUTSIDE INDEPENDENT AUDITORS, IN THE AMOUNT OF \$57,200.00**
 - E. **RESOLUTION NO. 26-1879 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE MAYOR TO SIGN A CERTIFICATE OF COMPLIANCE FOR GALEA CATERERS, LLC, DBA THE SPRITZERIA, LOCATED AT 3912 DAYTON BOULEVARD, RED BANK, TENNESSEE**
 - F. **RESOLUTION NO. 26-1880 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE PURCHASE AND INSTALLATION OF AN AIR VAC VEHICLE EXHAUST REMOVAL SYSTEMS FOR BOTH CITY FIRE STATIONS AT A CONTRACT PRICE OF \$56,965.47 UTILIZING THE GENERAL SERVICES ADMINISTRATION (GSA) COOPERATIVE PURCHASING PROGRAM AND DESIGNATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AS THE FUNDING SOURCE; AND CONFIRMING THAT THIS EXPENDITURE IS IN ALIGNMENT WITH THE ARPA FACILITY IMPROVEMENT SPENDING PLAN ADOPTED UNDER RESOLUTION 22-1477**
 - G. **RESOLUTION NO. 26-1881 A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT WITH PAYCOM PAYROLL, LLC d/b/a PAYCOM FOR A UNIFIED HUMAN CAPITAL MANAGEMENT (HCM) SOLUTION THAT SUPPORTS THE ENTIRE TEAM MEMBER LIFE CYCLE FOR AN ANNUAL AMOUNT OF \$16,169.06 BEGINNING IN FISCAL YEAR 27**
- XI. **Unfinished Business - citizens will have an opportunity to speak on these items prior to the final vote**
- A. **None**
- XII. **PUBLIC HEARING(S)**
- A. **Public Hearing to receive public comment on rezoning from R-1 Residential to R-2 Residential for 3390 Easton Avenue**
 - B. **Public Hearing to receive public comment on rezoning from R-1A Residential to R-2 Residential for 520 Gadd Road**
- XIII. **NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote**
- A. **ORDINANCE NO. 26-1299 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, APPOINTING ATTORNEY BRYAN HOSS TO PRESIDE OVER THE CITY COURT IN THE ABSENCE OF RED BANK CITY COURT JUDGE JOHNNY HOUSTON FOR MARCH 25, 2026, THROUGH APRIL 24, 2026 (first reading)**
 - B. **ORDINANCE NO. 26-1300 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING ORDINANCE AND MAPS OF THIS CITY TO REZONE PROPERTY LOCATED AT 520 GADD ROAD FROM R-1A RESIDENTIAL TO R-2 RESIDENTIAL (first reading)**
 - C. **ORDINANCE 26-1301 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING ORDINANCE AND MAPS OF THIS CITY TO REZONE PROPERTY LOCATED AT 3390 EASTON AVENUE R-1 RESIDENTIAL TO R-2 RESIDENTIAL (first reading)**

XIV. Citizen Comments from Red Bank Citizens on Items not on the Agenda (3-minute limit)

XV. Adjournment

"Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission."

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

February 17, 2026

5:00 PM

The City Commission of the City of Red Bank, Tennessee, met in a public and duly advertised Agenda Work Session on February 17, 2026, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, and Commissioner Terri Holmes. Commissioner Hayes Wilkinson was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Deputy Fire Chief Eddie Iles, Public Works Director Greg Tate, Parks and Recreation Manager Jeffrey Grabe, City Planner Michael Pham, Building Official Eddie Clinton, City Recorder Tracey Perry, and those listed on Exhibit A.

I. Monthly Financial Update

DAF Perry briefed the Commission on the current financial status of the City. Revenues and expenses are still on track. The City has collected approximately \$250,000.00 less in property taxes than where we were this time last year, as expected. Expenditures are slightly down, evidence of the "belt-tightening" plan that staff briefed the Commission on two months ago.

II. Stormwater Supervisor's Update on Utility Operations

SWS Brill gave an informative slide show presentation to the Commission, highlighting all of the work his team is and has been doing since his joining the team in September of 2025 throughout the City to control stormwater runoffs.

III. Status updates and discussion of procedural condemnation proceedings for a hearing date to be set by the City Commission with the City Attorney with regard to the following properties: 1) 16 Ormand Drive, 2) 108 Freudenburg Lane 3) 114 Freudenburg Lane and 4) 3601 Redding Road

CM Granum and BO Clinton gave a brief history of the four properties listed in the agenda for condemnation consideration and explained the lengthy and in-depth process that will follow if the Commission consents to proceeding with the condemnation hearings. After much discussion, the Commission directed Administration to proceed with scheduling hearings for each of the properties, and all of the notice and judicial procedure that will go with it.

IV. On Consent Agenda - Authorizing expenditures for enforcement actions to remediate hazardous conditions existing upon the property located at 1083 Dayton Boulevard in the amount of up to \$15,000.00 and to file necessary liens against the ownership interest of FSCR Holdings, LLC in and to the real property for recovery of enforcement expenditures Res No. 26-1869

CM Granum and BO Clinton explained to the Commission that through Court processes, the City is positioned to take self-help measures to bring the property into compliance with applicable codes and to abate the current violations. The Commission consented to the next step of the City hiring a contractor to clean up the property and to legally place a lien on the property in order for the City to try to recoup the cost of the cleanup.

