

Stefanie Dalton
Mayor

Martin Granum
City Manager

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

November 4, 2025

5:00 PM

The City Commission of the City of Red Bank, Tennessee, met in a public and duly advertised Agenda Work Session on November 4, 2025, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, Commissioner Terri Holmes, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Fire Chief Brent Sylar, Public Works Director Greg Tate, Community Development Director Leslie Slay, Chief Finance Officer Kris Pickel, Parks and Rec Manager Jeffrey Grabe, Building Official Eddie Clinton, City Planner Michael Pham, City Recorder Tracey Perry, and those listed on Exhibit A.

I. Police Dept Briefing

Police Chief Seymour was present and gave a Powerpoint presentation regarding his recent attendance of the FBI Academy and for the Police Department operations as of first quarter of FY26.

II. On Consent Agenda - Appoint Barbara Autry to the Festival Advisory Board, Res No. 25-1853

Parks and Rec Manager Grabe introduced Dr. Barbara Autry to the Commission and requested that they approve her appointment to the Red Bank Citizens' Festival Advisory Board.

III. On Consent Agenda - Approve and Adopt the Municipal Supervisor Responsibilities policy Res No. 25-1855

Director of Administration and Finance Perry advised the Commission that this policy is intended to establish the baseline expectation of every supervisor for the City of Red Bank. The intent is to follow this policy with basic supervisor training.

IV. On Consent Agenda - Award Godsey Ridge Trail Construction Contract to Ptarmigan Ptraits Construction in an amount not to exceed \$136,000.00 - RFP 25-0901 Res No. 25-1856

Manager Grabe gave a brief summary of the selection process for this Request for Proposal and advised that Ptarmigan Ptraits was the best conforming proposal with a cost of \$136,000.00 to build out Godsey Ridge.

V. FY26 First Quarter Budget Amendments Ord No. 25- 1290

Chief Finance Officer Pickel explained that this Ordinance is to amend the FY26 budget for various unplanned expenses that have occurred in the first quarter of the fiscal year.

VI. FY26 Rollover Budget Amendments Ord No. 25-1291

Chief Finance Officer Pickel explained that this Ordinance is to amend the FY26 budget to appropriate grant funding and expenditures that have carried over from FY25.

VII. Public Hearing(s)

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Amend Red Bank Municipal Code, Title 14, Chapter VI, Flood Damage Prevention, for the purpose of regulating development within the corporate limits of the City of Red Bank Ord No. 25-1289

Community Development Director Slay gave a brief history and purpose of adopting this Ordinance. It is important for the City to remain compliant with the National Flood Insurance Program to ensure that Red Bank property owners have access to affordable flood insurance.

Second reading of Ordinance No. 25-1288 to amend the Red Bank Animal and Fowl Ordinance to permit up to eight (8) mature hens on any otherwise qualifying residential property in the City of Red Bank, Tennessee

Director Slay advised that this Ordinance is simply to allow up to eight hens instead of up to four hens on a property that would otherwise be eligible to house chickens. This amendment is at the request of a citizen.

VIII. Citizen Comments on Items on the Work Session Agenda

None

IX. Any other business to discuss

Commissioner Fairbanks Harvey asked if the Certified Plan Review referenced in the Budget Amendment Ordinance was related the the old Save A Lot property.

X. Adjournment

Meeting adjourned at 5:53 PM.

Tracey L Perry 11/25/25
City Recorder Tracey Perry (Date)

Stefanie Dalton 11/25/25
Mayor Stefanie Dalton (Date)