

City of Red Bank

PARKS & RECREATION CITIZENS' ADVISORY BOARD MEETING

Agenda
August 22, 2024
5:00 PM
Clever Alehouse

I. CALL TO ORDER Called to order at 5:20pm

II. ROLL CALL

- A. Karissa Peyer, Chair X
Robin Parker, Vice Chair X
Jennifer Crum, Secretary X
Randy Lebioda X
Patrick Kelly X
Blake Pierce X
Don McKenzie
Kyle Murphy X
Daniela Peterson
Gaston Farmer
Jeffrey Grabe X

III. CONSIDERATION OF THE MINUTES

- A. Approve the minutes of the Parks and Recreation Board regular meeting of June 27th, 2024
Motion: Jennifer, 2nd: Kyle, Approved

IV. NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote

A. Parks Updates

Master Plan was adopted by Commission on August 6th. Hard copies were distributed to those who did not have one.

• **Playground audit & Park Protector**

Park Protector is now being used, and all playgrounds have been audited. These audits will be conducted on high and low frequencies. High frequency will be once a month (roughly 10 questions) and low frequency will be once a year. These are currently being conducted by Jeffrey as he is a CPSI. The new playground in WOP had two items out of compliance but Jeffrey was able to contact the manufacturer to have these fixed.

• **Bike pumps added to bike repair stations**

With the help of White Oak Bicycle Co-Op, bike pumps have been added to the repair stations (2). Blake mentioned we went with the low cost option to see how these would work and function and if they need to upgrade these pumps, they can be upgraded at a lower cost than what was originally quoted.

• **Bathroom at CC**

Jeffrey provided an update on the bathroom at CC and noted we were at the mercy of WWTa. We are waiting on them to install almost 70 feet of PVC and then work on the bathrooms can begin.

• **Water fountains**

Goal is to install them at all of the parks, waiting on WWTa as well here as those have to be connected to the sewer system. Currently scoping out locations to install.

- **White Oak Connector sidewalk**

Sidewalk will be installed in the next 4-5 weeks, just waiting on pricing for contractors. This will be a slightly raised sidewalk to encourage drivers to slow down and recognize there is a sidewalk.

Randy posed a question about funding for these items, Jeffrey mentioned most of these have been budgeted for and that the bathrooms and water fountains were being paid for using the Soddy Daisy/Red Bank fund.

B. Policy & Procedure Needs

There was a Bench and Tree Donation at commission on Tuesday evening, which has promoted a necessary discussion on policies and procedures. PRAB was tasked with finding P&P from other municipalities and ones we can potentially discuss and bring to commission in the next few months. Currently, we only have two policies and procedures: renting out the CC and Bench+Tree donations. Next meeting we will need to dive into priorities, short, medium and long term. For example, what does the community engagement process look like for projects, or how do folks rent out White Oak Park, etc. Blake posed a question and asked what is the risk to the city? Jeffrey said he would ask the city attorney as that would be a good base line and starting point.

C. Upcoming Events:

- **Last Mini Farmers Market August 31st**

Jeffrey would like to send out a survey about continuing the mini farmers markets.

- **First Food Truck Friday of the Fall, September 6th**

Signage will be placed at Dayton Blvd and Morrison Springs Rd for FTF as well as yard signs.

- **Food Truck Friday, September 20th**

- **Community Wide Cleanup focused on Stringers Branch September 21st**

This will take place from 10-12 in partnership with Green Steps. Of note, on this same day there will be a community meeting for the small area study at the Red Bank Middle School site from 1-4.

- **Parks for Pollinators Bio Blitz**

Jeffrey mentioned potentially hosting an event for the Bio Blitz and submitting pictures of insects and invasive plant species.

D. Grants

We can apply for grants, send any you see to Jeffrey that might be a good fit for the city. Robin mentioned potentially partnering with the Arts Board with some of the project like the sidewalk we are doing. Jeffrey said it was great and there might be potential down the road to involve art with projects like the sidewalk at WO.

- **Creative Aging Tennessee III, TN Arts Commission**

- <https://tnartscommission.org/grants/creative-aging-tennessee-iii/>

- **Community Cultural Connections, Arts Build**

- <https://artsbuild.com/grant-making>

Blake asked about the small area study and when the acreage for the Red Bank site would come before this board and if we are ready to handle how we move forward with this property? Jeffrey provided an illustration as we are not to that point yet until the small area study and comprehensive plan are finished. The pallet is the Master Plan, the easel is PRAB and the canvas is the site. Once the plans are done, we will know more and what we are working with.

V. ADJOURNMENT Motion: Blake, 2nd: Robin, Adjourned at 5:55pm