- V. On Consent Agenda - Authorizing additional FY26 funding for anticipated expenditures for the continued support of CARTA and the Para-Transit Services in the amount of \$50,000.00 from the general fund Res No. 26-1870**
CP Pham briefed the Commission on the history of the para-transit service via CARTA in Red Bank, informed the Commission of the upgrades to CARTA's scheduling software, and the increase in ridership and cost per ride. It is the staff's best estimate that the City must fund an additional \$50,000.00 to CARTA to continue the para-transit service through the end of FY26.
- VI. On Consent Agenda - Ratify Emergency Purchase of Transfer Switch for Fire Station 1 for a cost of \$14,589.00 Res No. 26-1871**
PWD Tate advised the Commission that the transfer switch requested in this Resolution is necessary for the Fire Department to deliver service efficiently and safely. The replacement for this part has about a 14-week waiting period and a cost of \$14,589.00.
- VII. On Consent Agenda - Authorizing the City of Red Bank to Utilize GSA for Cooperative Purchasing Res No. 26-1873**
PWD Tate advised the Commission that the General Services Administration (GSA) maintains a Cooperative Purchasing organization that caters to the federal government, and municipalities are able to utilize their services as well. Using GSA, the City was able to find a vehicle exhaust system needed for both fire department stations in Red Bank.
- VIII. On Consent Agenda - Authorization to apply to the AARP Community Challenge Grant Program for a no-match grant of up to \$15,000.00 Res No. 26-1874**
No discussion due to lack of time.
- IX. On Consent Agenda - Authorization of an MOU with UTC for an Academic Class Project at White Oak Park Res No. 26-1875**
No discussion due to lack of time.
- X. On Consent Agenda - Authorizing the City to request reinstatement of certified sick leave when a former employee is rehired Res No. 26-1872**
No discussion due to lack of time.
- XI. Beer Board Meeting(s)**
No discussion due to lack of time.
- Jeff Schwenke, dba Clever Alehouse, has applied to vend beer at the City-sponsored Food Truck Fridays scheduled from April to June, located at the Red Bank City Park in 2026**
- David Distafano, Treasurer for the Rotary Breakfast Club of Chattanooga, has applied to vend beer at the City-sponsored Jubilee in May and Christmas Festival in December, located at the Red Bank City Park in 2026**
- XII. Citizen Comments on Items on the Work Session Agenda**
None.
- XIII. Any other business to discuss**
None.
- XIV. Adjournment**
Meeting adjourned at 5:55 PM.

Stefanie Dalton
Mayor

Martin Granum
City Manager

Mayor Stefanie Dalton (Date)

City Recorder Tracey Perry (Date)

City of Red Bank

BOARD OF COMMISSIONERS MEETING

Minutes

February 17, 2026

6:00 PM

The City Commission of the City of Red Bank, Tennessee, met in a public and duly advertised Regular Commission Meeting on February 17, 2026, at 6:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to consider and act upon items on the published agenda for this meeting. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, and Commissioner Terri Holmes. Commissioner Hayes Wilkinson was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Deputy Fire Chief Eddie Iles, Public Works Director Greg Tate, Parks and Recreation Manager Jeffrey Grabe, City Recorder Tracey Perry, and those listed on Exhibit A.

I. Call to Order – Mayor Stefanie Dalton

Mayor Dalton called the meeting to order at 6:01 PM.

II. Roll Call –City Recorder Tracey Perry

City Recorder Perry called the roll. Mayor Dalton, Vice Mayor Berry, Commissioner Fairbanks-Harvey, and Commissioner Holmes were all present. Commissioner Wilkinson was absent.

III. Invocation – Moment of Silence

Mayor Dalton led a Moment of Silence.

IV. Pledge of Allegiance – City Manager Martin Granum

City Manager Granum led the Pledge of Allegiance.

V. Communication from Mayor Stefanie Dalton

- Thank you to the group that came out for the rescheduled MLK Day of Service on February 8th, working with Greensteps.
- Clever AleHouse has a campaign coming up to support Restraining Appalachia on February 28th. Restraining Appalachia provides free instruments to people who lose theirs to natural disasters.
- The Volunteer Sports Card Shop is now open here in Red Bank. Please check out this new business.
- Tennessee Tree Day is March 21st. Reserve your trees by March 1st at tecten.org/tennessee treeday.
- There will be a Town Hall Meeting with the Hamilton County Commissioners on March 5th, from 6 - 8 PM at the IBEW Hall, 3922 Volunteer Drive.
- Our first round of Red Bank matching tax relief payments will go out soon.
- Happy Lunar New Year, the year of the fire horse.
- Ramadan starts tonight. Peace and reflection to our Muslim neighbors.
- The new Hamilton County school, planned to replace Alpine Crest and Rivermont Elementaries, will most likely be out further than originally planned. Hamilton County School Board member Ben Connor will hold a community meeting to give an update on

this.

VI. Commissioner's Reports

A. Vice Mayor Berry

- Happy Mardi Gras.
- Thank you to Oliver Gill of Scout Troop 58 for his ongoing Eagle Scout Project, Red Bank's first Community Fridge. Located at Red Bank United Methodist at the entrance nearest the pickleball courts, facing Redding Rd. The need is great, so if you have items to spare, please consider bringing them by anytime.
- The next Red Bank Community Food Pantry is this Thursday, February 19th, from 4:30 - 6 PM at Red Bank United Methodist.

