

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

August 19, 2025

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Financial Update for FY26 (CFO Pickel)**
- II. **4 policy reviews -- these will be presented as Resolutions at the Sept 2 meeting for approval**
- III. **On Consent Agenda - September is [Suicide Prevention Month](#) Res No. 25-1822 (video)**
- IV. **On Consent Agenda - Approve quarterly \$12,500.00 payment to TPL for On-Call Parks Support in a total amount not to exceed \$50,000.00 annually Res No. 25-1823 (PRM Grabe)**
- V. **On Consent Agenda - Apply for the ArtsBuild CCC Grant in an amount of up to \$2,000.00 for Active Older Adults Art Classes Res No. 25-1824 (PRM Grabe)**
- VI. **On Consent Agenda - Accept a donation of approximately 7.7 acres of land from TPL known as "the Field" Res No. 25-1825 (PRM Grabe)**
- VII. **On Consent Agenda - Apply, Accept, and Enter into Agreement for the Digital Literacy Grant in an amount of up to \$9,000.00 Res No. 25-1830 (PRM Grabe)**
- VIII. **On Consent Agenda - Approval to purchase of two Ford F-150 Lightning Trucks for the Solid Waste Division Res No. 25-1828 (PWD Tate)**
- IX. **On Consent Agenda - Authorize agreement with Total Resources for leaf pick up and additional seasonal services in an amount not to exceed \$18,000.00 Res No. 25-1829 (PWD Tate)**
- X. **On Consent Agenda - Approve CARTA Service Agreement Res No. 25-1826 (CDD Slay)**
- XI. **On Consent Agenda - Non-Profit Citizens' Advisory Board - Award FY25 ARPA-Grant Funds to Non-Profits Res No. 25-1827 (CDD Slay)**
- XII. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- XIII. **Any other business to discuss**
- XIV. **Adjournment**

YEAR TO DATE THROUGH JULY 2025

		FY2025	FY2026	FY2026	8.33%
					Budget
ACCOUNT NAME		Actual to Date	Actual to Date	BUDGET	Year
<u>Revenues</u>					
Local Taxes					
31100	Property Tax	18,100	10,828	5,722,500	0%
31120	Public Utilities Tax-OSAP	0	0	45,000	0%
31200	Property Tax (Delinquent)	4,888	1,742	43,500	4%
31300	Int. Penalty Court Cost	2,530	1,233	26,680	5%
31500	Pmts in lieu of Property Tax-TVA	0	0	151,000	0%
31511	Electric Power Board Tax	0	0	137,000	0%
31610	Local Sales Tax - Trustee	156,927	161,839	1,810,000	9%
31710	Wholesale Beer Tax	19,101	22,711	250,000	9%
31720	Wholesale Liquor Tax	7,259	4,422	93,000	5%
31730	Mixed Drink Taxes	1,323	1,435	10,000	14%
31810	Minimum Business Tax	240	150	1,400	11%
31820	Gross Receipts Tax	925	2,006	65,000	3%
31910	Franchise Tax	0	219	94,000	0%
Total Local Taxes		211,292	206,584	8,449,080	
State Taxes (local share)					
33510	State Sales Tax	128,804	132,264	1,487,375	9%
33512	Sports Betting	0	0	22,013	0%
33520	State Income Tax	0	103	0	0%
33530	State Beer Tax	0	0	5,235	0%
33553	State Gasoline Inspection Fees	1,813	1,811	21,656	8%
Total State Taxes (local share)		130,618	134,178	1,536,279	
Other Sources					
31920	Room Occupancy Tax	2,389	2,278	25,000	9%
32210	Beer Licenses	46	0	3,300	0%
32400	Home Occupation Fee	0	150	1,200	13%
32600	Building and Related Permits	13,410	7,976	100,000	8%
32660	Zoning Permits	50	0	900	0%
31930	EV Charging Revenue	8	15	200	8%
32950	Wrecker Permit	0	0	500	0%
32990	Wrecker Inspection Fee	0	0	500	0%
33440	Police Salary Supplement	0	0	20,800	0%
33470	Fireman Salary Supplement	0	0	16,200	0%
34100	Communication Tower Lease	0	5,356	32,000	17%
34131	Administrative Services	0	5,667	68,004	8%
34240	Accident Reports	130	90	1,500	6%
34793	Community Center Fees	1,091	2,970	18,000	17%
35100	City Court Revenue	21,468	13,145	130,000	10%
36100	Interest Earning	31,609	24,209	230,000	11%
36210	Rent-Sewer Plant	854	879	10,000	9%
36330	Sale of Equipment	0	0	0	0%
36350	Insurance Recovery	0	7,400	10,000	74%
36691	Miscellaneous Revenue	390	3,654	20,000	18%
36700	Donations	0	0	0	0%
36990	Insurance Package Refund	0	0	0	0%
36910	Loan Proceeds	0	0	230,000	0%
Total Other Sources		71,444	73,790	918,104	
Total General Fund Revenue		413,354	414,552	10,903,463	4%

	FY2025	FY2026	FY2026	8.33% Budget Year
<u>Expenditures</u>				
Judicial	13,225	13,764	193,358	7%
Legislative	5,776	2,414	37,210	6%
Finance & Administration	128,811	114,511	1,252,504	9%
Insurance	128,949	149,298	1,401,350	11%
Community Development	44,434	59,647	632,474	9%
Police	209,144	213,602	3,145,232	7%
Fire	133,030	158,200	1,969,977	8%
	663,369	711,436	8,632,105	
Public Works				
Public Wks-Admin/Streets	85,385	79,451	1,188,268	7%
Fleet Maint	18,006	24,360	163,645	15%
Gov't Bldg	49,789	44,538	801,001	6%
Animal Control	0	20,865	83,448	25%
Total Public Works	153,180	169,213	2,236,362	
Parks				
Parks Admin	9,764	17,508	240,670	7%
Community Center	129	0	0	0%
James Rd/ Cagle Field	0	0	0	0%
Redding Rd/ Kids Corner	129	0	0	0%
Morrison Springs Fac	0	0	0	0%
Swimming Pool	0	0	0	0%
White Oak Park	241	0	0	0%
Town Center Park	0	0	0	0%
Total Parks	10,262	17,508	240,670	
Total General Fund Expenditures	826,811	898,157	11,109,137	8%
<u>Solid Waste Management</u>				
Revenues	11,231	3,599	1,129,000	0%
Expenditures	90,992	107,921	1,310,903	8%
<u>State Street Aid</u>				
Revenues	37,940	40,432	1,363,719	3%
Expenditures	41,899	11,274	1,739,554	1%
<u>Stormwater MS4</u>				
Revenues	4,011	3,637	526,000	1%
Expenditures	30,091	43,705	703,407	6%
<u>Drug Enf Fund</u>				
Revenues	2,542	8,227	24,200	34%
Expenditures	0	2,050	81,300	3%
<u>Impound Fund</u>				
Revenues	0	275	5,250	5%
Expenditures	0	275	7,900	3%

City of Red Bank

Human Resources Policy

1. Purpose

The City of Red Bank is an at-will employer, and nothing contained in this Human Resources Policy changes or modifies that status.

The purpose of this policy is to establish a framework for managing human resources in a consistent, fair, and effective manner within the City. It outlines the guidelines for recruitment, employee relations, performance management, training and development, compensation, employee retention, and compliance with applicable laws and regulations. This policy aims to ensure that all City employees are treated with respect and provided with equal opportunities for success.

Nothing contained in the Human Resources Policy is intended or shall be construed to establish any express or implied contract of employment.

2. Scope

This policy applies to all employees of the City, including full-time, part-time, temporary, or seasonal employees, and volunteers. It is designed to promote transparency, equity, and compliance across all City departments and services.

The City maintains a set of policies, rules, and requirements in its Employee Handbook, and this HR policy does not change or override any provisions of the Employee Handbook.

3. Equal Employment Opportunity (EEO)

The City is an equal-opportunity employer and strives to create a work environment free from discrimination.

a. Non-Discrimination

- The City prohibits discrimination based on race, color, national origin, sex, sexual orientation, gender identity, religion, age, disability, veteran status, or any other categorization protected by law.
- All employment decisions, including recruitment, hiring, promotions, compensation, benefits, and termination, will be made without regard to any of the protected categories mentioned above – refer to Employee Handbook.

b. Affirmative Action

- The City commits to actively promoting diversity within its workforce, ensuring that qualified individuals from all demographic groups have equal access to employment opportunities.

Approved by Resolution No. 25-

4. Recruitment and Hiring

Recruitment, selection, and hiring processes will be conducted in a fair and transparent manner.

a. Job Postings

- All job openings within the City will be posted on relevant platforms, including City websites, local newspapers, and applicable job boards.
- Job descriptions will outline the essential duties, qualifications, and skills required for each position.

b. Hiring Process

- The City will use a merit-based hiring process that includes reviewing applications, conducting interviews, and verifying qualifications.
- All candidates will be evaluated based on their qualifications and experience relevant to the job position.
- Background checks, including criminal history checks and drug testing (where applicable), may be required as part of the hiring process.
- Hiring decisions are a function of the City Manager, acting within his or her legal discretion.

5. Employee Classification and Compensation

Employees will be classified and compensated according to their job responsibilities, experience, and the City budget.

a. Classification

- Employees will be classified as full-time, part-time, temporary, seasonal, or volunteer, with corresponding rights and benefits.
- Job classifications will be reviewed periodically to ensure alignment with job functions and market standards.

b. Compensation

- Compensation will be determined based on job classification, internal equity, and external market conditions.
- The City will follow a structured pay scale and provide employees with annual salary reviews based on job performance, market trends, and budget constraints.

6. Benefits and Leave

The City provides benefits to eligible employees in accordance with applicable laws and City policies.

a. Health and Welfare Benefits

- Eligible employees will be provided with access to health, dental, and vision insurance plans, as well as other benefits such as life insurance and retirement savings programs, subject to annual budgetary provisions, constraints, and requirements.

Approved by Resolution No. 25-

- Benefits eligibility and enrollment will be communicated to employees during their onboarding process.

b. Leave Policies

- **Paid Time Off (PTO):** Employees will accrue PTO based on their employment status and length of service, to be used for vacation, illness, or personal matters.
- **Sick Leave:** Employees are entitled to sick leave, which can be used for personal illness or to care for immediate family members as defined by City policy.
- **Family and Medical Leave:** In accordance with the Family and Medical Leave Act (FMLA), eligible employees may take unpaid leave for medical or family-related reasons.
- **Holidays:** The City observes recognized public holidays, and employees will be granted time off or earn additional salary for working on such holidays.

7. Performance Management

Supervisors are responsible for regularly assessing employee performance to ensure that goals and expectations are met.

a. Performance Reviews

- All employees will undergo performance evaluations on an annual or semi-annual basis, depending on job classification and department requirements.
- Evaluations will be based on clearly defined job expectations, goal achievement, and professional conduct.
- Employees will receive constructive feedback and are encouraged to set goals for the next evaluation period.

b. Disciplinary Actions

- Employees who fail to meet performance expectations or violate City policies may be subject to progressive discipline, which includes verbal warnings, written warnings, suspension, or termination.
- The City will ensure that all disciplinary actions are handled in a fair and consistent manner.

8. Employee Training and Development

The City is committed to providing employees with opportunities for professional growth and skill development.

a. Training Programs

- Employees will have access to training programs related to job-specific skills, leadership development, and compliance with laws and regulations.
- New employees will receive onboarding training that covers City policies, safety protocols, and job-specific tasks.

b. Continuing Education

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- The City encourages employees to pursue professional development opportunities, such as certifications, workshops, and conferences, that enhance their knowledge and abilities.
- Employees may be eligible for tuition reimbursement or other support to pursue further education related to their job duties.

9. Workplace Safety

The City is committed to ensuring the health, safety, and well-being of all employees.

a. Safety Programs

- Employees will be trained on workplace safety procedures and emergency protocols.
- Safety equipment, such as protective gear and first aid supplies, will be provided as necessary.
- The City will conduct regular safety audits and address any identified hazards to prevent workplace injuries or illnesses.

b. Reporting Safety Concerns

- Employees are encouraged to report any safety hazards, incidents, or violations to their supervisor or the HR department without fear of retaliation.
- Workers' Compensation Insurance: The City provides statutorily required Workers' Compensation Insurance for all eligible full-time employees.

10. Employee Relations and Grievance Procedures

The City is committed to maintaining a positive working environment by fostering open communication and resolving conflicts fairly.

a. Grievance Procedures

- Employees who feel they have been treated unfairly or have concerns about their working conditions may file a grievance with the HR department.
- The City will address grievances promptly, ensuring that all parties are heard and that a fair resolution is reached.
- Employees are encouraged to resolve conflicts informally with their supervisor or department head before escalating the issue.
- See Employee Handbook for more specific requirements and details.

11. Employee Retention

The City recognizes the importance of retaining qualified and motivated employees and will take steps to foster a work environment that encourages long-term employment and reduces turnover.

a. Employee Engagement

- The City will implement strategies to enhance employee engagement, including opportunities for feedback, recognition programs, and team-building activities.

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- Regular surveys will be conducted to assess employee satisfaction and identify areas for improvement.

b. Recognition and Rewards

- The City will implement programs to recognize and reward employees for outstanding performance and contributions to the community.
- Employees who demonstrate exceptional service or achievement may be eligible for bonuses, awards, or public recognition.

c. Career Growth and Advancement

- The City will provide employees with opportunities for career advancement and professional development, ensuring that employees have pathways to grow within the organization.
- Supervisors will work with employees to create development plans that align with both individual career goals and City needs.

d. Work-Life Balance

- The City supports work-life balance and will offer flexible work arrangements, where feasible, to help employees balance their professional and personal lives.
- Paid time off, wellness programs, and employee assistance programs (EAP) will be available to support employees' well-being.

Commented [TP1]: See Cardioplastics brochure

e. Exit Interviews

- To better understand the reasons behind employee departures, exit interviews will be conducted for employees leaving the City, either voluntarily or involuntarily. The information gathered will be used to improve retention strategies and workplace practices.

12. Termination and Separation

The City of Red Bank is an at-will employer, and nothing contained in this Human Resources Policy changes or modifies that status.

Employees may voluntarily or involuntarily separate from the City under specific conditions.

a. Voluntary Separation

- Employees who wish to resign from their position should submit a written resignation with a notice period (typically two weeks).
- Exit interviews will be conducted to gather feedback and improve organizational practices.

b. Involuntary Termination

- Employees may be terminated for reasons including performance issues, misconduct, violation of policies, or budgetary constraints.

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- The City will follow a fair and thorough process before making any decisions regarding involuntary separation.
- The City Manager determines, within the bounds of law and policy, when and whether an employee may be terminated. Refer to the Employee Handbook for more specific and controlling provisions.

13. Conclusion

The City's Human Resources Policy is designed to promote a positive and effective work environment while ensuring compliance with applicable laws and regulations. The City values its employees and strives to provide them with the resources and support they need to succeed.

All City employees and supervisors should familiarize themselves with this policy to ensure that human resources practices are followed consistently and fairly.

This policy is subject to updates and revisions as needed to reflect changes in law, organizational needs, or best practices. Employees will be notified of any updates or changes in a timely manner.

City Manager

(date)

Approved by Resolution No. 25-

City of Red Bank

Vacation Accrual Policy with Recognition of Prior Experience

Purpose:

To establish a fair vacation accrual system that recognizes the value of prior professional experience, of at least ten (10) years in similar roles or industries, when determining vacation eligibility for new employees.

Scope:

This policy applies to all newly hired full-time employees with at least ten (10) completed years of prior experience who otherwise meet all eligibility criteria for vacation leave.

Policy Overview:

Newly hired, mid-career employees may be eligible for an advanced vacation accrual rate based on relevant previous experience in comparable positions, subject to approval by the City Manager.

Eligibility and Evaluation:

- Upon hire or during onboarding, new employees may submit documentation of prior experience that is comparable in scope and responsibilities to their current role.
- City Leadership Team will assess the submitted experience to determine creditable service time.
- Approved and eligible prior experience may be credited at the following rates:

Prior Comparable Experience	Starting Vacation Accrual Rate
Full-time 8-Hour Shift Employees	12 hours/month
Full-time 12-hour Shift Employees	12.60 hours/month
Full-time 24-hour Shift Employees	15.90 hours/month

Additional Guidelines:

- Prior experience must be verifiable through previous employer records, resumes, or references.
- Only experience within the last 10 years may be considered, unless otherwise approved.
- Final determination rests with the City Manager in consultation with the Director of Human Resources.

Reassessment:

Employees may request a reassessment of experience within 90 days of hire if additional documentation becomes available.

Employee Handbook:

Upon dually approved Resolution of the City Commission, this policy could be incorporated into the Employee Handbook.

