

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

October 15, 2024

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Financial Update from CFO Kris Pickel**
- II. **Presentation on the barrier concept at The Meeting House (ET Hall)**
- III. **Public Hearing and Request to Rezone 107 Cartwright Street Ord. No. 24-1265 (CDD Johnson)**
- IV. **Budget Amendment to Appropriate unexpected expenditures and funding from the THSO Grant in the amount of \$132,226.35 for the General Fund and \$52,233.90 for the Solid Waste Fund Ord. No. 24-1266 (CFO Pickel)**
- V. **Approve Drug & Alcohol Testing Policy Res No. 24-1743 (CR Perry)**
- VI. **Formally Accept the Bicycle Boulevard Proposal from Barge Designs Res No. 24-1744 (CDD Johnson)**
- VII. **Citizen Comments on Items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- VIII. **Any other business to discuss**
- IX. **Adjournment**

YEAR TO DATE THROUGH September 2024

		FY2024	FY2025	FY2025	25.00% of Original Budget	(Up) or down from P/Y
ACCOUNT NAME		Actual to Date	Actual to Date	BUDGET		
<u>Revenues</u>						
31100	Property Tax	17,932	35,031	5,132,682	1%	17,099
31120	Public Utilities Tax-OSAP	0	0	48,000	0%	0
31200	Property Tax (Delinquent)	11,358	5,215	55,000	9%	(6,143)
31300	Int. Penalty Court Cost	4,708	4,910	14,000	35%	202
31500	Pmts in lieu of Property Tax-TVA	0	0	145,168	0%	0
31511	Electric Power Board Tax	0	0	120,000	0%	0
31610	Local Sales Tax - Trustee	451,332	467,218	1,780,000	26%	15,886
31710	Wholesale Beer Tax	64,975	61,812	250,000	25%	(3,163)
31720	Wholesale Liquor Tax	26,173	23,874	85,000	28%	(2,299)
31730	Mixed Drink Taxes	4,344	3,899	10,000	39%	(445)
31810	Minimum Business Tax	285	185	1,000	19%	(100)
31820	Gross Receipts Tax	10,085	2,910	142,788	2%	(7,175)
31910	Franchise Tax	8,769	23,035	120,000	19%	14,266
Total Local Taxes		599,961	628,088	7,903,638		28,127
State Taxes (local share)						
33510	State Sales Tax	354,906	360,911	1,475,476	24%	6,005
33512	Sports Betting	4,728	5,254	21,418		
33520	State Income Tax	92	0	3,700	0%	(92)
33530	State Beer Tax	0	0	5,474	0%	0
33553	State Gasoline Inspection Fees	5,450	5,434	21,775	25%	(16)
Total State Taxes (local share)		365,176	371,599	1,527,843		5,897
Other Sources						
31920	Room Occupancy Tax	7,171	8,400	25,000	34%	1,229
32210	Beer Licenses	250	246	3,000	8%	(4)
32400	Home Occupation Fee	200	150	1,500	10%	(50)
32600	Building and Related Permits	22,813	27,975	180,000	16%	5,162
32660	Zoning Permits	150	200	900	22%	50
32950	Wrecker Permit	300	25	500	5%	(275)
32990	Wrecker Inspection Fee	275	0	500	0%	(275)
33440	Police Salary Supplement	0	18,400	20,800	88%	18,400
33470	Fireman Salary Supplement	0	0	16,200	0%	0
34100	Communication Tower Lease	5,812	7,763	23,247	33%	1,951
34131	Administrative Services	17,001	11,334	68,000	17%	(5,667)
34240	Accident Reports	220	280	1,000	28%	60
34793	Community Center Fees	6,350	4,480	20,000	22%	(1,870)
35100	City Court Revenue	22,514	40,382	100,000	40%	17,868
36100	Interest Earning	47,588	90,146	275,000	33%	42,558
36210	Rent-Sewer Plant	2,103	2,563	8,414	30%	460
36330	Sale of Equipment	809	0	15,000	0%	(809)
36350	Insurance Recovery	0	28,373	10,000	0%	28,373
36691	Miscellaneous Revenue	34,288	6,349	20,000	0%	(27,939)
36700	Donations	2,750	1,250	24,000	5%	(1,500)
36990	Insurance Package Refund	4,000	9,000	0	0%	5,000
36910	TML Bond Revenue	0	0	373,500	0%	0
Total Other Sources		174,594	257,315	1,186,561		82,721
Total General Fund Revenue		1,139,731	1,257,002	10,618,042	12%	116,745