B. Commissioner Fairbanks-Harvey

- Red Bank Lions Club is planning its annual Yard Sale on Saturday, February 28, 2026, from 8:00 AM - 2:00 PM on site.
- A new business, Top Gear Athletics, has opened its doors on Dayton Blvd. Open House is March 2nd - 7th. You can contact them at www.topgearathletics.com
- On Sunday, February 8, the MLK Day of Service, Kevin Banas & I collected two large bags of trash on McCahill Road for the day of service project. Thank you, Kevin!!
- Red Bank High School will host the basketball Regional tournament from March 2nd - 7th.
- My next Listen & Learn is on Monday, March 16, from 6:00-7:00 PM at Mr. Burrito.

C. Commissioner Holmes

- Thanks for coming out and watching online.
- Please take a walk in the warm weather and visit local businesses.
- It is Black History Month. Please research and share your knowledge of how blacks and Africans contribute globally.

D. Commissioner Wilkinson

- No report. Absent.

VII. City Manager Granum's Report

- The condition of our elected Judge Johnny Houston remains largely unchanged. Interim Judge Brian Hoss continues to serve, and the Court's work continues without interruption.
- I recently discussed the need to make improvements to the SR-8 tunnel, which connects Red Bank to Chattanooga's North Shore, with State Senator Todd Gardenhire, and shortly thereafter with the Director of the Chattanooga-Hamilton County MPO, Melissa Taylor. Last week, I also discussed this issue with the Hill City Neighborhood Association President, Mary Westbrook, and Chattanooga Council member Jenny Hill. I encourage everyone to use your contacts to further the awareness of this need and advance the conversation on this key piece of State infrastructure that serves regional needs, but

especially Red Bank and North Shore bike, pedestrian, and vehicle users of the tunnel.

- Please note the upcoming Red Bank Commission Retreat set for Tuesday, 24 February, 9:00 AM to 4:30 PM at Fire Station #2 (4901 Dayton Boulevard); the public is welcome.

VIII. TEMPORARY ADJOURNMENT OF REGULAR MEETING

Meeting temporarily adjourned at 6:11 PM.

A. Beer Board Meeting

See Beer Board Meeting Minutes.

IX. RECONVENE REGULAR MEETING

Meeting reconvened at 6:15 PM.

X. Consent Agenda

Mayor Dalton gave a brief summary of the items on the Consent Agenda. Vice Mayor Berry requested to remove Resolutions No. 26-1874 and 1875 from the Consent Agenda and add it to New Business for discussion. Commissioner Holmes requested to remove Resolution No. 26-1872 from the Consent Agenda and add it to New Business for discussion. Vice Mayor Berry made a motion to approve the Consent Agenda as amended, including the meeting minutes from the February 3, 2026, Work Session and Regular Commission Meetings, Resolutions No. 26-1869 regarding the demolition of four properties, 26-1870 regarding additional funding for CARTA, 26-1871 regarding an emergency purchase of a transfer switch for Fire Station 1, and 26-1873 regarding approving GSA as a cooperative purchasing option for the City, seconded by Commissioner Fairbanks-Harvey. The Consent Agenda was approved as amended, with all Commissioners present voting "yes".

XI. Unfinished Business - citizens will have an opportunity to speak on these items prior to the final vote

A. NONE

XII. NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote

A. RESOLUTION NO. 26-1872 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE CITY TO REQUEST THE REINSTATEMENT OF SICK LEAVE PREVIOUSLY TRANSFERRED TO THE TENNESSEE CONSOLIDATED RETIREMENT SYSTEM (TCRS) UPON THE REHIRE OF A FORMER CITY EMPLOYEE

Mayor Dalton read the title of the Resolution, and Director Perry summarized the background and intent, i.e., when a vested employee leaves employment with the City, any accrued sick leave is forwarded to the Tennessee Consolidated Retirement System (TCRS) to be added to the employee's service credit at retirement. The intent of this policy is to allow the City to request reinstatement of that sick leave when an employee is rehired.

Commissioner Fairbanks-Harvey made a motion to approve, seconded by Commissioner Holmes. No discussion. No citizen comments. Resolution No. 26-1872 was approved with all Commissioners present voting "yes".

B. RESOLUTION NO. 26-1874 A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE AARP COMMUNITY CHALLENGE FLAGSHIP GRANT

PROGRAM FOR UP TO \$15,000.00 AND NO MATCH REQUIRED

Mayor Dalton read the title of the Resolution, and Manager Grabe summarized the background and intent, i.e., the authorization of an application to the AARP Community Challenge Flagship Grant Program for a no-match amount of up to \$15,000.00. This grant would be utilized to upgrade trails at Godsey Ridge to encourage use by older residents. Commissioner Fairbanks-Harvey made a motion to approve, seconded by Commissioner Holmes. Some discussion. No citizen comments. Resolution No. 26-1874 was approved with all Commissioners present voting "yes".

C. RESOLUTION NO. 26-1875 A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE CITY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA FOR AN ACADEMIC CLASS PROJECT AT WHITE OAK PARK

Mayor Dalton read the title of the Resolution, and Manager Grabe summarized the background and intent, i.e., to enter into an MOU with UTC to allow the use of White Oak Park for a structure "classroom" for trail design studies. Commissioner Fairbanks-Harvey made a motion to approve, seconded by Vice Mayor Berry. Some discussion. No citizen comments. Resolution No. 26-1875 was approved with all Commissioners present voting "yes".

XIII. Citizen Comments from Red Bank Citizens on Items not on the Agenda (3-minute limit)

None.

XIV. Adjournment

Commissioner Holmes made a motion to adjourn, seconded by Vice Mayor Berry. Motion carried with all Commissioners present voting "yes". Meeting adjourned at 6:30 PM.

