

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

November 18, 2025

5:00 PM

The City Commission of the City of Red Bank, Tennessee, met in a public and duly advertised Agenda Work Session on November 18, 2025, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, Commissioner Terri Holmes, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Fire Chief Brent Sylar, Deputy Fire Chief Eddie Iles, Public Works Director Greg Tate, Community Development Director Leslie Slay, Chief Finance Officer Kris Pickel, Planner Michael Pham, City Recorder Tracey Perry, and those listed on Exhibit A.

I. CARTA Presentation - Charles Frazier

Charles Frazier, CARTA's CEO, was present and gave the Commission an informative presentation on CARTA's history and its potential impact on Red Bank.

II. Fire Dept Briefing

Fire Chief Sylar was present and gave a power point presentation on the Fire Department as of first quarter FY26.

III. Monthly financial update

Chief Finance Officer Pickel briefed the Commission on the current financial status of the City. Revenues and expenses are on track.

IV. On Consent Agenda - Accept the James L Richardson PEP Driver Matching Grant in an amount of up to \$4,000.00 Res No. 25-1857

Public Works Director Tate advised the Commission that we apply for and get this grant every year, and it helps offset the cost of GPS service in City-owned vehicles. It is used for all departments with monitored vehicles.

V. On Consent Agenda - Authorization to participate in and accept funds from the Bulletproof Vest Partnership Grant in a reimbursing grant of up to \$10,710.00 Res No. 25-1858

Police Chief Seymour advised the Commission that we apply for and receive the grant every two years, and it reimburses the City for the cost of replacing bulletproof vests as they expire.

VI. On Consent Agenda - Renew Agreement with Software House International for support of the Agenda and Meeting Management software, in an annual amount of \$17,726.62 Res No. 25-1859

Director of Finance Perry advised the Commission that this Resolution is simply to inform them that the vendor has changed from Sourcewell to Omnia Partners, and the increase in annual cost was as expected and budgeted.

VII. Public hearing to rezone 2633 Simpson Avenue from R-1 to R-T/Z Ord No 25-TBD (CP Pham)

First reading will be rescheduled for the next regularly scheduled meeting on

Stefanie Dalton
Mayor

Martin Granum
City Manager

December 2, 2025

City Planner Pham advised the Commission that this will be a Public Hearing only at tonight's regularly scheduled Commission meeting because the Ordinance was not ready. It will be presented for first reading at the next regularly scheduled meeting on December 2, 2025.

VIII. Citizen Comments on Items on the Work Session Agenda

None.

IX. Any other business to discuss

City Manager Granum advised that there will be an Ordinance presented for first reading at tonight's Regular Commission Meeting in relation to an emergency appointment of an interim City Court Judge, due to Judge Houston's continuing medical inability to act as the judge.

X. Adjournment

Meeting adjourned at 5:57 PM.

Tracey L Perry 12/5/25
City Recorder Tracey Perry (Date)

Stefanie Dalton 12/5/25
Mayor Stefanie Dalton (Date)