

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

March 4, 2025

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Amend the Beer Ordinance to allow the Beer Board to issue one (1) permit to a vendor for multiple City-Sponsored events in one (1) calendar year Ord. No. 25-1274 (PRM Grabe)**
- II. **Agreement with UTC Music Therapy Department Students to participate in the Active Older Adults program Res No. 25-1774 (PRM Grabe)**
- III. **Authorize expenditures in the amount of \$7,000.00 for a public art installation at the Red Bank City Park utilizing grant funds awarded to the City of Red Bank by the Red Bank - Soddy Daisy Charitable Foundation and as recommended by the Red Bank Public Art Citizens' Advisory Board Res No. 25-1772 (CDD Johnson)**
- IV. **Budget Amendment for an Unplanned Expenditure from the General Fund Ord No. 25-1273 (CR Perry)**
- V. **Update the Child Protective Investigative Team (CPIT) Memorandum of Understanding (MOU) Res No. 25-1770 (PC Seymour)**
- VI. **Appoint three (3) members (Catherine Billings, Julie Goss, Phillip Luckey) to the Red Bank Public Art Citizens' Advisory Board Res No. 25-1771 (CDD Johnson)**
- VII. **Re-appoint Natalie Davis, Bryanna Burns, Jamie Fairbanks Harvey, Peggy Roe, and Sonja Millard to the Festival Advisory Board / Appoint Katy Blackwell to the Festival Advisory Board Res No. 25-1773 (PRM Grabe)**
- VIII. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- IX. **Any other business to discuss**
- X. **Adjournment**

AFFILIATION AGREEMENT

This Affiliation Agreement ("Agreement"), entered into this ____ day of _____, 2025, is by and between the University of Tennessee at Chattanooga ("University"), and the City of Red Bank ("City" or "Red Bank"), of and with respect to the Red Bank Active Older Adults Program at the Red Bank Community Center ("Red Bank Active Older Adults Program"). This Agreement is effective as of _____, 2025 and shall automatically renew annually unless terminated by either party. Either party may terminate this Agreement at will, provided however each will endeavor but shall not be required to provide the other party with not less than thirty (30) days' written notice of intent to terminate.

A. Responsibilities of Both Parties:

City and the University agree to the following:

1. Purpose of the Agreement

The purpose of this Agreement is to establish an affiliation between the University and the City of Red Bank to provide quality educational experiences for students in the field of Music Therapy and to provide enrichment experiences to participants in the Red Bank Active Older Adults Program . This experience will take place in cooperation with the Red Bank Active Older Adults Program at the Red Bank Community Center, which serves senior community members.

2. Determination of Student Placement

The number of students, their schedules, and the availability of space within the Red Bank Active Older Adults Program will be made by mutual agreement between the University and the City of Red Bank, from time-to-time actioning by and through the City's Parks and Recreation Director.

3. Educational Experience

It is anticipated that the students will receive an educational experience related to the services offered by the Red Bank Active Older Adults Program but will not be used in place of professional staff. The students will be under the general supervision of the City of Red Bank's staff, but there will be no designated clinical instructor by the City of Red Bank. The students will not be involved in medical treatment or other non-related duties.

4. University's Visits

The University may contact Red Bank Parks and Recreation Director before, during, or after the educational experience and is welcome to visit programs in progress from time to time in order to ensure the students' progress and adherence to the University's objectives.

5. Student Conduct and Performance

Each student must comply with the Red Bank Active Older Adults Program's policies and regulations while at the Community Center. The City of Red Bank reserves the right to dismiss and remove without notice any student whose performance or conduct is deemed inappropriate for the environment.

6. Student Transportation

Students are responsible for their own transportation to and from the Red Bank Active Older Adults Program.

7. Non-Discrimination

No person will be excluded from participation in or denied the benefits of any activity under this Agreement on the basis of disability, age, race, color, religion, sex, national origin, veteran status, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law.

8. Compensation

Neither entity shall pay any compensation to the other nor to the participants as a consequence of this Affiliation Agreement.

B. Responsibilities of the City of Red Bank (Red Bank Active Older Adults Program):

1. City Staff Supervision

The City of Red Bank will assign a designated staff member at the Red Bank Active Older Adults Program to supervise the students during their time at the Community Center. This staff member will oversee the students' educational experience but will not be responsible for providing clinical instruction.

2. Student Evaluation

The Red Bank Active Older Adults Program is not responsible for grading students but will provide, from time to time and upon request of the University, feedback on the students' participation and performance in the Program, based on reasonable criteria provided by the University.

3. Background Checks

The University shall ensure that none of the students have a record of any criminal convictions (excluding minor traffic offences) and shall assert the same as to each student assigned to the program. City shall have the independent authority to conduct criminal background checks at any time and from time to time.

4. Emergency Medical Assistance

Red Bank will not be required to provide emergency medical treatment for any injuries occasioned to any student on site or participating but will call 911 in the event of an emergency.

5. Housing and Room/Board

Red Bank does not and shall not be responsible for providing transportation or housing or room and board for, or any other benefits to any students. Students must arrange and pay for their own accommodations if needed.

