

City of Red Bank

Hollie Berry
Mayor

Martin Granum
City Manager

COMMISSIONERS AGENDA WORK SESSION

Minutes
November 15, 2022
5:00 p.m.

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on November 15, 2022, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, and Commissioner Ed LeCompte. Commissioner Pete Phillips and Commissioner Ruth Jenó were absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Deputy Fire Chief Eddie Iles, Police Chief Dan Seymour, Finance Director John Alexander, Interim Public Works Director Leslie Johnson, City Recorder Tracey Perry, and Assistant City Recorder Summer Sheldon.

- I. Employee Introduction – Beth Powell – Temporary Public Works Office Manager
Beth Powell was unable to be at the meeting.
- II. 10-Minute Walk to a Park Goal update
Interim Public Works Director Johnson gave a PowerPoint presentation to update the Commission on the status of the 10-Minute Walk to a Park Initiative.
- III. Report on Debt Obligation Agenda Item No. 22-869
Finance Director Alexander presented the Comptroller's Form CT-0253 Report on Debt Obligation concerning a recent Capital Outlay Note in the amount of \$190,070.00 to the Commission, as required by state law.
- IV. Special Census Update: A special census is a process outlined in Tennessee statutes to update the population of a Tennessee county or municipality in the years following the U.S. Census Bureau's counts collected at the beginning of each decade.
Finance Director Alexander and City Manager Granum explained to the Commission that staff has determined a need for the City to request a Special Census to account for the likelihood of persons not counted in the last federal census due to additional housing developments being constructed in the City.
- V. Small Business Saturday Proclamation Res No. 22-1533
City Manager Granum explained the intent of the Resolution, i.e., to proclaim November 26, 2022 as Small Business Saturday in the City of Red Bank.
- VI. White Oak Park Lots Res No. 22-1534
Interim Public Works Director Johnson explained the intent of the Resolution, i.e., to authorize a contract with Spears Hopkins Paving Company, in the amount of \$23,335.00, for

the repair and restriping of three (3) parking lots at White Oak Park located at 798 Ben Miller Parkway.

VII. Purchase portable signs Res No. 22-1535

Interim Public Works Director Johnson explained the intent of the Resolution, i.e., to authorize a contract for the purchase of two (2) solar-powered trailer-mounted lights, in the amount of \$33,198.00, through the Sourcewell Cooperative Purchasing membership for the Public Works Department.

VIII. Leaf Pick-Up Temp Service Res No. 22-1537

Interim Public Works Director Johnson explained the intent of the Resolution, i.e., to approve an agreement with Total Resource Inc. for temporary Laborer I services, not to exceed \$18,000.00, for leaf pick up.

IX. Application for Special Exceptions Permit at 300 W Midvale Ave Res No. 22-1536

Interim Public Works Director Johnson explained the intent of the Resolution, i.e., to authorize the issuance of a Special Exceptions Permit to 300 W. Midvale, LLC. to allow the construction of two (2) additional apartment buildings at 300 W. Midvale Ave.

X. Water Quality Permit (TDEC) Resolution No. 22-1538

Interim Public Works Director Johnson explained the intent of the Resolution, i.e., to approve the Phase II Stormwater Permit Notice of Intent for Hamilton County to continue to administer the Water Quality Program for Red Bank.

XI. Beer Board Hearing – Rotary Club to host the Beer Garden at the Christmas Parade/Festival

City Recorder Perry explained that Dawn Hjelseth of the Chattanooga Breakfast Rotary Club has applied for a Special Event Beer Permit to sell beer at the Red Bank Christmas Festival and Parade on December 2 from 4 PM to 8 PM.

XII. Public Hearings for 2622 Berkley Dr & 300 W Midvale Ave

A. Interim Public Works Director Johnson explained the intent of the Ordinance, i.e., to amend the zoning ordinance for the property located at 2622 Berkley Dr by repealing Condition A from Ordinance No. 19-1128 and adding additional conditions. Explained that the Planning Commission had recommended approval.

B. Interim Public Works Director Johnson explained the intent of the Resolution, i.e., authorizing the issuance of a Special Exceptions Permit to 300 W. Midvale, LLC. to construct two (2) additional apartment buildings at 300 W. Midvale Ave. Explained that the Planning Commission had recommended approval, subject to conditions.

XIII. Any other business to discuss

None.

The meeting was adjourned at 5:42 p.m.

Mayor Hollie Berry

(date)

City Recorder Tracey Perry (date)