

*City of Red Bank*  
Public Art Citizens' Advisory Board Meeting  
September 17, 2025  
6:00 PM  
Red Bank Community Center  
3653 Tom Weathers Drive

**I. CALL TO ORDER**

Chair Tessa Ross called meeting to order

**II. ROLL CALL**

Chair Tessa Ross called roll.

Attendees: Leslie Slay, Community Development

Tessa Ross, Megan Ledbetter, Taylor Kinser, Meghan Furr, Philip Luckey, Amy Griffith, Catherine Billings, Julie Goss, Monique Clouse

**III. CONSIDERATION OF THE MINUTES**

A. Public Art Citizens' Advisory Board Meeting August 20, 2025

Motion to approve: Taylor Kinser, Second: Amy Griffith, Approved unanimous

**IV. NEW BUSINESS** - citizens will have an opportunity to speak on these items prior to the final vote

**1. Discuss: Red Bank Arts Festival**

The City's Press Release about the Arts Festival is out today; Festival will also be mentioned on upcoming ArtsBuild newsletter.

We reviewed and approved the Festival graphics, schedule and roles.

**ACTION ITEMS:**

1. Post Festival flyers around public parks and businesses with permission.
2. Arrive at 8 am on 9/27/25 for the Arts Festival.

**2. Discuss and Action: Themes for Forecasted Public Art Projects**

Thanked Arts Board members who contributed themes prior to meeting. The submitted themes were consolidated into a survey. Members each ranked theme preferences using the survey during the meeting, then action was taken to formally adopt top themes and next steps as follows:

A motion was made by Taylor Kinser and seconded by Amy Griffith to vote to adopt Phase 3 Traffic Signal Boxes theme - the motion passed unanimous in favor of "Neighbors & Togetherness"

For Community Center Bathroom Mural Themes, the top 3 results were

"Interactive Fun" (#1), "Dreamscapes" (#2), and "Windows & Community Identity" (#3).

We discussed the idea of gathering community responses to the top 3 mural theme ideas (at the Arts Festival and also have public surveys post-Festival) rather than taking the top ranked to engage the community.

A motion was made by Amy Griffith and seconded by Cathy Billings to do a digital survey of the top 3 mural themes for the Community Center Bathroom Mural; the motion passed unanimous in favor.

**ACTION ITEM:** Create a digital survey for the public to indicate their preferences on the top 3 themes for the Community Center Bathroom Mural for use at the Arts Festival and continued future community engagement.

**3. Discuss: Status update on Student Art Project Traffic Signal Box Project Phase 2**

Amy Griffith shared updates on the progress of the student art project. By October 7, 2025, the top 8 student designs will be selected by art teachers. Waivers are needed to promote and disclose the students selected for Phase 2; the waivers need to be approved by Red Bank's legal counsel as well as any other requirements from the school system.

**ACTION ITEM:** Develop and distribute legal waivers for the students selected for Signal Box Phase 2.

The City of Red Bank will provide certificates for the top 4 student designs

**4. Discuss: Sponsorships and Donations - Leslie lead**

Leslie Slay shared information on how Sponsorships and Donations are handled. Parks made a sponsorship packet that includes public art (available on the City's website). Solicitations for funding targeted projects require project approval by commission first, whereas donations go into the City's general fund and earmarked for Public Art to be reserved for such use. Donations can be made with checks with a memo for Public Art projects/initiatives. Larger, specific projects (such as the upcoming Morrison Springs Mural) would be associated with major sponsorship needs, and would have targeted solicitations for sponsorships/grants/funding. Given that there are so many grants and funding opportunities to keep track of, Leslie suggested that we regularly review websites that list grants. Two Board members volunteered to monitor the two grant websites and bring appropriate potential grants to the Board's notice:

**ACTION ITEM:** Members who volunteered to monitor and add relevant grant

opportunities: Cathy Billings on GrantGopher and Taylor Kinser on GrantWatch. Other members are encouraged to review and update the Grant opportunities spreadsheet prior to the next meeting.

The City of Red Bank now has a process in place for planning and managing capital improvements. Leslie explained that budget preparation begins in January, and it would be helpful if the Arts Board could start identifying “types” of categories and price ranges; for example, the traffic signal box artwork projects could be categorized as “Public Infrastructure” with accompanying range of costs. In the future discussions about land-use plans (in 5 years from now), it would be helpful to consider how Public Art could help recognize and identify anchor neighborhoods. Also, Leslie encouraged us to develop ways to contribute to the monthly City Newsletter, on the topic of “What Is Art?”, and to develop a structured plan for ways to challenge/engage our community via social media. As well, the Arts Board can provide content to the City for inclusion on the City’s website. Board member Megan Ledbetter mentioned an event for an upcoming Newsletter, and Board member Monique Clouse had indicated in previous meetings an interest in heading up our social media efforts.

**ACTION ITEM:** Megan Ledbetter to provide some content for the upcoming City Newsletter, and the Board in general to consider future content.

**ACTION ITEM:** Monique Clouse to develop a plan and schedule for coordinating arts-related social posts and community challenges with the City’s social media team.

**ACTION ITEM:** Identify projects, project categories, and price ranges to help with upcoming City budget planning in January

Leslie also informed us about an upcoming sculpture to be installed at White Oak Park, as part of the culmination of plans with Trust for Public Land and Parks.

**V. ADJOURNMENT** Tessa Ross

Next meeting Wednesday, October 15, 2025 from 6-7 PM at RB Community Center