City Manager

(date)

DRAFT

City of Red Bank

Policy on Supervisor Responsibilities

1. Purpose

The purpose of this policy is to establish clear and consistent expectations regarding the roles and responsibilities of supervisors within the City of Red Bank. Supervisors are essential in ensuring the efficient operation of all departments, compliance with applicable laws, and fostering a positive and productive work environment for all City employees.

2. Scope

This policy applies to all employees designated as supervisors within all departments, including but not limited to department heads, deputies, and managers across all City functions (e.g., public works, police, fire, parks and recreation, finance).

3. General Responsibilities

Supervisors are accountable for the overall performance, productivity, and well-being of their teams. The following minimum responsibilities are expected of all City supervisors:

a. Leadership and Oversight

- Provide leadership, guidance, and direction to team members to meet City goals and objectives.
- Ensure that employees understand their job expectations and the resources available to achieve them.
- Foster a work environment that encourages teamwork, collaboration, innovation, and open communication.

b. Compliance with Laws and Regulations

- Adhere to all applicable federal, state, and local laws, as well as City policies and procedures and directives of the City Manager.
- Ensure that employees are trained on and comply with relevant laws, regulations, and City policies (e.g., workplace safety, employee rights, wage and hour laws).
- Monitor team performance to ensure compliance with ethical standards, including Tennessee's Open Meetings Act, local public records laws, and other City regulations.

c. Employee Development and Performance Management

- Conduct regular performance evaluations, provide constructive feedback, and set clear performance expectations for each employee.

- Identify employee training and development needs and ensure appropriate resources are provided for skill development.
- Implement and oversee disciplinary actions, when necessary, in accordance with City guidelines.

d. Workplace Safety and Health

- Ensure that a safe working environment is maintained and that employees follow all applicable safety protocols.
- Respond promptly to safety issues, incidents, or concerns raised by employees and ensure that corrective actions are taken.
- Promote a culture of workplace health and safety and ensure that all team members understand and follow safety procedures.

e. Communication

- Act as the liaison between City leadership and their team, ensuring effective communication of organizational changes, updates, and policies.
- Encourage open communication and dialogue within the team, allowing employees to voice concerns, ask questions, and provide feedback.
- Communicate critical information to employees in a timely and transparent manner, including changes in work schedules, operational procedures, or local ordinances.
- Prepare and submit reports to the City Manager's Office in the required time frame for all reportable incidents.

f. Problem-Solving and Conflict Resolution

- Address and resolve conflicts or grievances between employees promptly and in a fair, unbiased manner.
- Use effective problem-solving techniques to address operational challenges or employee concerns.
- Escalate unresolved issues to appropriate senior management or HR as necessary.

4. Ethical and Professional Conduct

Supervisors are expected to demonstrate ethical and professional conduct at all times. This includes:

- Acting with integrity, fairness, and impartiality in all decisions and interactions.
- Treating all employees with respect and dignity, fostering an environment free of discrimination, harassment, or favoritism.
- Leading by example by maintaining professional standards and adhering to the City's code of ethics and applicable laws.

5. Supervisory Accountability

- Supervisors are accountable for ensuring their team meets the performance expectations outlined by the City.
- Supervisors will be regularly assessed on their effectiveness in fulfilling their responsibilities, including leadership, compliance, and employee development.
- Failure to meet supervisory expectations may result in corrective action, retraining, or reassignment.

6. Reporting and Documentation

- Maintain accurate records of employee performance, including evaluations, disciplinary actions, and training activities.
- Ensure that all required reports are submitted in a timely manner, including reports to the City Commission or other oversight entities.
- Document and report any safety incidents (i.e., on-the-job injury), employee grievances (i.e., hostile work environment), or workplace issues in accordance with City policy and procedures.

7. Training and Development

- Supervisors will participate in training programs relevant to their role, including leadership development, legal compliance, diversity and inclusion, and safety.
- Ensure that employees have access to ongoing training opportunities that enhance their skills and foster career growth within the City.

8. Conclusion

Supervisors play a critical role in the smooth operation of the City government and in maintaining a productive, compliant, and respectful workplace. By fulfilling these responsibilities, supervisors contribute to the achievement of City goals, the well-being of their employees, and the overall success of the community they serve.

This policy provides guidance on the expectations and performance standards for supervisors. If supervisors have questions about their responsibilities or need clarification, they should consult their department head, HR, or other appropriate resources.

This policy is intended to ensure consistency and high standards for supervisor conduct across municipal departments. Supervisors are expected to uphold the values and principles of the municipality while fostering a productive and positive work environment.

Approved by Resolution No. 25-

City Manager

(date)

Approved by Resolution No. 25-

City of Red Bank Debt Policy

The purpose of this debt policy is to establish a set of parameters by which debt obligations will be undertaken by the City of Red Bank, TN. This policy reinforces the commitment of the City and its officials to manage the financial affairs of the City to minimize risk, avoid conflicts of interest, and ensure transparency while still meeting the capital needs of the City. A debt management policy signals to the public and the rating agencies that the City is using a disciplined and defined approach to financing operating and capital needs and fulfills the requirements of the State of Tennessee regarding the adoption of a debt management policy.

The goal of this policy is to assist decision makers in planning, issuing, and managing debt obligations by providing clear direction as to the steps, substance, and outcomes desired. In addition, greater stability over the long-term will be generated by the use of consistent guidelines in issuing debt.

Definition of Debt: All obligations of the City to repay, with or without interest, in installments and/or at a later date, some amount of money utilized for the purchase, construction, or operation of City infrastructure, real estate, equipment, or other resources. This includes but is not limited to notes, bond issues, financing leases, installment purchases, and loans of any type.

Approval of Debt: Bond anticipation notes, capital outlay notes, grant anticipation notes, tax and revenue anticipation notes (including any inter-fund loans) and certain non-exempt financing leases will be submitted to the State of Tennessee Comptroller's Division of Local Government Finance and the City Commission prior to adoption of the authorizing resolution for capital outlay notes and prior to issuance or entering into all other notes. Capital or equipment leases may be entered into by the City Commission; however, details on the lease agreement will be forwarded to the Comptroller's Office on the specified form within 45 days. A plan for refunding debt issues will also be submitted to the Comptroller's Office prior to adoption of the authorizing resolution by the governing body and issuance.

Transparency:

- **The City shall comply with legal requirements for notice and for public meetings related to debt issuance.**
- **All notices shall be posted in the customary and required posting locations, including as required local newspapers, bulletin boards, and websites.**
- **All costs (including principal, interest, issuance, continuing, and one-time) shall be clearly presented and disclosed to the citizens, City Commission, and other stakeholders in a timely manner.**
- **The terms and life of each debt issue shall be clearly presented and disclosed to the citizens/members, City Commission, and other stakeholders in a timely manner.**

- **A debt service schedule outlining the rate of retirement for the principal amount shall be clearly presented and disclosed to the City Commission in a timely manner.**

Role of Debt:

- Long-term debt shall not be used to finance current operations. Long-term debt may be used for capital purchases or construction identified through capital improvement, regional development, transportation, or master process or plan. Short-term debt may be used for certain projects and equipment acquisition financing as well as for operational borrowing; however, the City will minimize the use of short-term cash flow borrowings by maintaining adequate working capital for enterprise funds, available cash for governmental funds, and close budget management.
- In accordance with Generally Accepted Accounting Principles and state law,
 1. The maturity of the underlying debt will not be more than the useful life of the assets purchased or built with the debt, not to exceed 30 years; however, an exception may be made with respect to federally sponsored loans, provided such an exception is consistent with law and accepted practices.
 2. Debt issued for operating expenses must be repaid within the same fiscal year of issuance or incurrence.

Types and Limits of Debt:

- The City will seek to limit total outstanding debt obligations to 2% (*of assessments, per capita amount, etc.*), excluding overlapping debt, enterprise debt, and revenue debt.
- The limitation on total outstanding debt must be reviewed prior to the issuance of any new debt.
- The City's total outstanding debt obligation will be monitored and reported to the City Commission by the Chief Finance Officer once a year during the budget process. The Chief Finance Officer shall monitor the maturities and terms and conditions of all obligations to ensure compliance. The Chief Finance Officer shall also report to the City Commission any matter that adversely affects the credit or financial integrity of the City.
- The City has issued General Obligation Bonds and Capital Outlay Notes in the past and is authorized to issue General Obligation bonds, Revenue bonds, TIFs, loans, notes, financing leases, and other debt allowed by law.
- The City will seek to structure debt with level or declining debt service payments over the life of each individual bond issue, loan, or other debt obligation.
- As a rule, the City will not backload, or use "wrap-around" techniques, balloon payments, or other exotic formats to pursue the financing of projects.

When refunding opportunities, natural disasters, other non-general fund revenues, or other external factors occur, the City may utilize non-level debt methods.

However, the use of such methods must be thoroughly discussed in a public meeting, and the City Commission must determine whether such use is justified and in the best interest of the city, as well as submit to the Comptroller's Office for approval.

- The City may use financing leases (formerly called capital leases) to finance projects and/or equipment acquisitions. The City will follow the guidance established by the Comptroller of the Treasury, Division of Local Government Finance, when assessing potential financing leases. This guidance is pursuant to TCA 9-24-101 "Uniformity in Local Government Lease Financing Act of 2021" and the Division of Local Government Finance's Debt Manual.
[LocalGovernmentDebtManualFinal.pdf \(tn.gov\)](#)
- Bonds backed with a general obligations pledge often have lower interest rates than revenue bonds. The City may use its General Obligation pledge with revenue bond issues when the populations served by the revenue bond projects overlap or are significantly the same as the property tax base of the City. The City Commission and management are committed to maintaining rates and fee structures of revenue-supported debt at levels that will not require a subsidy from the City's General Fund. *[This provision is necessary only if the City has a source of repayment for a revenue bond, such as a water or sewer system.]*

Use of Variable Rate Debt: (Use of variable rate debt should be prohibited or the city should set a cap, i.e., 25% of total debt)

- The City recognizes the value of variable rate debt obligations and that cities have greatly benefited from the use of variable rate debt in the financing of needed infrastructure and capital improvements.
- However, the City also recognizes there are inherent risks associated with the use of variable rate debt and will implement steps to mitigate these risks, including:
 1. The City will annually include in its budget an interest rate assumption for any outstanding variable rate debt that takes market fluctuations affecting the rate of interest into consideration.
 2. Prior to entering into any variable rate debt obligation that is backed by insurance and secured by a liquidity provider, the City Commission shall be informed of the potential effect on rates as well as any additional costs that might be incurred should the insurance fail.
 3. Prior to entering into any variable rate debt obligation that is backed by a letter of credit provider, the City Commission shall be informed of the potential effect on rates as well as any additional costs that might be incurred should the letter of credit fail.
 4. Prior to entering into any variable rate debt obligation, the City Commission will be informed of any terms, conditions, fees, or other costs associated with the prepayment of variable rate debt obligations.

5. The City shall consult with persons familiar with the arbitrage rules to determine applicability, legal responsibility, and potential consequences associated with any variable rate debt obligation.
6. The City will avoid over-reliance on variable-rate debt due to the volatility seen in credit markets. Variable-rate debt should not exceed 25% of the total debt.

Use of Derivatives:

- The City chooses not to use derivative or other exotic financial structures in the management of the City's debt portfolio.
- Prior to any reversal of this provision:
 1. A written management report outlining the potential benefits and consequences of utilizing these structures must be submitted to the City Commission; and
 2. The City Commission must adopt a specific amendment to this policy concerning the use of derivatives or interest rate agreements that comply with the Comptroller's State Funding Board Guidelines.

Costs of Debt:

- All costs associated with the initial issuance or incurrence of debt, management, and repayment of debt (including interest, principal, and fees or charges) shall be disclosed prior to action by the City Commission in accordance with the notice requirements stated above.
- In cases of variable interest or non-specified costs, a detailed explanation of the assumptions shall be provided along with the complete estimate of total costs anticipated to be incurred as part of the debt issue.
- Costs related to the repayment of debt, including liabilities for future years, shall be provided in the context of the annual budgets from which such payments will be funded (i.e., General Obligations bonds in the context of the General Fund, Revenue bonds in the context of the dedicated revenue stream and related expenditures, loans, and notes).

Refinancing Outstanding Debt:

- The City will refund debt when it is in the best financial interest of the City to do so, and the Chief Financial Officer shall have the responsibility to periodically review and analyze outstanding bond issues for refunding opportunities. The Comptroller's Office must review the refunding plan prior to the decision being approved by the governing body, and all plans for current or advance refunding (no longer tax-exempt) of debt must be in compliance with state laws and regulations.
- The Chief Financial Officer will consider the following issues when analyzing possible refunding opportunities:

1. Onerous Restrictions – Debt may be refinanced to eliminate onerous or restrictive covenants contained in existing debt documents or to take advantage of changing financial conditions or interest rates.
2. Restructuring for Economic Purposes – The City will refund debt when it is in the best financial interest of the City to do so. Such refunding may include restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, or release reserve funds. Current refunding opportunities may be considered by the Chief Financial Officer if the refunding generates positive present value savings, and the Chief Financial Officer must establish a minimum present value savings threshold for any refinancing.
3. Term of Refunding Issues – The City will refund bonds within the term of the originally issued debt. However, the Chief Financial Officer may consider maturity extension when necessary to achieve a desired outcome, provided such extension is legally permissible. The Chief Financial Officer may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
4. Escrow Structuring – The City shall utilize the least costly securities available in structuring refunding escrows. Under no circumstances shall an underwriter, agent, or financial advisor sell escrow securities to the City from its own account.
5. Arbitrage – The City shall consult with persons familiar with the arbitrage rules to determine applicability, legal responsibility, and potential consequences associated with any refunding.

Professional Services:

The City shall require all professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both the City and the lender or conduit issuer, if any. This includes “soft” costs or compensations in lieu of direct payments.

- **Counsel:** **The City shall enter into an engagement letter agreement with each lawyer or law firm representing the City in a debt transaction.** *(No engagement letter is required for any lawyer who is an employee of the City or a lawyer or law firm that is under a general appointment or contract to serve as counsel to the City. The City does not need an engagement letter with counsel not representing the City, such as underwriters’ counsel.)*
- **Financial Advisor:** *(If the City chooses to hire financial advisors)* **The City shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions. Ongoing relationships with a financial advisor should be reviewed every three years.**

- o **Whether in a competitive sale or negotiated sale, the financial advisor shall not be permitted to bid on, privately place, or underwrite an issue for which they are or have been providing advisory services for the issuance or broker any other debt transactions for the City.**
- **Underwriter: *(If there is an underwriter)* The City shall require the Underwriter to clearly identify itself in writing (e.g., in a response to a request for proposals or in promotional materials provided to an issuer) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the City with respect to that issue. The Underwriter must clarify its primary role as a purchaser of securities in an arms-length commercial transaction and that it has financial and other interests that differ from those of the Entity. The Underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the City Commission in advance of the pricing of the debt. The underwriter relationship will be reviewed at each new issuance of debt by the City.**

Conflicts:

- **Professionals involved in a debt transaction hired or compensated by the City shall be required to disclose to the City existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, liquidity or credit enhancement provider, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations, and program administrators. This disclosure shall include that information reasonably sufficient to allow the City to appreciate the significance of the relationships.**
- **Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry-standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.**

Review of Policy:

This policy shall be reviewed periodically by the City Commission. Any amendments shall be considered and approved in the same process as the initial adoption of this Policy, with an opportunity for public input.

Compliance:

The City Commission, with assistance from the Chief Finance Officer, is responsible for ensuring compliance with this policy.

References:

T.C.A. §§ 7-51-901 thru 911 - Contracts, Leases, and Lease Purchase Agreements
T.C.A. § 9, Part 21 – Local Government Public Obligations Law
T.C.A. § 9-24-101 - Uniformity in Local Government Lease Financing Act of 2021
Government Finance Officers Association (GFOA) [Debt Management Policy \(gfoa.org\)](http://gfoa.org)

City Manager

(date)

SUICIDE PREVENTION

SOUTHEAST REGION

BLEDSON, BRADLEY, GRUNDY, HAMILTON, MARION,
MCMINN, MEIGS, POLK, RHEA, AND SEQUATCHIE
COUNTIES



RESOURCE DIRECTORY
EDITION 2025 » A PUBLICATION OF



Tennessee Suicide Facts

Suicide is the 11th-leading cause of death in the United States, killing more people on an annual basis than homicide, drunk driving, or Acquired Immunodeficiency Syndrome (AIDS). Each year, over 1,200 Tennesseans lose their lives to suicide.

Rural areas of Tennessee generally experience higher suicide rates than metropolitan or urban areas. Lower levels of social integration and access to mental health resources are factors that may contribute to these numbers.

While suicide occurs across all age groups, the suicide rate is highest among those in midlife. Men comprise approximately 80% of suicide deaths in Tennessee.