Mayor Stefanie Dalton (Date)

City Recorder Tracey Perry (Date)

City of Red Bank

BEER BOARD MEETING

Minutes

February 17, 2026

6:00 PM

The City Commission of the City of Red Bank, Tennessee, acting in its capacity as the City Beer Board, met in a public and duly advertised Beer Board Meeting on February 17, 2026, at 6:11 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to consider and act upon items on the published agenda for the Red Bank Beer Board. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, and Commissioner Terri Holmes. Commissioner Hayes Wilkinson was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Deputy Fire Chief Eddie Iles, Public Works Director Greg Tate, Parks and Recreation Manager Jeffrey Grabe, City Recorder Tracey Perry, and those listed on Exhibit A.

I Call to Order – Mayor Stefanie Dalton

Mayor Dalton called the meeting to order at 6:11 PM.

II Roll Call –City Recorder Tracey Perry

City Recorder Perry called the roll. Mayor Dalton, Vice Mayor Berry, Commissioner Fairbanks-Harvey, and Commissioner Holmes were all present. Commissioner Wilkinson was absent.

III NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote

A Jeff Schwenke, dba Clever Alehouse, LLC has made an application for a Special Event Beer Permit to vend beer at the City-Sponsored Food Truck Fridays (April through June 2026), all located at Red Bank City Park at 3817 Redding Rd

Jeff Schwenke, dba Clever Alehouse, LLC has made an application for a Special Event Beer Permit to vend beer at the City-Sponsored Spring Food Truck Fridays (7 previously established dates), all located at Red Bank City Park at 3817 Redding Rd. Vice Mayor Berry made a motion to approve, seconded by Commissioner Holmes. No discussion. No citizen comments. Motion carried with all Commissioners present voting "yes".

B David Distafano, Treasurer for the Rotary Breakfast Club of Chattanooga, has applied to vend beer at the City-sponsored Jubilee in May and Christmas Festival in December, located at the Red Bank City Park in 2026

David Distefano, dba Chattanooga Breakfast Rotary Club, has made an application for a Special Event Beer Permit to vend beer at the City-Sponsored Jubilee and Festival in May and the Christmas Parade and Festival in December 2026, located at Red Bank City Park at 3817 Redding Rd. Vice Mayor Berry made a motion to approve, seconded by Commissioner Fairbanks-Harvey. No discussion. No citizen comments. Motion carried with all Commissioners present voting "yes".

IV Adjournment

Meeting adjourned at 6:15 PM.

Stefanie Dalton
Mayor

Martin Granum
City Manager

Mayor Stefanie Dalton (Date)

City Recorder Tracey Perry (Date)

RESOLUTION NO. 26-1876

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RED BANK AND HGH CONSTRUCTION FOR THE DONATION, DESIGN, AND CONSTRUCTION OF A NATURAL-SURFACE TRAIL CONNECTING PINE BREEZE ROAD TO WHITE OAK PARK

WHEREAS, the City of Red Bank (“City”) is committed to expanding public access, pedestrian connectivity, and recreational opportunities in alignment with the Parks & Recreation Division’s long-range goals; and

WHEREAS, HGH Construction (“HGH”) has proposed to donate the planning, design, and construction of a natural-surface trail connecting Pine Breeze Road to City-owned parkland at White Oak Park, at no cost to the City; and

WHEREAS, the proposed trail will provide a new public connection between a residential neighborhood and an existing park asset, thereby enhancing the City’s recreational network and supporting community access to outdoor amenities; and

WHEREAS, the City recognizes this donation as a meaningful public benefit that expands recreational infrastructure, improves neighborhood connectivity, and advances the Parks & Recreation Division’s mission; and

WHEREAS, the Memorandum of Understanding (“MOU”) establishes the roles, responsibilities, and standards for trail design, construction oversight, City review authority, inspection, acceptance, insurance requirements, and long-term maintenance; and

WHEREAS, the Board of Commissioners finds it to be in the best interest of the City of Red Bank to authorize the execution of the MOU with HGH Construction for this donated improvement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Red Bank, Tennessee, that the Board of Commissioners hereby authorizes the City Manager, or his designee, to execute the Memorandum of Understanding between the City of Red Bank and HGH Construction for the planning, design, and construction of a natural-surface trail connecting Pine Breeze Road to White Oak Park, with the understanding that the Project constitutes a public benefit provided at no cost to the City.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 26-1877

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RED BANK AND THE SOUTHERN OFF-ROAD BICYCLE ASSOCIATION – CHATTANOOGA CHAPTER (SORBA) FOR VOLUNTEER TRAIL MAINTENANCE AND BIKE-RELATED PROGRAMMING

WHEREAS, the City of Red Bank (“City”) recognizes the value of high-quality trail stewardship, volunteerism, and safe outdoor recreation within its parks and natural areas; and

WHEREAS, the Southern Off-Road Bicycle Association – Chattanooga Chapter (“SORBA”) is a volunteer-driven nonprofit organization dedicated to sustainable trail building, maintenance, and mountain biking education; and

WHEREAS, SORBA desires to support the City by providing volunteer trail maintenance on designated City trails and by offering bike-related recreational and educational programming for the public; and

WHEREAS, the City wishes to grant SORBA permission for such activities as outlined in the Memorandum of Understanding (“MOU”) presented to the Commission; and