Expenditures

Judicial	37,814	41,052	189,151	22%	(3,238)
Legislative	16,610	15,888	51,110	31%	722
Finance & Administration	246,021	324,142	1,173,438	28%	(78,121)
Insurance	258,182	293,701	1,362,005	22%	(35,519)
Community Development	0	165,127	577,569	29%	N/A
Police	622,181	613,661	3,501,642	18%	8,520
Fire	417,394	418,849	1,928,590	22%	(1,455)
	1,598,202	1,872,420	8,783,505		(109,091)
Public Works					
Public Wks-Admin/Streets	243,893	213,932	1,053,928	20%	29,961
Fleet Maint	33,577	38,689	151,777	25%	(5,112)
Gov't Bldg	62,461	154,486	785,997	20%	(92,025)
Animal Control	18,372	39,120	79,480	49%	(20,748)
Total Public Works	358,303	446,226	2,071,182		(87,923)
Parks					
Parks Admin	0	22,215	162,559	14%	N/A
Community Center	6,979	184	3,000	6%	6,795
James Rd/ Cagle Field	7,010	0	2,000	0%	7,010
Redding Rd/ Kids Corner	4,086	2,663	12,000	22%	1,423
Morrison Springs Fac	5,663	1,075	5,000	21%	4,588
Swimming Pool	2,551	342	55,000	1%	2,209
White Oak Park	12,340	364	43,500	1%	11,976
Town Center Park	0	0	750	0%	0
Total Parks	38,629	26,842	283,809		34,002
Transfer Out Solid Waste	0	0	0		0
Total General Fund Expenditures	1,995,134	2,345,488	11,138,496	21%	(163,012)

Solid Waste Management

<u>Revenues</u>	20,433	27,602	1,020,000	3%	7,169
<u>Expenditures</u>	213,257	293,381	1,234,489	24%	(80,124)

State Street Aid

<u>Revenues</u>	128,824	116,534	482,415	24%	(12,290)
<u>Expenditures</u>	73,205	82,869	955,499	9%	(9,664)

Stormwater MS4

<u>Revenues</u>	4,606	11,142	529,213	2%	6,536
<u>Expenditures</u>	39,735	92,158	499,052	18%	(52,423)

Drug Enf Fund

<u>Revenues</u>	2,698	3,904	34,200	11%	1,206
<u>Expenditures</u>	50,481	0	34,200	0%	50,481

Impound Fund

<u>Revenues</u>	0	0	4,650	0%	0
<u>Expenditures</u>	0	525	4,650	11%	(525)

Scope:

- Identify some vendors w/ Specs/ Costs.
- Factor in Stringer's Branch and any structural integrity effects.
- Research crash test effectiveness between different types.
- Reference crash report studies in this area.

