

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

September 16, 2025

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Monthly financial update (CFO Pickel)**
- II. **On Consent Agenda - Martin Granum will be the Red Bank representative to the Hamilton County 9-1-1 Funding Committee - notification only - Agenda item No. 25-891**
- III. **On Consent Agenda - Recognizing Fire Prevention Week Res No. 25-1838 (DFC Iles)**
- IV. **On Consent Agenda - Purchase of 4 solar powered, cloud based, digital school zone speed limit lighting system for Point Christian Academy Res No. 25-1839 (PWD Tate)**
- V. **On Consent Agenda - Ratify Emergency Traffic Signal Repair Res No. 25-1840 (PWD Tate)**
- VI. **On Consent Agenda - Authorize application for the Hamilton County Leaning Into Communities Grant for an amount not to exceed \$250,000.00 Res No. 25-1841 (PRM Grabe)**
- VII. **On Consent Agenda - Approve and Adopt the Paid Parental Leave Policy Res No. 25-1842 (DAF Perry)**
- VIII. **On Consent Agenda - Approval for Property Disposals Res No. 25-1843 (FC Sylar & PC Seymour)**
- IX. **On Consent Agenda - Authorization to participate in the THSO Community Traffic Safety Grant in a non-matching amount of up to \$79,999.90 Res No. 25-1844 (PC Seymour)**
- X. **Beer Board Meeting**
M&J Liquor has made application for a Beer License and Certificate of Compliance for their new location located at 309 Morrison Springs Rd.
- XI. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- XII. **Any other business to discuss**
- XIII. **Adjournment**

YEAR TO DATE THROUGH AUGUST 2025

		FY2025	FY2026	FY2026	16.67%
					Budget
ACCOUNT NAME		Actual to Date	Actual to Date	BUDGET	Year
<u>Revenues</u>					
Local Taxes					
31100	Property Tax	31,206	21,909	5,722,500	0%
31120	Public Utilities Tax-OSAP	0	0	45,000	0%
31200	Property Tax (Delinquent)	7,901	3,882	43,500	9%
31300	Int. Penalty Court Cost	3,702	2,797	26,680	10%
31500	Pmts in lieu of Property Tax-TVA	0	0	151,000	0%
31511	Electric Power Board Tax	0	0	137,000	0%
31610	Local Sales Tax - Trustee	315,984	328,545	1,810,000	18%
31710	Wholesale Beer Tax	40,029	44,657	250,000	18%
31720	Wholesale Liquor Tax	16,064	9,576	93,000	10%
31730	Mixed Drink Taxes	2,153	2,653	10,000	27%
31810	Minimum Business Tax	125	305	1,400	22%
31820	Gross Receipts Tax	996	2,350	65,000	4%
31910	Franchise Tax	23,035	20,624	94,000	22%
Total Local Taxes		441,194	437,298	8,449,080	
State Taxes (local share)					
33510	State Sales Tax	257,756	264,988	1,487,375	18%
33512	Sports Betting	5,254	5,968	22,013	27%
33520	State Income Tax	0	103	0	0%
33530	State Beer Tax	0	0	5,235	0%
33553	State Gasoline Inspection Fees	3,624	3,613	21,656	17%
Total State Taxes (local share)		266,634	274,671	1,536,279	
Other Sources					
31920	Room Occupancy Tax	5,207	4,405	25,000	18%
32210	Beer Licenses	246	0	3,300	0%
32400	Home Occupation Fee	100	250	1,200	21%
32600	Building and Related Permits	21,788	18,157	100,000	18%
32660	Zoning Permits	100	0	900	0%
31930	EV Charging Revenue	0	61	200	31%
32950	Wrecker Permit	25	0	500	0%
32990	Wrecker Inspection Fee	0	0	500	0%
33440	Police Salary Supplement	0	0	20,800	0%
33470	Fireman Salary Supplement	0	0	16,200	0%
34100	Communication Tower Lease	2,588	5,356	32,000	17%
34131	Administrative Services	5,667	5,667	68,004	8%
34240	Accident Reports	190	130	1,500	9%
34793	Community Center Fees	2,845	4,110	18,000	23%
35100	City Court Revenue	35,562	25,266	130,000	19%
36100	Interest Earning	63,645	45,872	230,000	20%
36210	Rent-Sewer Plant	1,709	1,758	10,000	18%
36330	Sale of Equipment	0	0	0	0%
36350	Insurance Recovery	7,907	7,400	10,000	74%
36691	Miscellaneous Revenue	515	5,104	20,000	26%
36700	Donations	0	0	0	0%
36990	Insurance Package Refund	9,000	0	0	0%
36910	Loan Proceeds	0	0	230,000	0%
Total Other Sources		157,094	123,536	918,104	
Total General Fund Revenue		864,921	835,505	10,903,463	8%

	FY2025	FY2026	FY2026	16.67% Budget Year
<u>Expenditures</u>				
Judicial	26,838	28,119	193,358	15%
Legislative	13,100	6,338	37,210	17%
Finance & Administration	225,030	207,848	1,252,504	17%
Insurance	210,793	254,781	1,401,350	18%
Community Development	98,157	96,003	632,474	15%
Police	407,825	466,830	3,145,232	15%
Fire	273,820	289,159	1,969,977	15%
	1,255,564	1,349,076	8,632,105	
Public Works				
Public Wks-Admin/Streets	151,358	307,469	1,188,268	26%
Fleet Maint	28,603	37,009	163,645	23%
Gov't Bldg	111,935	86,702	801,001	11%
Animal Control	19,870	20,865	83,448	25%
Total Public Works	311,766	452,045	2,236,362	
Parks				
Parks Admin	16,280	38,900	240,670	16%
Community Center	184	0	0	0%
James Rd/ Cagle Field	0	0	0	0%
Redding Rd/ Kids Corner	403	0	0	0%
Morrison Springs Fac	1,075	0	0	0%
Swimming Pool	171	0	0	0%
White Oak Park	364	0	0	0%
Town Center Park	0	0	0	0%
Total Parks	18,476	38,900	240,670	
Total General Fund Expenditures	1,585,806	1,840,022	11,109,137	17%
<u>Solid Waste Management</u>				
Revenues	20,059	8,366	1,129,000	1%
Expenditures	200,120	219,195	1,310,903	17%
<u>State Street Aid</u>				
Revenues	76,612	79,752	1,363,719	6%
Expenditures	58,985	44,280	1,739,554	3%
<u>Stormwater MS4</u>				
Revenues	7,750	6,388	526,000	1%
Expenditures	58,277	72,768	703,407	10%
<u>Drug Enf Fund</u>				
Revenues	3,205	9,150	24,200	38%
Expenditures	0	3,191	81,300	4%
<u>Impound Fund</u>				
Revenues	0	275	5,250	5%
Expenditures	0	825	7,900	10%