COUNTY	2020	2021	2022	2023
Bledsoe	*	*	*	*
Bradley	20 (18.3)	18 (16.3)	17 (15.4)	10 (9.0)
Grundy	*	*	*	*
Hamilton	50 (13.5)	48 (13.0)	43 (11.5)	68 (17.9)
Marion	*	*	*	*
McMinn	13 (24.0)	13 (24.0)	18 (32.9)	15 (26.9)
Meigs	*	*	*	*
Polk	*	*	*	*
Rhea	*	*	*	*
Sequatchie	*	*	*	*
Tennessee	1,220 (17.7)	1,219 (17.5)	1,245 (17.7)	1,279 (17.9)
National	45,979 (13.5)	48,183 (14.1)	49,476 (14.2)	49,316 (14.1)

Tennessee data from the Tennessee Department of Health, national data from the Centers for Disease Control and Prevention.

This chart displays the number of recorded suicide deaths and the figures in parentheses represent the suicide rate per 100,000 population. An asterisk * indicates there were between two and nine suicide deaths, but the number is suppressed for confidentiality reasons. This sometimes happens with rural counties with small population sizes. A "0" indicates no suicides were reported.

These figures only represent suicides reported by medical examiners and law enforcement.
Actual numbers may be higher due to the complexities of determining suicide intent.

Warning Signs

Untreated depression carries a higher risk for suicidal thoughts and behaviors.

Know the signs. You can make a difference.

- **Threatening or talking of wanting to hurt or kill oneself**
- **Looking for ways to kill him/ herself by seeking access to firearms, available pills or other means**
- **Talking or writing about death, dying, or suicide**
- History of previous suicide attempts or suicidal behaviors
- Experiencing hopelessness
- Expressing rage or uncontrollable anger
- Acting recklessly or engaging in risky activities
- Expressing feelings of being trapped - like there is no way out
- Increasing alcohol or drug use
- Withdrawing from friends and family
- Exhibiting anxiety and/ or agitation
- Experiencing changes in sleep patterns (e.g., unable to sleep or sleeping more than usual)
- Displaying mood changes
- Giving away prized possessions

When suicidal, people may struggle to:

- Stop the pain
- Think clearly
- Make decisions
- See any way out
- Sleep, eat, or work
- Get out of the depression
- Make the sadness go away
- See the possibility of changes
- See themselves as worthwhile
- Seem to get control
- Ask directly for help



Suicide Screening Tool

The Columbia Suicide Severity Rating Scale (C-SSRS) is a short questionnaire to estimate someone's suicide risk and provide options for support. Anyone can administer it, even without formal mental health training.

TSPN offers a set of free quick-reference badges featuring the C-SSRS questions. Add it to your lanyard with your other badges, or keep it in your wallet.

Columbia Suicide Severity Rating Scale

Always ask questions 1 and 2.		Past Month
1) Have you wished you were dead or wished you could go to sleep and not wake up?		
2) Have you actually had any thoughts about killing yourself?		
If YES to 2, ask questions 3, 4, 5 and 6. If NO to 2, skip to question 6.		
3) Have you been thinking about how you might do this?		
4) Have you had these thoughts and had some intention of acting on them?		High Risk
5) Have you started to work out or worked out the details of how to kill yourself? Did you intend to carry out this plan?		High Risk
Always Ask Question 6		Life-time Past 3 Months
6) Have you done anything, started to do anything, or prepared to do anything to end your life? <i>Examples: Took pills, tried to shoot yourself, cut yourself, tried to hang yourself, or collected pills, obtained a gun, gave away valuables, wrote a will or suicide note, took out pills but didn't swallow any, held a gun but changed your mind or it was grabbed from your hand, went to the roof but didn't jump, etc.</i> If yes, was this within the past 3 months?		High Risk



If YES to 2 or 3, seek behavioral healthcare for further evaluation.
If the answer to 4, 5 or 6 is **YES**, get **immediate help: Call or text 988, call 911 or go to the emergency room.**
STAY WITH THEM until they can be evaluated.

Color Estimates Risk*

Yellow: Low-risk

Orange: Medium-risk

Red: High-risk

*All disclosure of suicidal thoughts or intent should be taken seriously.

Mental Health

Emergency Resources

If you or someone you know is experiencing a suicidal crisis and needs immediate help please call one of these resources. All are available 24 hours a day, 7 days a week.

Call, text or chat: 988 Suicide & Crisis Lifeline

or look for your community in the list below:

Volunteer Behavioral Health

<i>Care Center Mobile Crisis</i>	<i>(800) 704-2651</i>	<i>Entire Southeast TN Region</i>	<i>Adults</i>
<i>Youth Villages - Mobile Crisis</i>	<i>(866) 791-9225</i>	<i>Entire Southeast TN Region</i>	<i>Ages 5-17</i>

Regional Psychiatric Hospitals

<i>Erlanger Behavioral Health Hospital</i>	<i>(855) 612-3494</i>	<i>Chattanooga</i>	<i>Adults, Youth</i>
<i>Moccasin Bend Mental Health Institute</i>	<i>(423) 265-2271</i>	<i>Chattanooga</i>	<i>Adults</i>
<i>Parkridge Valley Adult and Senior</i>	<i>(423) 499-2300</i>	<i>Chattanooga</i>	<i>Adults</i>
<i>Parkridge Valley Child & Adolescent</i>	<i>(423) 499-2300</i>	<i>Chattanooga</i>	<i>Ages 5-18</i>
<i>Parkridge Valley West</i>	<i>(423) 837-9500</i>	<i>Jasper</i>	<i>Adults</i>
<i>Tennova Behavioral Health Services</i>	<i>(423) 339-4100</i>	<i>Chattanooga</i>	<i>Adults</i>



Community Resources

AIM Center (support services, housing) - (423) 624-4800; aimcenterinc.org; 472 W M.L.K. Blvd, Chattanooga, TN 37402

Alcoholics Anonymous - (423) 499-6003

Bradford Health Services- Chattanooga (A&D) - (423) 892-2639; bradfordhealth.com; 6160 Shallowford Rd STE 103, Chattanooga, TN 37421

CADAS - Chattanooga (A&D) - (423) 756-7644

Camelot Care Centers of Southeast TN - thecamelotdifference.com

Chattanooga - (423) 541-4187; 3917 Volunteer Dr, Chattanooga, TN 37416

Cleveland - (423) 476-3799; 2306 Guthrie Ave NW, Cleveland, TN 37311

Jasper - (423) 942-1146; 102 Betsy Pack Dr, Jasper, TN 37347

Centerstone - centerstone.org

Cleveland - (423) 464-4357; 4160 N Ocoee St #8, Cleveland, TN 37312

Chattanooga - (423) 499-1031; 6110 Shallowford Rd, Chattanooga, TN 37421

Depression & Bipolar Support Alliance Chattanooga - (423) 208-7263; dbsatn.org

Erlanger Behavioral Health Hospital - (855) 612-3494; erlangerbh.com; 804 N Holtzclaw Ave, Chattanooga, TN 37404

Erlanger Behavioral Health Outpatient Services - (855) 513-3594; 804 N Holtzclaw Ave, Chattanooga, TN 37404

Focus Treatment Centers (A&D, Eating Disorders) - (423) 308-2560; 7429 Shallowford Rd, Chattanooga, TN 37421

Health Connect America - healthconnectamerica.com

Athens - (423) 252-0871; 808 S White St, Athens, TN 37303

Chattanooga - (423) 702-5508; 2115 Chapman Rd Suite 115, Chattanooga, TN 37421

Helen Ross McNabb Center - mcnabbcenter.org

Chattanooga - (423) 266-6751; 601 Cumberland St, Chattanooga, TN 37404

Athens - (423) 507-0887; 2336 Congress Pkwy S, Athens, TN 37303

Hiwassee Mental Health

Athens - (423) 745-8802; 1805 Ingleside Ave, Athens, TN 37303

Cleveland - (423) 479-5454; 940 S Ocoee St, Cleveland, TN 37311

Homeless Health Care Center - (423) 209-5800; 730 E 11th St, Chattanooga, TN 37403

Johnson Mental Health Center - (423) 634-8884; 420 W Bell Ave, Chattanooga, TN 37405

Lighthouse Peer Support Center - Hamilton County only - (423) 756-1295

Mountain Valley Mental Health Center

Dunlap - (423) 949-8464; 121 Fredonia Rd, Dunlap, TN 37327

Jasper - (423) 942-3961; 215 Hickman Rd, Jasper, TN 37347

Tracy City - (931) 592-2921; 1490 TN-56, Tracy City, TN 37387

Mental Health Cooperative - Does not serve Grundy county - mhc-tn.org

Cleveland - (423) 728-6400; 2544 Dalton Pike SE, Cleveland, TN 37323

Chattanooga - (423) 697-5950; 801 N Holtzclaw Ave #101, Chattanooga, TN 37404

NAMI Chattanooga (support groups) - (423) 521-2590

Community Resources

Omni Community Health - theomnifamily.com

Athens - (423) 244-9006; 704 West Madison Avenue Athens, TN 37303

Chattanooga - (423) 207-4712; 1401 Williams Street, Suite 210 Chattanooga, TN 37408

Cleveland - (423) 244-9006; 2600 Executive Park Northwest Cleveland, TN 37312

Dayton - (423) 567-7048; 1365 Maley Hollow Road Dayton, TN 37321

Parkridge Valley - parkridgehealth.com

Chattanooga - (423) 499-2300

Cleveland Outpatient - (423) 472-1999

Jasper - (423) 837-9500

Partnership FCA, Victims Services - partnershipfca.com; (423) 755-2700

Rhea Mental Health Center – Dayton - (423) 570-0077; 7200 Rhea County Hwy, Dayton, TN 37321

Spero Health - Chattanooga (A&D) - sperohealth.com; (423) 301-5930; 7030 Lee Hwy #201, Chattanooga, TN 3742

Tennova Behavioral Health Services – Cleveland - tennovacleveland.com; (423) 339-4100; 2800 Westside Dr NW, Cleveland, TN 37312

Youth Villages – Chattanooga - youthvillages.org; (423) 954-8890; 6236 Airpark Dr # A, Chattanooga, TN 37421

ONLINE RESOURCES

American Association of Suicidology..... suicidology.org
American Foundation for Suicide Prevention (AFSP)..... afsp.org
Depression and Bipolar Support Alliance..... dbsalliance.org
The Jason Foundation..... jasonfoundation.com
National Alliance on Mental Illness (NAMI)..... nami.org
Mental Health America..... mhanational.org
National Organization for People of Color Against Suicide (NOPCAS)..... nopcas.org
Center for Mental Health Services..... mentalhealth.org
Sibling Survivors of Suicide..... siblingsurvivors.com
Suicide Prevention and Resource Center (SPRC)..... sprc.org
Tennessee Mental Health Consumers' Association..... tmhca-tn.org
World Health Organization (WHO)..... who.int/en

Regional Resources

Regional Health Departments

Bledsoe County Health Department	334 Frazier Street, Pikeville, TN 37367.....	423-447-2149
Bradley County Health Department	201 Dooley Street SE, Cleveland, TN 37311.....	423-728-7020
Grundy County Health Department	8 Cumberland Street, Suite 133 Altamont, TN 37301.....	(931) 692-HELP (4357)
Hamilton County Health Department	921 E 3rd St, Chattanooga, TN 37403.....	423-209-8000
Marion County Health Department	24 East 7th Street, Jasper, TN 37347.....	423-942-2238
McMinn County Health Department	393 County Road 554, Athens, TN 37303.....	423-745-7431
Meigs County Health Department	389 River Road, Decatur, TN 37322.....	423-334-5185
Polk County Health Department	2279 Parksville Road, Benton, TN 37307.....	423-338-4533
Rhea County Health Department	344 Eagle Lane, Evensville, TN 37332.....	423-775-7819
Sequatchie County Health Department	16939 Rankin Ave. North Dunlap, TN 37327.....	423-949-3619

Visit

tn.gov/health/health-program-areas/localdepartments/south-east-region.html
for county health department hours and services.

Survivors of Suicide Loss

Advice for Survivors

- Surviving family members not only suffer the loss of a loved one to suicide, but are also themselves at higher risk of suicide and emotional problems.
- Even if you feel that you cannot survive, know that you can.
- Feelings of shock, guilt, blame, anger, relief, depression, and isolation are common responses to grief. These emotions can be overwhelming, but know that they are normal.
- Each survivor grieves in their own way and at their own pace.
- Seek out people who are willing to listen without judging.
- Remember that many people are affected by suicide. An estimated 135* individuals are impacted for every suicide death.
- Seek professional help if needed.
- Take care of yourself - physically, mentally, emotionally, and spiritually.
- This is one of the hardest thing you will ever do. Be patient and do not try to do it by yourself.
- Remember that healing takes time.

Survivors of Suicide Loss Groups Can Help

- Survivors of Suicide Loss (SOSL) group meetings are open to anyone who has lost a loved one through suicide or who is helping someone who has lost a loved one through suicide.
- Survivors need a safe place to explore their feelings of grief and anger, to raise questions and doubts.
- Groups are available whenever the survivor is ready to join and for as long as they need the group.
- Groups understand that the grieving process is hard work.
- Members have all been there and are often the only ones who can truly understand the survivor.
- Survivors can attend an SOSL meeting the day of the funeral, a few months after, or even years later.
- Survivors are free to talk or just listen.
- Visit tspn.org for SOSL group information.

Resources

- Families and Friends of Suicide Loss
- Parents of Suicide
- Sibling Survivors of Suicide
- Find a support group

pos-ffos.com
parentsofsuicide.com
siblingsurvivors.com
tspn.org

*Citation: Cerel et al., 2019

Need Training?



More information about all of these programs is available at tspn.org.

Programs for Adults



Question, Persuade, Refer (QPR) training helps both professionals and lay caregivers become more comfortable, competent, and confident when talking with people at risk for suicide. Participants learn how their own attitudes about suicide can affect their efforts to help. They gain the knowledge and skill to recognize and estimate suicide risk, and learn how to intervene through role-playing and supervised simulations and how to create crisis networks out of existing local resources.

The Columbia Suicide Severity Rating Scale (C-SSRS) is a short questionnaire to estimate someone's suicide risk and provide options for support. Anyone can administer it, even without formal mental health training. TSPN offers a set of free quick-reference badges featuring the C-SSRS questions. Add it to your lanyard with your other badges, or keep it in your wallet.



Counseling on Access to Lethal Means (CALM) is a 2-hour course teaching strategies for keeping at-risk individuals safer by using means security approaches. Appropriate for all members in the community.

Mental Health First Aid (MHFA) teaches you how to identify, understand, and respond to signs of mental illnesses and substance use disorders. This 8-hour training can provide initial support for adults or youth (ages 12-18) who may be developing a mental health or substance use problem and help them connect to the appropriate care.



Programs for Youth



Sources of Strength (SOS) is a research-informed, upstream prevention program focused on promoting resiliency, bullying, substance abuse, and violence among our state's children, teens, and young adults. Sources of Strength is unique in its use of peer leaders within the youth organizations hosting to promote and build the protective factors that help prevent suicide.

TN Voices (TNV) advocates for families and the systems that serve them. Its services include the Behavioral Health Safety Net (BHSN), operated through TDMHSAS. It provides outpatient mental health services to uninsured adult Tennesseans and uninsured/underinsured Tennessee children who meet program eligibility criteria.



The Jason Foundation, Inc. (JFI) is a provider of educational curricula and training programs for students, educators, youth workers, and parents. JFI's programs build awareness of youth suicide, educate participants in recognizing the "warning signs or signs of concern", and direct participants to local resources to deal with possible suicidal ideation.

Veterans Resources

The Tennessee Suicide Prevention Network is working with Veterans Administration clinics across the state to address suicide prevention among veterans and other members of the military community.

Suicide Signs Unique to Veterans*

- Calling old friends, particularly military friends to say goodbye
- Cleaning a weapon that they may have as a souvenir
- Visits to graveyards
- Obsessions with news coverage of current military operations
- Wearing their uniform or part of the uniform when not required
- Frequent talking about how honorable it is to be a soldier
- Sleeping more (sometimes the decision to attempt suicide brings a sense of peace of mind, and potential victims sleep more to withdraw)
- Becoming overprotective of children
- Standing guard over the house; this may take the form of staying up while everyone is asleep, staying up to watch over the house, or obsessive locking of doors and windows
- Stopping dosage of prescribed medication or hoarding medications
- Hoarding alcohol; this may include wine as well as hard alcohol
- Sudden spending sprees, buying gifts for family members and friends “to remember me by”
- Defensive speech: “you wouldn’t understand”, etc.
- Failure to talk to other people or make eye contact

*Citation: New Jersey Department of Military and Veterans Affairs: NJ Military Veterans Families Resource Guide



***Department of Veterans Affairs**

Where to Get Help

Veterans who need immediate counseling should call the hotline run by Veterans Affairs professionals at 988 **and press “1,”** identifying themselves as veterans. Staff members are specially trained to take calls from veterans and are available 24 hours a day, every day. While all operators are trained to help veterans, some are also former military personnel.