WHEREAS, the proposed MOU establishes roles, responsibilities, scope of work, and coordination requirements between the City and SORBA and is in the best interest of the City’s parks system and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Red Bank, Tennessee, that this MOU be and is hereby authorized to be entered into between the City of Red Bank and SORBA- Chattanooga Chapter, and is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or City Manager is authorized to sign and execute the agreement upon approval by the City Attorney.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 26-1878

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT WITH JOHNSON, MURPHEY, AND WRIGHT FOR THE PERFORMANCE OF AN ANNUAL AUDIT IN THE AMOUNT OF \$49,850.00 AND A REQUIRED SINGLE AUDIT IN THE AMOUNT OF \$7,350.00 DUE TO GRANT FUNDING, BY OUTSIDE INDEPENDENT AUDITORS, IN THE AMOUNT OF \$57,200.00

WHEREAS, the City of Red Bank is required by the State of Tennessee to have an annual audit performed by outside independent auditors; and

WHEREAS, the accounting firm of Johnson, Murphy, and Wright has been conducting our audits for the past several years, and the City of Red Bank desires to have the same firm conduct our audit again this Fiscal Year; and

WHEREAS, the amount of this professional services contract for the FY 2026 annual audit is \$49,850.00, and the amount, if required, for the required single audit is \$7,350.00; and

WHEREAS, funds to pay the audit costs are budgeted in the FY 2027 Finance and Administration Operating Budget.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee, that the Agreement between the City of Red Bank, Tennessee, and Johnson, Murphy, and Wright for FY 2025 auditing services for an annual audit in the amount of \$49,850.00 and a single audit in the amount of \$7,350.00, if required, for a total amount of up to \$57,200.00 be and is hereby approved.

BE IT FURTHER RESOLVED that the City Manager is authorized to sign and execute the Agreement upon approval of the form of the Agreement by the City Attorney.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 26-1879

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE MAYOR TO SIGN A CERTIFICATE OF COMPLIANCE FOR GALEA CATERERS, LLC, DBA THE SPRITZERIA, LOCATED AT 3912 DAYTON BOULEVARD, RED BANK, TENNESSEE

WHEREAS, Julie Gelea has made application for a Certificate of Compliance to sell on-premise alcoholic beverages in the City of Red Bank, Tennessee, at 3912 Dayton Boulevard, Galea Caterers, LLC dba The Spritzeria; and

WHEREAS, an investigation has been undertaken of the applicant's criminal record and of the compliance of said business with local laws, ordinances, and resolutions; and

WHEREAS, the Certificate of Compliance verifies to the State of Tennessee, and the Red Bank Police Department, upon investigation, substantiates the following conditions:

(1) That the applicant or applicants who are to be in actual charge of the business have not been convicted of a felony within a ten-year period immediately preceding the date of application and, if a corporation, that the executive officers or those in control have not been convicted of a felony within a ten-year period immediately preceding the date of the application; and

(2) That the applicant or applicants have secured a location for the business which complies with all restrictions of any local law, ordinance, or resolution, duly adopted by the local jurisdiction, as to the location of the business; and

(3) That the applicant or applicants have complied with any local law, ordinance, or resolution duly adopted by the local authorities regulating the number of retail licenses to be issued within the jurisdiction.

(4) That the applicant or applicants have complied with the residency provisions.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Red Bank, Tennessee, that the Mayor is authorized to sign the Certificate of Compliance for Gelea Caterers, LLC dba The Spritzeria, 3912 Dayton Boulevard, Red Bank, Tennessee.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 26-1880

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING THE PURCHASE AND INSTALLATION OF AN AIR VAC VEHICLE EXHAUST REMOVAL SYSTEMS FOR BOTH CITY FIRE STATIONS AT A CONTRACT PRICE OF \$56,965.47 UTILIZING THE GENERAL SERVICES ADMINISTRATION (GSA) COOPERATIVE PURCHASING PROGRAM AND DESIGNATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AS THE FUNDING SOURCE; AND CONFIRMING THAT THIS EXPENDITURE IS IN ALIGNMENT WITH THE ARPA FACILITY IMPROVEMENT SPENDING PLAN ADOPTED UNDER RESOLUTION 22-1477

WHEREAS, the City of Red Bank Fire Department has identified the need to enhance firefighter health and safety by installing certified vehicle exhaust removal systems that prevent exposure to carbon monoxide and other harmful emissions generated by fire apparatus operating inside station bays; and

WHEREAS, exposure to carbon monoxide represents a significant lifesafety- hazard, and the installation of vehicle exhaust extraction systems is an established best practice for protecting firefighters and other personnel; and

WHEREAS, on February 17, 2026, the City Commission adopted Resolution No. 261873, approving participation in the General Services Administration (GSA) Cooperative Purchasing Program, thereby enabling the City to procure eligible products and services through approved GSA contracts; and

WHEREAS, Air Vacuum Corporation is an authorized GSA contractor, and the AIRVAC 911® Exhaust Removal System is available under GSA Contract Number 47QSWA22D007B, which meets all competitive pricing policies of the City of Red Bank; and

WHEREAS, the City Facilities Manager has obtained pricing in the amount of \$56,965.47 from Air Vacuum Corporation for the purchase and installation of the AIRVAC 911® systems for both City fire stations in accordance with GSA procurement requirements; and

WHEREAS, although this project was planned as a needed facility upgrade, it was not included in the FY 2026 Municipal Operating Budget and thus requires designation of an alternative funding source; and

WHEREAS, the City of Red Bank continues to administer American Rescue Plan Act (ARPA) funds and must obligate and expend remaining funds before their expiration in December 2026; and