6. Safety and Operational Procedures

Red Bank will provide rudimentary safety instructions and supply relevant safety and operational procedures to the students in order to promote a safe environment during their educational experience.

7. Attendance Requirements

Red Bank will provide sign-in sheets for participants and students in effort to record attendance for scheduled meetings and activities.

8. Title IX Compliance

Red Bank agrees to comply with applicable requirements imposed by Title IX of the Education Amendments Act of 1972 and any other relevant laws with respect to non-discrimination on the basis of sex in these programs and activities.

C. Responsibilities of the University:

1. Preparedness of Students

The University will ensure that all students sent to the Red Bank Active Older Adults Program are prepared for the educational experience and that students will adhere to the appropriate code of ethics and directions of City staff with and related to their field of study while on staff.

2. Special Needs Accommodations

The University will notify the Red Bank Active Older Adults Program if any students have special needs (e.g., medical conditions or physical disabilities) that may require reasonable accommodations during their time at the Program. City shall determine what reasonable accommodations are or may be made available.

3. Student Documentation

The University will provide the Red Bank Active Older Adults Program with relevant documentation of each student's academic background and relevant experience prior to their placement.

4. Curriculum and Educational Materials

The University will be responsible for providing the curriculum to its students and may provide the Red Bank Parks and Recreation Director with materials related to the educational experience of the students.

5. Academic Fieldwork Coordinator

The University will designate a faculty member as the "Academic Fieldwork Coordinator" to coordinate the scheduling, provide course information, and resolve any issues that may arise during the student's educational experience of, or with respect to, the terms, provisions, and conditions of the Affiliation Agreement.

6. Health and Safety Documentation

The University will ensure that students have met all health requirements, including physical exams, immunizations, and any required background checks, prior to their participation in the educational experience.

D. Miscellaneous:

1. Governing Law

The laws of the State of Tennessee govern all matters arising under or relating to this Agreement. Any liability of the University to the City or to participants in Red Bank Active Older Adults Program and third parties will be governed by the Tennessee Claims Commission Act. Any liability of the City shall be governed by and subject to the Tennessee Governmental Tort Liability Act (TGTLA).

2. Final Agreement

This Agreement constitutes the final and complete agreement between the parties, superseding any prior agreements or negotiations. Any modifications must be made in writing and signed by both parties, and as to City, approved by the City Commission before becoming effective.

3. Confidentiality and Privacy

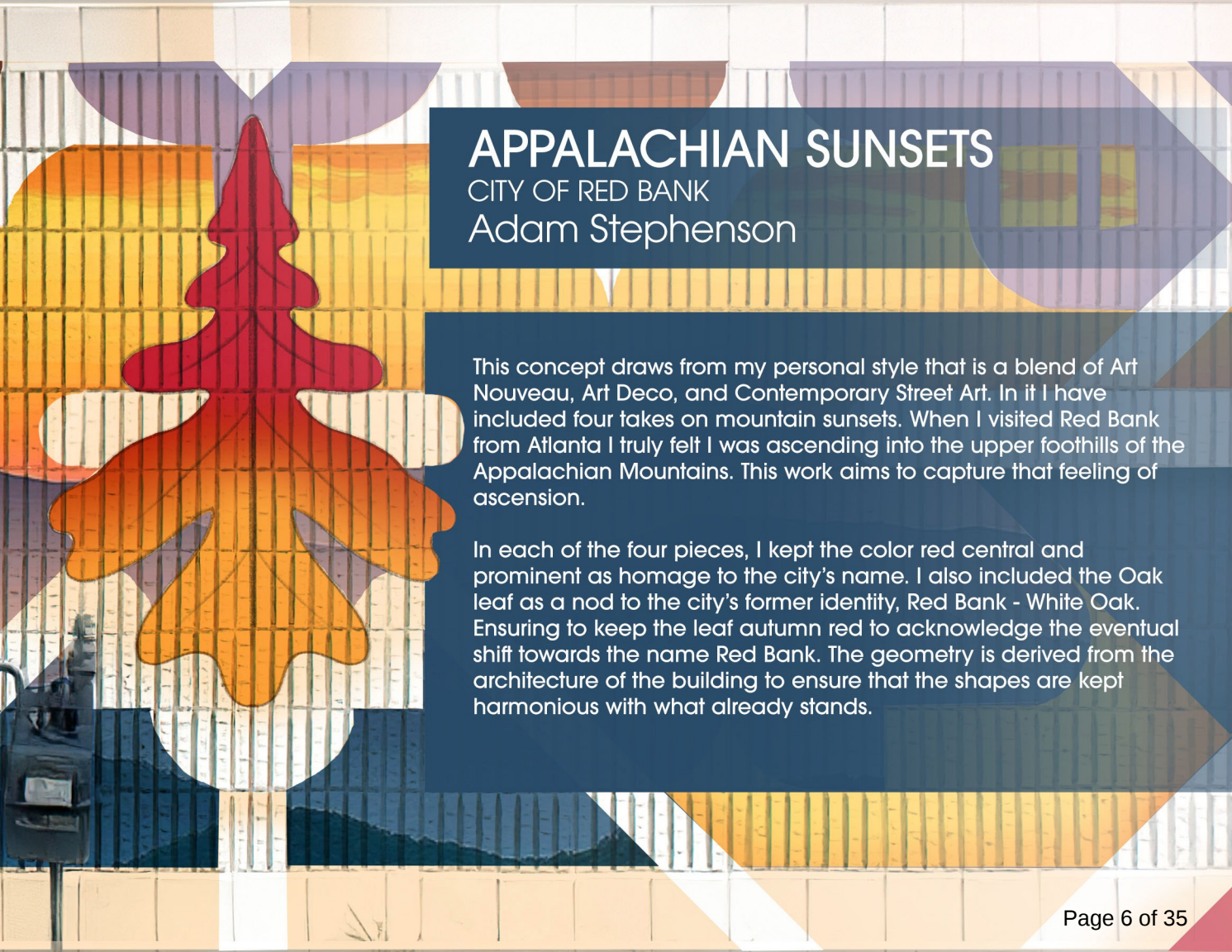
The University will direct its students to comply with the Red Bank Active Older Adults Program's privacy policies and comply with all program related directions of City Personnel, including those governing the use and disclosure of any personal information of Community Center participants, consistent with any and all other applicable laws and regulations.