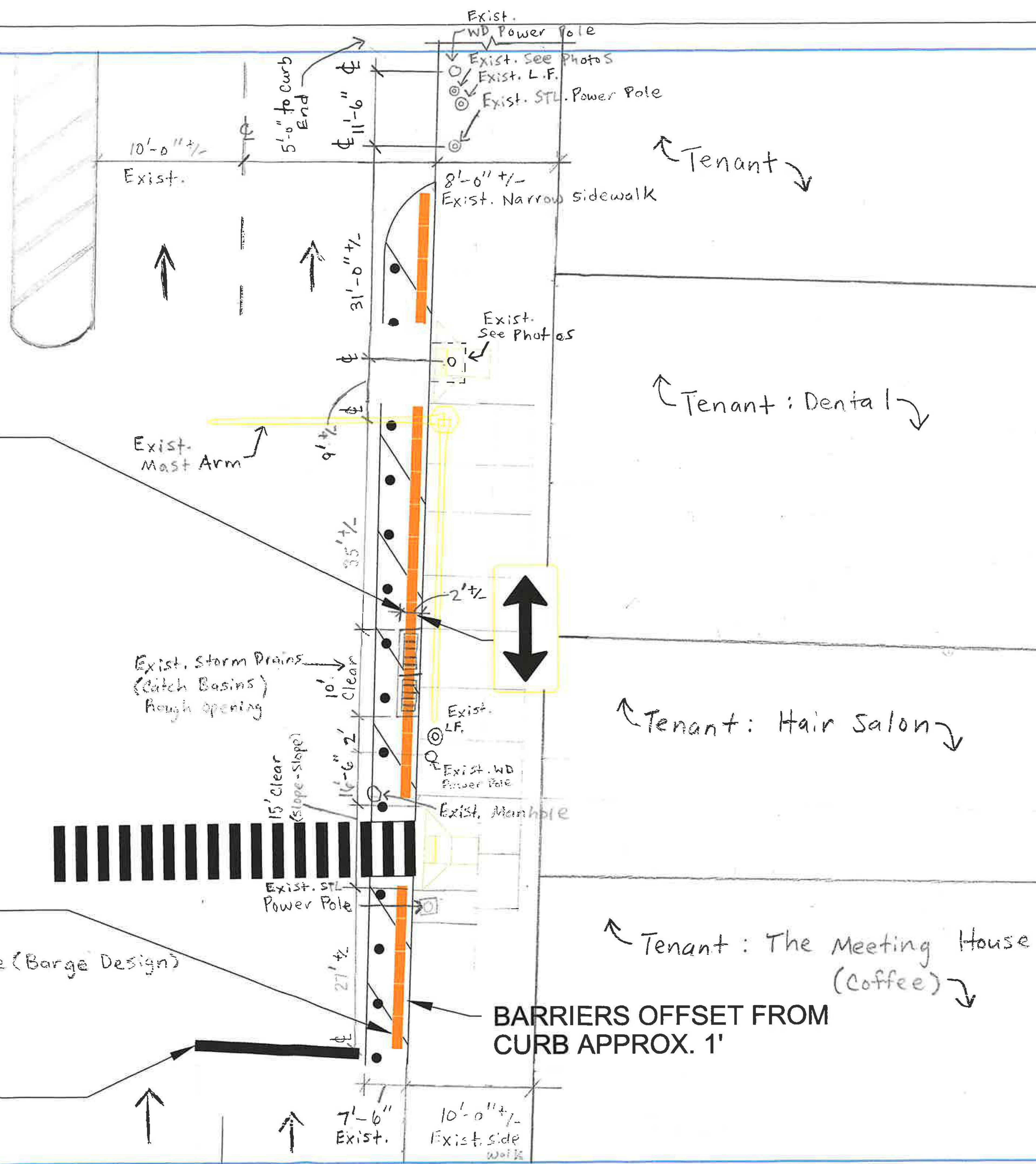
Exist. = Existing
WD = Wood/Lumber
STL = Steel
LF = Light Fixture
CL = Centerline

INSTALL TWO
DIRECTION LARGE
ARROW SIGN (W1-7)
(48"X24") ON JERSEY
BARRIER UNDER
TRAFFIC SIGNALS

WATER FILLED JERSEY
BARRIER (72"X42"X24") (TYP.)

