

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

August 20, 2024

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Public Art Citizens' Advisory Board - Recommendation to Award and Fund Phase 1: Utility Boxes Art Installation Res No. 24-1719 (CDD Johnson)**
- II. **Non-Profit Citizens' Advisory Board - Award FY24 ARPA-Grant Funds to Non-Profits Res No. 24-1724 (CDD Johnson)**
- III. **Introduction of and Financial Update from CFO Kris Pickel (CM Granum)**
- IV. **Introduction of New City Service - Collection of used oil & tires (EOM Hackney)**
- V. **Approve purchase of five (5) radios for the Police Department Res No. 24-1720 (PC Seymour)**
- VI. **Approve purchase and installation of vehicle emergency equipment for the Police Department Res No. 24-1721 (PC Seymour)**
- VII. **Approve contract for Temporary Labor for Leaf Collection and other Fall Season Labor through Total Resource for an amount not to exceed \$18,000.00 Res No. 24-1722 (EOM Hackney)**
- VIII. **Memorial Dedications and/or Donations Res No. 24-1723 (PRM Grabe)**
- IX. **Approve Electronic Device & Computer usage Policy Res No. 24-1725 (CIO Seymour)**
- X. **Citizen Comments on items on the Work Session Agenda**
5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- XI. **Any other business to discuss**
- XII. **Adjournment**

YEAR TO DATE THROUGH JUNE 2024

		FY2023	FY2024	FY2024	50.00%	Surplus or
		Actual to Date	Actual to Date	BUDGET	of Original Budget	(Deficit) from P/Y
ACCOUNT NAME						
Revenues						
31100	Property Tax	3,363,253	5,180,706	5,132,682	101%	1,817,453
31120	Public Utilities Tax-OSAP	46,592	48,886	45,000	109%	2,293
31200	Property Tax (Delinquent)	57,735	110,111	40,000	275%	52,376
31300	Int. Penalty Court Cost	18,775	26,680	10,000	267%	7,906
31500	Pmts in lieu of Property Tax-TVA	143,255	145,823	142,788	102%	2,568
31511	Electric Power Board Tax	110,653	116,869	120,000	97%	6,216
31610	Local Sales Tax - Trustee	1,717,257	1,803,418	1,780,000	101%	86,161
31710	Wholesale Beer Tax	245,132	248,702	250,000	99%	3,570
31720	Wholesale Liquor Tax	79,627	96,403	70,000	138%	16,776
31730	Mixed Drink Taxes	10,596	8,048	6,500	124%	(2,548)
31810	Minimum Business Tax	960	725	800	91%	(235)
31820	Gross Receipts Tax	116,931	119,897	142,788	84%	2,966
31910	Franchise Tax	132,313	79,691	115,000	69%	(52,622)
Total Local Taxes		6,043,079	7,985,959	7,855,558		1,942,880
State Taxes (local share)						
33510	State Sales Tax	1,419,956	1,466,504	1,427,880	103%	46,548
33512	Sports Betting	19,407	22,090	20,000		
33520	State Hall Income Tax	5,089	92	0	0%	(4,997)
33530	State Beer Tax	5,433	5,230	5,474	96%	(203)
33553	State Gasoline Inspection Fees	21,800	21,788	21,775	100%	(12)
Total State Taxes (local share)		1,471,686	1,515,705	1,475,129		41,336
Other Sources						
31920	Room Occupancy Tax	25,492	27,700	20000	138%	2,208
32210	Beer Licenses	2,100	3,382	2200	154%	1,282
32400	Home Occupation Fee	1,400	1,200	1500	80%	(200)
32600	Building and Related Permits	107,936	91,855	70000	131%	(16,081)
32660	Zoning Permits	850	850	900	94%	0
32950	Wrecker Permit	225	750	300	250%	525
32990	Wrecker Inspection Fee	175	550	200	275%	375
33440	Police Salary Supplement	17,600	19,200	20800	92%	1,600
33470	Fireman Salary Supplement	16,200	15,600	16200	96%	(600)
34100	Communication Tower Lease	19,760	41,951	23247	180%	22,191
34131	Administrative Services	21,000	68,004	68000	100%	47,004
34240	Accident Reports	1,156	1,005	1200	84%	(151)
34793	Community Center Fees	21,658	19,155	20000	96%	(2,503)
35100	City Court Revenue	73,827	128,332	90000	143%	54,505
36100	Interest Earning	236,318	355,798	100000	356%	119,481
36210	Rent-Sewer Plant	8,414	8,720	8413	104%	305
36330	Sale of Equipment	0	30,321	0	0%	30,321
36350	Insurance Recovery	11,795	15,605	0	0%	3,810
36691	Miscellaneous Revenue	13,658	58,641	0	0%	44,983
36700	Donations	81,953	51,350	45000	114%	(30,603)
36990	Insurance Package Refund	4,000	4,000	0	0%	0
36910	TML Bond Revenue	0	655,000	655000	100%	655,000
Total Other Sources		665,517	1,598,968	1,142,960		933,451
Total General Fund Revenue		8,180,281	11,100,632	10,473,647	106%	2,917,667