From: [Martin Granum](#)
To: [Tracey Perry](#)
Subject: Fw: 9-1-1 Funding Committee - Martin Granum to represent the City of Red Bank
Date: Wednesday, September 10, 2025 1:53:53 PM
Attachments: [image002.png](#)

Please include my nomination as the representative of the City of Red Bank to the new 9-1-1 funding committee to regularly review and discuss District funding provided by the client agencies.

From: Carney, Jeff <Jeff.Carney@hamiltontn911.gov>
Sent: Friday, August 1, 2025 12:00 PM
Subject: 9-1-1 Funding Committee - Update 1

Chairman Brown has modified the makeup of this committee (described below) to allow a representative from each agency. If you have not supplied the name of your chosen member of this committee, please do so as soon as you can.

“9-1-1 Board Chairman Dr. Richard Brown is establishing a funding committee to regularly review and discuss District funding provided by the client agencies. This committee is to be formed in accordance with Section 10 of the 2008 Unification Agreement which states: “The District Board of Directors (the Board) shall establish a Funding Committee and an Operations Committee to be composed of such persons as the Board may determine after consultation with the parties”.

This committee will be chaired by 9-1-1 Board Treasurer Daisy Madison and will consist of selected Board members, a representative from the City of Chattanooga, a representative from Hamilton County Government and a representative from each of the following municipalities: the Cities of Collegedale, East Ridge, Red Bank, and the Town of Signal Mountain.

Chairman Brown asked that I reach out to each of you for a nominee to this committee and he will make the selection.

If you could please reply to this email with your nominee, I will pass that information to Chairman Brown for his consideration.”

Thanks,

Jeff

Jeff Carney, ENP

Executive Director

Hamilton County 9-1-1 Emergency Communications District

3404 Amnicola Highway, Chattanooga, TN 37406

Phone: 423.622.1911 Fax: 423.495.1715



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RESOLUTION NO. 25-1838

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK,
TENNESSEE TO PROCLAIM OCTOBER 5-11, 2025, AS FIRE PREVENTION WEEK**

WHEREAS, the City of Red Bank is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risk; and

WHEREAS, most of the electronics used in homes daily – including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys – are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association (NFPA) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risk in the home and community outreach; and

WHEREAS, Red Bank first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week theme, “Charge into Fire Safety: Lithium-ion Batteries in Your Home,” serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in the homes and communities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Red Bank, Tennessee, hereby designate the week of October 5-11, 2025, as Fire Prevention Week in the City of Red Bank; we urge all citizens of Red Bank to make sure to support the many public safety activities and efforts in the Red Bank Fire Department.

Resolved this 16th day of September 2025.

Mayor Stefanie Dalton (date)

ATTEST:

City Recorder Tracey Perry (date)



Safe travels:

Traffic and Parking Control Co., LLC
5100 West Brown Deer Rd
Brown Deer, WI 53223
United States of America
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE

SALES QUOTE DATE

9/3/2025

SALES QUOTE NUMBER

Q25014425

CUSTOMER NO.

C94264

Page: 1

BILL TO

City of Red Bank, TN
Brent Sylar
3105 Daytona Blvd
Chattanooga, TN 37401
United States of America

SHIP TO

City of Red Bank, TN
Brent Sylar
3105 Daytona Blvd
Chattanooga, TN 37401
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
	BEST RATE Quoted	Net 30 DAYS	Kyle Stewart	10/3/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
Solar, SS DV BlinkerBeacon, 65W/50Ah, BlinkLink/Modem, 4.5" OD Pole Includes:				
500074 Controller, 12V, 108045, Hollow, Modem, Out1/Out2	Each	4	2,148.30	8,593.20
142048 Universal Cabinet Mounting Bracket, SOP Cabinets 108766, 108045, 120652, Includes U-Bolt Hardware	Each	4	141.68	566.72
SLR-55-B 65W/12V Solar Panel Package, Top Of Pole Mount 4.5 Dia.	Each	4	521.29	2,085.16
101494 Battery, Universal battery, Solar 12V 50Ah AGM UB12500 - Internal Thread	Each	4	275.66	1,102.64
2180-BBSAYP-LU BlinkerBeacon, Single Assembly, Vertical Mount Amber LED, Yellow Housing, Yellow Poly Arms	Each	8	465.08	3,720.64
ESSENTIAL-C Essential Software Annual Subscription, Cellular Network, Intelligent Warning Solutions	Each	4	236.00	944.00
119484 S5-1,24"x48"x.080 DG3 FYG/HIP School Speed Limit 25 When Flashing	Each	4	176.00	704.00
373-15	Each	4	388.00	1,552.00

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



Safe travels:

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5100 West Brown Deer Rd
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Phone No.:800-236-0112
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SALES QUOTE

SALES QUOTE DATE

9/3/2025

SALES QUOTE NUMBER

Q25014425

CUSTOMER NO.