- Water/Sand filled in plastic-type (Barge Design)
- Pre-cast concrete-type

PROPOSED STOP BAR
LOCATION

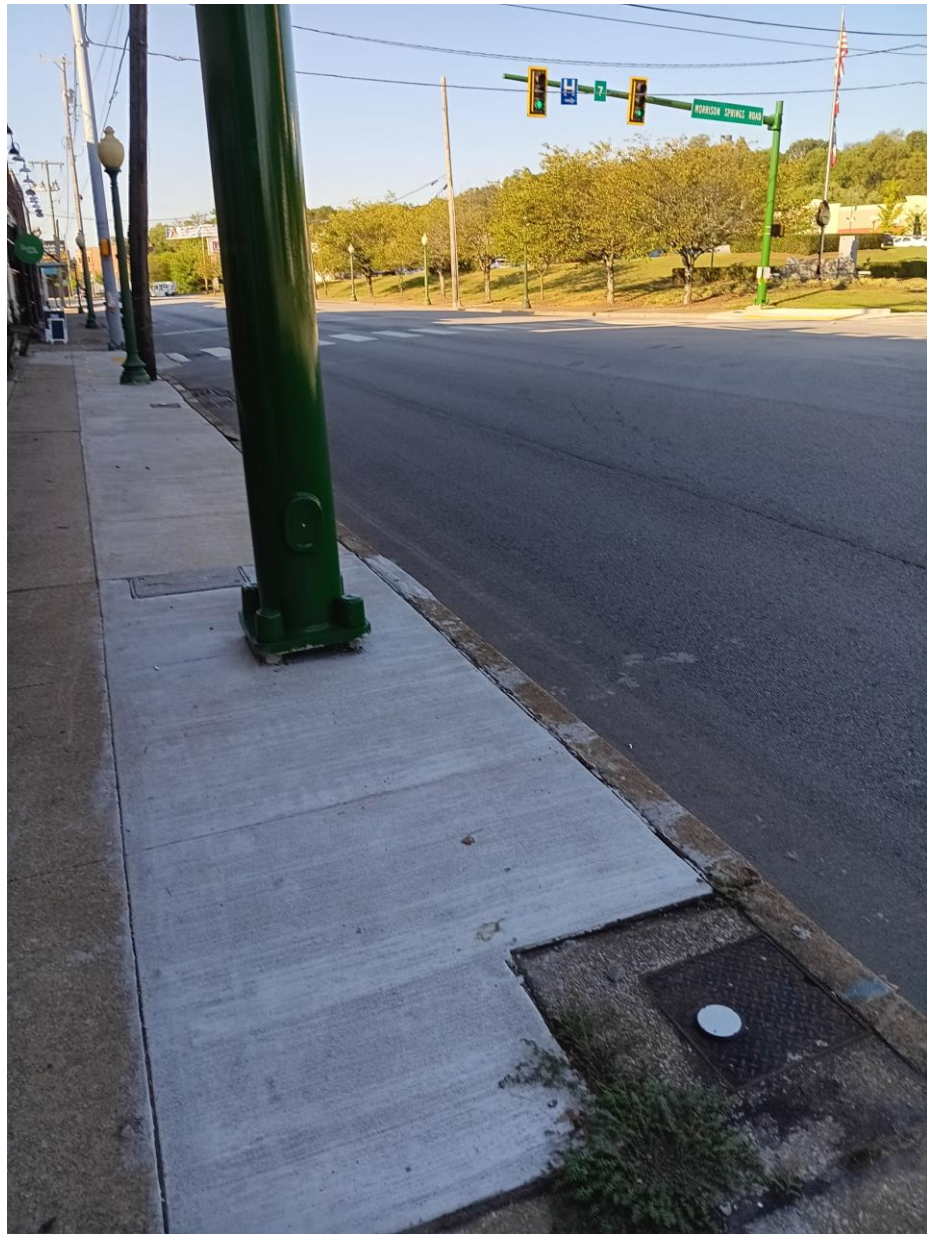
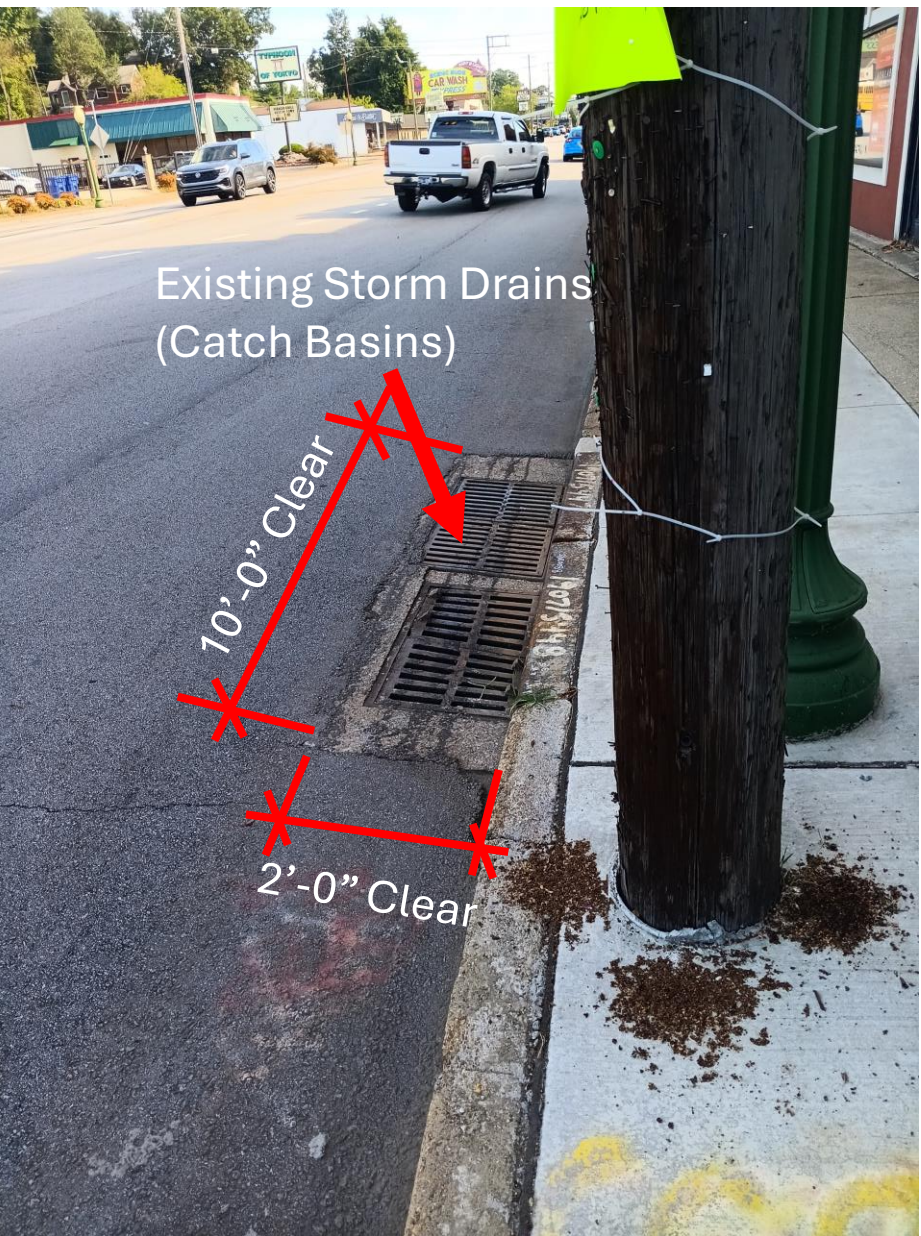