Expenditures

Judicial	174,587	191,662	183,629	104%	(17,075)
Legislative	151,265	493,243	450,887	109%	(341,978)
Finance & Administration	840,958	1,112,619	1,018,176	109%	(271,661)
Insurance	1,166,897	1,403,105	1,286,232	109%	(236,208)
Police	2,348,059	2,768,446	3,042,424	91%	(420,387)
Fire	2,126,137	2,145,099	2,233,575	96%	(18,962)
	6,807,904	8,114,174	8,214,923		(1,306,270)
Public Works					
Public Wks-Admin/Streets	1,189,393	1,474,867	1,802,276	82%	(285,474)
Fleet Maint	129,501	146,489	159,923	92%	(16,987)
Gov't Bldg	150,796	350,384	429,827	82%	(199,588)
Animal Control	73,490	56,872	77,165	74%	16,617
Total Public Works	1,543,180	2,028,612	2,469,191		(485,432)
Parks					
Community Center	55,872	32,894	197,750	17%	22,977
James Rd/ Cagle Field	11,619	22,235	23,400	95%	(10,616)
Redding Rd/ Kids Corner	62,477	102,123	197,000	52%	(39,646)
Morrison Springs Fac	28,585	57,731	74,250	78%	(29,146)
Swimming Pool	11,613	14,459	13,100	110%	(2,847)
White Oak Park	75,433	209,615	310,750	67%	(134,182)
Town Center Park	0	0	750	0%	0
Total Parks	245,599	439,057	817,000		(193,458)
Transfer Out Solid Waste	0	0	0		0
Total General Fund Expenditures	8,596,683	10,581,844	11,501,114	92%	(1,985,161)
Surplus/Deficit	(416,402)	518,788	(1,027,467)		

Solid Waste Management

<u>Revenues</u>	1,053,611	1,059,011	1,057,000	100%	5,400
<u>Expenditures</u>	1,012,353	1,125,407	1,355,893	83%	(113,054)
Surplus/Deficit	41,258	(66,396)	(298,893)		(107,654)

State Street Aid

<u>Revenues</u>	520,125	487,991	476,794	102%	(32,134)
<u>Expenditures</u>	460,350	560,835	604,212	93%	(100,486)
Surplus/Deficit	59,775	(72,845)	(127,418)		(132,620)

Stormwater MS4

<u>Revenues</u>	293,942	470,640	441,907	107%	176,698
<u>Expenditures</u>	280,676	467,042	623,379	75%	(186,367)
Surplus/Deficit	13,267	3,597	(181,472)		(183,798)

Drug Enf Fund

<u>Revenues</u>	27,622	7,358	23,300	32%	(20,264)
<u>Expenditures</u>	4,843	52,083	75,600	69%	(47,240)
Surplus/Deficit	22,780	(44,725)	(52,300)		(67,505)

Impound Fund

<u>Revenues</u>	85	5,192	2,100	247%	5,107
<u>Expenditures</u>	656	0	4,725	0%	656
Surplus/Deficit	(571)	5,192	(2,625)		5,763