Make the Connection for share experiences and support for veterans.....maketheconnection.net

State of Tennessee Department of Veterans Services.....tn.gov/veteran.html or (615) 741-2435

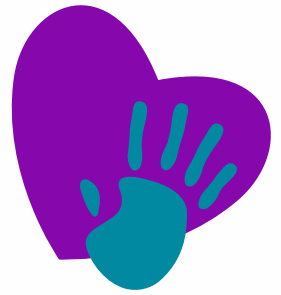
Tennessee Valley VA Hospital.....(615) 327-4751

The Tennessee National Guard, in coordination with the Jason Foundation, Inc., and E4 Health, has created the “Guard Your Buddy” phone app to give the men, women, and families in the Tennessee National Guard immediate access to critical life resources, on-demand counseling, and on-call suicide prevention. You can download the app at guardyourbuddy.com

Veterans Services Offices

To locate your county Veterans Services Department, please visit the Tennessee County Veterans Services Office Association at www.countyoffice.org/tn-veterans

Tennessee Suicide Prevention Network



The Tennessee Suicide Prevention Network (TSPN) is a grassroots organization including counselors, mental health professionals, physicians, clergy, journalists, social workers, and law enforcement personnel, as well as survivors of suicide and suicide attempts. TSPN works across the state to eliminate the stigma of suicide and educate communities about the risk factors and warning signs of suicide, with the ultimate goal to reduce suicide-related thoughts and behavior across Tennessee.

TSPN seeks to achieve these objectives through organizing and promoting regular regional activities, providing suicide prevention and crisis intervention training to community organizations, and conducting postvention sessions for schools and organizations after suicide tragedies occur.

Learn more at tspn.org

For non-crisis suicide prevention information, contact us at tspn@tspn.org or visit our website at tspn.org.



**If you or someone you know is feeling alone or hopeless,
resources and support are available.**



This project is funded under a grant contract with the state of Tennessee Department of Mental Health and Substance Abuse Services.

CONSERVATION SERVICES AGREEMENT 2025-2026

This Agreement is made and entered into this 16th day of July, 2025, by and between the City of Red Bank, (hereinafter "City") and The Trust for Public Land, (hereinafter "TPL"), a non-profit California public benefit corporation (collectively, the "Parties").

WITNESSETH:

For the acknowledged consideration, City enters into this Agreement with TPL as follows:

1. **PURPOSE.**

For the purpose and subject to the terms and conditions hereinafter set forth and in consideration of the payments and covenants set forth herein, the City hereby contracts for the services of TPL, and TPL agrees to provide the services to the City in accordance with the terms of this Agreement. The purpose of this Agreement is to implement the intent of the parties that TPL shall carry out land protection and implementation related to Red Bank's commitment to parks and the outdoors.

2. **GENERAL TERMS.**

(a) The address and telephone number of TPL is 1810 E Main Street, Suite 200, Chattanooga, TN 37404, (423) 265-5229.

(b) The address and telephone number for the City is Department of Parks, Trails and Recreation, 3105 Dayton Blvd, Red Bank, TN 37415 (423) 654-8836.

(c) The City's primary liaison with TPL shall be the Department of Parks, Trails and Recreation, and the TPL employee responsible for administering this Agreement shall be Noel Durant, Tennessee State Director, provided that the City and TPL reserve the right to substitute personnel at any time. It is agreed that TPL is solely responsible for the payment of unemployment insurance, social security, income and any other taxes on payments made under this Agreement to employees and subcontractors, as provided by law. TPL agrees to provide certificates of insurance to the City evidencing that TPL maintains worker's compensation insurance for its employees.

(d) The term of this Agreement shall be from August 1, 2025, through July 31, 2026.

(e) Either party shall have the right to terminate this Agreement with or without cause upon thirty (30) days' written notice to the address set forth in Sections 2(a) and (b) of this Agreement.

3. **SERVICES.**

In consideration of the agreement by the City to pay TPL the sum of Fifty Thousand Dollars and 00/100 Cents (\$50,000.00), TPL agrees to carry out all services described in **Exhibit A**, Scope of Services, attached hereto and made a part hereof.

The City agrees to furnish tax parcel maps, aerial photographs, or other public information concerning the parks and outdoor resources that are available for reproduction and at its disposal. TPL shall furnish all other equipment, supplies and materials necessary for the performance of the services described in **Exhibit A** of this Agreement (the "Services.") The City agrees to make all reasonable efforts to provide information and documents to TPL promptly for use in connection with the performance of the Services.

TPL represents and warrants that the Services rendered under this Agreement will be of the highest professional quality. At TPL's election, TPL may subcontract for any of the Services to be performed hereunder. All Services will be completed within one (1) year after the effective date hereof unless the performance by TPL of the Services are delayed as a result of forces beyond the control of TPL. However, TPL does not warrant or represent that its efforts to complete all aspects of the scope of Services will be successful, as they do not always represent tangible deliverables, but does represent it will make a good faith effort to do so.

4. PROFESSIONAL FEES.

(a) Fees. City agrees to pay to TPL, as professional fees, the sum of Fifty Thousand Dollars and 00/100 Cents (\$50,000.00) payable in equal installments of Twelve Thousand Five Hundred Dollars and 00/100 Cents (\$12,500.00) per quarter. Payments shall be due on the first day of each quarter. TPL will provide a quarterly invoice to the City. If this Agreement is terminated by either party, TPL shall be entitled only to a pro rata share of the professional fees earned prior to the termination of the Agreement. Except as provided for in Subsection (b) below, in no event shall the City's liability under this Agreement exceed Fifty Thousand Dollars and 00/100 Cents (\$50,000.00) without prior written approval by the City.

(b) Reimbursements. City agrees to reimburse TPL for all expenses incurred by TPL to obtain appraisals, surveys, and other due diligence work from third parties. TPL shall obtain permission from the City prior to incurring any said expenses. All reimbursements will be made by the City within thirty (30) days of the date of TPL's invoice to the City.

5. INSURANCE.

TPL shall, at TPL's expense, purchase and maintain, for the benefit of the City, a policy or policies of general liability insurance, issued in the name of TPL and naming the City of Red Bank as an additional named insured, with limits not less than One Million (\$1,000,000) Dollars per occurrence for bodily injury or property damage, and not less than One Million (\$1,000,000) Dollars and not less than Two Million Dollars (\$2,000,000) aggregate limit per project. TPL shall, at TPL's expense, maintain automobile liability insurance for non-owned and hired automobiles with limits not less than One Million Dollars (\$1,000,000) combined single limit for bodily injury and property damage. TPL shall, at TPL's expense, maintain professional liability insurance for professional services, including land conservation consulting, with limits not less than Two Million Dollars (\$2,000,000) for each claim made and Two Million Dollars (\$2,000,000) annual aggregate limit. Said insurance coverages must be maintained during the entire term of this Agreement, plus any extension. Any notice of cancellation or alteration of insurance policies during the term of this Agreement shall be considered as a default. Following notice of cancellation or alteration of any said insurance policy during the term of this Agreement and the failure of TPL to cure such default, the City may, upon the date of cancellation or alteration of said

insurance policy, without further notice, terminate this Agreement, and TPL shall immediately cease the provisions of Services.

6. NO PARTNERSHIP RELATIONSHIP.

This Agreement does not create any partnership relationship between the City and TPL, and is intended solely to establish the relationship of the Parties.

7. OTHER TERMS.

(a) TPL shall operate as an independent contractor, and the City shall not be responsible for any of TPL's acts or omissions. TPL agrees to hold the City harmless from and against any and all claims, expenses (including attorney fees), costs or liability for acts or omissions of TPL in connection with the performance of its obligations under this Agreement.

(b) TPL employees shall not be treated as employees of the City with respect to the Services performed hereunder for federal or state tax, unemployment, or worker's compensation purposes. TPL understands that neither federal, nor state, nor payroll tax of any kind, shall be withheld or paid by the City on behalf of TPL or the employees of TPL. TPL further understands and agrees that TPL is fully responsible for the payment of any and all taxes arising from the payment of monies under this Agreement.

(c) TPL agrees that it is familiar with the IRS regulations and laws pertaining to independent contractor status and that it is providing the Services as an independent contractor. TPL shall not be treated as an employee with respect to the services performed hereunder for purposes of eligibility for, or participation of, any employee pensions, health, or other fringe benefit plan of the City.

(d) The City shall not be liable to TPL for any expenses paid or incurred by TPL unless otherwise agreed in writing, except as provided herein.

(e) TPL shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide the Services unless otherwise agreed in writing.

(f) TPL declares that it shall comply with all federal, state, and local laws regarding business permits, certificates, and licenses that may be required to carry out the services to be performed under this Agreement.

8. COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

TPL will comply with all laws of the United States and the State of Tennessee, all ordinances of the City of Red Bank, all relevant resolutions of Hamilton County, Tennessee, and all rules and regulations of the police and fire departments or other municipal authorities of the City of Red Bank and Hamilton County, Tennessee, and will obtain and pay for necessary permits and licenses, and will not do or suffer to be done anything on said premises during the term of this Agreement in violation of any such laws, ordinances, rules or requirements.

9. BREACH OF CONTRACT.

In the event of a breach of this Agreement, City shall, in addition to all other recourse, have the right to immediately terminate this Agreement, to enter and obtain possession of the entire premises, and to remove and exclude all property of the TPL from property of the City. If it should become necessary for the City to employ an attorney to assist any right or enforce any obligation under this agreement, or any of them, City shall be entitled to recover, in addition to all other costs and expenses, the reasonable costs and charges of such attorney.

10. NON-DISCRIMINATION PROVISION.

TPL agrees to comply with all federal, state and local non-discrimination provisions that the City of Red Bank is under a duty to comply with under federal, state or local law when utilizing City facilities. TPL agrees not to discriminate against any participant on the basis of race, color, religion, sex, age or national origin. TPL further agrees to comply with all federal, state and local laws regarding treatment and accommodations for individuals with disabilities.

11. AGREEMENT.

This Agreement constitutes the entire agreement between TPL and the City pertaining to the subject matter contained herein and supersedes all prior and contemporaneous agreements, representations, and understandings. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all the parties.

12. WAIVER OF RIGHTS.

Neither the failure of either party to exercise any power given such party hereunder or to insist upon strict compliance by the other party with its obligations hereunder, nor any custom or practice of the parties at variance with the terms hereof shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

13. SEVERABILITY.

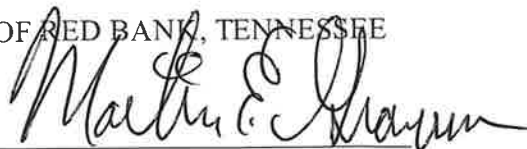
If any provision of this Agreement is held by a court of competent jurisdiction to be illegal or in conflict with an applicable law, the validity of the remaining provisions of this Agreement shall not be affected thereby.

14. APPLICABLE LAW.

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Tennessee.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement on their respective behalf on the date first entered above.

CITY OF RED BANK, TENNESSEE

By: 
Martin E. Graum
City Manager

THE TRUST FOR PUBLIC LAND

By: 
Noel Durant
AVP TN State Director

[Type here]

NOEL DURANT
Tennessee State Director

Exhibit A - Scope of Fiscal Year 2026

Trust for Public Land's mission is to create parks and protect land for people. We are an independent, private, and non-profit and the nation's only non-profit focused on providing urban parks and connecting people to public space. Trust for Public Land is a national organization with 50 years of experience in park planning and development. Trust for Public Land has been working in the Chattanooga region since 1993, protecting critical natural areas and creating iconic public spaces that define outdoor experiences

Trust for Public Land (TPL) will provide support to the City of Red Bank through our park planning expertise and network of park experts, advising on policies, best practices and various initiatives in park and land management. TPL will help leverage public investment with private sector fundraising, to accomplish the shared objective of public acquisition and protection of parks, trails and open space property within the City of Red Bank.

TPL commits to communicating with the City early and often and will adhere to the City's guidelines for park development and land evaluation on shared priorities. In some cases TPL and the City will share roles and responsibilities for projects and programs covered in this Scope. To guide that collaboration, this scope agreement hereby establishes the City as the public-facing lead for city-funded and/or programmed initiatives and TPL as the public-facing lead for TPL-funded and/or programmed initiatives. Those roles and relationships can vary, based on mutual agreement of TPL's Tennessee State Office and the City Manager, on a case-by-case basis.

The following list reflects the mutual priorities of TPL and the City and addresses how the two organizations will work together. Throughout the year, there will be collaboration between TPL and key City staff to confirm, add to, or change priorities. Through this scope of services we intend to provide the City of Red Bank recommendations and advice necessary to continue building a robust and connected park and trail system. The following services align with TPL's national initiatives to protect and create lands, trails, and parks. More specifically, TPL will:

Parks

Support city-wide planning for public parks, focusing on the Parks & Recreation Master plan Engagement and planning work for Red Bank Cemeteries.

Lands

Engage property owners for easements for connection of parks.

As land acquisition needs and opportunities arise that align with the City's strategic goals, initiate landowner negotiations with a nonbinding letter of intent. Before executing a contract, the contractor will secure authorization from City manager and City Legal staff.

Trails

Help develop trail plans for extension of the White Oak Connector trail and other possible connections for estimating and bidding.

General Support for Public Space in Red Bank

Serve on committees and working groups related to parks, greenways, trails, and connectivity as mutually agreed upon by the City and the contractor.

Provide support for park, greenway, and trail grant applications.

[Type here]

Support city-wide park planning efforts in mutually agreed-upon role.

The Trust for Public Land will continue to work independently of the City to accomplish its mission and strategic plan. TPL may work on those projects independently and will not be part of this contract unless an amendment or a new contract is mutually agreed upon by both parties.

ARTS *Build*

Community Cultural Connections Grant Guidelines

The Community Cultural Connections (CCC) grant program strives to make arts and culture more accessible to underserved populations in Hamilton County, Tennessee, particularly in the realm of geography, ethnicity, age, and individuals with disabilities.

ArtsBuild is grateful to be supported by: ArtsBuild Individual Donors, City of Chattanooga, , Local Foundations, National Endowment for the Arts, and Tennessee Arts Commission.

For Community Cultural Connections grant questions, information, and consultation, contact: Melissa Astin, Director of Grants & Community Engagement (melissa@artsbuild.com / 423.777.4214.)

The goals of the program are to:

- Provide arts and cultural experiences to new and diverse audiences.
- Broaden the types of arts and cultural offerings supported by the community, including established and emerging artists and arts organizations.
- Use arts and culture to strengthen community unity.
- Demonstrate the positive economic impact of arts and culture.

Funding Requests

- Grants will be funded up to \$2,000. Acceptance of funds gives permission for ArtsBuild and our financial auditors to access your records and financial statements, as necessary, to ensure compliance with award requirements.
- Grant funding is paid in two installments. A payment schedule is outlined in the grant contract with 75% of project funding provided up front and the remaining 25% provided at the completion of the project and submission of a final report.

Application Deadlines

Applications are accepted between July 11, 2025, through October 6, 2025, or until funding is exhausted.

Granting Period

The granting period runs from **August 1, 2025, through December 15, 2025.**

Who is eligible to apply?

This round of CCC is available to non-profit organizations [501(c)3] with an active Unique Entity ID. To obtain one (free) or to check your organization's status: <https://sam.gov/>.

Who is not eligible to apply?

- ArtsBuild's Mission Support grant recipients.
- Schools (public, private, and home school groups).
- PTA groups.
- Organizations and groups not based within Hamilton County, Tennessee or a county bordering Hamilton County, Tennessee. Please note: ALL projects must be facilitated within Hamilton County, Tennessee.

Accessibility

ArtsBuild is committed to providing equitable and accessible grant programs and processes. We want to make sure that everyone and every group who wants to apply for this grant can do so. Applicants may request a paper copy of the application or upload a video or audio recording of the main narrative of their application into the grant portal. Draft reviews can be requested. Email Brianna Jones to request a draft review. Email: brianna@artsbuild.com

Offerings must be within the disciplines of:

- Visual Art: 2D, 3D, Projection, Installation
- Fine Craft: Excellence working with a particular traditional material or medium.
- Media: Film or Photography
- Performance: Dance, Music/Instrumental, Theatre or Vocal
- Literary Arts

What types of projects are eligible?

Types of arts and cultural offerings funded may include, but are not limited to:

- Festival performances and exhibits
- Special performances and exhibits by residents
- Special performances and exhibits by performing arts and visual arts groups
- One day workshops
- Art/Cultural classes
- Trips to local cultural resources

What types of project expenses are eligible?