FILE NO.	3854401
DATE:	09/09/2024
DESIGNED BY:	GCD
DRAWN BY:	GCD
CHECKED BY:	JDM
REVISION BLOCK	
DATE:	
DATE:	
DATE:	
DAYTON BLVD AT MORRISON SPRINGS ROAD JERSEY BARRIER CONCEPTUAL LAYOUT	
CONCEPT	
PROJECT NO. 3854401	
MORRISON SPRINGS RD SPOT SAFETY	
NOT TO SCALE	

9/9/2024
\\corp.bwsc.net\\Data\\Projects\\38\\38544\\3854400104_CAD\\TRNS\\Dayton Blvd at Morrison Springs Road.dgn

- Existing City of Red Bank Planter(s):**
- Quantity: TBD; verify @ storage facilities
 - Finish: Aggregate Concrete
 - Height: 3'-0"
 - Width: 3'- 4" diameter
 - Thickness: 4 – 6" thickness
 - Weight (Filled Gravel-soil): 2300 lbs.
 - Condition: Mild; additonal cleaning and restoration req'd.
 - Refer to Director of Public Works and City Supervisor for more details

- Existing Manhole in vicinity(s):**
- Facility ID: RB9028
 - Location: Red Bank Sewer System Improvements Mapping
 - Status: Active
 - Type: SAngleMH
 - Rim Elevation: 742.49
 - Depth: 7
 - Invert Elevation: 735.49
 - Basin: RB 07
 - Watershed: Stringers Branch

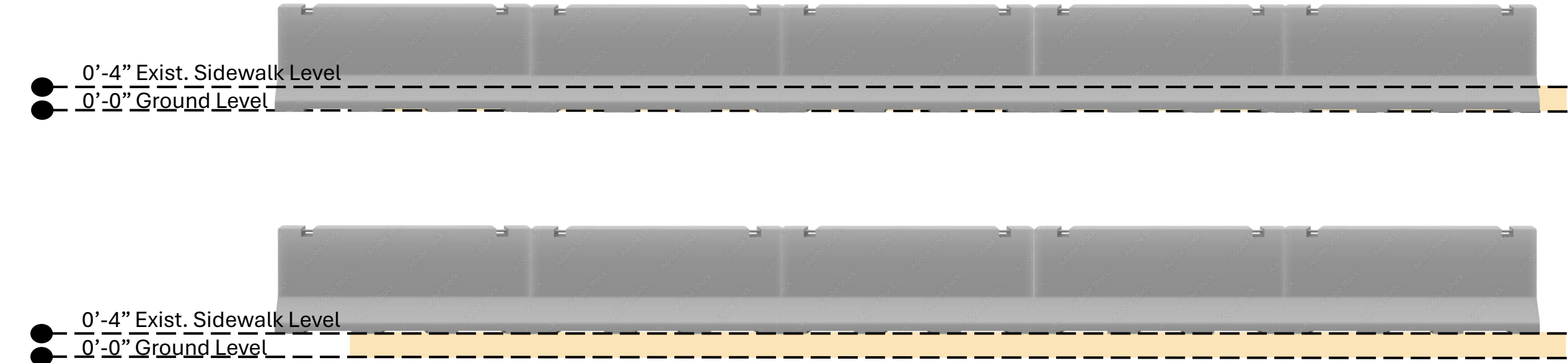


Credit: Nathaniel H. Iphone13 (09-19-2024 and 09-20-2024 Site Survey)

Option 1: Continuous Interconnecting Barriers or Security Planters Flush Side-by-Side

Scope (Constraints): from transverse buffer zone to stop line on the other end in front of the Meeting House

Distance: 114’-0” to 120’-0” estimated range. See sheet #2 for factors to consider on clearances.