**UNIVERSITY OF TENNESSEE
AT CHATTANOOGA**

By: _____
Its: _____
[Title]

CITY OF RED BANK, TENNESSEE

By: _____
Its: _____
[Title]



APPALACHIAN SUNSETS

CITY OF RED BANK

Adam Stephenson

This concept draws from my personal style that is a blend of Art Nouveau, Art Deco, and Contemporary Street Art. In it I have included four takes on mountain sunsets. When I visited Red Bank from Atlanta I truly felt I was ascending into the upper foothills of the Appalachian Mountains. This work aims to capture that feeling of ascension.

In each of the four pieces, I kept the color red central and prominent as homage to the city's name. I also included the Oak leaf as a nod to the city's former identity, Red Bank - White Oak. Ensuring to keep the leaf autumn red to acknowledge the eventual shift towards the name Red Bank. The geometry is derived from the architecture of the building to ensure that the shapes are kept harmonious with what already stands.



Parkside





Parkside Restrooms



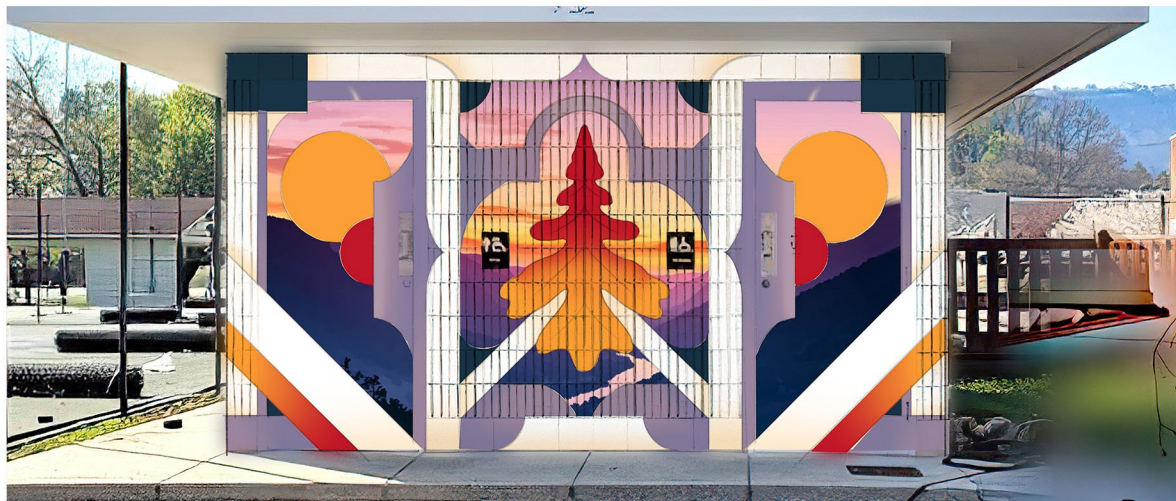


Courtside

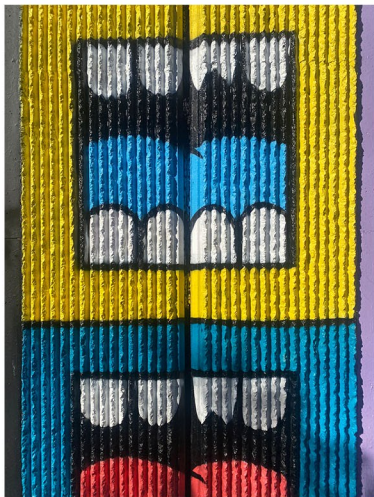




Lot Side Restrooms



FOR YOUR CONSIDERATION:



ARTIST: GREG MIKE



ARTIST: BLACK CAT TIPS

I have included images of artworks that have been painted on fluted concrete. This is intended to provide a reference of the quality of line work and edges you can expect on this surface.