WHEREAS, the City Commission previously adopted Resolution No. 22-1477 on March 22, 2022, approving the Proposed ARPA Spending Strategy, which includes approximately \$1,150,000.00 allocated for Facility Improvements, specifically including improvements to both Fire Stations and other public safety facilities; and

WHEREAS, the installation of vehicle exhaust removal systems in the City's fire stations constitutes a direct facility improvement supporting firefighter health and safety, and

therefore fully aligns with the Facility Improvement category of the ARPA spending plan adopted under Resolution 22-1477; and

WHEREAS, the City Commission finds that using ARPA funds for this purpose is consistent with both federal ARPA guidance and the Commission’s previously approved multi-year ARPA allocation strategy.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee, that:

SECTION 1. The City Commission hereby authorizes the purchase and installation of AIRVAC 911® Vehicle Exhaust Removal Systems at a contract price of \$56,965.47 for both City fire stations utilizing the General Services Administration (GSA) Cooperative Purchasing Program under GSA Contract No. 47QSWA22D007B.

SECTION 2. Funding for this purchase shall be provided from available American Rescue Plan Act (ARPA) funds, which must be expended before their expiration in December 2026.

SECTION 3. The City Commission affirms that this ARPA expenditure is fully consistent with and authorized under the ARPA Facility Improvements spending category, as adopted by the City Commission under Resolution No. 22-1477, which includes facility upgrades for public safety buildings, including fire stations.

SECTION 4. The City Manager, Finance Director, and Public Works Director are authorized to execute all necessary purchase orders, contracts, and other documentation to complete this procurement and installation in accordance with the City’s procurement policies.

SECTION 5. This Resolution shall become effective immediately upon adoption, the public welfare requiring it.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 26-1881

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT WITH PAYCOM PAYROLL, LLC d/b/a PAYCOM FOR A UNIFIED HUMAN CAPITAL MANAGEMENT (HCM) SOLUTION THAT SUPPORTS THE ENTIRE TEAM MEMBER LIFE CYCLE FOR AN ANNUAL AMOUNT OF \$16,169.06 BEGINNING IN FISCAL YEAR 27

WHEREAS, the City of Red Bank recognizes the need to efficiently streamline and integrate our HR, payroll, talent, and workforce management functions; and

WHEREAS, the city's current process is fragmented, manual, and outdated; and

WHEREAS, the ideal solution will replace the fragmented systems and manual processes with an intuitive, mobile-friendly platform that meets the needs of administration and employees; and

WHEREAS, following solicitations, demonstrations, and a thorough evaluation of available payroll and workforce management software solutions has been conducted, and PayCom has been identified as the best fit for the City's needs; and

WHEREAS, PayCom offers comprehensive features for streamlining the full team member life cycle, from onboarding to offboarding, including a configurable and robust system capable of integration with key systems, along with a Payroll and Time and Attendance modules and digital reporting for things such as COBRA, not offered by our current software; and

WHEREAS, utilization of PayCom will enable a powerful communications and engagement strategy to serve team members, enable actionable team insights for supervisors, and drive automation and intuitive self-service for all users through workflows that meet department-specific needs; and

WHEREAS, the proposed agreement provides for the implementation and training in the first year at a one-time cost of \$1,616.91, followed by an annual recurring cost of \$16,169.06, not due until FY27.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee, that a one (1) year agreement in the amount not to exceed \$16,169.06, due in

FY27, with PayCom for HR, payroll, talent, and workforce management functions, is hereby approved, subject to approval of the final documentation by the City Attorney.

BE IT FURTHER RESOLVED that the City Manager or the Mayor is authorized to accept and proceed with the proposal from PayCom upon approval by the City Attorney.

Resolved this 3rd day of March 2026.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)

ORDINANCE NO. 25-1299

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, APPOINTING ATTORNEY BRYAN HOSS TO PRESIDE OVER THE CITY COURT IN THE ABSENCE OF RED BANK CITY COURT JUDGE JOHNNY HOUSTON FOR MARCH 25, 2026, THROUGH APRIL 24, 2026

WHEREAS, the City Court Judge Johnny Houston, for well-known and legitimately established medical reasons, is currently and for the foreseeable future will be unable to preside over the Red Bank City Court; and

WHEREAS, the best interests of the citizens of the City of Red Bank require the functioning of its City Court during the current and anticipated absence of City Court Judge Johnny Houston; and

WHEREAS, Bryan Hoss, a resident of the City of Red Bank and an attorney at law, licensed by and in good standing with the Supreme Court of the State of Tennessee, has agreed to temporarily fill in for Red Bank City Court Judge Johnny Houston and to preside over City Court; and

WHEREAS, upon investigation, knowledge, and reputation, Bryan Hoss possesses all of the necessary qualifications and experience to fill in temporarily and to preside over the Red Bank City Court in and during the continuing absence and availability of Judge Johnny Houston.

NOW, THEREFORE, PURSUANT TO THE AUTHORITY OF RED BANK CITY CHARTER, SECTION 16-21-501(d) AND THAT OF TENNESSEE CODE ANNOTATED § 16-18-312, BE IT ORDAINED THAT:

Section 1.

