

City of Red Bank

PARKS & RECREATION CITIZENS' ADVISORY BOARD MEETING

Agenda

June 27, 2024

5:00 PM

Red Bank Community Center

I. CALL TO ORDER 5:02 PM

II. ROLL CALL

- A. Karissa Peyer, Chair X
Robin Parker, Vice Chair X
Jennifer Crum, Secretary X
Randy Lebioda X
Patrick Kelly X
Blake Pierce X
Don McKenzie X
Kyle Murphy X
Daniela Peterson X
Gaston Farmer X

III. CONSIDERATION OF THE MINUTES

- A. Approve the minutes of the Parks and Recreation Board regular meeting of May 21st, 2024
Motion: Robin 2nd: Gaston. All approved.

IV. NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote

A. Parks Updates

- RFP for bathrooms and water fountains outside the community center is going out soon.
- Budget was passed by commission: Jeffrey approved to hire a part-time employee. Job description is going through human resources and the city attorney, once approved, position can be posted and hired.
- RecDesk is in the approval process, waiting on payment processor legal documents
- Waiting on quotes (3) from a third party to conduct a playground audit and catalog all playgrounds. Software will house the playground audits and RBPR staff will be able to conduct inspections.
- Movie nights moved to the community center
- White Oak Park is leaving the gates open at night as a trail run
- Don mentioned the Alpine Crest Elementary site has been named a certified arboretum with the help of the Hamilton County Master Gardeners.

B. Arts N' Parks, Chair of Art Board

- Tyler and Anthony from the Arts Advisory Committee joined PRAB to

discuss a mural they are working on by the kids corner near the city park restrooms. They are submitted a RFQ to local artists for the mural. Public works will start by pressure washing the wall before the mural is illustrated. Artists are submitting qualifications and is expected to finish the mural in one to three weeks.

- Arts was soliciting feedback from PRAB about the process and it was mentioned to have public input potentially through a poll via social media with themes or designs. Also of note, PRAB mentioned hosting a celebration or event around the unveiling of the mural.
- Arts is sending out a survey about makers markets and art programming. It was mentioned connecting the Active Older Adults group with artists to host art classes/programming. Jeffrey said if Arts is planning to use any of the parks spaces (community center, city park by pickleball courts), to let Jeffrey know so he can place on the parks calendar to not conflict with other events.
- Appreciated Arts joining the meeting and board looks forward to collaborating with them on future initiatives.

C. Vote on taking Master Plan to Commission for Adoption

- Initial comments for Master Plan: the 10 minute walk to parks initiative, Mountain Creek Greenway and Northshore Greenway have been included into the Master Plan.
- Patrick had a few comments/feedback on the White Oak Park section of the MP to keep the suggestions simple or remove. Other members agreed, but thought the suggestions of the park did need to be listed somewhere in the MP. Daniela agreed and also mentioned to remove the pricing in the MP and give ranges for monetary expenditures.
- Discussion was had around the public process for each project and does that need to be included in the MP? Does the policy and steps need to be listed out for the project so we have a template to follow? Daniela mentioned the City of Chattanooga was incorporating more policy for their decision making, but also stated we could be too late to add that into the MP.
- Priorities adding green infrastructure was added into the MP.
- Page 123 has acreage listed and what is being used currently by the City of Red Bank. A question was asked about how much land do we need for our projects and used vs. unused land owned by the city and is listed on this page. 60.8 acres is developed and uses listed – 66.62 acres of undeveloped land
- Metrics were changed on all listings to below average for a city our size. Discussion around how to frame to commission we are running out of opportunities to include parks.
- Robin wanted to clarify if remarks from last meeting were added into the most recent draft and Jeffrey clarified most were added in. She supports Patrick's remarks about White Oak Park in making the wording fluid and simple. On page 64 & 65, wants to keep the recommendations offered. Page 112, provide range of impact to the budget (low to high impact). New wording around "Get in compliance with" to "Achieve compliance with..." CIP (Capital Improvement Plans) is listed in the Appendix, where is this going to live and what are the big ticket items?
- Don mentioned seeing a disconnect from the data and the interpretation of