- Local artist/arts organization fees
- Supplies/small equipment
- Local transportation
- Rental fees
- Marketing
- Documentation
- Assessment tools
- Project Director fees

What type of projects expenses are not eligible?

- Permanent staff positions of an organization
- Capital improvements (buildings or construction)
- Major equipment purchases
- “Seed money” for starting new organizations
- In-school projects
- Fundraisers
- Food/Drinks

Grant Priorities

ArtsBuild prioritizes and encourages projects that take place in the areas where we have not supported significant engagement over the past 5+ years. We have created a Google map with help from the Chattanooga Design Studio illustrating the geographic reach of our grant-making, arts education, and arts leadership programs. We have used this mapping project to help us specifically identify the areas of our county that are currently underserved.

Follow the link below to look at the interactive program map, to find out more information about the Programming Map project, and to find areas in which ArtsBuild is looking to support more engagement.

[ArtsBuild Programming Mapping Project](#)

Additional Resources

[Mapping Project Zoom Presentation](#) (minute 44:50)

[Chattanooga Music Census](#)

[One Chattanooga Plan](#)

[Arts and Social Impact Explorer](#)

[Arts and Economic Prosperity Study 6](#)

[Artists at Work Thrive Region Report](#)

[Tennessee | UnitedForALICE](#)

Grant Evaluation Criteria

Artistic Quality and Cultural Experience (30 points)

- The project offers high-quality arts and culture experiences for participants, especially new and diverse audiences. It demonstrates clear artistic merit and excellence in its vision, execution, and potential impact on audiences or communities.

Project Implementation Capacity (30 points)

- The applicant demonstrates strong capacity to implement the project effectively, including a well-defined planning process and a realistic and achievable timeline for implementation.

Budget Feasibility (25 points)

- The proposed budget is realistic and aligned with the project's scope. It demonstrates thoughtful allocation of resources and financial viability.

Documentation and Evaluation (15 points)

- The project includes adequate plans for documentation and assessment. Evaluation strategies are clearly outlined, indicating how success will be measured and insights captured.

Nondiscrimination Policies

As a condition of receipt of grant funding, which may have federal funds attached, grantee and entities associated with grant project acknowledge and agree to ensure that the funded project is implemented in full accordance with the U.S. Constitution, federal law, and public policy requirements: including, but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination (2 CFR 200.300).

- Title VI of the Civil Rights Act of 1964;
- Executive Order 13166: Improving Access to Services for Persons with Limited English Proficiency;
- Title IX of the Education Amendments of 1972;
- Age Discrimination Act of 1975;
- Americans with Disabilities Act of 1990;
- Section 504 of the Rehabilitation Act of 1973;
- The National Environmental Policy Act of 1969;
- The National Historical Preservation Act of 1966;
- Debarment and Suspension;
- Drug Free Workplace Act;
- Lobbying;
- Davis-Bacon and Related Acts (DBRA), as amended;
- The Native American Graves Protection and Repatriation Act of 1990;
- U.S. Constitution Education Program;
- And Prohibition on use of funds to ACORN or its subsidiaries.

ArtsBuild warrants and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the programs and services or in the employment practices on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional or statutory law.

Applicants are required to notify Artsbuild if they need clarification of any of the above.

DONATION AGREEMENT

THIS DONATION AGREEMENT (the “Agreement”) is made this ____ day of _____, 2025 by and between **THE TRUST FOR PUBLIC LAND**, a California nonprofit corporation, having an address of 1810 E. Main Street, #200, Chattanooga, TN 37404 (“Donor”), and the **CITY OF RED BANK**, a Tennessee municipal corporation, having an address of 3105 Dayton Boulevard, Red Bank, Tennessee 37415 (“Donee”).

RECITALS:

A. Hill Pointe Homeowners Association, Inc., is the current owner of 7.7 acres, more or less, of real property located in Red Bank, Hamilton County, Tennessee, identified as portions of Hamilton County Tax Parcel I.D. Nos. 126E_A_006.01 and 126E-Z-006, being more particularly described on **Exhibit “A”** attached hereto and incorporated herein by reference (the “Property”), which Exhibit A will necessarily be supplemented and more particularly defined per the necessary and required survey(s) and approved and recorded Subdivision Plats, referenced hereinafter.

B. Donor is not currently the owner of the Property but holds an agreement to accept a donation from the current owner. Upon acquiring title from the current owner, Donor desires to donate the Property to Donee as a charitable contribution within the meaning of Section 170(c) of the Internal Revenue Code of 1986, as amended, for the benefit of the public.

C. Donee intends, subject to approval of the Red Bank City Commission, to be the owner and steward of the property, and will work to explore future trail connectivity between White Oak Park and Pine Breeze Rd.

D. The parties desire to set forth the terms and conditions of the donation in this Agreement. Donor’s obligations under this Agreement are contingent upon Donor acquiring marketable fee simple title from the current owner.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Donation.

(a) For and in consideration of the mutual covenants and promises contained in this Agreement, and in acknowledgment of Donee’s material reliance on this Agreement, Donor agrees to grant and convey to Donee the Property described on Exhibit “A”, which Exhibit A will necessarily be supplemented and more particularly defined per the necessary and required survey(s) and approved and recorded Subdivision Plats, referenced hereinafter. Donee shall not be obligated to accept the Property if (a) the donation of the Property is not consummated under this Agreement because of Donor’s failure, refusal or inability to perform any of its obligations under this Agreement; (b) Donee elects to terminate this Agreement because any of Donor’s representations or warranties cease to be true prior to Closing (hereinafter defined); (c) Donee elects to terminate this Agreement because Donor is unable to remove a title exception objected to by Donee; (d) Donee elects not to close by reason of damage to the Property in accordance with Paragraph 8 of this Agreement; (e) Donee elects to terminate this Agreement in accordance with

Paragraph 8 of this Agreement because of unacceptable environmental or other conditions on the Property; or (f) Donee elects to terminate this Agreement in accordance with Paragraph 13 of this Agreement if the City Commission fails to approve the transaction and final documentation.

(b) The parties agree that a reasonable estimate of the value of the donated property is Thirty Five Thousand Dollars and 00/100 (\$35,000.00). Donor will not elect to claim tax benefits associated with the donated property as the Donor is a not-for-profit organization. Donor warrants that Donee made no representations, warranties or guarantees relating to tax implications of such donation.

2. **Closing.** The donation of the Property by Donor (the “Closing”) shall take place within forty-five (45) days next following the date upon which all subdivision plats have been approved and recorded in the Register’s Office of Hamilton County, Tennessee or, on or before December 31, 2025, whichever date first occurs, provided that Donee has not elected to extend or terminate this Agreement pursuant to the terms hereof. Donee’s obligation to accept title to the Property shall be contingent on Donor’s performance of all of its duties and obligations hereunder. The parties may but shall not be required, to agree for the property to be conveyed directly from the current owner to the City of Red Bank at Closing.

3. **Title.** Donor shall convey the Property to Donee by executing and delivering to Donee a special warranty deed (the “Deed”) in substantially the form attached hereto as **Exhibit “B”**. Donee may elect to take title via Quitclaim Deed. Donee shall be under no obligation to accept the Deed from Donor if Donee, in its examination of title to the Property, determines that it is subject to liens, encumbrances or other matters of title other than (a) the lien of ad valorem property taxes for the year in which the Closing occurs, which taxes are not yet due and payable; (b) exceptions listed on a title commitment (the “Title Commitment”) issued by a national title insurance company, which exceptions are accepted by Donee in writing; and (c) any other matters approved by Donee in writing. Donor shall obtain at its expense either a title report or a Title Commitment from a national title insurance company reasonably acceptable to Donee, reflecting good and marketable fee simple title to the Property in Donor. Donee shall examine the title report/Title Commitment and shall furnish to Donor at least ten (10) days prior to the Closing a written statement of any objections to matters of title. Matters reflected by the survey and/or subdivision plat(s) of the Property obtained by pursuant to Paragraph 5 below may be treated as title defects and referenced in the above-referenced title objection letter. Donor may, but shall not be obligated to, cure any such title or survey objections. Following Donee’s initial title examination, Donee shall have until the time of Closing to re-examine title to the Property and to give Donor notice of any additional objections disclosed by such re-examination, which were not filed and indexed of record on the date of Donee’s initial examination. If all of the stated title and survey objections are not cured or satisfied by the date set for Closing, Donee may, at its option:

- (a) waive the title objections and proceed to Closing;
- (b) extend the Closing date by written notice to Donor, to enable Donor to satisfy the stated title objections; or
- (c) terminate this Agreement, and, except as may expressly be provided herein to the contrary, Donor and Donee shall have no further rights or obligations under this Agreement.

If Donee elects to extend the Closing date under subparagraph (b) above and the Donor subsequently fails or is unable to satisfy the stated title objections by the extended Closing date, Donee may elect between the alternatives set forth in subparagraphs (a) or (c) above. Donor agrees to provide to Donee and the title insurer all relevant documents in Donor's possession, all routine or otherwise available documents necessary or desirable to confirm Donor's title to and authorization to convey the Property, and to permit Donee to obtain an ALTA Form B-1970, as amended, owner's title insurance policy with respect to the Property, with all standard exceptions to coverage deleted therefrom.

4. **Donor's Promise not to Further Encumber.** From and after the date hereof, Donor shall not do any of the following without the prior written consent of Donee: (a) make or allow to be made, extend or allow to be extended any leases, contracts, options or agreements whatsoever affecting the Property; (b) cause or permit any lien, encumbrance, mortgage, security deed, deed of trust, right, restriction or easement to be placed upon the Property; (c) permit any mortgage, security deed, deed of trust or other lien or encumbrance to be foreclosed upon due to Donor's actions or omissions, including failure to make any required payment(s); or (d) convey any interest in the Property, including but not limited to conveyances of title and transfers of development rights.

5. **Subdivision & Survey.** In order to complete the contemplated donation(s) and conveyance(s), it is anticipated that it will be necessary for new subdivision plat(s) to be prepared, submitted for governmental approval and recorded in the Register's Office of Hamilton County, Tennessee. Donee and Donor will cooperate in the necessary processes with respect to same, including required surveys. Donor shall bear and pay all fees, survey and engineering costs associated with the subdivision process(es).

6. **Donor's Representations and Covenants.** Donor represents and covenants as follows:

(a) Donor has or will have good and marketable, fee simple title to the Property, and has full power and authority to enter into this Agreement and to consummate the transactions contemplated hereby in accordance with the terms of this Agreement;

(b) To the best of Donor's knowledge, there is no suit, action, arbitration, legal, administrative or other proceeding or inquiry pending or threatened against the Property or any portion thereof, or pending or threatened against Donor, which could affect Donor's title to the Property or any portion thereof, affect the value of the Property or any portion thereof, affect Donor's duties and obligations under this Agreement or subject an owner of the Property, or any portion thereof, to liability;

(c) To the best of Donor's knowledge, but without conducting any investigation, there are no:

(i) Uncured notices from any governmental agency notifying Donor or its predecessor in ownership of the Property which might result in any lien upon or claim against the Property or any portion thereof, or which specify any violation of

law, ordinance, rule, regulation, covenant or restriction which might affect the Property or any portion thereof;

(ii) Actual or impending mechanic's or materialmen's or similar liens against the Property or any portion thereof;

(iii) Notices or other information giving Donor reason to believe that any conditions existing on the Property or in the vicinity of the Property or in ground or surface waters associated with the Property may have a material effect on the value of the Property or subject the owner of the Property to potential liability under any applicable environmental laws or regulations;

(iv) Leases, licenses, permits, options, rental agreements, rights of first refusal or other agreements, written or oral, which affect the Property or any portion thereof;

(v) Conditions at, on, under or related to the Property presently or potentially posing a significant hazard to human health or the environment, whether or not in compliance with law, and there has been no production, use, treatment, storage, transportation, or disposal of any Hazardous Substance (as hereinafter defined) on the Property nor any release or threatened release of any Hazardous Substance, pollutant or contaminant into, upon or over the Property or into or upon ground or surface water at the Property. To the best of Donor's knowledge, but without any investigation, no Hazardous Substance is now or ever has been stored on the Property in underground tanks, pits or surface impoundments and there are no asbestos-containing materials incorporated into any buildings or interior improvements or equipment that are part of the Property or other assets to be transferred pursuant to this Agreement, nor is there any electrical transformer, fluorescent light fixture with ballasts or other PCB Item, as defined at 40 CFR Section 761.3, on the Property or among the assets to be transferred pursuant to this Agreement. For purposes of this Agreement, "Hazardous Substance" shall have the meaning set forth at 42 U.S.C. Section 9601 (14), as well as the meaning(s) set forth in any applicable state law or regulation;

(d) The execution of this Agreement will not constitute a breach or default under any agreement by which Donor is bound and/or to which the Property is subject;

(e) Donor has delivered or shall deliver to Donee within ten (10) days of the date hereof, copies of all notices, correspondence, reports and other documents that Donor has received from or sent to any regulatory or enforcement agency concerning hazardous substances on the Property, and copies of all reports of investigations concerning Hazardous Substances on the Property prepared by any person and in the possession or control of Donor. Donor agrees to promptly deliver to Donee copies of all such documents received subsequent to the date hereof through and including the Closing; and

(f) The Property is not presently subject to, encumbered by, or conveyed under any mortgage, deed of trust, deed to secure debt, security deed, or other debt or financing

instrument, and Donor shall not convey any interest in or otherwise encumber or subject the Property to any such debt or financing instrument prior to the consummation of the Closing under this Agreement.

Each of the above representations and covenants is material to and is relied upon by Donee. Each of the above representations shall be deemed to have been made as of the date hereof and as of the Closing. Donor shall indemnify, defend and hold harmless Donee, its officers, directors, employees, agents, successors and assigns from and against any and all expense, loss, liability, fine, penalty, damages and claims, including Donee's reasonable attorneys' and consultants' fees and costs, arising from or relating to the breach of any of Donor's warranties, representations and covenants. This indemnification obligation shall survive the Closing and the delivery of the instruments of conveyance.

If, before the conveyance to Donee, Donor discovers any information or facts that would materially change the foregoing warranties and representations, Donor shall immediately give notice to Donee of those facts and information. If any of the foregoing warranties and representations cease to be true before the conveyance to Donee, Donor shall be obligated to remedy the problem before the Closing. If the problem is not remedied before the date of conveyance to Donee, then Donee may elect either to (a) terminate this Agreement, in which case Donee shall have no obligation to accept title to the Property or (b) defer the Closing date until such problem has been remedied, or (c) accept title to the Property and close, in which case Donor shall donate the Property to Donee pursuant to the terms hereof. Donee's election in this regard shall not constitute a waiver of Donee's rights in regard to any loss or liability suffered as a result of a representation or warranty not being true nor shall it constitute a waiver of any other remedies provided in this Agreement or by law or at equity.

7. **Remedies Upon Default.** In the event Donor defaults in the performance of any of Donor's obligations under this Agreement, Donee's sole remedy shall be the right of specific performance against Donor. In the event Donee defaults in the performance of any of its obligations under this Agreement, Donor shall have the right to any remedy provided in this Agreement or by law or equity, except Donor shall not have the right to sue Donee for damages.

8. **Right to Inspect the Property.** During the term of this Agreement, Donee, through its employees and agents, may enter upon the Property at all reasonable times in order to conduct such survey, appraisal, environmental, physical, engineering, feasibility studies and other inspections and investigations as Donee deems appropriate in an effort to determine whether or not to proceed with the Closing of this transaction. Consistent with the provisions of and to the extent permitted by law under the Tennessee Governmental Tort Liability Act, Donee ("TGTLA") agrees to pay damages incurred by Donor due to Donee's or its agents' negligence while on the Property to conduct the tests and studies above described, except as to which occurrences immunity has not been waived by the TGTLA.

9. **Risk of Loss.** All risk of loss shall remain with Donor until the Closing. Donor shall maintain the Property in its present condition pending Closing and shall not make or permit any changes in or upon the Property except with Donee's advance written consent. In the event the Property is destroyed or damaged prior to Closing, such that the Property is, in the sole discretion of Donee, no longer suitable for Donee's public purposes, Donee shall have the right,

by notice given to Donor as provided in Paragraph 10 below, to terminate this Agreement, and, except as may be provided expressly to the contrary herein, Donor and Donee shall have no further rights, obligations or duties under this Agreement. Donor agrees that upon Closing, all improvements, if any, located on the Property shall be in the same order and condition as on the date of this Agreement, except for reasonable wear and tear, and Donor shall maintain in full force a policy of all-risk hazard insurance, insuring against loss of or damage to said improvements.

10. **Notices.** All notices pertaining to this Agreement shall be in writing, delivered to the parties hereto personally by hand, by United States mail, certified or registered, with return receipt requested, by telecopier (provided a confirmation copy is sent via another mode) or courier service at the addresses set forth in the introductory paragraph of this Agreement. All notices shall be deemed given when delivered. The parties may, by notice as provided above, designate a different address to which notice shall be given. Any NOTICE(S) sent to Donee shall be sent to the attention of "City Manager."

