

Stefanie Dalton
Mayor

Martin Granum
City Manager

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

January 21, 2025

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on January 21, 2025, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Stefanie Dalton, Vice Mayor Hollie Berry, Commissioner Jamie Fairbanks-Harvey, Commissioner Terri Holmes, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, Police Chief Dan Seymour, Fire Chief Brent Sylar, Interim Fire Chief Eddie Iles, Fire Training Captain Andrew Wood, Public Works Director Greg Tate, Community Development Director Leslie Johnson, Parks and Recreation Manager Jeffrey Grabe, City Recorder Tracey Perry, and those listed on Exhibit A. City Attorney Arnold Stulce, Jr. arrived at 5:34 PM.

I. Financial Update

CFO Pickel was unable to attend. Director Perry advised the Commission that spending is appropriate for the first half of the fiscal year and revenues are on a rise.

II. Red Bank Debt Service Analysis and Discussion - Cumberland Securities, John Werner

Mr. Werner was unable to attend. City Manager Granum postponed the presentation.

III. Accept Playground Feature Donation, valued at \$18,876.56, from Hamilton County Parks & Rec Res No. 25-1763

Parks and Recreation Manager Grabe explained to the Commission that through a strong relationship between Hamilton County Parks and Recreation and the City of Red Bank, Hamilton County offered to donate some of their surplus ARPA funds to purchase and install playground equipment at White Oak Park valued at \$18,876.56.

IV. Brief Commission on Fire Department Goals

Interim Fire Chief Iles and Fire Chief Sylar gave a presentation and updated the Commission on current and ongoing endeavors in the Fire Department.

V. Repeal & Replace Municipal Code Title 9, Chapter 15 - Food Truck Ordinance Ord No. 25-1271

Community Development Director Johnson advised the Commission on the proposed changes to the Red Bank Food Truck Ordinance. This Ordinance will have a first reading at the regular meeting later tonight.

VI. Audit Presentation Brian Wright will be at Regular Commission Meeting Agenda Item 25-881

CPA Brian Wright from the City's auditor will be at the regular meeting tonight to present the final FY2024 Audit to the Commission.

VII. Tennessee General Assembly back in session on January 14, 2025 Agenda Item 25-882

City Manager Granum advised the Commission that the City had received a letter from Senator Bo Watson informing the public that the Tennessee General Assembly was back in

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session on January 14, 2025, and that Senator Watson had requested that this information be shared through the agenda and minutes of the next scheduled meeting.

VIII. Reappoint Vice Mayor Berry as representative to the TPO Agenda Item No. 25-883

City Manager Granum advised that Red Bank is appointing Vice-Mayor Hollie Berry as the Red Bank representative on the TPO (Chattanooga-Hamilton County Technical Planning Organization).

IX. Beer Board Meeting - Walgreen's Off-Premise application by Cindy Jeansonne for a beer permit at the 4039 Dayton Blvd Location due to change in management

City Recorder Perry advised that Cindy Jeansonne did confirm that she would be present at the regular meeting tonight for the Beer Board Meeting.

X. Update Social Media and Internet Posting Policy Res No. 25-1766

City Recorder Perry explained to the Commission that this policy update is essentially a companion policy to the previously approved Electronic Device Usage Policy.

XI. Accept 2025 HIDTA Grant in the amount of \$19,000.00 for the Police Department Res No. 25-1764

Police Chief Seymour explained to the Commission that the City receives this grant every year and it funds a special investigator with the police department who also participates in state and federal drug investigation.

XII. Approve renewal of contract with Software House International for continued support & maintenance of the City's agenda management platform for an annual amount of \$16,807.45 Res No. 25-1765

City Recorder Perry explained to the Commission that this resolution is for the renewal of the annual maintenance and technical upkeep of the agenda management system, as part of our digital transformation endeavor.

XIII. Citizen Comments on Items on the Work Session Agenda

None

XIV. Any other business to discuss

Vice Mayor Berry gave a shout out to the Red Bank Public Works Department for the outstanding work done during the recent snow event.

XV. Adjournment

Meeting adjourned at 5:44 PM.


City Recorder Tracey Perry (Date)


Mayor Stefanie Dalton (Date)