C94264

Page: 2

BILL TO

City of Red Bank, TN
Brent Sylar
3105 Daytona Blvd
Chattanooga, TN 37401
United States of America

SHIP TO

City of Red Bank, TN
Brent Sylar
3105 Daytona Blvd
Chattanooga, TN 37401
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
	BEST RATE Quoted	Net 30 DAYS	Kyle Stewart	10/3/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
Pole,Standard Aluminum Pole,15' Schedule 40 6061-T6 4.5" OD T.O.E.				
203-00014 Base,Aluminum Square Pedestal, No Paint Door, SP-5444-PNC	Each	4	316.00	1,264.00
109482 Collar Assembly, Square Base, Aluminum,Wind Collar PB-5325	Each	4	136.80	547.20
030-00006 Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized For 1" A/B, for use w/ J-bolts (not incl)	Each	16	4.24	67.84
3177-00042 J-Bolt,1"x 42"+4" ATSM F1554 GR-105 92k 12" Thread Full Galvanized with Nut & Lock Washer	Each	16	46.40	742.40
111531N Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting One Static Sign to a Large Pole	Each	4	25.20	100.80

Furnish only quote. Installation is not included.
Solar powered equipment requires no shading or obstructions

Subtotal:	21990.60
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	21,990.60

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



P O BOX 9397
CHATTANOOGA TN 37412
423-624-0073

A Tennessee corporation

INVOICE

93765-B

Date: 8/27/2025

Due Date: 9/3/2025

66400

Bill To: City of Red Bank
3117 Dayton Blvd.
Red Bank TN 37415

Job No: 9368
Description: Red Bank Traffic Work 2025
PO#

Description

8-22-25 Intersection: Dayton Blvd @ Signal Mountain Road-The processor went bad for the camera. Brought out a new processor & installed it. Once we installed the new processor we discovered that we weren't able to get a view on the camera. Did some troubleshooting and found out the camera was bad. Installed a new camera & it is working properly. Set up the detection on the new processor & detection is working properly.

AMOUNT

22,814.82

Thank You For Your Business!

Amount Now Due:

22,814.82

Terms: UPON RECEIPT



“Leaning into Communities” Grant

Red Bank’s Proposed Roadmap

Project: Park with Basketball Court located at 3113 Dayton Blvd

Purpose:

Transform the undeveloped city-owned parcel located between City Hall and the Police/Courtroom into a small municipal park centered on active recreation, anchored by Red Bank’s first public basketball court. The project leverages grant opportunities paired with existing municipal parking assets (City Hall, Police/Court, bridge lot) and existing city sidewalks to maximize access and usability.

Alignment with City Goals & Planning Documents

- **2025 Commission Goal:** Implement the Parks Master Plan.
- **2024 & 2023 Commission Goal:** Develop parks, trails, and recreation services.
- **Initiative Support:** Advances the 10-Minute Walk to Parks Initiative by increasing walkable access to recreation for Red Bank residents & the Active People Healthy Nation.
- **Parks & Recreation Master Plan Alignment**
 - Confirms basketball as a top unmet recreational need in the city.
 - Prioritizes development of park amenities that address community-identified gaps in service.
 - Supports projects that utilize existing public land efficiently and increase visibility of park assets.
 - Highlights importance of equitable distribution of recreational resources across all neighborhoods.

Grant Submittal for Concept Development, Design Documents, and Construction

1. **Project Vision** – an active recreational park with a basketball court as focal point utilizing existing municipal parking lots and connection with existing sidewalk infrastructure.
2. **Internal Review** – Present project vision to Parks & Recreation Advisory Board (PRAB) for feedback and ensured alignment with Parks Master Plan.
3. **County Briefing** – Share project vision with Hamilton County Parks Director Matt Folz and Hamilton County Commissioner David Sharpe for endorsement and ensured alignment grant specifications.
4. **City Commission Action** – Present resolution to City Commission for a single grant application for planning, design, and construction
5. **Submission Window - September 1– October 31, 2025**
6. **Phase 1: Consultant and Design**
 - a. On-board Consultant
 - b. Concept development
 - c. Design Documents
 - d. Probable Cost of Construction (PCOC)

Jeffrey Grabe
City of Red Bank, TN
Parks, Trails, & Recreation Manager

8/26/2025

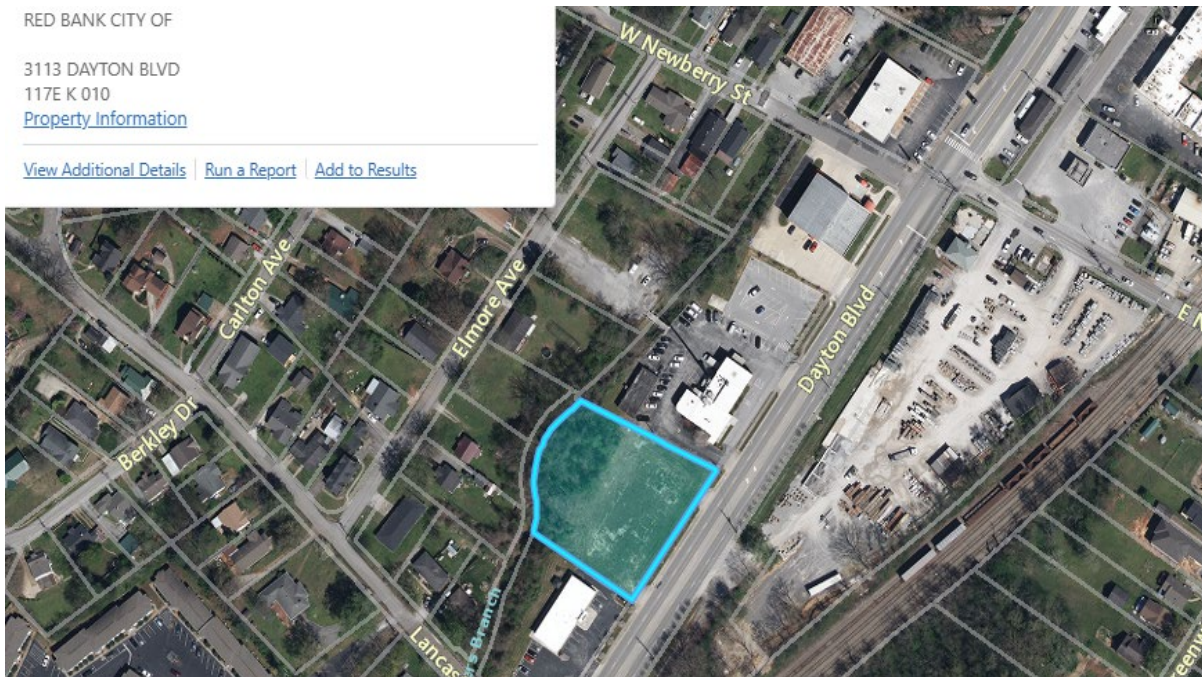
7. Phase 2: RFP and Construction

- a. Site work and grading
- b. Restroom facility
- c. Full basketball court installation
- d. Possible next phases on CIP for development when grants become available

Project Funding: Leveraging the Hamilton County “Leaning into Communities” Grant, which is a 50/50 grant match, up to \$500,000 dollars in which the city would use fund balance for its portion of the match.

