

City of Red Bank
COMMISSIONERS AGENDA WORK SESSION
RED BANK CITY HALL

Minutes
November 6, 2018
12:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on November 6, 2018 at 12:00 p.m. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Mayor John Roberts, Vice Mayor Eddie Pierce, Commissioners Ed LeCompte, Terry Pope, and Carol Rose. Also present were Interim City Manager Tim Thornbury, Police Chief Robert Simpson, Finance Director John Alexander, Fire Chief Mark Mathews, City Recorder Ruth Rohen and those listed on Exhibit A

1. Charlie Hunt and Steven Blackshear returned to renew a request that the Commission consider amendments to the scenic corridor sign ordinance that would allow digital signage at key exit ramps from Highway 27 to Red Bank. Mr. Hunt explained that the City of Cleveland adopted a similar ordinance along their scenic corridor. Mr. Hunt explained that he owns property on Lullwater Road that he would like to place a digital sign on that could be viewed from Highway 27.
2. Interim City Manager Thornbury advised that due the recent election, several appointments would need to be made to the Red Bank Planning Commission. A resolution will be on the December 4th agenda to make the appointments.
3. Mayor Roberts advised that there is a resolution on the agenda tonight authorizing the sale of surplus vehicles and outdated surplus equipment on GOVDEALS.COM
4. Mayor Roberts advised that there is a Public Hearing and first reading of an ordinance on the agenda tonight to rezone property at 918 Lullwater Road. From R-1 to R-T/Z. He advised that the owner plans to build 6 single family dwellings and that the Red Bank Planning Commission recommended approval of the rezoning, subject to conditions recommended by the Planning Commission.
5. Interim City Manager Thornbury advised that there is a Public Hearing and first reading of an ordinance on the agenda tonight in regard to front yard setbacks in the C-1 and C-3 zones. He explained that this change to the Zoning Ordinance would make it consistent with the Design Review Standards. He explained that this item was reviewed by the Red Bank Planning Commission and they recommended approval. If approved tonight, this matter will require a Public Hearing prior to second reading.
6. Interim City Manager Thornbury advised that there is a Public Hearing and first reading of an ordinance on the agenda tonight to amend the zoning ordinance to clarify intent statements of the C-1, C-2 and C-3 Commercial Zones. He explained that this item was reviewed by the Red Bank Planning Commission and they recommended approval.
7. Interim City Manager Thornbury advised that there is a Public Hearing and first reading of an ordinance on the agenda tonight to amend the zoning ordinance in regard to permitted and prohibited uses in the C-3 Commercial Zones. He explained that this item was reviewed by the Red Bank Planning Commission and they recommended approval.
8. Mayor Roberts advised that there is a resolution on the agenda tonight authorizing him to sign a Certificate of Compliance for UMA Partnership, located at 3603-C Dayton Blvd. He advised that this is the bi-annual certificate required by the State Alcoholic Beverage Commission in regard to liquor sales.
9. Finance Director Alexander advised that the "Report on Debt Obligation" is on the agenda tonight. He explained that this is a necessary part of the recently closed 2018 General Obligation Note Issue. The City Commission previously approved the Note and funding in the amount of \$478,400.00, which will be used for paving and the purchase of a side arm mower. He advised that these items were budget in the FY 2019 budget and the loan will be paid back using State Street Aid funds. The documentation to be approved tonight is required by the comptroller's office as evidence that the loan has been closed and the funds have been received.
10. Mayor Roberts advised that there is a resolution on the agenda tonight to approve and agreement with Hamilton County to collect the City of Red Bank's hotel/motel and short term residential rental occupancy tax. He advised that Hamilton County will charge a 1% fee to collect these taxes.
11. Interim City Manager Thornbury advised that there is a resolution on the agenda tonight authorizing the city to apply for a property conservation grant through TML. He advised that this is a 50/50 grant in the amount of \$2,500.00 and will be used towards the purchase and installation of a camera monitoring system at the new City Hall building.

- 12. Mayor Roberts advised that there is a resolution on the agenda tonight authorizing him and the Chief of Police to sign a release of liability relating to participation in the LESO program, whereby the city can receive surplus equipment from the Department of Defense.
- 13. Mayor Roberts advised that there is a resolution on the agenda to appoint Tim Thornbury to the position of City Manager and to approve an agreement in regard to the appointment. No budget amendment will be required in that compensation is already budgeted for the current fiscal year.
- 14. Interim City Manager Thornbury gave updates in regard to the Ashland Terrace box culvert, pedestrian Island and City Hall projects.
- 15. Interim City Manager Thornbury informed the Commission of a new Short Term Rental Property located at 2008 Dayton Blvd.

The meeting was adjourned at 1:21 p.m.

Mayor

City Recorder