11. **Prorations and Fees.** Real property taxes on the Property shall be prorated as of the Closing date. If the amount of such taxes for the current year cannot reasonably be determined, the apportionment shall be based at Closing upon the amount of such taxes for the prior year and shall be readjusted when the amount of tax is finally determined. From and after the Closing, the Property will be exempt from payment of real property taxes for the time period in which Donee owns the Property. Water quality fees assessed for the year 2024 (regardless of when due and payable) shall be prorated as of the Closing. Special assessments levied prior to the Closing shall be the responsibility of Donor. The provision contained in this paragraph shall survive the Closing and shall not be merged into the Deed. Any documentary tax or real property transfer tax arising out of the conveyance of the Property, the premium for the title insurance policy, and the closing agent's fees and charges shall be paid by Donee. Each party shall be separately responsible for his, her or its attorney's fees and miscellaneous costs.

12. **No Agents or Brokers.** Each party hereto represents to the other that it has not discussed the transactions contemplated in this Agreement with any real estate broker, agent or salesman so as to create any legal right or entitlement to claim a real estate commission or similar fee with respect to the conveyance of the Property to Donee. Donor and Donee (to the extent permitted under the Tennessee Governmental Tort Liability Act) hereby agree to pay to each other, any and all claims, loss, liability, cost, and reasonable expenses (including reasonable attorneys' fees) for a real estate brokerage commission or similar fee or compensation arising out of or in any way connected with any claimed dealings with the opposite party and relating to this Agreement or the conveyance of the Property. The foregoing provisions shall survive the termination or consummation of this Agreement.

13. **Approval.** This Agreement is contingent upon review and approval by the Red Bank City Commission and Donor's Board of Directors.

14. **Time of the Essence.** Time is of the essence of this Agreement.

15. **Possession.** Possession of the Property shall be transferred to Donee at Closing.

16. **Binding on Successors.** This Agreement shall be binding not only upon the parties hereto but also upon their personal representatives, assigns, and other successors in interest. Donee, with Donor's prior written consent, which shall not be unreasonably withheld or delayed, may assign its rights under this Agreement to another charitable organization or to a governmental entity, in which case Donee shall be released in full from all duties and obligations hereunder, provided Donee's assignee agrees in writing to assume such duties and obligations.

17. **Additional Documents.** Donor and Donee agree to execute such additional documents, including escrow instructions, as may be reasonable and necessary to carry out the provisions of this Agreement.

18. **Entire Agreement; Modification.** This Agreement constitutes the entire agreement between Donor and Donee pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations, and understandings. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all the parties.

19. **Severability.** Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision(s) of this Agreement be for any reason unenforceable, the balance shall nonetheless be of full force and effect.

20. **No Merger.** The obligations contained in this Agreement, except for those specifically discharged at Closing, shall survive the Closing.

21. **Headings; Rules of Construction.** The headings used in this Agreement are for convenience of reference only and shall not operate or be construed to alter or affect the meaning of any of the provisions hereof. All references herein to the singular shall include the plural, and vice versa. The parties agree that this Agreement is the result of negotiation by the parties, each of whom was represented by counsel, and thus, this Agreement shall not be construed more strictly against the drafter thereof.

22. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and all of which counterparts together shall constitute but one and the same instrument.

23. **No Waiver.** Neither the failure of either party to exercise any power given such party hereunder or to insist upon strict compliance by the other party with its obligations hereunder, nor any custom or practice of the parties at variance with the terms hereof shall constitute a waiver of either party's right to demand exact compliance with the terms hereof. Any party hereto may waive the benefit of any provision, contingency or condition for its benefit contained in this Agreement.

24. **Effective Date.** The effective date of this Agreement shall be the latter date of the execution dates below.

25. **Choice of Law.** The validity, construction, interpretation, and performance of this Agreement shall in all ways be governed and determined in accordance with the laws of the state of Tennessee.

26. **Miscellaneous.** In the event that any of the deadlines set forth herein end on a Saturday, Sunday or legal holiday, such deadline shall automatically be extended to the next business day which is not a Saturday, Sunday or legal holiday. The term “business days” as may be used herein shall mean all days which are not on a Saturday, Sunday or legal holiday.

/SIGNATURE PAGES FOLLOW/

IN WITNESS of the foregoing provisions, the Donor, by its duly authorized signatory, has executed this Agreement under seal as of the last date of signature, as reflected below.

DONOR:

**THE TRUST FOR PUBLIC LAND, a California
nonprofit corporation**

By: _____

Title: _____

Execution Date: _____

IN WITNESS of the foregoing provisions, the Donee, by its duly authorized signatory, has executed this Agreement under seal as of the last date of signature, as reflected below.

DONEE:

CITY OF RED BANK, a Tennessee municipal corporation

By: _____

Title: _____

Execution Date: _____

EXHIBIT "A"

All that tract or parcel of land lying and being in the city of Red Bank, Hamilton County, Tennessee and being more particularly described as follows:

Hamilton County property identified as a portion of Hamilton County, Tennessee tax map numbers 126E_A_006.01 and 126E-Z-006.

Said real property, consisting of 333,412 square feet or 7.7 acres, more or less.



EXHIBIT “B”

Form of Special Warranty Deed

This Instrument Prepared by:

**Name and Address
of New Owner:**

Send Tax Bills to:

Map and Parcel No.

City of Red Bank
3105 Dayton Boulevard
Red Bank, TN 37415

Same

SPECIAL WARRANTY DEED

For good and valuable consideration, the receipt and legal sufficiency of which hereby is acknowledged, **THE TRUST FOR PUBLIC LAND**, a nonprofit California corporation (herein called “Grantor”), does hereby bargain, donate, transfer and convey unto the **CITY OF RED BANK**, a municipality of the state of Tennessee (herein called “Grantee”), the property described on **Exhibit “A”** attached hereto and made a part hereof.

TO HAVE AND TO HOLD the property, together with all and singular the rights, hereditaments, and appurtenances thereto in anywise belonging, but subject to the matters described on **Exhibit “B”** attached hereto, unto Grantee, its successors and assigns, and Grantor hereby agrees to warranty and forever defend all and singular the property unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming, or claim the same, or any part hereof, by, through, or under Grantor but not otherwise.

EXECUTED this ____ day of _____, 2025.

GRANTOR:

THE TRUST FOR PUBLIC LAND, a nonprofit
California corporation

By: _____

Title: _____

STATE OF _____
COUNTY OF _____

Before me, a Notary Public in and for the state and county aforesaid, personally appeared _____, to me known (or proved to me on the basis of satisfactory evidence) to be the _____ of **THE TRUST FOR PUBLIC LAND**, a nonprofit California corporation, who acknowledged that (s)he executed the foregoing instrument for the purposes therein contained on behalf of said limited liability company in her/his capacity as such _____.

WITNESS my hand at office this _____ day of _____, 202_.

Notary Public

My Commission Expires: _____

STATE OF TENNESSEE
COUNTY OF HAMILTON

I, _____, hereby swear or affirm that the actual consideration for this transfer is \$ _____.

Affiant-Grantee

Subscribed and sworn to before me
this _____ day of _____, 202_.

Notary Public

My Commission Expires: _____



2025 NCOA Digital Literacy Application Portal *Untitled* 2025 Application Draft

- [Welcome, tbarber@redbanktn.gov](mailto:Welcome,tbarber@redbanktn.gov)
-
-

2025 Application

- You can save this form as an incomplete draft at any time by clicking "Save Draft" at the bottom of the page.
- When you have completed all required items, please click the "Mark Complete" button at the bottom of the page. Once marked complete, changes may still be made by clicking "Save Changes", but only prior to submitting the application.
- NOTE: When you have completed all required steps and are ready to submit the application, be sure to click "Submit" on the next page.

NCOA Digital Literacy Initiative: Application for Senior Centers & CBOs

Supported by AT&T

Overview

The National Council on Aging (NCOA), with support from AT&T, is launching the second year of a national initiative to advance digital literacy among hard-to-reach older adults. This opportunity provides selected senior centers and community-based organizations (CBOs) with funding, tools, training, and support to host digital literacy workshops using AT&T's digital literacy curriculum.

Who Should Apply

Senior centers and community-based organizations that:

- Serve older adults, especially in underserved, inner-city, or rural areas
- Have access to a facility with internet access, laptops or tablets that can be used during workshops, and space for group sessions

Organizations in California, Texas, Georgia, Florida, and Illinois are especially encouraged to apply.

Benefits of Participation

- **Funding:**
 - Tier 1 receives \$9,000*
 - Tier 2 receives \$7,000
 - Tier 3 receives \$4,500

*10 Tier 1 organizations will be asked to host volunteers and will receive a \$500 stipend
 - **Access to all materials to host a workshop**
 - **Training and technical support**
 - **Laptops the organization can keep:**
 - Tier 1: 2 laptops
 - Tier 2: 2 laptops
 - Tier 3: 4 laptops
-

Expectations

Participating organizations will:

- **Conduct the required activities during the performance period between October 1, 2025 and May 31, 2026.**
- **Host a minimum of 4 in-person digital literacy workshops with older adults.**
- **Offer one-on-one support to older adults via “Connected Learning” office hours held a minimum of 1 hour per week.**
- **Reach an attendance goal of 150 unduplicated individuals for Tier 1 organizations, 100 for Tier 2 organizations, or 75 for Tier 3 organizations. This means that an individual cannot be counted more than one time during the grant cycle.**
- **Submit reports monthly by the 10th of the month. The reports will require information about completed activities, including unduplicated attendance numbers for workshops and office hours, dates of workshop and office hours, and locations and topics of workshops. Additional reporting requirements may be required. Individuals should only be counted one time during the grant cycle.**
- **Provide at least 2 client testimonials with client contact information and photos that highlight how an older adult’s participation improved their digital literacy. These should be specific and clearly**

describe how this opportunity positively impacted an aspect of their life. Clients must sign a story consent form.

- Participate in monthly virtual technical assistance meetings.
- If requested, allow NCOA to conduct a site visit during a workshop.
- If selected as one of the organizations to host volunteers, commit to hosting 4 or 5 AT&T volunteers per workshop. Workshops where AT&T volunteers are present will need to be scheduled and coordinated with NCOA 4-6 weeks in advance of the event.

Application Requirements

Section 1: Contact Info

Organization Name *

Physical address:

Street *

City *

State *

Alabama Alaska Arizona Arkansas California Colorado Connecticut Delaware District
Of
Columbia Florida Georgia Hawaii Idaho Illinois Indiana Iowa Kansas Kentucky Louisia
na Maine Maryland Massachusetts Michigan Minnesota Mississippi Missouri Montana N
ebraska Nevada New Hampshire New Jersey New Mexico New York North Carolina North
Dakota Ohio Oklahoma Oregon Pennsylvania Puerto Rico Rhode Island South
Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West
Virginia Wisconsin Wyoming

Zip *

Mailing address that can accept FedEx deliveries:

Mailing Street *

Mailing City *

Mailing State *

Alabama Alaska Arizona Arkansas California Colorado Connecticut Delaware District
Of
Columbia Florida Georgia Hawaii Idaho Illinois Indiana Iowa Kansas Kentucky Louisia
na Maine Maryland Massachusetts Michigan Minnesota Mississippi Missouri Montana N
ebraska Nevada New Hampshire New Jersey New Mexico New York North Carolina North
Dakota Ohio Oklahoma Oregon Pennsylvania Puerto Rico Rhode Island South

Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West
Virginia Wisconsin Wyoming

Mailing Zip *

Website *

Main contact for project:

Name *

Title *

Phone *

Email *

Section 2: About Your Organization

What is your organization's mission? (250 word maximum) *

Word Count: 0 / 250

What is the average number of older adults your organization serves monthly with no one person being counted more than once? (50 word maximum) *

Word Count: 0 / 50

Have you received funding from NCOA before for any grant opportunity? *

Yes

No

Section 3: Capacity

Do you have space and equipment (projector and screen) to host in-person workshops? Note that funds can be used to purchase equipment. *

Yes

No

While laptops will be provided, do you have access to additional tablets or computers available for workshops?

- Computers: *

Yes

No

- Tablets: *

Yes

No

Do you have internet available at your site? *

Yes

No

Are you able to commit to hosting at least 4 in-person workshops and offering open office hours for a minimum of 1 hour per week? *

Yes

No

Which language(s) are primarily spoken in your community? (250 word maximum) *

Word Count: 0 / 250

Do you have the capacity/resources to translate the workshop materials into languages other than English or Spanish? If yes, what languages? (250 word maximum) *

Word Count: 0 / 250

For the printed materials that we send, would you prefer English, Spanish, or both? *

English

Spanish

Both

Section 4: Commitment

Grants will be awarded in three tiers based on attendance goals. All tiers will require a minimum of 4 in-person workshops and 1 hour per week of open office hours.

- Tier 1*:
 - Unduplicated Participants: 150
 - Funding Amount: \$9,000
- Tier 2:
 - Unduplicated Participants: 100
 - Funding Amount: \$7,000
- Tier 3:

- Unduplicated Participants: 75
- Funding Amount: \$4,500

***10 organizations in select locations will be asked to host AT&T volunteers. Organizations who host volunteers will receive a \$500 stipend.**

If you are selected as a Tier 1 organization, are you willing to host AT&T volunteers at your site for all 4 workshops? *

Yes

No

Please select the minimum number of unduplicated participants your organization can support. These individuals should not be counted more than one time per grant cycle. *

150

100

75

Please tell us how you plan to meet your minimum attendance goal. (250 word maximum) *

Word Count: 0 / 250

Section 5: Community

What percentage of the older adults your organization serves are considered middle- to low-income? *

Less than 25%

25%–49%

50%–74%

75% or more

What estimated percentage of the older adults your organization serves live in the following types of communities? (Select all that apply and indicate the approximate percentage for each) *

Underserved areas

Inner-city areas

Rural areas

Section 6: Staffing

Please describe who will lead the workshops and Connected Learning office hours. (250 word maximum) *

Word Count: 0 / 250

Section 7: Past Digital Literacy Experience

Have you participated in a digital literacy program supported by AT&T before? *

Yes

No



Prepared by: STEVEN BLACKSTOCK

02/27/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555

As Configured Vehicle (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
STDRD	Radio: SiriusXM w/360L	Included
	Includes FM stereo and 6 speakers. Includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Trial length and service availability may vary by model, model year or trim. Details: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com . All fees and programming subject to change. Not all vehicles or devices are capable of receiving all services offered by SiriusXM. Current information and features may not be available in all locations, or on all receivers. Satellite and streaming lineups vary slightly. 2020 Sirius XM Radio Inc. Sirius, XM, SiriusXM and all related marks and logos are trademarks of Sirius XM Radio Inc.	
	Includes:	
	- SYNC 4 w/Enhanced Voice Recognition	
	Includes 12" LCD capacitive touchscreen with swipe capability, information on demand panel, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, wireless Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation (includes 3-year trial). Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 3-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will revert to a moving-map and active routing will no longer be available. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.	
YZ_01	Oxford White	N/C
VS_01	Medium Dark Slate w/Vinyl Bucket Heated Front Seats	N/C
light package	light package	\$4,745.00
	HEADACHE RACK MOUNT Lightbar 6 BUTTON CONTROLLER 2 CHANNEL RELAY TAIL LIGHT FLASHER MICROPULSES RUNNERS RUNNER BRACKETS HEADACHE RACK	
cab steps	Ranger/ F150 cab steps	\$575.00
	black tube cab steps	
spray in bedlin	spray in bedliner	\$595.00
SUBTOTAL		\$53,695.00
Destination Charge		\$2,195.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK
02/27/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555

As Configured Vehicle (cont'd)

Code	Description	MSRP
TOTAL		\$55,890.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

02/27/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$47,780.00
Options	\$0.00
Colors	\$0.00
Upfitting	\$5,915.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,195.00
Subtotal	\$55,890.00

Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	SWC 209 contract discount	-\$6,590.00
Total		\$49,300.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

SWC 209
Lonnie Cobb Ford contract # 84711

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555



Client Proposal

Prepared by:
STEVEN BLACKSTOCK
Office: 731-989-2121
Date: 02/27/2025



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK
02/27/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555

Warranty

Standard Warranty

Basic Warranty

Basic warranty	36 months/36,000 miles
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Powertrain Warranty

Powertrain warranty	60 months/60,000 miles
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Corrosion Perforation

Corrosion perforation warranty	60 months/unlimited
--------------------------------	---------------------

Roadside Assistance Warranty

Roadside warranty	60 months/60,000 miles
-------------------	------------------------

Hybrid/Electric Components Warranty

Hybrid/electric components warranty	96 months/100,000 miles
-------------------------------------	-------------------------

Traction Battery Warranty

Traction battery warranty	96 months/100,000 miles
---------------------------	-------------------------

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

02/27/2025

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 F-150 Lightning AWD SuperCrew Cab 5.5' box 145" WB Pro (W1B)

Price Level: 555

As Configured Vehicle

Code	Description	MSRP
W1B	Base Vehicle Price (W1B)	\$47,780.00
110A	Equipment Group 110A Standard	N/C
	Includes: - Engine: Dual eMotor - Standard Battery Includes 98 kWh usable capacity standard range battery. - Transmission: Single-Speed - GVWR: 8,250 lbs - Tires: 275/65R18 A/T - Wheels: 18" Alloy Gloss Black - Vinyl Bucket Heated Front Seats Includes 2-way manual driver/passenger with flow-through console and floor shifter. - Radio: SiriusXM w/360L Includes FM stereo and 6 speakers. Includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Trial length and service availability may vary by model, model year or trim. Details: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com . All fees and programming subject to change. Not all vehicles or devices are capable of receiving all services offered by SiriusXM. Current information and features may not be available in all locations, or on all receivers. Satellite and streaming lineups vary slightly. 2020 Sirius XM Radio Inc. Sirius, XM, SiriusXM and all related marks and logos are trademarks of Sirius XM Radio Inc. - SYNC 4 w/Enhanced Voice Recognition Includes 12" LCD capacitive touchscreen with swipe capability, information on demand panel, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, wireless Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation (includes 3-year trial). Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 3-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will revert to a moving-map and active routing will no longer be available. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.	
99K	Engine: Dual eMotor - Standard Battery Includes 98 kWh usable capacity standard range battery.	Included
44L	Transmission: Single-Speed	Included
STDGV	GVWR: 8,250 lbs	Included
STDTR	Tires: 275/65R18 A/T	Included
643	Wheels: 18" Alloy Gloss Black	Included
V	Vinyl Bucket Heated Front Seats Includes 2-way manual driver/passenger with flow-through console and floor shifter.	Included
145WB	145" Wheelbase	STD

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

July 24, 2025

City of Red Bank
Attn: James Allen
3105 Dayton Blvd.
Chattanooga, TN 37415

This is to confirm our agreement to provide **City of Red Bank** on a temporary, temporary to hire, or direct hire basis. Our fee is the hourly rate selected by your company (**\$14.50**), plus thirty-eight percent (**38%**).