- (A) Bryan Hoss is hereby appointed to preside over the Red Bank City Court for a period of up to thirty (30) days beginning Wednesday, March 25, 2026, and continuing thereafter up to and including Friday, April 24, 2026.
- (B) In that the Red Bank City Court meets and is in session every Monday, (with certain exceptions), including on April 6, 2026, and up through and including Monday April 20, 2026, the salary for Bryan Hoss shall be established at the rate of seven hundred ninety three dollars (\$793.00) for each court session together with such ancillary proceedings, bond hearings, search warrant applications and considerations and such other miscellaneous duties of the City Court Judge as he shall necessarily be called upon to perform.
- (C) As required by the Charter and the above-referenced section of the Tennessee Code Annotated, temporary Judge Bryan Hoss shall take the customary Oath of Office at any time between the date hereof and the effective date of this appointment, with such Oath of Office being preserved in the official records of

the City of Red Bank, Tennessee.

Section 2.

Every section, sentence, clause, and phrase of this Ordinance is separable and severable. Should any section, sentence, clause, or phrase be declared unconstitutional or invalid by a court of competent jurisdiction, said unconstitutionality or invalidity shall not affect or impair any other section, sentence, clause, or phrase.

Section 3.

This Ordinance shall take effect from and after the date of its passage upon second and final reading, the welfare of the citizens of the City of Red Bank requiring it.

Mayor Stefanie Dalton (date)

City Recorder Tracey Perry (date)

PASSED ON FIRST READING

PASSED ON SECOND READING AND FINAL READING

APPROVED AS TO FORM:

City Attorney Arnold Stulce, Jr. (date)

ORDINANCE NO. 26-1300

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING ORDINANCE AND MAPS OF THIS CITY TO REZONE PROPERTY LOCATED AT 520 GADD ROAD FROM R-1A RESIDENTIAL TO R-2 RESIDENTIAL

WHEREAS, the applicant, Clay Deloach, with authorization from the owner, Michael Burrows, has petitioned the Red Bank Planning Commission and the Red Bank City Commission to rezone the property located at 520 Gadd Road, Hamilton County Tax Map 099K Group H Parcel 009, from R-1A Residential to R-2 Residential as depicted in Exhibit A; and

WHEREAS, the community development staff recommended approving the request because the proposed zoning is compatible with the surrounding land uses and the adopted general plan, also known as Red Bank Comprehensive Plan 2045; and

WHEREAS, the Red Bank Planning Commission heard and considered all statements favoring or opposing the requested rezoning, including that of the community development planning staff at their regularly scheduled meeting on January 28, 2026, and studied the petition in relation to zoning, land use, and potential patterns of development on the parcel hereby rezoned; and

WHEREAS, the Red Bank Planning Commission at its regularly scheduled meeting on January 28, 2026, recommended that the City Commission rezone the property at 520 Gadd Road, Hamilton County Tax Map 099K Group H Parcel 009; and

WHEREAS, the City Commission, upon notice, held a public hearing in conjunction with the regularly scheduled Commission Meeting on March 3, 2025; and

WHEREAS, comments in favor of and comments opposing the proposed rezoning were heard and considered; and

WHEREAS, the City Commission, having studied the recommendations of the Red Bank community development planning staff and of the Red Bank Planning Commission, finds that the requested use would not have a negative impact on adjacent land uses, and the requested R-2 Residential zoning is a reasonable addition to existing zones in the area; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF RED BANK, TENNESSEE, AS FOLLOWS:

SECTION 1. The Zoning Ordinance and Zoning Maps of this City are hereby amended to rezone the property located at 520 Gadd Road, Hamilton County Tax Map 099K Group H Parcel 009, from R-1A Residential to R-2 Residential.

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. Every section, sentence, clause, and phrase of this Ordinance is separable and severable. Should any section, sentence, clause, or phrase be declared unconstitutional or

invalid by a court of competent jurisdiction, said unconstitutionality or invalidity shall not affect or impair any other section, sentence, clause, or phrase.

SECTION 4. This ordinance shall take effect upon its passage on the 2nd and final reading, the public interest of the Citizens of the City of Red Bank requiring it.

Mayor Stefanie Dalton (date)

City Recorder Tracey Perry (date)

