

Hollie Berry
Mayor

Martin Granum
City Manager

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

August 20, 2024

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on August 20, 2024, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public and public access to the agenda and agenda items. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Police Chief Dan Seymour, Director of Community Development Leslie Johnson, Parks Trails and Recreation Manager Jeffrey Grabe, Chief Financial Officer Kris Pickel, Executive Office Manager Kate Hackney, Assistant City Recorder Summer Sheldon, and those listed on Exhibit A.

- I. **Public Art Citizens' Advisory Board - Recommendation to Award and Fund Phase 1: Utility Boxes Art Installation Res No. 24-1719**
Director of Community Development Johnson explained the intent of the Resolution award a stipend to artists and to authorize the expenditure for installation of selected four (4) traffic signal boxes utilizing non-budgeted general funds not to exceed five-thousand two hundred dollars (\$5,200).
- II. **Non-Profit Citizens' Advisory Board - Award FY24 ARPA-Grant Funds to Non-Profits Res No. 24-1724**
Director of Community Development Johnson explained the intent of the Resolution is to appropriate fifty-thousand dollars (\$50,000.00) among eight (8) applicants to the 2024 Red Bank non-profit organizations, utilizing the American Rescue Plan Act funds in accord with Ordinance No.22-1477.
- III. **Introduction of and Financial Update from CFO Kris Pickel**
City Manager Granum introduced Chief Financial Officer Pickle. Chief Financial Officer Pickle presented a preliminary financial update for revenues and expenditures through the June 30th 2023 fiscal year end.
- IV. **Introduction of New City Service - Collection of used oil & tires**
Executive Office Manager Hackney gave a presentation and informed the Commission of new city services being offered to Red Bank residents involving periodic collection of used tires and waste oil.
- V. **Approve purchase of five (5) radios for the Police Department Res No. 24-1720**
Police Chief Seymour explained the intent of the Resolution is to purchase 5 (five) Motorola APX 4500 enhanced in-car radios from Motorola Solutions, from budgeted funds, in an amount of \$25,687.60, for installation in newly acquired police vehicles.
- VI. **Approve purchase and installation of vehicle emergency equipment for the Police Department Res No. 24-1721**
Police Chief Seymour explained the intent of the Resolution is to authorize a contract with Dana Safety Supply Inc, from budgeted funds in an amount not to exceed the amount of

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eighty thousand dollars (\$80,000.00) for equipment and installation of emergency and necessary equipment for six (6) newly acquired vehicles.

VII. Approve contract for Temporary Labor for Leaf Collection and other Fall Season Labor through Total Resource for an amount not to exceed \$18,000.00 Res No. 24-1722

Executive Office Manager Hackney explained the intent of the Resolution is to authorize an agreement with Total Resource INC., for temporary Laborer 1 (one) services and leaf pickup for FY2025 the Public Works Department in an amount not to exceed eighteen thousand dollars (\$18,000.00) .

VIII. Memorial Dedications and/or Donations Policy Res No. 24-1723

Parks Trails and Recreation Manager Grabe explained the guidelines and the intent of the Resolution is for the City of Red Bank to adopt a Parks and Recreation policy and procedure with respect to public spaces bench, tree, and monetary donations for the benefit of the city, citizens, and residents to support recreation within the Red Bank parks system.

IX. Approve Electronic Device & Computer usage Policy Res No. 24-1725

Chief Information Officer Seymour advised the intent of the Resolution is for the City of Red Bank to adopt an electronic device and computer usage policy.

X. Citizen Comments on items on the Work Session Agenda

No citizen comments.

XI. Any other business to discuss

No other business to discuss.

XII. Adjournment

Meeting adjourned at 5:42PM.


Assistant City Recorder Summer Sheldon
(Date) 9/12/24


Mayor Hollie Berry
(Date) 9/12/24