Summary of All Funds

ALL ITEMS:	13,130,824	(12,787,212)	343,612
	Revenues	Expenditures	

**** OUTSTANDING PURCHASE ORDERS AND GRANT OBLIGATIONS ARE NOT INCLUDED IN EXPENDITURES



Collection for Used Oil & Tires

Effective: August 20, 2024

Waste Oil & Antifreeze Disposal

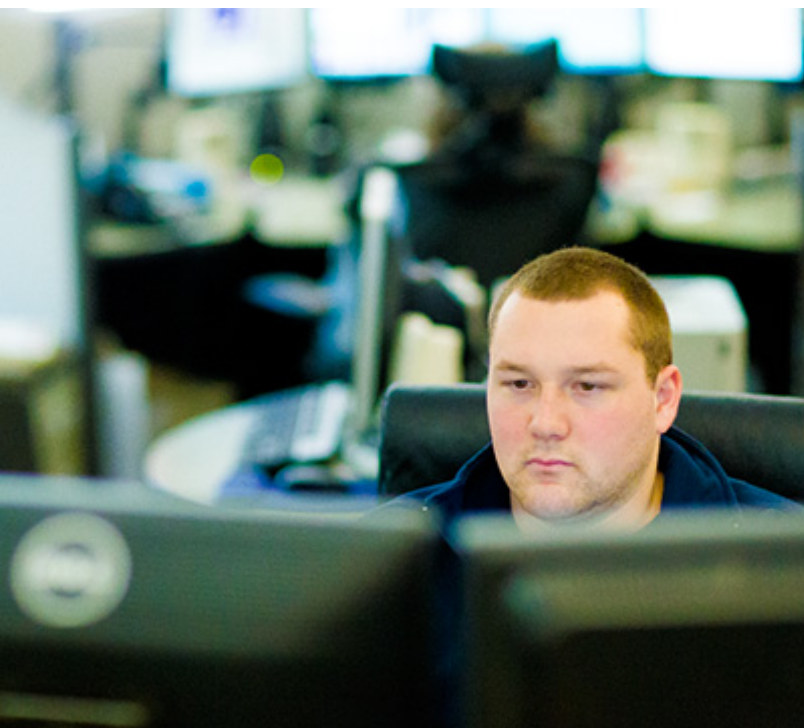


- 3 Residential Pickups per year
- Up to 4 gallons or 16 quarts per pickup
- Oil types accepted:
 - Engine Oil
 - Hydraulic Fluid
 - Transmission Fluid
 - Brake Fluid
 - Power Steering Fluid
 - Antifreeze
 - Drained oil filters
- **NO COOKING OIL ACCEPTED**
- All oils must be in a sealed container, with Antifreeze in a separate container
- No charge for disposal, for residential residents

Used Tire Disposal

- 3 Residential pickups per year
- Tires **ONLY** (wheels are collected separately)
- 8 tires maximum per pickup
- Public works has a right to refuse wheel & tire together





RED BANK, CITY OF

08/01/2024

08/01/2024

RED BANK, CITY OF
3117 Dayton Blvd
Red Bank, TN 37415

Dear ,

Motorola Solutions is pleased to present RED BANK, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide RED BANK, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kenan Lewis at kenanlewis@callmc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kenan Lewis

Motorola Solutions Manufacturer's Representative

Billing Address:
RED BANK, CITY OF
3117 Dayton Blvd
Red Bank, TN 37415
United States

Quote Date:08/01/2024
Expiration Date:09/30/2024
Quote Created By:
Kenan Lewis
kenanlewis@callmc.com

End Customer:
RED BANK, CITY OF

Contract: 21424 - TENNESSEE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced					
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	5	\$2,117.44	\$1,524.56	\$7,622.80
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	5	\$216.00	\$216.00	\$1,080.00
1b	GA00580AA	ADD: TDMA OPERATION	5	\$495.00	\$356.40	\$1,782.00
1c	G67DQ	ADD: REMOTE MOUNT O2 APXM	5	\$327.00	\$235.44	\$1,177.20
1d	QA02812AE	ADD: P25 9600 TRUNKING W/ INTEROPERABILITY	5	\$2,277.00	\$1,639.44	\$8,197.20
1e	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	5	\$0.00	\$0.00	\$0.00
1f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	5	\$66.00	\$47.52	\$237.60
1g	G843AH	ADD: AES ENCRYPTION AND ADP	5	\$523.00	\$376.56	\$1,882.80
1h	GA00804AA	ADD: APX O2 CH (GREY)	5	\$541.00	\$389.52	\$1,947.60
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	5	\$0.00	\$0.00	\$0.00
1j	W22BA	ADD: STD PALM MICROPHONE APX	5	\$79.00	\$56.88	\$284.40
1k	QA09113AB	ADD: BASELINE RELEASE SW	5	\$0.00	\$0.00	\$0.00
1l	W969BG	ENH: MULTIKEY OPERATION	5	\$363.00	\$261.36	\$1,306.80
1m	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	5	\$47.00	\$33.84	\$169.20