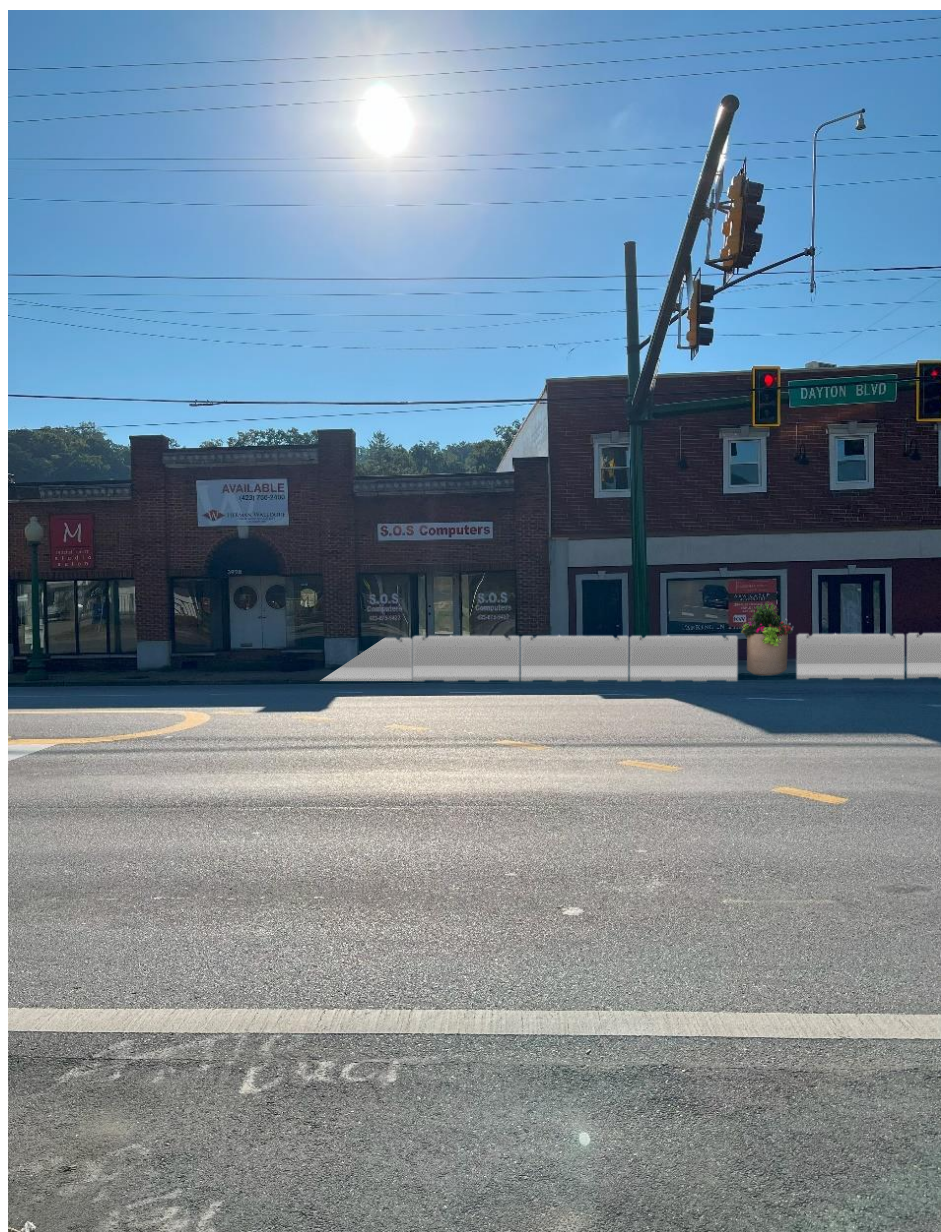
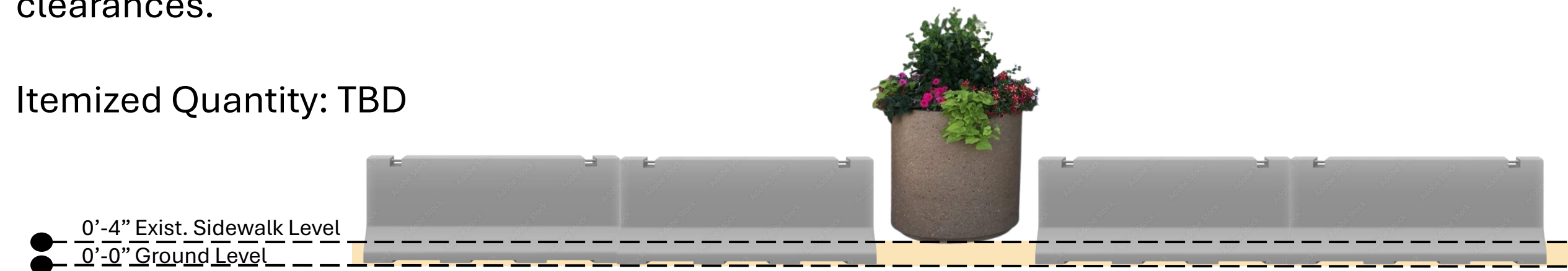