BUDGET

My standard rate is \$25/sq ft which does exceed the \$7000 maximum budget. As stated in phase 1, I am happy to work within the budget allocated for this project.

Payment Schedule:

Design Deposit: \$250 - PAID

Front Half: \$3375

Second Half: \$3375

Supply Notes:

I will need the deposit at least 2 weeks in advance to organize and put paint orders in. Most of the time the paint is delivered within 5 business days, but delays are not uncommon with specific colors.

CHANGE NOTES:

These concepts are still very flexible in nature. I am happy to further explore either direction if I am selected to go forward with this project. Thank you for including me in the finals, it has been a pleasure to work on this project thus far. I hope to be able to spend some time in Red Bank this Spring!

**CHILD PROTECTIVE INVESTIGATIVE TEAM
OF HAMILTON COUNTY, TENNESSEE
INTERAGENCY AGREEMENT
2025-2027**

Between:

Hamilton County District Attorney's Office
Children's Advocacy Center of Hamilton County
Tennessee Department of Children's Services
Hamilton County Juvenile Court
Hamilton County Sheriff's Office
Chattanooga Police Department
Collegedale Police Department
East Ridge Police Department

Lookout Mountain Police Department
Red Bank Police Department
Signal Mountain Police Department
University of Tennessee at Chattanooga Police
Department
Soddy Daisy Police Department
Children's Hospital at Erlanger

Mission Statement:

In keeping with the spirit of the law of the State of Tennessee, the undersigned representatives of the members of the Child Protective Investigative Team (CPIT) of Hamilton County, Tennessee hereby enter into this Interagency Agreement to facilitate the investigation, assessment, treatment and prosecution of child abuse and child sexual abuse cases in Hamilton County, Tennessee in order to reduce trauma to children through interagency cooperation.

Goal:

The goal of the parties to this agreement is to coordinate the activities of the legally mandated agencies to ensure that (1) child abuse victims are protected, (2) investigations are conducted and needed services are provided in such a way as to facilitate child victims' recovery, and (3) information and evidence are collected to hold offenders legally accountable for their actions whenever possible.

1. CPIT shall be composed of representatives of the following agencies and disciplines:
 - The Hamilton County District Attorney's Office (DA)
 - The Tennessee Department of Children's Services (TDCS)
 - Local City and County Law Enforcement Agency (LEA) Officers
 - Hamilton County Juvenile Court Representatives (JC)
 - Mental Health Representatives (MH)
 - Medical Professionals (MED)
 - Forensic Interviewer(s) (FI)
 - Family Advocate(s) (FA)
 - Additional Children's Advocacy Center of Hamilton County (CAC) Representatives (as necessary for administrative assistance)
2. All investigations of child abuse will be performed under the criteria set forth by this Agreement as well as the Hamilton County CPIT Protocols, Tennessee Code Annotated, and policies and procedures set forth by the individual agencies represented.
3. CPIT shall be chaired and facilitated by the Child Abuse Prosecutor representing the DA's Office, who will be the Team Leader.
4. CPIT case review sessions shall meet every other week (typically on Wednesdays) unless otherwise agreed upon by its members.
5. At the case review meetings, CPIT members will assess new investigations (referrals) and ongoing investigations to determine further actions of the CPIT and its individual members toward satisfactory completion of the investigations and resolution of the various cases. Particular consideration shall be given to the ongoing safety and wellbeing of the child victims.
6. The Team case review and intake dockets shall be prepared in writing by the CAC and distributed to the team no later than the Monday before the meeting. The dockets shall identify the cases to be reviewed, the order in which the cases will be presented, and the name of the team members responsible for presenting each case. The Team Leader and all Team members responsible for presenting cases shall attend the meeting unless prevented by personal or professional emergency, vacation or mandatory court appearance which conflicts with the meeting.
7. If the regular Team Leader cannot attend and the DA's Office cannot supply an alternate representative to chair the meeting, the meeting shall be rescheduled.
8. The CAC will provide CPIT communication including correspondence related to meetings, dockets, and trainings.
9. The CAC will manage the collection, tracking and analysis of data and information for CPIT.