Grand Total

\$25,687.60(USD)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

DRAFT



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Dylan Chambers			DYLAN	CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
0	0	N	INFO SWC-202 Warehouse: KNOX		0.0000	0.00
5	5	N	SOUNDOFF LIGHTING 54% OFF LABOR \$125.00 PER HOUR ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: KNOX 100J series composite speaker w/ universal bail brkt-100 watt		164.0000	820.00
5	5	N	ENGSA5100CSR SOI, 500 SERIES KNOB/PB 100W CNTRL, +VOICE PLBK, COM Warehouse: KNOX bluePRINT® 500 Series Console Control System with Knob Control, 10-16v - 100 watt single-tone		626.0000	3,130.00
5	5	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: KNOX		293.6200	1,468.10
5	5	N	ENGND04102 SOI 10 OUTPUT REMOTE NODE W/ MAGNETIC I.D. Warehouse: KNOX		166.4600	832.30
5	5	N	ENGHNK05 SOI 18" REMOTE NODE HARNESS Warehouse: KNOX 18 inch Harness Kit for Remote Node		39.5600	197.80

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GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

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Customer No.	RBFDTN

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Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Dylan Chambers			DYLAN	CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
5	5	N	MISC SOI: ENFWB01G8C Warehouse: KNOX QSF038353 Ford Explorer/PI Utility (2025) Split Front (DRV) D12 D12 D12 D12 D12 D12 (PAS) B_W B_W B_W B_W B_W B_W Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)		752.5600	3,762.80
5	5	N	MISC SOI: EMPAK0193S Warehouse: KNOX QSF038353 Ford Explorer/PI Utility (2020-23) 8 Mod Split Rear w/ 4" Modules (DRV) D12 D12 D12 D12 D12 D12 D12 D12 (PAS) B_A B_A B_A B_A X X B_A B_A B_A B_A Accessories: PNFLBSPLT1 LIN DSC w/ Breakout Box (Included)		1,265.9200	6,329.60
10	10	N	ENT3B3E SOI INTERSECTOR 18-LED SFC MNT,BLK HSG BLUE/WHITE Warehouse: KNOX		171.1200	1,711.20

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
5	5	N	MISC SOI: PMP2BKUMB8-D Warehouse: KNOX Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2025 for use with mpower® 3" and 4" Stud and Intersector Surface Mount, Driver Side		22.0800	110.40
5	5	N	MISC SOI: PMP2BKUMB8-P Warehouse: KNOX Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2025 for use with mpower® 3" and 4" Stud and Intersector Surface Mount, Passenger Side		22.0800	110.40
5	5	N	PMP1BK007 SOI PIU D PILLAR KIT, BOTH SIDES Warehouse: KNOX LIGHTS NOT INCLUDED		137.5400	687.70
30	30	N	EMPS1STS3E SOI, MPWR FASCIA, 3", STM, BLK HSG, BLU/WHT Warehouse: KNOX mpower® 3" Grille Stud Mount Fascia Light for Grille Mount application, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Blue/White *REAR FACING LIGHTS ON D-PILLAR KITS*		100.7400	3,022.20

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4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Dylan Chambers			DYLAN	CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
10	10	N	EMPS1QMS3E SOI, MPWR FASCIA, 3", QM, BLK HSG, BLU/WHT Warehouse: KNOX 3" Fascia Light w/ Quick Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Blue/White		100.7400	1,007.40
5	5	N	*D PILLAR SIDE FACING LIGHTS* PSLVBK01 SOI MOUNT KIT FOR SL LIGHTS 2020+ PIU Warehouse: KNOX		23.9200	119.60
10	10	N	ESLRL6115E SOI, SL RUNNING, 61", 5MOD, B/W, 2CLR/DUO Warehouse: KNOX SL Running Light, 61" - 5 Module, Dual Color Blue/White, Blue Print Compatible		303.1400	3,031.40
10	10	N	ELUC3H010E SOI UNIV UNDERCOVER LED INSERT, 5 WIRE BLUE/WHITE Warehouse: KNOX		66.4000	664.00
5	5	N	ETTFUT-16 SOI PLUG-IN TAILLIGHT FLASHER - 2016+ PIUT Warehouse: KNOX		85.1000	425.50

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Sales Quote

Telephone: 800-845-0405

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Customer No.	RBFD TN

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Red Bank, TN 37415
United States

Ship To

(For Pickup - KNOX)
KNOXVILLE WAREHOUSE
3235 Middlebrook Pike
Knoxville, TN 37921

Contact: CHIEF SEYMOUR
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E-mail:

Contact:
Telephone:
E-mail:

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07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By			Salesperson	Ordered By		Resale Number
Dylan Chambers			DYLAN	CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
5	5	N	PK1185ITU20TM SMC 10XL C2 UNCOATED POLY W/ SLOTTED WINDOW Warehouse: KNOX "#10XL C2 Horizontal Sliding WindowUncoated PolycarbonateWith Slotted Polycarbonate Window Security ScreenXL Panel Partition TM (Tall Man)" STATE YEAR OF VEHICLE - 2025 *****		741.3000	3,706.50
5	5	N	PK0316ITU202ND SMC 12VS CARGO AREA PARTITION, COATED POLY Warehouse: KNOX "Cargo Area Rear Partition#12VS Stationary WindowCoated Polycarbonate*FOR USE WITH: -2nd Row Seat" STATE YEAR OF VEHICLE - 2025 *****		454.3000	2,271.50
5	5	N	WK0514ITU20 SMC VERTICALSTEEL WINDOW BARS FOR 2020+ PIUT Warehouse: KNOX 2025		231.0000	1,155.00
5	5	N	MISC SMC: BK2338ITU20 Warehouse: KNOX PB450L6 With SOUNDOFF SIGNAL MPOWER TRI-COLOR 18-LED PB450L LIGHTED PUSH BUMPERS 6 Lights Total: 4 Forward Facing, 1 Each Side *ONLY Full Size Bumper Available"		995.0000	4,975.00

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4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
5	5	N	HK0809ITU20 SMC PB8 Headlight Guard Steel Double Loop Warehouse: KNOX PB8 Headlight Guard Steel Double Loop		321.3000	1,606.50
5	5	N	GK10271UHK SMC S T-RAIL MOUNT 1 UNIVERSAL HK Warehouse: KNOX GK1027IUHK S T-RAIL MOUNT 1 UNIVERSAL HK		279.0000	1,395.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date		Ship Via		F.O.B.		Customer PO Number		Payment Method			
07/17/24		Ground		PPAY & ADD TO INVOICE				NET30			
Entered By			Salesperson			Ordered By			Resale Number		
Dylan Chambers			DYLAN			CHIEF SEYMOUR					
Order Quantity	Approve Quantity	Tax	Item Number / Description					Unit Price	Extended Price		
5	5	N	C-VS-0618-INUT HAV, CONSOLE BOX, 2020-24 PIU, SEE RMK TAB, 24" Warehouse: KNOX C-VS-0618-INUT Includes: Heavy-duty console OEM USB and lighter plug cutout Two (2) additional 12 volt sockets with wire and fuse Rocker switch or dual USB charge module cutout OEM parking brake relocation cutout Plates and brackets to enclose areas Heavy-duty pole mounting holes Motion device mounting holes OEM rear conduit adaptor cover EQUIPMENT BRACKETS: (1) C-EB30-APS-1P (1) C-EB35-S38-1P *** FILLERS****					392.5000	1,962.50		
5	5	N	C-ARM-103 HAV FLIP-UP ARMREST, ATTACHES TO CONSOLE Warehouse: KNOX					113.7500	568.75		
5	5	N	CUP2-1001 HAV Self-Adjusting Double Cup Holder Warehouse: KNOX					41.8800	209.40		

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Printed By: Dylan Chambers

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

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Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

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(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date		Ship Via		F.O.B.		Customer PO Number		Payment Method			
07/17/24		Ground		PPAY & ADD TO INVOICE				NET30			
Entered By			Salesperson			Ordered By			Resale Number		
Dylan Chambers			DYLAN			CHIEF SEYMOUR					
Order Quantity	Approve Quantity	Tax	Item Number / Description					Unit Price	Extended Price		
5	5	N	C-LP2-USB-BL2 HAV CONSOLE ACCESSORY BRACKET W/ 2 LIGHTER PLUG Warehouse: KNOX					97.5000	487.50		
5	5	N	C-MD-112 HAV 11' SLIDE, TILT, & SWIVEL LOCKING SWING ARM Warehouse: KNOX REPLACES DISCONTINUED # C-MD-102 *****					229.3800	1,146.90		
5	5	N	UT-1001 Hav Universal Rugged Cradle for approximately 11"-14" Warehouse: KNOX					211.2500	1,056.25		
5	5	N	7300-0621 GJ LIND USB-C 100W Auto Power Adapter w/Cigarette Plug Warehouse: KNOX LIND USB-C 100W Auto Power Adapter with Cigarette Plug Input					159.5000	797.50		
5	5	N	83142 TES 17' COAXIAL / W MIN IUHF Warehouse: KNOX					18.5000	92.50		
5	5	N	HAF4013A 7/8/900 MHZ WIDEBAND LOW PROFILE, 3DB GAIN THROUG MNT Warehouse: KNOX TESSCO SKU: 262486					69.0500	345.25		

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
 Red Bank Police Department
 3117 Dayton Blvd
 Red Bank, TN 37415
 United States