Projected Outcomes:

- Creation of a new city park with basketball court
- New active recreation space in the municipal core
- Improved community health and wellness through increased recreation access
- Enhanced community identity through high-visibility, park development
- Anticipated completion in Fall of 2027



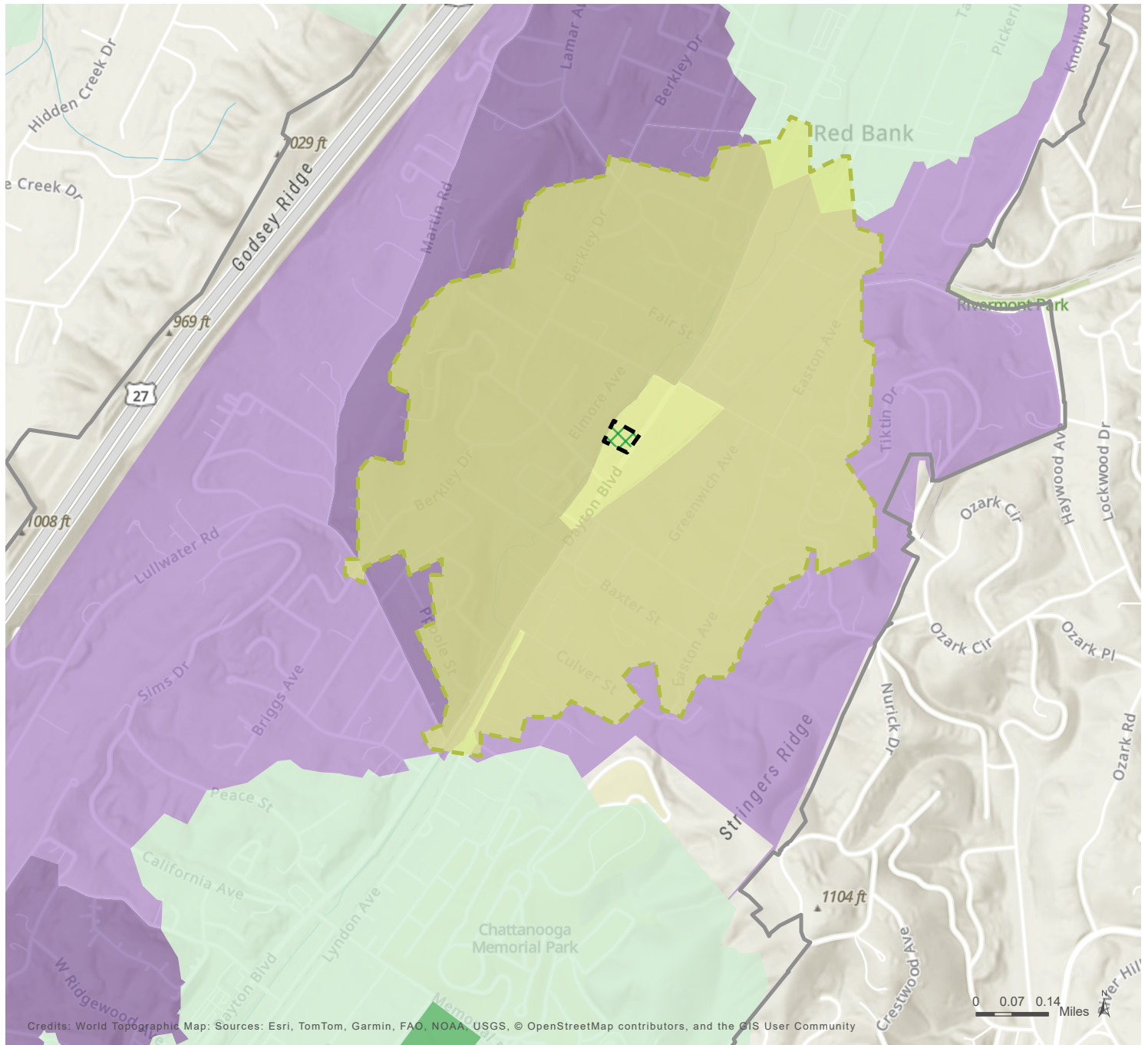
Jeffrey Grabe
City of Red Bank, TN
Parks, Trails, & Recreation Manager

8/26/2025

ParkServe Map Export



ParkServe®



- ParkServe Place
 - Park with public access
 - 10-minute walk service area
 - High priority
 - Moderate priority
 - Very high priority
- World_Hillshade
- Priority areas for new parks (place)



Project Areas

NEW - Project Area Report

All statistical results are aggregated for the listed project areas and their service areas. Service areas are based on 10-minute (1/2 mile) walk times from project access points defined for each project area and based upon the walkable network.

