

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

November 19, 2024

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on November 19, 2024, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Fire Chief Brent Sylar, Police Chief Seymour, Public Works Director Greg Tate, Deputy Director of Public Works Leslie Johnson, Parks and Recreation Manager Jeffrey Grabe, Chief Financial Officer Kris Pickel, Court Clerk Alicia Donahue, IT Manager Stacy Bradley-Rumph, Assistant City Recorder Summer Sheldon, and those listed on Exhibit A.

I. Financial Update from CFO Kris Pickel

Chief Finance Officer Kris Pickel presented a synopsis of the City's finances Year to Date through October 2024. See attachment on the agenda.

II. Award Digitization of Records Contract, not to exceed \$159,056.00 to RJ Young Res No. 24-1755

Court Clerk Donahue and IT Manager Bradley-Rumph explained the intent of the Resolution is to approve and authorize an agreement with R.J. Young to implement an electronic computer-accessible document records digitization system and process for the city for a cost not to exceed \$159,056.00.

III. Appoint Jordan Hayes to the Board of Floodplain Review Agenda Item 24-878

Community Development Director Johnson informed the Commission of the newest appointed member, Jordan Hayes, to the Red Bank Board of Floodplain Review.

IV. Approve Agreement with Barge Design Solutions, Inc. for a Scope of Work (SOW) for the Dayton Boulevard Right Size Study; Signal Mountain Road to Gadd Road Res No. 24-1746

Community Development Director Johnson explained the intent of the Resolution is to approve an agreement with Barge Design Solutions, Inc for a Scope of Work (SOW) for the Dayton Boulevard Right Size Study; Signal Mountain Road to Gadd Road.

V. Approve agreement with Barge Design Solutions, Inc for A Scope of Work (SOW) to study Right Sizing Ashland Terrace and developing a school zone around Point Christian Academy located at 4000 Dayton Blvd Res No. 24-1751

Public Works Director Tate explained the intent of the Resolution is to approve an agreement with Barge Design Solutions, Inc for A Scope of Work (SOW) to study Rightsizing Ashland Terrace and developing a school zone around the newly organized and existing Point Christian Academy located at 4000 Dayton Blvd in the amount of \$44,500.00

VI. Three Contract Amendments for Barge Design Solutions for TDEC Grant Stormwater Asset Management Plan to include the Detention Pond Rehabilitation Project Res No. 24-1752

Community Development Director Johnson explained the intent of the Resolution is to authorize three (3) contract amendments for Barge Design Solutions for TDEC Grant Stormwater Asset Management Plan to include the Whit Oak Park Detention Pond Rehabilitation Project.

VII. Approve Participation with the BuyBoard Cooperative Purchasing Program Res No. 24-1745

Community Development Director Johnson explained the intent of the Resolution is to approve participation with the BuyBoard Cooperative Purchasing Program, subject to certain control provisions.

VIII. Approve an additional capital expenditure from the Solid Waste Fund for price increase of new brush truck Res No. 24-1750

Public Works Director Tate explained the intent of the Resolution is to approve additional capital expenditure from the Solid Waste Fund for the price increase in the amount of \$33,000.00 of new brush truck.

IX. Approve funding in the amount of \$13,258.00 for repairs to the City of Red Bank's Tractor Res No. 24-1753

No discussion due to lack of time.

X. Air Pollution Control Ordinance update Ordinance No. 24-1268

No discussion due to lack of time.

XI. Public Hearing for Rezoning Request of 107 Cartwright St from R-1A Residential to R-TZ Ord No. 24-1265

No discussion due to lack of time.

XII. Public Hearing and Request to rezone 4105 Dayton Blvd from R-3 Residential to C-1 Commercial Ord No. 24-1267

No discussion due to lack of time.

XIII. Accept the James L. Richardson Driver Grant Administered by PEP for GPS tracking of City Fleet Vehicles Res No. 24-1747 (PWD Tate)

No discussion due to lack of time.

XIV. Proclaim Saturday, November 30, 2024 as Small Business Saturday Res No. 24-1748

No discussion due to lack of time.

XV. Approve Renewal with Hamilton County Trustee's Office for GIS Services Res No. 24-1749

No discussion due to lack of time.

XVI. Authorize grant application to TN Arts Commission for the Red Bank Citizens' Art Board Res No. 24-1754

No discussion due to lack of time.

XVII. Citizen Comments on Items on the Work Session Agenda

Wade Cook, 2619 Berkley Drive - Expressed concern with cost in establishing a school zone along Ashland Terrace for the newly organized and existing Christian Point Academy,

XVIII. Any other business to discuss

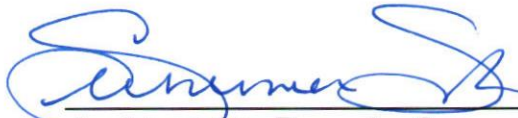
None

XIX. Adjournment

Meeting adjourned at 5:51 PM.

Hollie Berry
Mayor

Martin Granum
City Manager


Assistant City Recorder Summer Sheldon
12/04/24
(Date)


Mayor Hollie Berry
12/12/24
(Date)