Ship To
 (For Pickup - KNOX)
 KNOXVILLE WAREHOUSE
 3235 Middlebrook Pike
 Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
5	5	N	REMOVAL REMOVAL OF BELOW LISTED EMERGENCY EQUIPMENT Warehouse: KNOX REMOVAL OF AXON FLEET 3 CAMERA SYSTEMS FROM OLDER VEHICLES FOR USE IN THESE (5)		125.0000	625.00
5	5	N	SHOP SHOP SUPPLIES - WIRE/CONNECTORS/RELAYS/INSTALL KI Warehouse: KNOX		225.0000	1,125.00
5	5	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: KNOX CUSTOMER SUPPLIED EQUIPMENT: - STALKER DUAL RADAR - MOTO APX 4500 1-PIECE RADIO - 5lb FIRE EXTINGUISHER - AXON FLEET 3 RE-INSTALL INTO NEW UNITS *ACTIVATE FACTORY HEADLIGHT FLASHER* *ANY EQUIPMENT NOT LISTED WILL BE CHECKED FOR ADDITIONAL COSTS PRIOR TO INSTALLATION*		3,825.0000	19,125.00
Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days						

Print Date	07/26/24
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Subtotal	70,081.45
Freight	1,100.00
Order Total	71,181.45

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540545-G
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method		
07/17/24	Ground		PPAY & ADD TO INVOICE		NET30		
Entered By		Salesperson		Ordered By		Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR			
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price

Print Date	07/26/24
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Printed By: Dylan Chambers

Subtotal	70,081.45
Freight	1,100.00
Order Total	71,181.45

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540882-D
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/19/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
0	0	N	INFO SWC-202 Warehouse: KNOX		0.0000	0.00
1	1	N	SOUNDOFF 54% OFF LABOR \$125.00 ENGSA5100HPP SOI, 500 SERIES HH 100W CNTRL, +VOICE PLBK Warehouse: KNOX		673.9000	673.90
1	1	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: KNOX		293.6200	293.62
1	1	N	ENGND04102 SOI 10 OUTPUT REMOTE NODE W/ MAGNETIC I.D. Warehouse: KNOX		166.4600	166.46
1	1	N	ENGHNK05 SOI 18" REMOTE NODE HARNESS Warehouse: KNOX		39.5600	39.56
1	1	N	18 inch Harness Kit for Remote Node ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: KNOX 100J series composite speaker w/ universal bail brkt-100 watt		165.0000	165.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540882-D
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/19/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
1	1	N	ETSSVBK01 SOI 2020 FORD PIUT SPEAKER BUMPER MNT BRACKET Warehouse: KNOX		27.1400	27.14
1	1	N	MISC SOI: ENFWB01G8C Warehouse: KNOX QSF038353 Ford Explorer/PI Utility (2025) Split Front (DRV) D12 D12 D12 D12 D12 D12 (PAS) B_W B_W B_W B_W B_W B_W Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)		752.5600	752.56
1	1	N	MISC SOI: ENFWB01ELH Warehouse: KNOX QSF038353 Ford Explorer/PI Utility w/ Option 76P (2020-23) Solid Rear (DRV) D12 D12 D12 D12 D12 D12 (PAS) B_A B_A B_A B_A B_A B_A Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)		709.0000	709.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

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Contact: CHIEF SEYMOUR
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E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/19/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	ELUC3H010E SOI UNIV UNDERCOVER LED INSERT, 5 WIRE BLUE/WHITE Warehouse: KNOX *MOUNT IN HEADLIGHTS IF THEY DO NOT CONTAIN FACTORY INSTALLED EMERGENCY LIGHTING*		66.4000	132.80
2	2	N	EMPS1STS3E SOI, MPWR FASCIA, 3", STM, BLK HSG, BLU/WHT Warehouse: KNOX mpower® 3" Grille Stud Mount Fascia Light for Grille Mount application, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Blue/White *MOUNT IN PRE-CUT GRILLE SPOTS*		100.7400	201.48
2	2	N	PMP2WSDDDB SOI 4" MPOWER DUAL WINDOW SHROUD-BLACK Warehouse: KNOX SIDE CARGO WINDOWS		16.1000	32.20
4	4	N	EMPS2STS4E SOI, MPWR FASCIA, 4", STM, BLK HSG, BLU/WHT Warehouse: KNOX *SIDE CARGO LIGHTS*		112.7000	450.80
1	1	N	ETTFUT-16 SOI PLUG-IN TAILLIGHT FLASHER - 2016+ PIUT Warehouse: KNOX		85.1000	85.10