10. Information about allegations and evidence relating to investigations will be freely shared among the team members within the guidelines of law; but client information will be guarded and treated with strictest confidentiality by the CPIT. Tennessee Code Annotated (TCA), Section 37-1-612 states all records generated, *“shall be confidential and exempt from other provisions of law, and shall not be disclosed except as specifically authorized by chapter 5, part 5 of this title, the provisions of this part and part 4 of this chapter.”*
11. Cases of child abuse and child sexual abuse where a suspected perpetrator has access to or custody of children are considered to be emergency cases and should be investigated immediately per TCA 37-1-607.
12. When a TDCS Case Manager is assigned to investigate a complaint of child abuse or child sexual abuse, the TDCS case manager will immediately notify and brief the appropriate LEA with jurisdiction over the matter. When an LEA receives the first report of an allegation from a source other than TDCS, the LEA will immediately notify and brief TDCS regarding the case. Regarding allegations of severe physical abuse and child sexual abuse, the TDCS Case Manager and/or the LEA, whichever receives the referral first, will immediately notify the DA.
13. All cases of severe child abuse, including but not limited to, sexual abuse, severe physical abuse, drug exposed children where a meth lab is alleged, and child deaths due to abuse or neglect shall be investigated by the CPIT. Other severe abuse allegations will be investigated at the discretion of the CPIT. If severe abuse, severe neglect, or endangerment circumstances exist in which a non-Team-member (i.e. DCS case manager, patrol officers, outside medical personnel, etc.) must first talk with an alleged child victim, the non-Team-member should not ask the child questions, except as necessary to protect the child’s immediate safety and wellbeing or as medically necessary for treatment.
14. All agencies represented in this document agree to be responsible for disseminating first responder information to non-CPIT partners who may come in contact with children regarding appropriate protocol when dealing with alleged child abuse reports.
15. TDCS and LEA representatives are encouraged to conduct the initial investigation together and to conduct only a minimal facts interview of the child victim in a neutral location other than where the alleged abuse occurred. An LEA investigator and a TDCS Child Protective Services (CPS) Case Manager should be present. When LEA investigators have been contacted and are unable to respond with TDCS to conduct a minimal facts investigation, TDCS may request assistance from a CAC FI to assist in the initial response and forensic interview of the child.
16. When an LEA investigator is present to investigate a complaint, the LEA investigator will have the option of taking the lead in the interview.
17. When appropriate, the CPIT should refer cases to the CAC for a digitally recorded forensic interview and/or extended assessment in accordance with the Hamilton County CPIT Protocol and the CAC’s Policies and Procedures.

18. When information essential for a successful criminal prosecution of a case is lacking from the first forensic interview of a child, a subsequent interview may be conducted at the direction of the LEA investigator and/or the DA's Office. If a second or subsequent forensic interview of a child is necessary, that forensic interview will be conducted at the CAC by a CAC forensic interviewer.
19. All Team members shall be notified of scheduled forensic interviews far enough in advance to afford them reasonable opportunity to participate or observe. The Protocol for the participation of the CAC FI is stated in the Hamilton County CPIT Protocol and the CAC Policies and Procedures.
20. CPIT members of LEA and DCS will consult to determine who will be conducting perpetrator interviews. The Juvenile Court representative shall be notified of any case in which the alleged perpetrator is a juvenile.
21. The CAC shall be the recommended and preferred site for interviewing children and a trained CAC FI shall be the preferred person to conduct the forensic interview; however, when investigations are initiated at neutral and safe settings other than the CAC (i.e. a school or other neutral and safe setting), decisions relating to changing locations must weigh the value of such a change against the risk of jeopardizing the success of the investigation, beginning with the interview of the child.
22. The CAC FI will be available to respond to locations away from the CAC under emergency situations when requested by either TDCS or LEA representatives.
23. Practical and logistical decisions concerning the interview of an alleged child victim should be mutual decisions, made by the Team. However, when an LEA investigator is participating in the on-scene investigation of an alleged offense, the LEA investigator has final responsibility for deciding where to conduct the interview and for scheduling the interview if necessary. Absent an LEA investigator, those responsibilities fall to the CPS Case Manager at the scene.
24. Hamilton County Hospital Authority d/b/a Children's Hospital at Erlanger agrees to provide medical evaluation of emergency abuse cases in the emergency department. Non-emergency cases that need medical evaluation will be scheduled at the CAC by TDCS referral following a risk assessment and/or forensic interview. A medical representative will be available via phone and/or pager and will be immediately contacted if needed regarding the appointment status (i.e. present for medical evaluation; did not come for appointment; canceled; late, etc.). Nothing in this Agreement shall interpret to require any party to this Agreement to pay for any medical evaluation or treatment at CHE unless otherwise required by law or contract. In any case where the child is not facing a serious and imminent threat, CHE will be provided an administrative request on law enforcement letterhead requesting the child's medical information ("Request") prior to release of the child's medical information. The Request must include a statement that the information requested is relevant and material, specific and limited in scope and that de-identified information cannot be used.