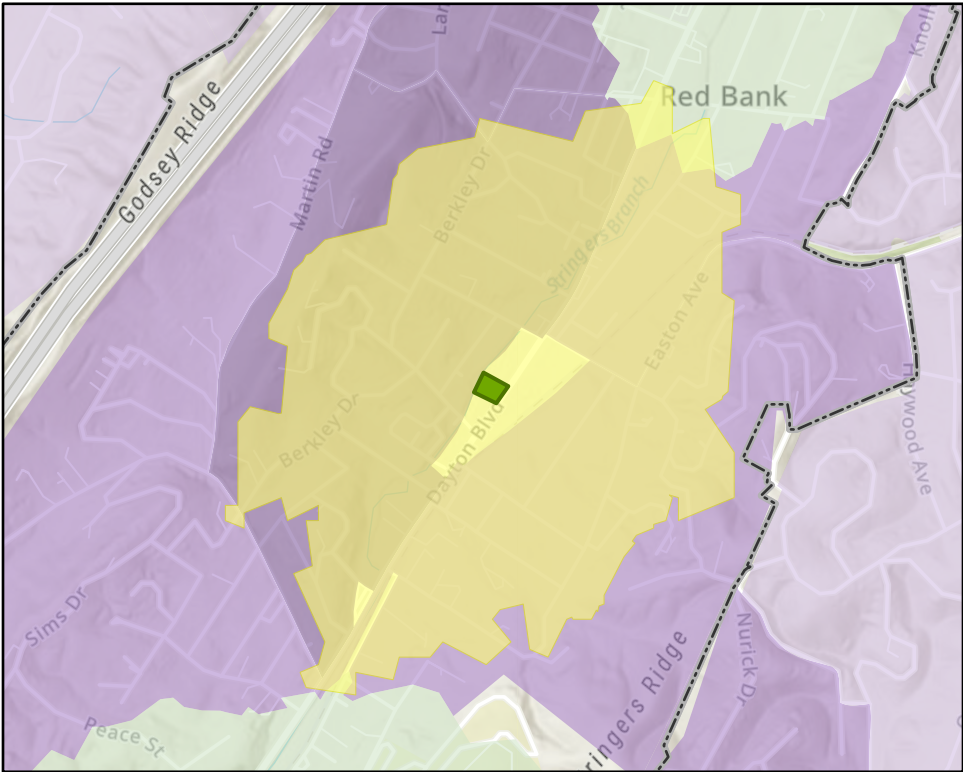
Population	Total pop. served	New pop. served*
Population served by new park:	1,540	1,536

**New population served is the number of people that will be served by this park alone, who otherwise do not live within a 10-minute walk to a park*

City Statistics	Current City Statistics	Impact of new park
City: Red Bank, TN		
Park Acres	95	
Total Population	12,143	
Served Population	3,137	4,673
Percent Served	25.8%	38.5%

Legend

- City Boundary
- Project Areas
- Project Service Areas
- Parks
- Service Areas
- Park Need
 - Very high priority
 - High priority
 - Moderate priority



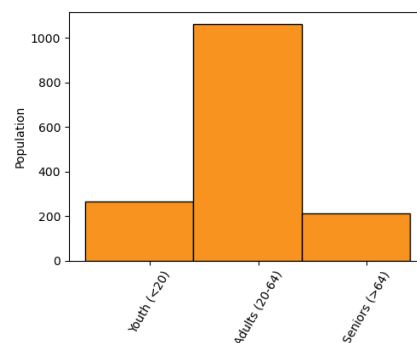
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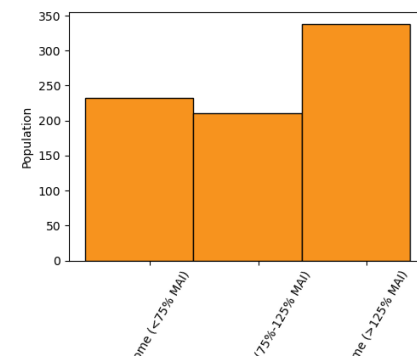
Age	Total pop. served	New pop. served*
Children (less than age 20)	265	264
Adults (age 20 to age 64)	1,063	1,060
Seniors (age 65 and up)	212	211

*New population served is the number of people that will be served by this park alone, who otherwise do not live within a 10-minute walk to a park



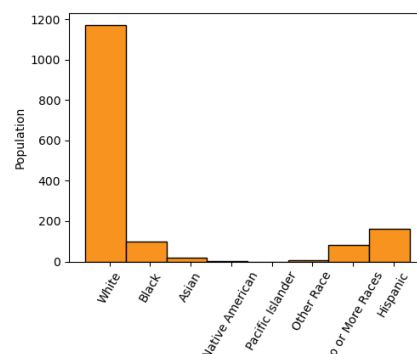
Households by Income	Total pop. served	New pop. served*
Low income	232	232
Middle income	211	211
High income	338	337

(Generated from urban area median income)



Race/Ethnicity	Total pop. served	New pop. served*
White**	1,172	1,169
Black**	97	97
Asian**	18	18
Native American**	1	1
Pacific Islander**	0	0
Other Race**	6	6
Two or More Races**	83	83
Hispanic	164	163

** Excludes those that report Hispanic origin (which is captured separately from race by the U.S. Census)



Demographic information is derived from ESRI 2024 Demographic Forecast Block Groups data.

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Hamilton County Community Grant Application

Leaning into Communities: Park Grants & Small-Town Partnerships

Program Overview

Hamilton County is proud to launch *Leaning into Communities*, a grant matching program that partners with small towns to revitalize local parks, green spaces, and community gathering places. These investments will strengthen the quality of life in every corner of our county and complement broader efforts like the revitalization of the Chattanooga Riverfront.

Municipalities may apply for one-time matching grants of up to \$250,000 for transformational community projects that reflect local needs and priorities.

Eligibility

Eligible applicants include incorporated municipalities within Hamilton County with populations under 25,000.

Municipalities with populations under 5,000 are eligible for 2:1 matching funds

Applicants must demonstrate the ability to provide matching funds (public or private) and a commitment to long-term maintenance of the funded improvements.

Funding Details

- Maximum award: match up to \$250,000 per incorporated municipality
- Applicants can apply for multiple smaller projects
- Matching municipal funds can come from private and public sources
- Projects must be completed within 12 months of approval
- Eligible projects include:
 - Park renovations or expansions
 - Construction or improvements to community gathering spaces or assets
 - Trails, greenways, or recreational infrastructure
 - Playground equipment or outdoor fitness areas
 - Land acquisition for recreation activities
 - Other (please inquire regarding eligibility of project)

Grant Cycles

- May 1 – June 30, 2025 (First Round of Grant Applications)
- July 1 – August 31, 2025 (Second Round of Applications)
- September 1 – October 31, 2025 (Third Round of Applications)
- January 1 – March 31, 2026 (Final Round of Applications)



Hamilton County Community Grant Application

Leaning into Communities: Park Grants & Small-Town Partnerships

Grant Review Committee

- A Committee consisting of the County Mayor, an appointed County Commissioner, and the Director of Hamilton County Parks & Recreation will be established to review applications.
- The Commissioner representing the municipality will present the application and be a part of the review process.
- The Committee will meet in July, September, November (2025) and April 2026 to review the applications from each grant cycle.
- Applications that meet eligibility requirements will be sent to the County Commission via resolution for approval

To begin the application process, each municipality should contact their Hamilton County Commissioner.