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540882-D
Customer No.	RBFDTN

Bill To
Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

Ship To
(For Pickup - KNOX) KNOXVILLE WAREHOUSE 3235 Middlebrook Pike Knoxville, TN 37921

Contact: CHIEF SEYMOUR
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/19/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
1	1	N	LOFT-PIU20-GV LUND 2020 FORD PIUT LOFT GUN VAULT MNT, AR15 Warehouse: KNOX LOFT-GV is designed for AR-15/M-4 Rifles equipped with standard collapsible stocks.		735.0000	735.00
1	1	N	LOFT-PIU20-NPKIT LUND 2020+ PIUT LOFT NON-PARTITION MOUNT KIT Warehouse: KNOX LOFT- Non-Partition Mount Kit with for 2020+ PIU		165.0000	165.00
1	1	N	SHOP SHOP SUPPLIES - WIRE/CONNECTORS/RELAYS/INSTALL KI Warehouse: KNOX		200.0000	200.00
1	1	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: KNOX *ACTIVATE FACTORY HEADLIGHT FLASHER* *CUSTOMER SUPPLIED EQUIPMENT* - 5lb FIRE EXTINGUISHER Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days		2,155.0000	2,155.00

Print Date	07/26/24
Print Time	10:55:02 AM
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Subtotal	6,984.62
Freight	150.00
Order Total	7,134.62

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	540882-D
Customer No.	RBFDTN

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Red Bank Police Department 3117 Dayton Blvd Red Bank, TN 37415 United States

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Telephone:
E-mail:

Contact:
Telephone:
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Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
07/19/24	Ground		PPAY & ADD TO INVOICE		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Dylan Chambers		DYLAN		CHIEF SEYMOUR		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price

Print Date	07/26/24
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Page No.	1

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Subtotal	6,984.62
Freight	150.00
Order Total	7,134.62



City of Red Bank Guidelines to Monetary Donations to Fund The City Parks and Recreation Public Spaces Bench and Tree Program

WHEREAS, the City of Red Bank recognizes the public's desire to donate funding for capital improvements in City Parks and Public Spaces which will be determined in the absolute discretion of the City; and,

WHEREAS, The City and the community have an interest in ensuring that features purchased and installed be of high quality related to style, appearance, durability and ease of maintenance; and,

WHEREAS, the City has established the following Guidelines which are subject to modification and discretionary interpretation from time to time as deemed necessary by the City.

PART 1: DONATIONS

- 1.1 Donations may include funding for:
 - a) Native Tree donations (See Native Species Ordinance 23-1239).
 - b) Park benches that are procured by the City.
 - c) Memorial plaques for donations of benches, will include a 8"x 2" donor recognition plaque that will be installed and directly affixed to the seatback. Up to 3 lines of text and 18 characters/spaces per line accepted. Text used on plaques is subject to approval by the City. Plaques will be purchased by the City using an approved vendor to ensure the highest quality, life and durability, but shall not be included to trees.
- 1.2 Non-designated monetary donations to the City of Red Bank may be used to meet the current needs of the Parks & Recreation Division, as recommended by the Parks & Recreation Division Manager, and in compliance with established policies of the City.
- 1.3 The City staff will be responsible for the purchase and installation of features. Recommendation for a desired location of a donation may be requested by those providing the donation, but final placement will be determined by the City of Red Bank.
- 1.4 All donated items and or facilities or personal property purchased with donated funds become City property at time of donation and the City shall not be compelled thereafter to maintain nor keep in place any such memorials, personal property or facilities for any particular time period.



PART 2: DONATION PROCESS:

Steps necessary for application review and processing of a memorial donation proposal.

2.1 Initial Contact

- a) All inquiries should be addressed to the Division of Parks and Recreation Manager.
 - a. Mail: 3105 Dayton Blvd, Red Bank, TN, 37415
 - b. Email: Jgrabe@redbanktn.gov
 - c. Phone: 423-654-8836
- b) The Parks Manager or designee shall review the initial request/proposal and if appropriate schedule a phone call or site visit to discuss the proposed donation, the site limitations, and the guidelines and regulations.
- c) All Trees must conform to all applicable governing landscape ordinances, including all native plant requirements.

2.2 Review and Initial Recommendations

- a) The Parks Manager shall make an initial recommendation based on the scope of work and the provision of additional information if and as determined by the Parks Manager, such that landscape elements and installation may be authorized by the Manager and approved for donation and installation. Trees should reflect thoughtful consideration of a plant's suitability or adaptability, with respect to temperature ranges, humidity and available soil moisture to provide for the plant's vigor and vitality. The discretion of the Manager shall be absolute.
- b) If initially approved by the Parks Manager, all determinations will be presented to the Parks and Recreation Advisory Board, or its successor commission, for their review.