25. Classification of cases will be made through a team decision and based upon the preponderance of evidence. All parties investigating cases agree to complete investigations as efficiently as possible to allow for case classification based on TCDS timelines. While all parties may not unanimously agree for case classification, all parties represented must be allowed to present their investigation findings and vote for each classification. All cases of severe child abuse, including but not limited to, sexual abuse, severe physical abuse, drug exposed children where a meth lab is alleged, and child deaths due to abuse or neglect shall be classified by the CPIT during a case review meeting.
26. The CAC's Board of Directors Program Committee and Executive Director will facilitate the ongoing review and revisions of policies and procedures that will ensure that the intent of this agreement is translated into routine practice. Protocol development and revision will be an evolving process sensitive to the day-to-day working issues of all agencies involved. Any suggested changes to this Agreement or Hamilton County CPIT Protocol will be communicated to the CPIT members of each agency for their review and comment prior to formal adoption of the changes. No such revised policies or procedures shall become effective without the written consent of all parties to this agreement.
27. CAC Clinical Director and/or designee shall attend CPIT case review meetings to offer guidance on child development, mental health issues, and assistance in filing for Victim's Compensation Funding.
28. The CAC agrees to provide therapy for child abuse victims free of charge for as long as necessary by referral from TDCS and to assist non-offending families with resources and assistance.
29. No less than one CPS Worker will be assigned by TDCS to investigate child abuse and child sexual abuse cases in Hamilton County.
30. No less than one full-time Assistant District Attorney will be assigned by the Hamilton County District Attorney General to prosecute child abuse and child sexual abuse cases.
31. No less than one full-time representative will be assigned by the Hamilton County Juvenile Court to participate in the CPIT.
32. No less than one full-time investigator will be assigned by the Hamilton County Sheriff's Office to investigate child abuse and child sexual abuse cases.
33. No less than one full-time investigator will be assigned by the Chattanooga Police Department to investigate child abuse and child sexual abuse cases.
34. At least one investigator will be designated by the Collegedale Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.
35. At least one investigator will be designated by the East Ridge Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.
36. At least one investigator will be designated by the Lookout Mountain Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.

37. At least one investigator will be designated by the Red Bank Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.
38. At least one investigator will be designated by the Signal Mountain Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.
39. At least one investigator will be designated by the Soddy Daisy Police Department to be trained in child abuse investigations and participate in the CPIT when allegations occur from that jurisdiction.
40. At least one investigator will be designated by the University of Tennessee at Chattanooga Police Department to be trained in child abuse investigations and participate in CPIT when allegations occur from that jurisdiction.
41. This agreement shall be effective for a period of one year and shall be renewed automatically for one additional year unless terminated by all of the parties hereto. Any party may withdraw its participation in this Agreement upon thirty (30) days written notice to all other parties hereto.
42. Employees of the agencies participating in this Agreement, whose job responsibilities as CPIT members are affected by the criteria set forth in the Agreement, shall receive and sign for a copy of the Agreement and Hamilton County CPIT Protocol and shall be educated as necessary regarding its application by their employer.
43. Each of the agencies participating in this Agreement agree to offer appropriate training on recognizing and reporting child abuse to all employees and specific professional training to all employees charged with investigating and responding to allegations of child abuse. The CAC agrees to provide training free of charge to all parties and offer scholarships to attend conferences, as possible, to CPIT members.

44. Any written notice required to be sent pursuant to this Agreement may be sent to the parties at the following addresses:

Hamilton County District Attorney's Office
600 Market Street
Chattanooga, TN 37402
Attn: District Attorney General

Children's Advocacy Center:
Of Hamilton County
5705 Uptain Road, Suite C
Chattanooga, TN 37411
Attn: Executive Director

TN Department of Children's Services
5600 Brainerd Road, Suite 600 A
Chattanooga, TN 37411
Attn: Regional Administrator

Hamilton County Juvenile Court
1600 East Third Street
Chattanooga, TN 37404
Attn: Juvenile Court Judge

Hamilton County Office of the Sheriff
600 Market Street
Chattanooga, TN 37402
Attn: Sheriff

Chattanooga Police Department
3300 Amnicola Highway
Chattanooga, TN 37406
Attn: Chief of Police

Collegedale Police Department
4910 Swinyar Drive
P.O. Box 1880
Collegedale, TN 31315
Attn: Chief of Police

East Ridge Police Department
1517 Tombras Avenue
East Ridge, TN 37412
Attn: Chief of Police

Lookout Mountain Police Department
700 Scenic Highway
Lookout Mountain, TN 37350
Attn: Chief of Police

Red Bank Police Department
3117 Dayton Boulevard
Red Bank, TN 37415
Attn: Chief of Police

Signal Mountain Police Department
1111 Ridgeway Avenue
Signal Mountain, TN 37377
Attn: Chief of Police

Soddy Daisy Police Department
9835 Dayton Pike
Soddy Daisy, TN 37379
Attn: Chief of Police

Children's Hospital at Erlanger
910 Blackford Street
Chattanooga, TN 37403
Attn: Chief Executive Officer

University of Tennessee at Chattanooga
Police Department
400 Palmetto Street
Chattanooga, TN 37403
Attn: Chief of Police

**CHILD PROTECTIVE INVESTIGATIVE TEAM
OF HAMILTON COUNTY, TENNESSEE
INTERAGENCY AGREEMENT**

Name: Coty Wamp
Agency: Hamilton County District Attorney's Office
Title: Attorney General

Signature _____ Date _____

Name: Kristen Pavlik McCallie
Agency: Children's Advocacy Center of Hamilton County
Title: Executive Director

Signature _____ Date _____

Name: Jacquie Schultz
Agency: Tennessee Department of Children's Services
Title: Regional Director of Child Safety

Signature _____ Date _____

Name: Robert D. Philyaw
Agency: Hamilton County Juvenile Court
Title: Juvenile Court Judge