Hamilton County Community Grant Application
Leaning into Communities: Park Grants & Small-Town Partnerships

****All responses can be included in a separate document****

Applicant Municipality:

Project Title:

Primary Contact:

Title:

Phone:

Email:

Project Narrative

1. **Project Description:** Provide a summary of the proposed park or community space project. (Max 500 words)
2. **Community Impact:** Explain how this project will benefit your town's residents. Who will use the space, and how will it improve quality of life, health, or civic engagement?
3. **Alignment with Local Vision:** Describe how this project fits into your town's broader goals for growth, recreation, tourism, or community development.
4. **Partnership & Public Engagement:** Identify any partners (nonprofits, civic groups, businesses) involved in the project. Describe how residents have been engaged in planning or will be involved in implementation.

Budget & Funding Plan

- Please provide the budget and local funding plan for the project

Attachments Required:

- Letter of support from the Mayor or Town Council
- Project map or site plan (if available)
- Photographs of the current site (if applicable)
- Documentation of matching funds commitment
- Optional: Community support letters, renderings, cost estimates

Completed applications should be sent to Paisley Puryear, Executive Assistant to Hamilton County Mayor Weston Wamp, at PaisleyP@HamiltonTN.gov with the subject line: "[Insert Municipality Name] Community Grant Application".



City of Red Bank

Paid Parental Leave Policy

Effective Date: July 1, 2025

Applies To: All eligible full-time employees of the City of Red Bank

1. Purpose

The City of Red Bank recognizes the importance of supporting employees during the life-changing events of childbirth, adoption, or foster placement. This policy provides eligible municipal employees with paid time off to recover and bond with their child, promote family stability, and support work-life balance.

2. Eligibility

To be eligible for Paid Parental Leave under this policy, employees must:

- Be employed in a **regular full-time position** with the City of Red Bank;
 - Have completed at least **12 continuous months of service** prior to the leave start date; and
 - Have experienced one of the following qualifying events:
 - Birth of a child;
 - Legal adoption of a child under the age of 18;
 - Placement of a child in the employee's home through foster care.
-

3. Amount of Leave

Eligible employees are entitled to **80 hours (2 standard workweeks)** of Paid Parental Leave per qualifying event.

- Leave must be taken within **12 months** of the qualifying event.
 - Leave may be taken **continuously or intermittently**, subject to department approval and operational needs.
-

4. Pay During Leave

- Paid Parental Leave will be paid at **no less than 100% of the employee's regular base wages**.
 - Paid Parental Leave is **not charged against** accrued sick or vacation leave balances.
 - Paid Parental Leave is subject to the same withholdings as regular pay for worked hours.
-

5. Coordination with Other Leave

- This policy **may run concurrently with, but shall not be duplicative of**, unpaid leave entitlements under the **Federal Family and Medical Leave Act (FMLA)**, if applicable.
 - Tennessee does not currently mandate paid parental leave for municipal employers; however, this policy is offered voluntarily as a benefit to employees.
 - Employees are responsible for notifying Human Resources if they intend to take leave under multiple leave policies simultaneously.
-

6. Job Protection and Benefits Continuation

- Employees will be returned to the **same or equivalent position** upon return from Paid Parental Leave, in accordance with FMLA and City policy.
 - Health insurance and other benefits will continue during Paid Parental Leave under the same terms as active employment.
-

7. Notice and Documentation

- Employees must provide at least **30 days' written notice** of the need for Paid Parental Leave when the need is foreseeable.
 - If 30 days' notice is not possible, notice must be given **as soon as practicable**.
 - Supporting documentation (e.g., birth certificate, adoption papers, placement paperwork) may be required.
-

8. Administration and Review

- The **Human Resources Department** is responsible for administering this policy and ensuring compliance with applicable laws.
- This policy will be reviewed annually and may be updated based on legal, operational, or budgetary changes.

City Manager (date)

Surplus Property for September 2025

Police Department

	MAKE	MODEL	VIN / SERIAL #		
2011	Suzuki	Kizashi	J52RF9A64B6110357	Seizure	DRUG FUND
2006	Dodge	Caravan	2D4GP44L76R789240	Seizure	DOR/DUI
2006	Honda	Accord	1HGCM56736A076657	Seizure	DOR/DUI
2004	Ford	Expedition	1FMFU18L34LB04145	Seizure	DOR/DUI
2005	Chevy	Impala	2G1WH52K059189852	Seizure	DRUG FUND
1993	Dodge	Dakota	1B7FL23X9PS236862	Seizure	DOR/DUI
2010	Chevy	Tahoe	1GNUKAE09AR115940	Seizure	DOR/DUI
2017	Ford	Interceptor (Unit 842)	1FM5K8AR4HGB55337	Past Service Life / Mechanical	DRUG FUND
2010	Dodge	Charger (Unit 800)	2B3AA4CV3AH217928	Past Service Life	GENERAL
2010	Dodge	Charger (Unit 810)	2B3AA4CV5AH217929	Past Service Life	GENERAL
2009	Chevrolet	Impala (Unit 867)	2G1WT57K991145960	Past Service Life	DOR FUND

Fire Department

(27) 100' sections of 5" Hose
(6) 50' sections of 2.5" hose
150' of 1" booster hose
(11) 50' sections of 1.75" hose
Assorted SCBA brackets
Assorted extinguisher brackets
(2) Hurst tool brackets
Assorted apparatus seat parts
(3) Intake Valves
Assorted vehicle computer mounts