Your company, without any additional fee may hire an individual after four hundred and eighty (480) of employment. In the event you hire an employee provided by **Total Resource, Inc.** before the expiration of four hundred and eighty (480) hours, you will be charged a placement fee equal to our thirty-eight percent (38%) fee times the number of hours less than four hundred eighty (480) hours worked.

If a temporary employee is found to be insufficient or is not suitable for the assignment, please contact our office immediately otherwise there will be a four-hour minimum charge.

In consideration of our providing this service, **City of Red Bank** agrees to pay **Total Resource, Inc.** no later than 15 days after the date of the invoice. In the event of default in payment and if it becomes necessary to enforce payment of all sums due Total Resource, Inc. then you agree to be responsible for the payment of reasonable attorney fees and all costs of collection incurred by Total Resource Inc. in the enforcement of this agreement.

If there are any questions concerning our fees/charges, please call me immediately upon receipt of this agreement. Please sign in the space provided below to acknowledge your agreement with the terms and conditions set out herein and return a signed copy.

It is a pleasure doing business with you, and we look forward to a long and prosperous relationship.

Sincerely,


Rebecca Thomas
Owner

Signature: _____
FEIN # _____

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF RED BANK
AND
THE CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY**

THIS INTERLOCAL AGREEMENT (this "Agreement1") is entered into this ____ day of _____ 2025, to be effective as of July 1, 2025 (the "Effective Date"), between the CITY OF RED BANK, whose offices are located at 3105 Dayton Boulevard, Red Bank, Tennessee 37415, and the **CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY** (hereinafter referred to as "CARTA"), whose offices are located at 1617 Wilcox Boulevard, Chattanooga, Tennessee 37406.

WHEREAS, the City of Red Bank desires to engage CARTA to provide certain public transportation services as more specifically set forth herein, upon such terms and for the period and at the prices herein stated;

WHEREAS, the City of Red Bank has the full authority and right to grant such rights and privileges to CARTA as hereinafter stated and to execute this Agreement; and

WHEREAS, acting under the authority of § 7-56-105 et seq. of the Tennessee Code Annotated and § 23-19 of the Chattanooga City Code, CARTA is a qualified public transportation service provider and desires to provide the services described herein.

NOW, THEREFORE, in consideration of the mutual provisions, covenants, terms, and conditions herein contained, and for other good and valuable considerations, the contracting parties hereto mutually covenant and agree as follows:

CARTA RESPONSIBILITIES

- a) Red Bank Paratransit Service. CARTA shall supply all vehicles, labor, equipment, and supervision necessary to operate the Red Bank paratransit service for qualifying disabled and senior-eligible customers aged 65 and over (the "Service"). CARTA shall provide said Service Monday-Friday from 4:00 AM to 12:00 AM, Saturdays from 5:00 AM to 12 AM, and Sundays from 6 AM to 8 PM, except for Tennessee State and Federal holidays. The Service provided will be origin to destination from all serviceable points in Red Bank to all destinations within CARTA's Care-A-Van service area for qualified customers. Door-to-Door Service is available upon request. Current Care-A-Van operating fares and rules apply. The City of Red Bank hereby agrees to the Client/Service Policy attached hereto and incorporated herein as Attachment A. CARTA shall have the full authority to make and implement such rules and regulations and amend the Client/Service Policy as it deems necessary or desirable for the management and operation of the Services, which shall likewise be incorporated into

this Agreement upon CARTA sending NOTICE of same and a copy of the Revised/Amended Client/Service Policy to Red Bank.

- b) Complementary Travel Training. CARTA shall provide complementary travel training assistance for the Services, for all eligible users as desired.

PRICING

CARTA shall charge for its provision of the Red Bank Paratransit Service on a per-trip basis as detailed below. Passenger payment will apply and be collected as described in Attachment A. The City of Red Bank will be invoiced monthly, in arrears, with supporting documentation, and such invoices shall be paid within fifteen (15) days of delivery. The payment obligation described herein shall survive the expiration or earlier termination of this Agreement. Charges for each trip will be payable proportionally by the passenger utilizing the service and by the City of Red Bank. The per-trip charge will be apportioned as follows:

1. \$51.00 per trip, with the City of Red Bank responsible for \$47.50 of the total, and the passenger responsible for payment of \$3.50. Clients have the opportunity to save \$.25 per trip using the Token Transit payment option.
2. \$15.00 per trip will be subsidized by Hamilton County for the first 612 trips (\$9,180) and subtracted in advance on each invoice until funds are depleted.
3. CARTA reserves the right to adjust the passenger's portion of the trip cost based on CARTA's fare policy, to become effective upon written notice and a copy of such adjusted fare policy to Red Bank.
4. CARTA reserves the right to charge additional sums to agencies or entities providing financial support to CARTA for such services.

RIGHTS TO TERMINATE

Either party reserves the right to terminate this Agreement at any time for any reason upon not less than 30 days prior written notification provided to the other contracting party. CARTA would provide invoicing for any Service that had been provided prior to the effective date of termination, and the City of Red Bank shall be responsible for payment thereof.

Notwithstanding the foregoing, in the event that either party breaches a material provision of this Agreement or materially interferes with the other party's ability to perform hereunder, the non-defaulting party may terminate this Agreement upon written notice effective upon the date described in such notice.

Except in the event of a default by either party hereunder, in the event either party shall hereafter be inclined to exercise its termination right, the parties agree to make commercially reasonable efforts to meet to discuss in good faith amendments to this Agreement with the overall intent of continued service to the public.

PERIOD OF AGREEMENT

The term of this Agreement shall commence on the Effective Date and shall extend up through and including June 30, 2026, subject to each party's right of termination as detailed above and the Automatic Renewal provisions set forth hereinbelow.

AUTOMATIC RENEWAL

Subject to (i) CARTA's retained rights to adjust its rates and reimbursement structure, (ii) CARTA's right to unilaterally revise its terms' of service policy, and (iii) to the Rights to Terminate reserved to Red Bank and CARTA hereinabove, this Agreement shall automatically renew for five (5) additional terms of one year each.

REVISIONS

Both contracting parties reserve the right to review the service, pricing, and other material terms of this Agreement in order to update and to ensure a complete understanding of the intents and responsibilities of the contracting parties. No amendments to this Agreement shall be effective unless set forth in writing and agreed to by both parties.

INSURANCE/LIABILITY

CARTA shall be solely responsible for the paratransit operations described herein and for any claims made relative thereto. Other than the requirement for payment of fees as detailed above, the City of Red Bank's role with respect to CARTA's transportation service will be advisory in nature. Additionally, up to the limits and protections against liability specified under the Tennessee Governmental Tort Liability Act, as presently enacted or hereafter amended, CARTA shall fully indemnify and hold the City of Red Bank harmless from any claim of loss due to personal injury or property damage arising out of CARTA's operation of paratransit service as described herein, unless such injury or damage is caused by the negligence of the City of Red Bank or its agents, officers, and employees. Such indemnification shall include reimbursement to the City of Red Bank of reasonable attorneys' fees and expenses related to any claim of loss to personal injury or property damage. CARTA's indemnification obligation under this Agreement shall survive the expiration or earlier termination of this Agreement. CARTA agrees to provide the City of Red Bank with a commercial general liability insurance certificate naming the City of Red Bank as additional insured with limits of One Million Dollars per occurrence.

If such case arises any liability of the City of Red Bank to CARTA and/or third parties for any claims, damages, losses, or costs arising out of or related to acts performed by the City of Red Bank under this Agreement shall be governed by the Tennessee Claims Commission Act, Tennessee Code Annotated §§ 9-8-301 et seq.

In compliance with the requirements of Tennessee Code Annotated §12-3-309, CARTA hereby attests that it shall not knowingly utilize the service of an illegal immigrant in the United States in the performance of this Agreement and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the United States in the performance of this Agreement.

MISCELLANEOUS

If any provision of this Agreement, or portion thereof, shall be held invalid, inoperative or unenforceable, the remainder of this Agreement, or the application of such provision or portion thereof to any other persons or circumstances, shall not be affected thereby.

The terms of this Agreement may be modified or amended only in writing signed by both CARTA and the City of Red Bank.

It is expressly understood and agreed that this Agreement is personal to CARTA and the City of Red Bank and that neither party will have the right, power or authority to assign this Agreement or any portion thereof.

CARTA and the City of Red Bank hereby waive trial by jury in any action, proceeding, or counterclaim brought by either party against the other on any matters in any way arising out of or connected with this Agreement, the relationship of CARTA and Red Bank, or the enforcement of any remedy under any applicable law, rule, statute, order, code, or ordinance

In the event that any action, suit or other proceeding is initiated concerning or arising out of this Agreement, the prevailing party shall recover all of such party's actual costs and reasonable attorneys' fees incurred in each and every action, suit or other proceeding, including any and all appeals or petitions therefrom from the non-prevailing party.

IN WITNESS THEREOF, the parties have executed this Agreement on the dates hereinafter mentioned.

FOR CHATTANOOGA AREA REGIONAL
TRANSPORTATION AUTHORITY

FOR THE CITY OF RED BANK

Charles D. Frazier, CEO

Mayor Stefanie Dalton

Date

Date

Care-A-Van Client / Service Policy

The CARTA Care-A-Van Client / Service policy has been developed with the guidance of the CARTA Care-A-Van Advisory Council for Accessible Transportation. We appreciate your cooperation in helping us provide more efficient transportation by familiarizing yourself with the following policies. If you have any questions, comments or concerns, please contact our office at 423-698-9038.

Clients must have a completed, approved and current CARTA/ADA Eligibility Application as well as a completed Medical Verification form on file at the Care-A-Van office.

Current Fares for Care-A-Van:

- One Way: \$3.00
- One Way to/from Red Bank or East Ridge: \$3.50
- \$0.25 discount when paying with credit/debit card through the Token Transit app

There is no charge for children under six (6) years of age or an approved Personal Care Attendant (PCA). Children between the age of six (6) and sixteen (16) years of age are \$.50 per one way trip. All additional adult non PCA's are required to pay the appropriate fee when transportation is rendered. All children under four (4) years of age, traveling with a client must in a client provided child restraint seat. When booking your trip you must inform Care-A-Van staff if additional passengers meeting the requirements above will be traveling with you.

Payment Policy: All clients are expected to pay their fare at the time of transportation, unless billing arrangements have been made in advance through the Care-A-Van office. Payment should be received no later than thirty (30) days from the invoice date. If payment has not been received after thirty (30) days, client services may be temporarily suspended until payment is received. Clients paying cash are expected to have exact change, drivers will not provide change.

Scheduling Policy: Clients may schedule transportation the day before and up to fourteen (14) days prior to service. Care-A-Van does not provide same day scheduling. Care-A-Van should never be used for emergency transportation. In case of an emergency, please call 911 immediately. Clients are expected to be ready at the beginning of their pick-up window. Due to volume, Care-A-Van drivers are only permitted to wait five (5) minutes after arriving inside the pick-up window. Drivers and dispatchers will attempt to make contact with the client within the five (5) minute window. If contact with the client is unsuccessful the driver will be released to their next destination. If you are experiencing delays, please contact dispatch at 423-698-9038 to make alternate arrangements. Clients may not alter the scheduled destination on the day of service. Stops between pick up and drop off locations are not permitted unless previously scheduled.

Cancellation Policy: If a client needs to cancel a ride, he/she must do so by calling the Care-A-Van dispatcher at 423-698-9038 at least one (1) hour before the scheduled trip. If the driver arrives at the location before the client calls, the client will be subject to a “NO SHOW.” NO Shows cause the service to be slowed, in order for ALL clients to get to their appointments on-time it is extremely important to cancel unwanted rides as far in advance as possible. All phone calls to Care-A-Van are recorded. Please note the time, date and person you spoke with when canceling a ride.

Care-A-Van is an “Origin to Destination” Service, however “Door-To-Door” service is available upon request to any client as needed. Please be sure to inform the reservationist that you need Door-To-Door service when booking your trips. Care-A-Van drivers will assist clients to board and alight the vehicle. Drivers may only assist clients in or out of a wheelchair to the extent which allows the client to transfer to a vehicle seat. Drivers are not allowed to enter a client’s residence for any reason. Vehicles will not enter any area (i.e. narrow driveways less than 16ft. wide, steep hills or slopes greater than 8.33% grade – Lift ramps can only be deployed on flat surfaces), without ample space to turn around, no unpaved, rough or soft surfaces, no low overhangs (less than 10’ + top clearance, etc.) where in the drivers and /or safety supervisors opinion, unsafe conditions exist for

the client, driver, or damage that may occur to the vehicle while entering or exiting the pick up or drop off location.

Clients must provide their own wheelchairs and/or mobility devices. Each mobility device must be secured in the vehicle with a four (4) point, tie-down and suggested lap/shoulder restraint belt. All Care-A-Van clients are asked to wear a seat belt while aboard the vehicle. Clients are only allowed to stand at their own risk.

Clients are responsible for providing safe and negotiable exterior surfaces for wheelchairs and ambulatory clients. Clients who utilize wheelchairs are responsible for providing safe, sturdy (built according to regulations –1” of fall to 12” of length), non-skid surface ramps.

Family members or friends **MUST** assist clients if no ramp is available. Drivers are not allowed to lift wheelchairs up or down from level ground due to the risk of injury to the client and/or driver.

Personal Care Attendant (PCA) Policy: If a client requires a Personal Care Attendant (PCA), the client is responsible for providing such PCA. The PCA may ride at no charge, but the PCA must be picked up and dropped off at the same location as the client.

Guest Policy: Clients are allowed to bring guest(s) along for a trip. Guests will be allowed to travel with the client from the client’s pick up location to the client’s destination. The guest will be charged the same fare as the client. Clients must notify the reservationist at the time of booking if they will be traveling with a guest(s). There is no limit to the number of guests that can ride with a client as long as there is space available.

Package/Bag Policy: Drivers are not permitted to carry packages, bags or any other of the client’s personal belongings. Clients are only allowed those packages, bags or personal belongings that they, their PCA, or guest can carry onto the vehicle in one (1) trip on. Clients that require assistance with groceries or packages **MUST** have a PCA, or Guest to provide assistance. Travel Luggage is permitted under the same Policy.

Service Animal Policy: A trained service animal (Dog) will be allowed to do work or perform tasks for the benefit of any client as needed.

CODE of CONDUCT

- NO Smoking or eating is allowed on the vehicles at any time.
- NO abusive physical or verbal behavior toward the drivers or other passengers will be tolerated. Such occurrences may result in the offending client being removed from the vehicle and suspended from future trips.
- Good Hygiene is required at all times for the health and welfare of all clients and drivers.