Signature _____ Date _____

Name: John Chambers
Agency: Chattanooga Police Department
Title: Chief of Police

Signature _____ Date _____

Name: Austin Garrett
Agency: Hamilton County Sheriff's Office
Title: Sheriff

Signature _____

Date_____

Name: Jack Sapp
Agency: Collegedale Police Department
Title: Chief of Police

Signature _____

Date_____

Name: Clint Uselton
Agency: East Ridge Police Department
Title: Chief of Police

Signature _____

Date_____

Name: Dale Taylor
Agency: Lookout Mountain Police Department
Title: Chief of Police

Signature _____

Date_____

Name: Dan Seymour
Agency: Red Bank Police Department
Title: Chief of Police

Signature _____

Date_____

Name: Mike Williams
Agency: Signal Mountain Police Department
Title: Chief of Police

Signature _____ Date _____

Name: Billy Petty
Agency: Soddy Daisy Police Department
Title: Chief of Police

Signature _____ Date _____

Name:
Agency: Hamilton County Hospital Authority d/b/a Children's Hospital at Erlanger
Title: Chief Executive Officer/Medical Officer, Children's Hospital

Signature _____ Date _____

Name: Sean O'Brien
Agency: University of Tennessee at Chattanooga Police Department
Title: Chief of Police

Signature _____ Date _____

Revised January 2025

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415
Telephone (423) 877-1103
www.redbanktn.gov

APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Catherine Billings

Home Address:

[Redacted]

City:

Red Bank

State:

TN

Zip:

37415

Phone: (H)

(C)

[Redacted]

E-mail

[Redacted]

Occupation:

Artist / cheese monger

Retired: ☐ Yes ☒ No

CITY OF RED BANK COMMITTEE APPLICATION

Page 2 of 3

- a) For which committee are you applying? Public Art
- b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No
- c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☐ No If yes, please explain:

N/A

- d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain:

- e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

- f) Please explain your reasons for wishing to serve on a particular committee:

I would like to be more involved with my Hometown - Red Bank
I served on a public Art committee in the S.F. Bay Area and it has been my goal to be on an Art committee here in the
I believe that Art is very important for a city & should be enjoyed by all!

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Brooke Montague
Linda Norman
Allie Kranyak,

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I served on The Benicia CA Public Art Committee for 2 yrs.
Art Teacher at HART Gallery - Chattanooga TN
Art Mentor at HART Gallery - Chattanooga TN

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Catherine A. Billings

Signature

Catherine A. Billings

Printed Name

1/31/25

Date

Please return completed and signed application to:

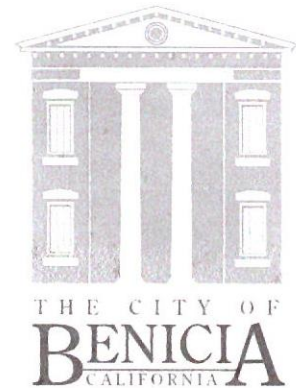
Martin Granum, City Manager
CITY OF RED BANK 3105
Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov

To Whom It May Concern:

Re: Cathy Billings

Subject: Reference

From: Terry Scott
Chair, Benicia Arts and Culture Commission
Chair, Benicia Public Art Committee



Folks: It is my personal pleasure to provide a reference for **Cathy Billings** for participation on the Chattanooga Public Art Selection Committee.

Cathy has been an integral member of the Arts and Culture Commission that, like you, strongly believes that public art, as well as cultural events, strongly enrich the community and enhance our overall city environment.

She has participated in a number of public art projects including helping to do some of the heavy lifting to bring a world-renowned sculptor's work to the city; worked on developing a Master Public Art Plan which is looking forward 10 years down the road and actively worked on a number of public art projects including decoration of 12 signal box art projects and a major mural to be dedicated in early July.

She also was a dedicated participant in our granting process for non-profit organizations throughout the City of Benicia, which receive funding from the Arts and Culture Commission.

Cathy brings a high level of enthusiasm, knowledge and an artist perspective as well as a willingness to participate at a high level of Arts and Culture issues and opportunities.

I could not recommend her more highly. If you would like additional information, please feel free to contact me at either 401/559-8144 or

Sincerely,

Terry Scott

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415

Telephone (423) 877-1103

www.redbanktn.gov

APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

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- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Julie Goss

Home Address:

[Redacted]

City:

Red Bank

State:

TN

Zip:

37415

Phone: (H)

[Redacted]

(C)

[Redacted]

E-mail

[Redacted]

Occupation:

Finance Mgr at Public Education
Foundation

Retired: ☐ Yes ☒ No

CITY OF RED BANK COMMITTEE APPLICATION

Page 2 of 3

a) For which committee are you applying? Public Art Citizens' Advisory Board

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain: _____

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

I've had the privilege of traveling extensively, and I've appreciated inspiring public art in many different cities in the U.S. and abroad. These experiences have given me a deep appreciation for how public art brings a sense of vibrancy, identity, whimsy and charm to a city. I believe it has the power to uplift and enrich the lives of those in a community. I would love the opportunity to contribute to the City of Red Bank's artistic vision.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Larry Stone