2.3 The City shall be responsible for the installation, maintenance, and protection of the work, within reason and in the City's discretion.

2.4 Duration

- a. A memorial once installed is not guaranteed by the City of Red Bank. Duration may be affected by natural or man-made pressures beyond the City's control. Such pressures include, but are not limited to, lack of water, vandalism, and natural decay and under no circumstance shall the City be compelled thereafter to maintain, replace, nor keep in place any such memorial, personal property or facilities for any particular time period.
- b. Memorials that succumb to natural or man-made pressures will not be required to replace.
- c. If the City determines to relocate a memorial or to repurpose the location of the memorial, Division staff will make reasonable efforts to notify the donor in writing at the donor's last known address.



- 2.5 Inventory and details of such donations will become part of the permanent inventory of the Parks Division.

PART 3: INFORMATION

- 3.1 Information regarding the City of Red Bank Public Space Bench and Tree Program is available from the Parks Division during business hours, or from the City's website.
- 3.2 Donations made to the City of Red Bank Parks & Recreation Public Bench and Tree Program may be tax deductible. Please check with a qualified accountant for more information.

PART 4. AMENDMENTS TO THESE GUIDELINES AND REGULATIONS

- 4.1 Upon recommendation of the Parks & Recreation Manager in coordination with the Parks and Recreation Advisory Board (PRAB) or its successor, recommended amendments to these policies may be referred to the City Commission for review.
- 4.2 These guidelines shall be provided and available for reference in the City's Policies and Procedures Manual and shall remain in place, subject to amendment as set out above and/or to further action by the City Commission by resolution.

Adopted/Approved
By Resolution 24- _____
August 20, 2024

ELECTRONIC DEVICE / COMPUTER USAGE POLICY

Purpose

The purpose of this policy is to provide an understanding of allowable uses for City-owned electronic devices used by authorized users. Users must adhere to this computer usage policy and all other existing policies, state law, and federal law.

Scope

This policy applies to all employees, contractors, consultants, and other individuals who have access to the City's electronic devices and computer systems.

Acceptable Use

Users may not allow a non-city employee to access the device.
The device may only be used for City-related business.

Prohibited Use

- The device may not be used for commercial, political, personal, pornographic, illegal, or offensive use. It cannot be used to promote any political ideals or positions.
- Users may not use any device to violate the Open Public Meetings Act. Tenn. Code Ann. §§ 8-44-102, 8-44-103, 2023 Public Chapters 0213 and 0300.
- Users may not add or download software, programs, or applications without prior authorization from members of the IT staff.
- Users are not allowed to trade, pawn, or sell their issued device.

Security and Confidentiality

- All users will always keep device passwords protected and shall not turn off any security features such as firewalls, virus protection, etc.
- There is no expectation of privacy for City-issued devices. All data created, received, or maintained on a digital device is the property of the City. All devices may be inspected or accessed by the user's supervisor, IT staff, City Manager, or his or her designee.
- The City reserves the right to fully manage and monitor electronic devices, including controlling the data services, cellular services, device configurations, applications, and policies.
- Software and applications installed by the City must remain on the device in usable condition and be readily accessible. All software and applications may only be used in ways consistent with applicable licenses, trademarks, or copyrights.
- If a user believes the security of the device has been compromised, or the device is stolen or damaged, he or she must immediately notify their supervisor and/or a member of the City IT staff.

Compliance and Enforcement

- Users must exercise due care in the maintaining and handling of all electronic devices issued to them or otherwise in their control. Users shall not leave devices in a location where they could be easily stolen, damaged, or accessed without authorization.
- All users must retain all data as required by the State Attorney General's Local Records Retention Schedule for Local Agency Records.
- All issued devices must be returned when requested to do so by authorized members of the City. All devices are expected to be returned in good condition upon separation from the City.

Review and Amendments

- This policy will be reviewed periodically and may be amended as necessary to address changes in technology or City needs.
- City staff may access devices to perform upgrades or other maintenance as needed.

Approved by Resolution No. 24-1725:

City Manager

Date

CITY OF RED BANK
ELECTRONIC DEVICE / COMPUTER
USAGE ACKNOWLEDGEMENT

I have read and understand the electronic device usage requirements contained within this document and agree to comply with its terms.

User's Printed Name

User's Signature

Date

Supervisor / IT Staff

Signature

Date