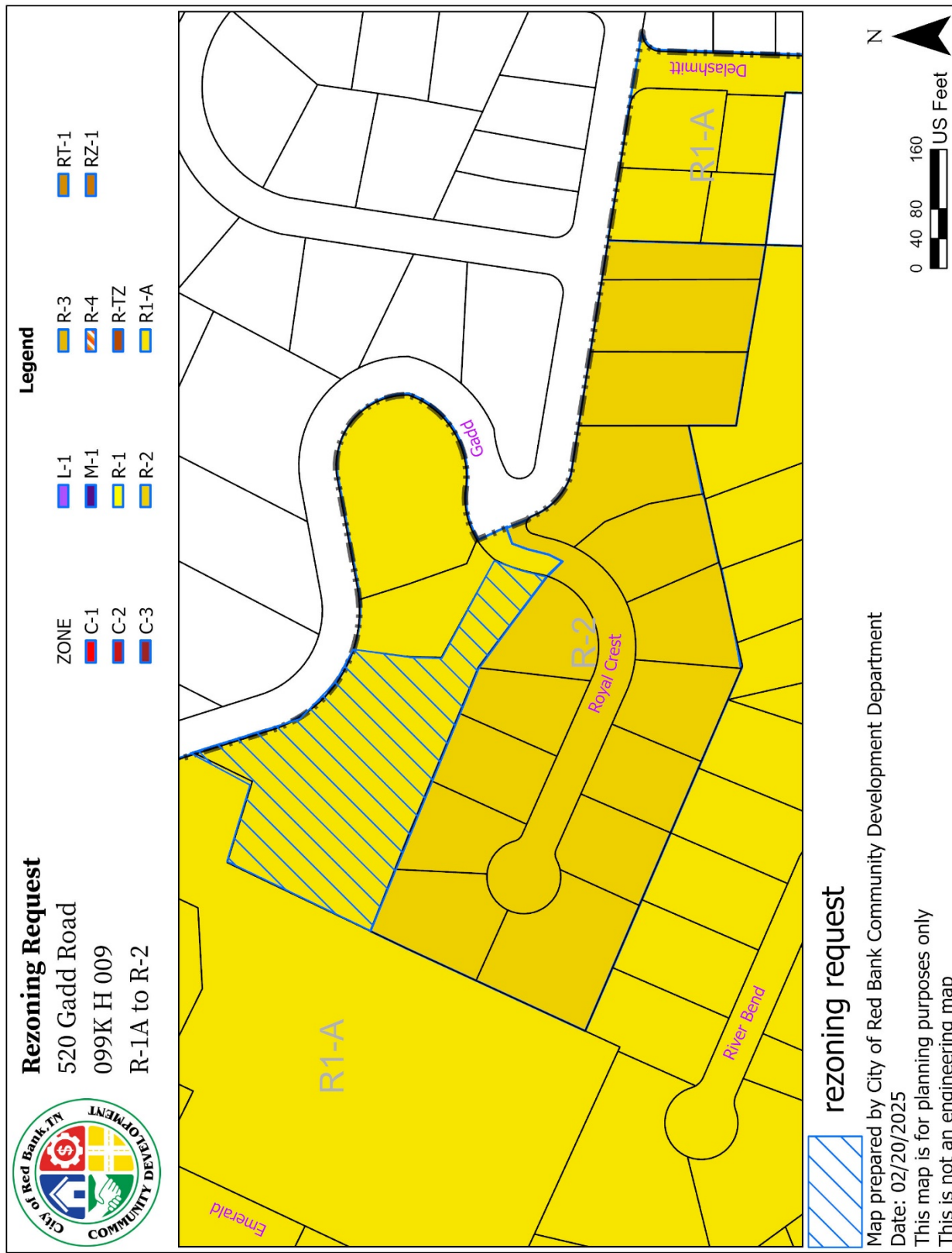
PASSED ON FIRST READING

PASSED ON SECOND READING AND FINAL READING

APPROVED AS TO FORM:

City Attorney Arnold Stulce, Jr.

EXHIBIT A: PARCEL MAP



ORDINANCE NO. 26-1301

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AMENDING THE ZONING ORDINANCE AND MAPS OF THIS CITY TO REZONE PROPERTY LOCATED AT 3390 EASTON AVENUE R-1 RESIDENTIAL TO R-2 RESIDENTIAL

WHEREAS, the applicant, Gordon Hulgan, has petitioned the Red Bank Planning Commission and the Red Bank City Commission to rezone the property located at 3390 Easton Avenue, Hamilton County Tax Map 118H Group F Parcel 003, from R-1 Residential to R-2 Residential as depicted in Exhibit A; and

WHEREAS, the community development staff recommended approving the request because the proposed zoning is compatible with the surrounding land uses and the adopted general plan, also known as Red Bank Comprehensive Plan 2045; and

WHEREAS, the Red Bank Planning Commission heard and considered all statements favoring or opposing the requested rezoning, including that of the community development planning staff at their regularly scheduled meeting on January 28, 2026, and studied the petition in relation to zoning, land use, and potential patterns of development on the parcel hereby rezoned; and

WHEREAS, the Red Bank Planning Commission at its regularly scheduled meeting on January 28, 2026, recommended that the City Commission rezone the property at 3390 Easton Avenue, Hamilton County Tax Map 118H Group F Parcel 003, from R-1 Residential to R-2 Residential; and

WHEREAS, the Red Bank fire chief approved the use of an existing 20' ingress/egress easement across the property at 3386 Easton Avenue, Hamilton County Tax Map 118H Group F Parcel 032, for emergency vehicles to access the property at 3390 Easton Avenue, Hamilton County Tax Map 118H Group F Parcel 003; and

WHEREAS, the City Commission, upon notice, held a public hearing in conjunction with the regularly scheduled Commission Meeting on March 3, 2025; and

WHEREAS, comments in favor of and comments opposing the proposed rezoning were heard and considered; and

WHEREAS, the City Commission, having studied the recommendations of the Red Bank community development planning staff and of the Red Bank Planning Commission, finds that the requested use would not have a negative impact on adjacent land uses, and the requested R-2 Residential zoning is a reasonable addition to existing zones in the area; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF RED BANK, TENNESSEE, AS FOLLOWS:

SECTION 1. The Zoning Ordinance and Zoning Maps of this City are hereby amended to rezone the property located at 3390 Easton Avenue, Hamilton County Tax Map 118H Group F Parcel 003, from R-1 Residential to R-2 Residential.

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. Every section, sentence, clause, and phrase of this Ordinance is separable and severable. Should any section, sentence, clause, or phrase be declared unconstitutional or invalid by a court of competent jurisdiction, said unconstitutionality or invalidity shall not affect or impair any other section, sentence, clause, or phrase.

SECTION 4. This ordinance shall take effect upon its passage on the 2nd and final reading, the public interest of the Citizens of the City of Red Bank requiring it.

Mayor Stefanie Dalton (date)

City Recorder Tracey Perry (date)

PASSED ON FIRST READING

PASSED ON SECOND READING AND FINAL READING

APPROVED AS TO FORM:

City Attorney Arnold Stulce, Jr.

DRAFT

EXHIBIT A: PARCEL MAP

