

City of Red Bank
COMMISSIONERS AGENDA WORK SESSION
RED BANK CITY HALL

Minutes
November 20, 2018
5:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on November 20, 2018 at 5:00 p.m. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Vice Mayor Eddie Pierce, Commissioners Ed LeCompte, Terry Pope, and Carol Rose. Also present were Commissioner Elect Ruth Jenó, City Manager Tim Thornbury, Interim Police Chief John Wright, Finance Director John Alexander, Fire Chief Mark Mathews, City Recorder Ruth Rohen. There were no citizen attendees.

1. City Manager Thornbury advised that three Planning Commission members term date will be expiring in December. These expiration dates coincide with the terms of the City Commissioners that made the appointments. He advised that there will be a resolution on the agenda on December 4th for appointments by Commissioner Jenó, Commissioner LeCompte and Commissioner Pope.
2. City Manager Thornbury advised that there is a resolution on the agenda tonight to approve the city's participation in a Section 125 Cafeteria Plan for employee Flexible Spending Accounts. He explained that this will allow employees to contribute, on a pre-tax basis, into a Flexible Spending Account that can be used for medical and child care purposes. He advised that the City benefits from employee participation in regard to lower Social Security and Medicare expenses.
3. City Manager Thornbury advised that there is a resolution on the agenda tonight to approve an agreement with Total Resource Inc. for temporary labor services during leaf pick-up season. He advised that the agreement is for an amount not to exceed \$18,000.00 which was budgeted in the FY 2019 Solid Waste budget.
4. City Manager Thornbury advised that there is an agreement on the agenda tonight to approve an extension to the agreement between the City and TDOT in regard to the Ashland Terrace sidewalk project. He explained that the new expiration date of the agreement is June 30, 2019.
5. City Manager Thornbury advised that there is an ordinance on the agenda tonight in regard to allowing the City Commission, under very limited conditions and upon a written request for a variance, to grant a variance to reduce roadway width to no less than 20 feet. He advised that written approval from the Fire Chief would accompany each variance request for roads less than 22 feet.
6. City Manager Thornbury advised that there is an ordinance on the agenda tonight for first reading that would adopt regulations that would allow the City Commission to approve a Temporary Use Agreement for private and quasi-private use of City owned right of way. He explained that the party requesting use of right of way would be solely responsible for maintaining it and removal of any structures if the City needed the right of way for public purposes.
7. City Manager Thornbury advised that second reading on an ordinance to regulate Solar Energy Systems is on the agenda tonight. He advised that the Red Bank Planning Commission reviewed this ordinance and recommended approval.
9. City Manager Thornbury advised that after the election of Mayor tonight that a representative to the Storm water Quality Board.
10. City Manager Thornbury presented information to the Commission in regard to having the Municipal Technical Advisory Service conduct a comprehensive review and update of the City Code.
11. City Manager Thornbury advised that he plans to wait until after the first of the year to start the search for a new Police Chief and that he is in the process of reviewing and possibly restructuring the Public Works Department.
12. City Manager Thornbury presented a draft of a Request for Proposals for development of the old middle school property. He advised that he is working with City Attorney Stulce and will be advertising for RFQ's in the near future.
13. City Manager Thornbury gave a Christmas Festival and Parade Update. .
14. Commissioner Elect Ruth Jenó suggested moving the Commission Meetings to 6:00 p.m. She explained that she felt that there would be more citizens' attend the meetings if they were held earlier in the evening.

15. City Manager Thornbury gave an update on the Ashland Terrace, City Hall and Pedestrian Island projects.

The meeting was adjourned at 5:43 p.m.

Mayor

City Recorder