accessibility. Page 29 it states 2% said Yes to barriers of accessibility and then on Page 28 it states it was our greatest weakness and then on Page 31, accessibility is the #1 focus of city resources. All of these are conflicting, and maybe survey takers and how it is defined in the MP are different. Discussion around changing accessibility to connectivity or defining what accessibility means in the word cloud on Page 28. Accessibility to the board meant mobility and connectivity meant access to parks. Maybe review raw data for Page 32 to the Yes responses to provide clarity to accessibility vs. connectivity. Comments around different colors for the word clouds on Page 28, 29 & 31.

- GAP Analysis on Page 77&78 versus page 20&25 – priorities for the city only references desired athletic programs and not any new initiatives. Jeffrey states the GAP Analysis only refers to the athletic programs because of the section it is listed under is how he interpreted this specific analysis. GAP Analysis refers to the data on Page 20, 24 & 25 but then only references programming and not other responses listed on those pages. Discussion about adding “Programming” to Page 77 (Section 6) to clarify what type of GAP Analysis this is referencing.
- Robin mentioned adding a GAP Analysis for facilities. Jeffrey mentioned in the MP each facility is listed with features and goals. Karissa mentioned adding in a sentence to the GAP Analysis about “expanding programs might require additional facilities” to help bridge the gap of not having a GAP Analysis for facilities in the MP.
- Page 102, in bullet points, instead of implement facilities could change to “consider use for” to broaden the language. Jeffrey mentioned potentially adding the feasibility of certain programming.
- Don added a remark about not having any language in the MP about becoming compliant. Jeffrey noted we have to have the MP in order to become compliant and this document can exist without being or ever becoming compliant.
- Randy added a comment his only concern was about the clarity of some of the wording we have already discussed.
- Karissa mentioned on Page 75, does not understand the text in first paragraph, might need to reword or clarify. List of acreage from previous discussion is not accurate when added up for current uses and undeveloped land – it is a half-acre off.
- Kyle noted the demographics breakdown on Page 11 is not accurate and does not match the table. Would like this information double checked for accuracy, text versus table. Page 21 does not have the entire key for the graph.
- Don mentioned White Oak Park was named White Oak Hamilton County Park in some points in the MP. This has been updated.

Comments from Citizens in attendance:

- Citizen 1 had not read the document so she did not provide any additional comments.
- Citizen 2 asked if Bicycle Boulevard was should in the plan? Jeffrey confirmed it is included in the MP and it has already been approved. Board

added this is a Department of Transportation grant and falls under the Public Works Department.

- No additional public comments were raised
- Members of the board raised concerns about voting on a document that still required a few edits, questions were asked about in person votes versus email or virtual votes or organizing a special meeting. There must be a majority to pass the vote and a quorum present in person to pass on to commission. Two options were posed. Option 1 is to vote on this document as is or Option 2 to not vote and wait on edits.
- Karissa motioned to call for vote. Daniela seconded. Roll Call for vote to take Master Plan to Commission for Adoption with text/grammar edits:

Karissa: Aye, Robin: Nay, Jennifer: Aye, Randy: Aye, Patrick: Aye, Blake: Aye,
Don: Nay, Kyle: Aye, Daniela: Aye, Gaston: Aye.
Vote passes: 8-2

D. TPL Updates

- New benches at the White Oak Park and Connector Trail have been installed
- A working group has undertaken the Godsey Ridge Trail and will bring an update to the PRAB board for review. Daniela mentioned TPL is ready to bring that before PRAB potentially for the July meeting.

E. Other: Board Members Topics/ Questions

- Overall excitement from the board to pass on the MP to the commission. Board looks forward to the getting started on projects.

V. ADJOURNMENT 7:09 PM

Motion: Jennifer, 2nd: Karissa, All approved.