Kate Skonberg

Whitney Koen

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I've lived in Red Bank for the last 27 years and I'm truly excited about the path it's on with focus on community & livability. I'm a grad of The Savannah College of Art & Design & worked in design for the first 10 years of my career. I craved a career shift when my husband & I moved here from Orlando, FL. I wanted to work in the non-profit sector where I could make a larger contribution to my community - so for the last 25 years or so I've worked at local organizations focusing on education & community health. However, my love of art and design never *

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Thank You for Your consideration,

Julie Goss

Julie Goss

1/30/25

Signature

Printed Name

Date

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CITY OF RED BANK 3105
Dayton Blvd
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*wavered - I've focused on travel and dabbled in antiques, with a booth in the old Knitting Mill Antique Mall. My travel experiences have focused on history, art and local cultures, providing me with a unique perspective that I believe would benefit the Public Art Citizens' Advisory Board.

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- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Philip Luckey

Home Address:

██████████

City: Red Bank State: TN Zip: 37415

Phone: (H) ██████████ (C) ██████████ E-mail ██████████

Occupation: Communication Generalist (Professional video/communication freelancer) Retired: ☐ Yes ☒ No

CITY OF RED BANK COMMITTEE APPLICATION

Page 2 of 3

a) For which committee are you applying? Public Art

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain: _____

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

I believe a community is a special place: important not only for its individual members, but also for what the community as a whole can do, working together. That's also one way I consider art: something that's greater than the sum of its parts; finding value and expression in a work that began as separate tubes of paint or various scattered words, and then became a painting or a mural, or a poem or a novel. Since my earliest memories, I've found myself drawn to two central motivations. One is the desire to learn how to communicate better (understanding others and expressing myself, whether through writing, public speaking, music, painting, sculpture, photography, drama, videos, design, improv, teaching, or other modes). The other is my desire to help other people. Many years ago, I realized the calling of my life is to combine these two motivations, into helping people communicate better... and thereby help create things that are greater than the sum of their parts. That, then, is why I wish to serve on Red Bank's Public Art Advisory Board.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Larry Miller, [REDACTED] [REDACTED] [REDACTED]

Jim Roxlo, [REDACTED] [REDACTED] [REDACTED]

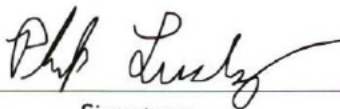
Sara Snider Schone, [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I've spent most of my life in Red Bank (with an appreciation of its history and its potential) and in Chattanooga:

- Music Advisory Committee, Nightfall Concert Series (1999-Present)
- Board of Directors, Opera Tennessee (2013-Present)
- Graduate of the Holmberg Arts Leadership Institute (ArtsBuild of Chattanooga)
- Member of Rotary Breakfast Club (Red Bank)
- Graduated from Red Bank High School (Class of 1986)
- Attended Chattanooga State, UTC, Vanderbilt University
- Broadcast television director/editor at Chattanooga's WTCI (Public Broadcasting) from 1989-1997
- Producer/director/editor at Creative Resources (Chattanooga) from 1997-2000
- Video editor at Atomic Films (Chattanooga) from 2000-2008
- Adjunct Instructor at Chattanooga State (Media Technology) from 2008-2021
- Communication Generalist (professional video/communication freelancer) from 2008-Present

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Signature

PHILIP LUCKEY

Printed Name

2/4/2025

Date

Please return completed and signed application to:

Martin Granum, City Manager

CITY OF RED BANK 3105

Dayton Blvd

Red Bank, TN 37415

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- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Katy Blackwell

Home Address:

[REDACTED]

City: Red Bank State: Tennessee Zip: 37415

Phone: (H) _____ (C) [REDACTED] E-mail [REDACTED]@gmail.com

Occupation: Attorney Retired: ☐ Yes ☒ No

a) For which committee are you applying? Arts or Festivals

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain:

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

I am eager to serve on the Public Advisory Board to help increase community engagement, enhance communication between residents and city leadership, and contribute to beautifying our city. With a passion for creating vibrant, inclusive neighborhoods, I believe that by working collaboratively with other board members, I can help shape initiatives that address our community's immediate needs while fostering long-term sustainable development and an improved quality of life for all residents.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Jennifer Morrison, [REDACTED], Signal Mountain, TN

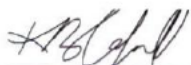
Jenni Davis, [REDACTED], South Pittsburg, TN

Kim Swanson, [REDACTED], Red Bank, TN

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

I am an attorney with 15 years of experience working in growth stage companies, currently working for Future Capital and SIGNiX, Inc. in Chattanooga. Prior to this, I received my education in Washington, DC where I worked in clinics providing counsel to the underserved communities with respect to family law and special education issues. I currently volunteer as-needed with two organizations focused on domestic abuse issues and animal welfare issues, respectively. Lastly, I provide advisory legal counsel to Gumption, Inc., a real-estate technology startup currently in the Brickyard accelerator.

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Katy Blackwell

02/06/2025 09:38 AM EST

Signature

Printed Name

Date

Please return completed and signed application to:

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Dayton Blvd
Red Bank, TN 37415
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