

BOARD OF COMMISSIONERS' MEETING

Minutes

November 17, 2020

6:00 p.m.

- I. **Call to Order** – Mayor Jenó called the meeting to order at 6:00 p.m. In order to accommodate social distancing, the meeting was held at the Joe Glasscock Community Center. The date, time and location of the meeting had been duly advertised in the Hamilton County Herald and on the City of Red Bank website.
- II. **Roll Call** – City Manager Thornbury called the roll. Those present were Mayor Ruth Jenó, Commissioner Tyler Howell and Commissioner Ed LeCompte, Commissioner Carol Rose was not able to attend. Also present were City Manager Tim Thornbury, attending via telephone City Attorney Arnold Stulce Jr., Police Chief Dan Seymour, City Recorder Ruth Rohen, and those listed on Exhibit A.
- III. **Invocation** – Commissioner Tyler Howell gave the Invocation.
- IV. **Pledge of Allegiance** – Commissioner Ed LeCompte led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **October 20, 2020 Commission Meeting**
 - B. **October 20, 2020 Agenda Work Session**Commissioner LeCompte made a motion to approve both sets of minutes as printed, second by Commissioner Howell. The minutes were approved with all Commissioners voting “yes”.
- VI. **Communication from Mayor Jenó**
 - Welcomed everyone.
 - Congratulated newly elected Commissioners Hollie Berry and Stefanie Dalton, who will be sworn in at the December 2nd commission meeting.
 - Advised that Commissioner Howell resigned his seat as Red Bank’s appointee to the Hamilton County WWTB Board. Thanked him for his service to the City of Red Bank while on the board.
 - Has Zoom meetings this week with Mayor Copping and Governor Lee to receive updates regarding the ongoing Covid pandemic.
 - Red Bank Food Pantry winter hours will be changed to 4:30 p.m. to 6:00 p.m. beginning this Thursday. Donations and volunteers are welcome.
 - Seniors on the Go will start meeting again this coming Monday. Social distancing will be practiced.
- VII. **Commissioners Report**

Commissioner Tyler Howell

 - Welcomed everyone, special recognition of Rufus and Carol Smith. Thanked Mr. Smith for serving as his appointee on the Red Bank Planning Commission.
 - Red Bank Lion’s Club annual pecan sale is taking place. The Lions Club is also accepting donated warm clothing and blankets to distribute to those in need.
 - Thanked City Manager Tim Thornbury and city employees for their continued hard work.

Commissioner Ed LeCompte

 - Welcomed everyone

Commissioner Carol Rose

 - Absent.
- VIII. **City Manager’s Report**
 - Wished all a happy and safe Thanksgiving Holiday.

**IX. Unfinished Business –
None**

X. New Business –

A. RESOLUTION NO. 20-1380 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, TO REPLACE RESOLUTION NO. 20-1375, AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR PARTICIPATION IN THE 2020-2021 MULTIMODAL ACCESS GRANT PROGRAM

City Manager Thornbury advised that this resolution will authorize him to submit the grant application and also authorizes local funding necessary, over and above the \$950,000.00 grant amount, to complete the project and also commits the city to maintaining the project after completion. He explained that if awarded, funds will be used to install sidewalks from Signal Mountain Road to the Stringer's Ridge tunnels on Dayton Boulevard and installation of a traffic signal at Ashmore Avenue and Dayton Boulevard. Mayor Jenó made a motion to approve the resolution, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 20-1380 was approved with all Commissioners voting "yes".

B. RESOLUTION NO. 20-1381 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK AND OUTSOURCE STAFFING LLC IN AN AMOUNT NOT TO EXCEED \$18,000.00 FOR TEMPORARY LABORER SERVICES

City Manager Thornbury advised that this is an agreement for temporary labor services during leaf pick-up season. Commissioner Howell made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval by the City Attorney, second by Commissioner LeCompte. There were no citizen comments. Resolution No. 20-1381 was approved with all Commissioners voting "yes".

C. RESOLUTION NO. 20-1382 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, PROCLAIMING SATURDAY, NOVEMBER 28, 2020 SMALL BUSINESS SATURDAY WITHIN THE CITY OF RED BANK, TENNESSEE

Mayor Jenó advised that this resolution is necessary to be listed on the Small Business Saturday's List. She advised that the city has several small business owners and this is in support of encouraging citizens to shop local and support small business owners. Commissioner LeCompte made a motion to approve the resolution, second by Commissioner Howell. There were no citizen comments. Resolution No. 20-1382 was approved with all Commissioners voting "yes".

D. RESOLUTION NO. 20-1383 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, TO AMEND CONTRACT NUMBERS C-1556 AND C-1557 BETWEEN THE CITY OF RED BANK AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION IMPROVEMENT GRANTS CONSISTING OF RESURFACING OF DAYTON BOULEVARD AND SIGNALIZATION UPGRADES, IN ORDER TO EXTEND THE COMPLETION DATE OF THE SUBJECT GRANTS

City Manager Thornbury advised that the city has ongoing grant projects that due to the Covid 19 pandemic, and other unforeseen circumstances, will not be complete by the contract expiration date of December 31, 2020. He advised that this resolution will amend the agreement to extend the completion date of the projects to December 31, 2021. Commissioner Howell made a motion to approve the resolution, second by Mayor Jenó. There were no citizen comments. Resolution No. 20-1383 was approved with all Commissioners voting "yes".

E. RESOLUTION NO. 20-1384 – A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, RESCHEDULING THE REGULARLY SCHEDULED AGENDA WORK SESSION AND COMMISSION MEETING FOR DECEMBER 1, 2020

City Manager Thornbury advised that the regularly scheduled Agenda Work Session and Commission Meeting times for December 1st conflict with the Elected Officials Academy that the newly elected officials will be attending. He advised that this resolution will change the date of the meetings to Wednesday, December 2nd. He advised that there will be no Agenda Work Session, unless business items come up. The Commission Meeting will be held at the Community Center to accommodate social distancing. Commissioner LeCompte made a motion to approve the

resolution, second by Mayor Jenó. There were no citizen comments. Resolution No. 20-1384 was approved with all Commissioners voting "yes".

XI. Citizen Comments –

- **Lori Kyle, 3416 Redding Road**, Asked the Commission to consider changing the starting time of the Commission Meeting to 6:30 p.m. She finds it hard to attend the meeting on time because of her work schedule.

XII. Adjournment

The meeting was adjourned at 6:14 p.m.

Mayor

Date

City Recorder Tracey Perry

Date