 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)																																															
Begin Date October 01, 2025		End Date September 30, 2026		Agency Tracking # Z26THS269	Edison ID 87701 (PT)																																										
Grantee Legal Entity Name Red Bank Police Department					Edison Vendor ID 2843																																										
Subrecipient or Recipient ☒ Subrecipient ☐ Recipient		Assistance Listing Number - 20.600/20.613 Grantee's fiscal year end - June 30																																													
Service Caption (one line only) Community Traffic Safety Enforcement and Education (PT)																																															
Funding — <table border="1"> <thead> <tr> <th>FY</th> <th>State</th> <th>Federal</th> <th>Interdepartmental</th> <th>Other</th> <th>TOTAL Grant Contract Amount</th> </tr> </thead> <tbody> <tr> <td>2026</td> <td></td> <td>\$79,999.90</td> <td></td> <td></td> <td>\$79,999.90</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTAL:</td> <td></td> <td>\$79,999.90</td> <td></td> <td></td> <td>\$79,999.90</td> </tr> </tbody> </table>						FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount	2026		\$79,999.90			\$79,999.90																									TOTAL:		\$79,999.90			\$79,999.90
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TOTAL:		\$79,999.90			\$79,999.90																																										
Grantee Selection Process Summary ☒ Competitive Selection Grants will be awarded based on the highest scores, data, and funding availability. Law enforcement grants will be awarded based on data provided by the Department of Safety and Homeland Security's Tennessee Integrated Traffic Analysis Network (TITAN) business unit. Data is imported into a funding allocation tool which places a dollar amount per county based on the data provided by TITAN. ☐ Non-competitive Selection																																															
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE - GG																																											
Speed Chart (optional)		Account Code (optional)																																													

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF SAFETY AND HOMELAND SECURITY
AND
Red Bank Police Department**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Safety and Homeland Security, hereinafter referred to as the "State" or the "Grantor State Agency" and Red Bank Police Department, hereinafter referred to as the "Grantee," is for the provision of implementing a highway safety grant, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 2843

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall undertake Police Traffic Services Highway Safety Project(s) as defined in the Tennessee Highway Safety Plan and may include the following: participation in law enforcement activities to reduce speeding, aggressive driving, driving under the influence, and non-seat belt usage for children and passengers, as well as, activities to promote high visibility highway safety campaigns; provide training to increase skills and knowledge including but not limited to: Standardized Field Sobriety Testing (SFST), Traffic Stops, Radar Training, Officer Spanish Communication; education and networking opportunities for law enforcement officials and other community stakeholders will be provided.
- A.3. General Grant Requirements. The Grantee shall prepare and submit to the State claims and status reports at a minimum of quarterly on the form specified by the State, for the quarters of the Federal Fiscal Year ending December 31, March 31, June 30, and September 30. All claims and status reports are due in the State office no later than the first (1st) of the second month following the end of the covered reporting period as shown below:

Monthly Claims and Status Reports	
Reporting Period	Due Date
October	December 1st
November	January 1st
December	February 1st
January	March 1st
February	April 1st
March	May 1st
April	June 1st
May	July 1st
June	August 1st
July	September 1st
August	October 1st
September	November 1st

Quarterly Claims and Status Reports	
Reporting Period	Due Date
October 1 through December 31	February 1st
January 1 through March 31	May 1st

April 1 through June 30	August 1st
July 1 through September 30	November 1st

The Grantee agrees:

- a. To prepare and submit to the State a final report for each grant, on the form specified by the State, thirty (30) days following the final quarter.
- b. That all manufactured products used in implementing the project which is funded under this Grant Contract are produced in the United States, in accordance with Section 165 of the Surface Transportation Act of 1982 (Pub.L. 97-424; 96 Stat. 2097), unless the Secretary of Transportation has determined under Section 165 that it is appropriate to waive this requirement.
- c. To comply with the Buy America requirement (23 U.S.C. § 113) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five percent (25%). In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.
- d. To comply with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- e. To not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.
- f. That it is encouraged to adopt and enforce, in accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. Information and resources on traffic safety programs and policies for employers, including information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives, are available from the Network of Employers for Traffic Safety (NETS®, <https://trafficsafety.org/>), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. Information on statistics, campaigns, and program evaluations and references are available through NHTSA (www.nhtsa.gov).
- g. That, to receive funds under this Grant Contract, it has an acceptable financial management system pursuant to 49 CFR § 18.20.
- h. To identify, report, and use any Program Income generated from grant funds as defined in 23 CFR Part 1200.34.
- i. That, to receive funds under this Grant Contract, it has an acceptable procurement system pursuant to 49 CFR § 18.36.
- j. To assist the State in meeting the requirements of subrecipient monitoring and to permit the State and the U.S. Department of Transportation to inspect the Grantee's records as deemed necessary for grant monitoring purposes. The Grantee shall be aware that subrecipient monitoring is not the same as program monitoring and is conducted independently, although some Grantee activities may be monitored by both State program personnel and State subrecipient monitoring personnel. One aspect of the Grantee's

assistance shall be that the Grantee have a written policy, and submit it to the State upon request, that clearly explains how the Grantee meets the U.S. Department of Labor's Fair Labor Standards Act's requirements for hours of work and overtime pay (see <https://www.dol.gov/agencies/whd/flsa>).

- k. That facilities and equipment acquired under this Grant Contract for use in the highway safety program shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of the Grantee, may cause the same to be used and kept in operation for highway safety purposes.
- l. That, when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing the project funded in whole or in part with federal funds, such documents clearly state: 1) the percentage of the total cost of the project which will be financed with federal funds, and 2) the dollar amount of federal funds for the project.
- m. All law enforcement grantees must submit campaign data into the State's Tennessee Highway Safety Office ("THSO") website within two (2) weeks following conclusion of a National Highway Transportation Safety Administration ("NHTSA") campaign.

A.4. Drug-Free Workplace. The Grantee further agrees:

- a. To notify each employee engaged in the performance of this Grant Contract and to notify each such employee that as a condition of employment, he or she will abide by the terms of the Drug-Free Workplace Statement and notify his or her employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Notification by Grantee to employee shall take place by delivering a copy of the Drug-Free Workplace Guidelines established by the Tennessee Department of Human Resources to each employee.
- b. That, upon notification from an employee of any criminal drug statute conviction, the Grantee shall notify the State within ten (10) days after receiving notice from an employee of any criminal drug statute conviction.
- c. To take the following two (2) actions, within thirty (30) days of receiving notice from an employee of any criminal drug statute conviction, as provided in the second preceding paragraph:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
 - (2) Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- d. To make a good faith effort to continue to maintain a drug free workplace through implementation of the subject matter of the three (3) preceding paragraphs.