Option 2: Planter interval for every 2-3 Barriers

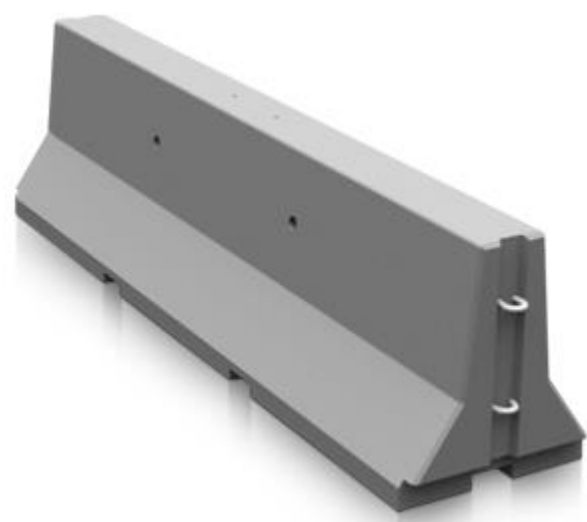
Scope (Constraints): from transverse buffer zone to stop line on the other end in front of the Meeting House

Distance: 114’-0” to 120’-0” estimated range. See sheet #2 for factors to consider on clearances.

Itemized Quantity: TBD



Credit: Nathaniel H. Iphone13 (10-02-2024 Site Survey)



Typical Pre-cast Concrete Barrier Specifications:

- Profile: Jersey (Alternatives: F-Shaped, L-Shaped, Roadside, Cable, Barricades Traffic Cones etc...)
- Finish Series: Plain Smooth (Alternative: Dura Brite, Perma Stone, LSB, Etch)
- Height: 32” Standard
- Length: 4’, 6’, 8’, 10’, 12’
- Width: 24”
- Weight: 2000 lbs. - 5500 lbs. est. (varies per supplier)
- Spacing-Connection: Free-standing, Interlocking, J-J Hooks, Steel Pin, Poured Concrete
- Optional: Transition barrier ends typically at 60 degree slope.

New Concrete Security Planter Specifications:

- Profile: Round Cylinder
- Finish Series:
- Height: 36” or less
- Diameter:
- Weight: 2,000 lbs. or greater (no guideline in MASH or NCHRP 350)
- Spacing-Connection: Free-standing

New Security Planter Specifications:

- Profile: Rectangular
- Finish Series: Varies per supplier
- Height: 36” or less
- Length: Varies per supplier
- Width: 24”
- Weight: 2,000 lbs. or greater (no guideline in MASH or NCHRP 350)
- Spacing-Connection: Free-standing



City of Red Bank
3105 Dayton Boulevard
Red Bank, TN 37415

Feasibility Study: Traffic Control Barriers Concept
Project #: 3854401 (Barge Design)
Scale: Not to Scale
Sheet: 3

New Options: Staff
Recommendations

City of Red Bank
Drug/Alcohol Testing Procedures
CONSENT AND ACKNOWLEDGEMENT FORM

As an applicant or employee with the City of Red Bank, I hereby consent to and acknowledge that I am scheduled to undergo drug and/or alcohol testing. I understand that it is a violation of the City's Drug-Free Workplace Policy to use, possess, sell, trade, and/or offer for sale alcohol, illegal drugs, drug paraphernalia, or intoxicants. The test for alcohol will be a breath analysis test. The drug test will involve an analysis of a urine sample, which I will provide at a designated site. I authorize qualified personnel to take and analyze appropriate specimens to determine if drugs and/or alcohol are present in my system. I acknowledge that the drug/alcohol screen test results will be made available to the testing laboratory, the Medical Review Officer (MRO), the City Manager, or his/her designee. As an applicant, I am aware that a confirmed and verified positive drug/alcohol test will rescind my conditional offer of employment. As an employee, I am aware that a confirmed and verified positive test result may lead to disciplinary action up to and including removal from employment with the City. I also understand that failure to provide adequate breath for testing without valid medical explanation, failure to provide adequate urine for controlled substance testing without valid medical explanation, and engaging in conduct that clearly obstructs the testing process are the same as refusing the test.

The City's drug testing program will follow the Substance Abuse and Mental Health Services Administration (SAMHSA) mandatory guidelines for workplace drug testing which include having a Medical Review Officer review the test. Testing will be done only for those drugs identified in the SAMHSA guidelines for which drug laboratories are certified.

APPLICANT/EMPLOYEE _____

DEPARTMENT _____

(APPLICANT/EMPLOYEE SIGNATURE) DATE

(WITNESS SIGNATURE) DATE