CARTA Care-A-Van is a public complimentary paratransit service. Due to heavy volume of clients wishing to ride, it may be necessary to combine your trip along with several other clients trips. Care-A-Van staff will make every effort to accommodate your trip in the timeliest, safest, and most efficient manner possible without subjecting any client to extended travel or wait times.

We ask for your patience and understanding that our vehicles are subject to the same traffic conditions and road hazards which cause delays and detours for private vehicles, and may delay our schedules beyond our control.

Contact Information:

- Care-A-Van Office 423-698-9038
- TDD 423-698-8418
- Fax 423-698-8555



RESOLUTION NO. 1827 – ATTACHMENT A:
ARPA FUNDS - 2025
NON-PROFIT GRANT APPLICATIONS
SUMMARY OF INTENDED USE, PROJECT OR GOAL

Red Bank Community Food Pantry (Fiscal Sponsor: Red Bank United Methodist Church) - \$10,000

This organization's mission is to serve neighbors in Red Bank and surrounding communities by providing food resources.

The funds will be used to purchase 2 commercial refrigerators and hire an electrician to make adjustments to the current electrical outlets to accommodate large-capacity refrigerators. Funds will also be used to purchase food/grocery stock, including protein supplementation so that they can continue to provide balanced nutritional items at distribution events. The pantry operates on the 1st and 3rd Thursdays of each month at the Red Bank United Methodist Church.

Downside Up Inc. - \$5,000

This organization envisions a world where people with disabilities and their loved ones have affordable access to the environments and experiences they need to grow and thrive. By providing creative, accessible spaces and experiences, that encourages growth, inspires learning and develops connections for children with disabilities and their families, therefore increasing mental wellbeing, decreasing isolation due to social, behavioral, medical differences or socioeconomic disparities. By partnering with the community and grant funding, they are able to provide programs and resources to the community at a significantly reduced price to increase access to our community, further highlighting their mission.

Funds will be used for the program, Regulating Together, a 10-week training course for children who are neurodiverse and their parents. Regulating Together is a neurobehavioral emotion regulation group program serving youth ages 8 - 18 with developmental or neurobehavioral disorders including autism spectrum disorders (ASD), intellectual disability or attention deficit hyperactivity disorder (ADHD) who are also experiencing mental health or behavioral concerns.

Sessions are held weekly for parents and youth and are approximately 90 minutes long. The goal is to serve between 5-7 families in each 10 week group cohort, one in the fall and one in the spring.

La Paz Chattanooga - \$5,000

This organization's mission is to empower and engage the Latino community through advocacy, education, and inclusion.

Funds will help expand the Career Readiness and Education programming. The Career Readiness program provides the foundational tools for success, like digital skills and English language training, while the Education program offers workshops and opportunities for community members to learn from industry experts like bankers, college advisors and loan officers.

They will serve a minimum of 100 participants in the career readiness and workforce development programs. Additional results include:

- Conduct 2 Tech Goes Home courses.
- Provide 8 educational workshops.
- Conduct 3 English Language Learning courses.

The Learning Gardens at Red Bank Elementary School - \$5,000

In support of the Red Bank Elementary School's mission, the Learning Gardens at Red Bank Elementary were created to provide innovative learning opportunities for all students in an accessible outdoor learning environment as well as to establish self-sustainable gardening practices to support the Culinary Arts Lab.

Funds will be used to:

- Install wall-mounted retractable awnings to provide shade and weather protection, increasing year-round usability and comfort for multiple classes.
- Add 3 wheelchair-accessible picnic tables and 2 matching benches to expand inclusive seating options for outdoor learning and leisure.
- Construct a sensory play and mud kitchen area, offering students a space to explore, play, and engage in hands-on sensory experiences.

WaterWays - \$5,000

This local organization's mission is to empower communities to protect and restore the waterways where we live, work and play. Their foundation is education leading to positive impacts for watersheds. Their goal is clean and plentiful water for all.

Funds will help continue to change the perception of Stringers Branch to the incredible asset it can be in the community by working with community members to restore the riparian zone and streambank of Stringers Branch behind the Police Station and City Hall. This will involve invasive species removal, streambank stabilization workshops, and the additional of native plants and trees to streamside areas. Due to precipitation changes and more flooding, there is need to increase the infiltration of runoff before it hits Stringers Branch. It will also protect

the streambanks so that structures close to the stream will not be imperiled by streambank collapse.

Work will be done in 2 phases, starting in 2025-2026 behind the Police Stations and completing the City Hall portion in 2026-2027.

Be The Change Youth Initiative - \$4,000

This organization believes that all youth should be SEEN, HEARD and LOVED. Driven by their commitment to encourage youth towards balanced well-being, they educate, equip and empower the next generation to become advocates for their communities. They do this through personal engagement and collaboration through art, music, and leadership as they share stories, extend compassion and take actions towards a brighter tomorrow.

Funds will support in-school and after-school programming at Red Bank High School.

The funds will:

- pay the staff to run these programs;
- pay the Artist Presenters to facilitate art projects; and
- purchase supplies needed for projects.

There are 2 programs under Empower Youth Initiative: one with Art 3 students during school and one in partnership with the Northside Neighborhood House (NNH) CommUNITY Schools after-school program.

- Art 3 Project Goals: For 2025-2026 school year they will be partnering with Walnut Street Publishing to offer their students more opportunities to have their artwork seen and purchased. Each month local artists will come in to talk with students about how they use their art to process their mental health. Each artist shares their medium with students and then walks them through a hands-on project. Partnering with Walnut Street Publishing will offer these students the unique opportunity to have their artwork published in a bi-annual magazine.
- They will also be working with Be Caffeinated to create a gallery wall for student pieces to be sold to the community.

Just the Right Purpose - \$4,000

Their mission is to provide resources and support for vulnerable communities who are attempting to achieve the highest potential and benefit of independent living.

They aim to use funding to support individuals with mental or intellectual delays. Through their In-Home Personal Care program, they will aid with various personal care needs, including bathing, grooming, hygiene, dressing, mobility and transfers, toileting, and incontinence care. This support will help ensure that participants receive the care they need in the comfort of their own homes.

The program will be offered 3 times a week to participants who are qualified as having a mental or intellectual disability. The program currently operates 7 days a week, 24 hours a day. For eligible individuals, up to 6 hours of free service is available each day, 3 times a week, which allows each participant to receive between 6 - 18 hours of in home personal care.

Northside Neighborhood House - \$4,000

Their mission is to promote the independence of residents north of the river by providing a hand up through education and assistance.

Funds will directly support Red Bank citizens and the community at large by strengthening Northside Neighborhood House's 3 Red Bank CommUNITY School sites and the clients they serve in their Stability program within Red Bank city limits. The funds will help lift the burden from our neighbors in need of a hand up.

Vision of Mercy - \$4,000

Their mission is to assist and improve the lives of people who are experiencing homelessness in the greater area of Chattanooga.

Vision of Mercy directly engages individuals, families, and the community at large through 5 core initiatives:

1. Non-perishable Food Bags
2. Essential Kits
3. Emergency Shelter
4. Medical Assistance
5. Hope to the Hopeless

Funding is intended to support their 5th initiative: Hope to the Hopeless. Hope to the Hopeless assists school-aged youth and their families who are deemed homeless, with additional support for food insecurity and housing assistance. These students and their families are fed a hot meal 3 times a week during the school year. This is in conjunction with the academic support provided by their partnering schools.

Red Bank High School Blue Lion Band - \$2,000

Their mission is to launch a Private Lesson Access Initiative to offer every student – whether in band or choir – the option to receive weekly private music instruction from professional musicians. It aims to level the playing field, build student confidence, and raise the overall performance level of their music program.

Funding will be used to provide weekly private music lessons for interested students throughout the school year. Lessons will be taught by professional musicians and vocal

instructors on a rotating schedule to ensure access across all instrument families and voice types. 30 students will have a weekly 30-minute lesson, averaging 16-17 lessons per student over the school year.

Tennessee Humane Animal League - \$2,000

This organization aims to reduce animal suffering by finding responsible homes for animals in need, promoting spay-neuter to reduce pet homelessness, and emphasizing responsible animal care through education and example. Their community low-cost spay/neuter program aims to reduce the population of stray and unwanted animals by partnering with local veterinarians and municipal shelter partners to provide affordable spay/neuter surgeries to owned pets (canines and felines) of Hamilton County residents.

The funds will be used to perform low-cost spay/neuter surgeries for low-income residents of Red Bank and Hamilton County. The funding will allow them to continue providing a vital service to the local community.

RESOLUTION 25-1827
ATTACHMENT B:
ARPA GRANT MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, effective upon passage of Resolution No. 25-1827 is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to {ORGANIZATION NAME} being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below "Scope of Work"; and,

Scope of Work: {ORGANIZATION SCOPE}

The funds will:

- {ORGANIZATION SPECIFIC}

WHEREAS, the City of Red Bank will release funds in the award amount of {ORGANIZATION SPECIFIC} within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, {ORGANIZATION NAME} agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled 'Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)'; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

{ORGANIZATION NAME}

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK
AND BE THE CHANGE YOUTH INITIATIVE**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Be The Change Youth Initiative being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To empower youth and positively impact their mental well-being by participating in cultural engagement and community transformation. .

The funds will:

- support in-school and after-school programming at Red Bank High School;
- pay the staff to run these programs;
- pay the Artist Presenters to facilitate art projects; and
- purchase supplies needed for projects.

WHEREAS, the City of Red Bank will release funds in the award amount of four-thousand dollars (\$4,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Be The Change Youth Initiative agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

BE THE CHANGE YOUTH INITIATIVE

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK AND DOWNSIDE UP INC.

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Downside Up Inc. being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: Provide creative, accessible spaces and experiences, that encourages growth, inspires learning and develops connections for children with disabilities and their families, therefore increasing mental wellbeing, decreasing isolation due to social, behavioral, medical differences or socioeconomic disparities.

The funds will:

- be used for the program, Regulating Together, a 10-week training course for children who are neurodiverse and their parents.

WHEREAS, the City of Red Bank will release funds in the award amount of five-thousand dollars (\$5,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Downside Up Inc. agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

DOWNSIDE UP INC.

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK AND JUST THE RIGHT PURPOSE**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Just the Right Purpose being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To provide resources and support for vulnerable communities who are attempting to achieve the highest potential and benefit of independent living.

The funds will:

- support individuals with mental or intellectual delays through the In-Home Personal Care program by aiding them with various personal care needs.

WHEREAS, the City of Red Bank will release funds in the award amount of four-thousand dollars (\$4,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Just the Right Purpose agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

JUST THE RIGHT PURPOSE

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK AND LA PAZ CHATTANOOGA

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to La Paz Chattanooga being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To empower and engage the Latino community through advocacy, education, and inclusion.

The funds will:

- help expand the Career Readiness (provides the foundational tools for success, like digital skills and English language training), and Education programming (offers workshops and opportunities for community members to learn from industry experts like bankers, college advisors and loan officers).

WHEREAS, the City of Red Bank will release funds in the award amount of five-thousand dollars (\$5,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, La Paz Chattanooga agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

LA PAZ CHATTANOOGA

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

ARPA GRANT MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RED BANK AND NORTHSIDE NEIGHBORHOOD HOUSE

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Northside Neighborhood House being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To promote the independence of residents north of the river by providing a hand up through education and assistance.

The funds will:

- support Red Bank citizens and the community at large by strengthening Northside Neighborhood House’s 3 Red Bank CommUNITY School sites and the clients they serve in their Stability program within Red Bank city limits.

WHEREAS, the City of Red Bank will release funds in the award amount of four-thousand dollars (\$4,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Northside Neighborhood House agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

NORTHSIDE NEIGHBORHOOD HOUSE

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK
AND RED BANK COMMUNITY FOOD PANTRY

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Red Bank Community Food Pantry being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To serve neighbors in Red Bank and surrounding communities by providing food resources.

The funds will:

- be used to purchase 2 commercial refrigerators and hire an electrician to make adjustments to the current electrical outlets to accommodate large-capacity refrigerators; and,
- be used to purchase food/grocery stock, including protein supplementation so that they can continue to provide balanced nutritional items at distribution events.

WHEREAS, the City of Red Bank will release funds in the award amount of ten-thousand dollars (\$10,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Red Bank Community Food Pantry agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

RED BANK COMMUNITY FOOD PANTRY

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK
AND RED BANK HIGH SCHOOL BLUE LION BAND**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds Red Bank High School Blue Lion Band being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To launch a Private Lesson Access Initiative to offer every student – whether in band or choir – the option to receive weekly private music instruction from professional musicians.

The funds will:

- provide weekly private music lessons for interested students throughout the school year.

WHEREAS, the City of Red Bank will release funds in the award amount of two-thousand dollars (\$2,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Red Bank High School Blue Lion Band agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this ____ day of _____ 2025.

SUBRECIPIENT:

RED BANK HIGH SCHOOL
BLUE LION BAND

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK
AND TENNESSEE HUMANE ANIMAL LEAGUE**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds Tennessee Humane Animal League being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To reduce animal suffering by finding responsible homes for animals in need, promoting spay-neuter to reduce pet homelessness, and emphasizing responsible animal care through education and example.

The funds will:

- be used to perform low-cost spay/neuter surgeries for low-income residents of Red Bank and Hamilton County.

WHEREAS, the City of Red Bank will release funds in the award amount of two-thousand dollars (\$2,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Tennessee Humane Animal League agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

TENNESSEE HUMANE ANIMAL LEAGUE

CITY OF RED BANK

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK
AND THE LEARNING GARDENS AT RED BANK ELEMENTARY

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to The Learning Gardens at Red Bank Elementary being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To provide innovative learning opportunities for all students in an accessible outdoor learning environment as well as to establish self-sustainable gardening practices to support the Culinary Arts Lab.

The funds will:

- install wall-mounted retractable awnings to provide shade and weather protection, increasing year-round usability and comfort for multiple classes;
- add 3 wheelchair-accessible picnic tables and 2 matching benches to expand inclusive seating options for outdoor learning and leisure; and
- construct a sensory play and mud kitchen area, offering students a space to explore, play, and engage in hands-on sensory experiences.

WHEREAS, the City of Red Bank will release funds in the award amount of five-thousand dollars (\$5,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, The Learning Gardens at Red Bank Elementary agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

THE LEARNING GARDENS
AT RED BANK ELEMENTARY

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK AND VISION OF MERCY**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to Vision of Mercy being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To assist and improve the lives of people who are experiencing homelessness in the greater area of Chattanooga.

The funds will:

- support their Hope to the Hopeless initiative which assists school-aged youth and their families who are deemed homeless, with additional support for food insecurity and housing assistance.

WHEREAS, the City of Red Bank will release funds in the award amount of four-thousand dollars (\$4,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, Vision of Mercy agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

VISION OF MERCY

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)

**ARPA GRANT MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RED BANK AND WATERWAYS**

This Memorandum of Understanding, effective upon passage of Resolution No. 25-____ is between the awarded non-profit organization and the City of Red Bank, Tennessee.

WHEREAS, The City of Red Bank received funds from the U.S. Department of Treasury under Public Law No. 117-2 dated March 11, 2021, entitled American Rescue Plan Act of 2021 (ARPA) for the purposes of providing support to local governments in responding to the economic and public health impacts of COVID; and,

WHEREAS, the City of Red Bank has granted the award of funds to WaterWays being a non-profit organization providing services to benefit citizens of Red Bank as defined in the below “Scope of Work”; and,

Scope of Work: To empower communities to protect and restore the waterways where we live, work and play.

The funds will:

- help continue to change the perception of Stringers Branch to the incredible asset it can be in the community by working with community members to restore the riparian zone and streambank of Stringers Branch behind the Police Station and City Hall.

WHEREAS, the City of Red Bank will release funds in the award amount of five-thousand dollars (\$5,000) within thirty (30) days from receipt of the fully executed Memorandum of Understanding; and,

WHEREAS, WaterWays agrees to provide to the City of Red Bank a final report to include supportive documentation on implementation of the intended outcomes as identified above in the Scope of Work no later than June 1, 2026; and,

WHEREAS, subrecipient funds awarded are subject to the provisions of the Uniform Guidance (2 CFR Part 200) entitled ‘Subrecipient Requirements for Funding under the American Rescue Plan Act (ARPA)’; and,

WHEREAS, expenditures of the ARPA grant funds will be subject to audit by the City of Red Bank, and subrecipient agrees to permit the City of Red Bank Auditors to access all records and financial statements for compliance with monitoring of Federal awards.

Witness this _____ day of _____ 2025.

SUBRECIPIENT:

WATERWAYS

CITY OF RED BANK, TENNESSEE

Printed Name, Title and Date

Mayor Stefanie Dalton (date)