A.5. Interacting with individuals under eighteen (18) years of age. This provision shall only apply if it is indicated that a purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of individuals under eighteen (18) years of age ("Participating Minors"). If the purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of Participating Minors, the Grantee, and any Subgrantee, shall make determinations of suitability for interacting with Participating Minors as set forth in federal guidelines. This determination of suitability must be made before individuals, regardless of employment status with the Grantee or Subgrantee, may interact with Participating Minors.

A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the

Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.

- a. This Grant Contract document with any attachments.
- b. The Tennessee Highway Safety Office Grants Management Manual, including all federal certifications and assurances in Appendix A, located at <http://tntrafficsafety.org/grant-management-manual>.
- c. The Grantee's application as marked "Grant Awarded" in TN Grants located at www.THSOGrants.org.

A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment Two, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on October 01, 2025 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Seventy Nine Thousand Nine Hundred Ninety Nine Dollars and Ninety Cents (\$79,999.90) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office
Tennessee Tower, 25th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice/Reference Number (assigned by the Grantee).

- (2) Invoice Date.
- (3) Invoice Period (to which the reimbursement request is applicable).
- (4) Grant Contract Number (assigned by the State).
- (5) Grantor: Tennessee Department of Safety and Homeland Security / Tennessee Highway Safety Office.
- (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
- (7) Grantee Name.
- (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
- (9) Grantee Remittance Address.
- (10) Grantee Contact for Invoice Questions (name, phone, or fax).
- (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

- i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
- ii. The amount reimbursed by Grant Budget line-item to date.
- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this Section C.5.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for

reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NC⁺ carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
 - a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to,

the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Clyde "Buddy" Lewis, Director
Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office
Tennessee Tower, 25th Floor
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243
Telephone #: (615) 741-2589

The Grantee:

Dan Aalberg IV, Sergeant
Red Bank Police Department
3117 Dayton Boulevard
Red Bank, Tennessee 37415
Email Address: r.aalberg@redbanktn.gov
Telephone #: (423) 875-0167

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be

confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-501 through 67-6-608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. § 12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
- b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ER SA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

- E.2. [This provision only applies if the Maximum Liability in Section C.1. is \$30,000.00 or more]

Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

a. Reporting of Total Compensation of the Grantee's Executives.

- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:

- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
- ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>);

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):

- i. Salary and bonus.
- ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- v. Above-market earnings on deferred compensation which is not tax qualified.
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.

- c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.

- d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

IN WITNESS WHEREOF,

Red Bank Police Department:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF SAFETY AND HOMELAND SECURITY:

JEFF LONG, COMMISSIONER

DATE

GRANT BUDGET
Agency Name: Red Bank Police Department
Project Title: Community Traffic Safety Enforcement and Education (PT)
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 10/01/2025 END: 09/30/2026

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1 & 2	Salaries, Benefits & Taxes	\$78,407.46	\$0.00	\$78,407.46
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$986.44	\$0.00	\$986.44
11, 12	Travel, Conferences & Meetings	\$606.00	\$0.00	\$606.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$79,999.90	\$0.00	\$79,999.90

1. Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted online at: https://www.ecfr.gov/current/title-2/s_title-A/chapter-II/part-200/subpart-E) and CPO Policy 2013-007 (posted online at https://www.tn.gov/generalservices/procurement/central-p*ocurement-office-cpo-/library-.html).

2. Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
	\$0.00
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
	\$0.00
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

CAPITAL PURCHASE	AMOUNT
	\$0.00
TOTAL	\$0.00

ATTACHMENT TWO

Federal Award Identification Worksheet

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Red Bank Police Department
Subrecipient's Unique Entity Identifier (SAM)	FSG9LJPVETN9
Federal Award Identification Number (FAIN)	69A37525300004020TN0/69A3752530000405DTNL
Federal award date	10/01/2025
Subaward Period of Performance Start and End Date	10/01/2025 - 09/30/2026
Subaward Budget Period Start and End Date	10/01/2025 - 09/30/2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	20.600/20.616, State and Community Highway Safety / National Priority Safety Programs
Grant contract's begin date	10/01/2025
Grant contract's end date	09/30/2026
Amount of federal funds obligated by this grant contract	\$79,999.90
Total amount of federal funds obligated to the subrecipient	\$79,999.90
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$ 1.97
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	State and Community Highway Safety / National Priority Safety Programs
Name of federal awarding agency	National Highway Traffic Safety Administration (NHTSA)
Name and contact information for the federal awarding official	Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303 Phone: (404) 562-3739 Fax: (404) 562-3763 E-mail: Region4@dot.gov
Name of pass-through entity	Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office
Name and contact information for the pass-through entity awarding official	Buddy Lewis, Director Tennessee Highway Safety Office Tennessee Tower, 25th Floor 312 Rosa L. Parks Avenue Nashville, TN 37243 Telephone #: (615) 741-2589
Is the federal award for research and development?	No

Indirect cost rate for the federal award (See 2 C.F.R. §200.332 for information on type of indirect cost rate)	0%
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Department of
**Safety &
Homeland Security**



Tennessee Department of Safety & Homeland Security
Tennessee Highway Safety Office

SIGNATURE AUTHORITY CONSENT FORM

I _____ as the _____ of
Name of Person Granting Signature Authority (Printed) Title of Person Granting Authority

_____ hereby grant the person(s) identified below signatory authority
Name of Organization Receiving Grant

for the 2025-2026 grant awarded by the Tennessee Highway Safety Office. The following individual or individuals are entitled to sign all grant related documents on behalf of my organization.

Name and Title (Printed)

Signature

Name and Title (Printed)

Signature

Name and Title (Printed)

Signature

The above signatory authority granted to the above individual(s) may be revoked by me or by my organization at any time by written notice to the Tennessee Highway Safety Office.

Signature of Person Granting Authority

Date