

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

July 18, 2023

4:30 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on July 18, 2023, at 4:30 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website, together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Mayor Berry was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Finance Director John Alexander, Police Chief Dan Seymour, Police Captain John Wright, Deputy Fire Chief Eddie Iles, Fire Chief Brent Sylar, Deputy Director of Public Works Leslie Johnson, Parks and Recreation Manager Jeffrey Grabe, Planner Michal Pham, and City Recorder Tracey Perry.

I. Amend the R-4 Zone Ord No. 23-1238 (Planner Pham)

Vice Mayor Dalton read the intent of the Resolution, i.e., to amend uses permitted by special exception in the R-4 Special Zone. Planner Pham presented the Commission with the intended amendments. Some discussion. Vice Mayor Dalton inquired on adding banks to the allowed uses.

II. Native Plants Ord No. 23-1239 (Planner Pham)

Vice Mayor Dalton read the intent of the Ordinance, i.e., to amend the Red Bank Zoning Ordinance, 15-1020, setting standards and regulations with respect to installation, landscaping, and landscape/screening applications for intensive residential uses and for all commercial and other zoning classifications, codified at Title 14 Chapter IX, Section 14-903 of the Red Bank City Code. Planner Pham presented a brief explanation of the intent of the Ordinance. Much discussion. Vice Mayor Dalton inquired if this applied to City property. Commissioner Fairbanks-Harvey expressed an interest in hearing from persons skilled in this area. Commissioner Phillips inquired on the origin of the list included in the Ordinance.

III. Discuss Stormwater changes (DPWD Johnson)

Deputy Public Works Director Johnson gave the Commission an update on the intended amendments to the Stormwater Ordinance. Much discussion. Government buildings in Red Bank will be added to the list of exempt properties. The Ordinance will be presented for first reading at the regularly scheduled August 1 Commission Meeting. There will be a Public Hearing and that was advertised the required 30 days prior to the vote. Much discussion.

IV. Update information from Community Planning Steering Committee - July Meeting

Deputy Public Works Director Johnson gave the Commission an update on the progress of the Community Planning Steering Committee, provided a detailed synopsis of the last meeting, and that she intends to provide an update monthly. No discussion.

V. Public Hearings

- **To receive public comments on an amendment to the R-4 Special Zone Ord No. 23-1238 (Planner Pham)**

- **To receive public comments on adopting a Native Plants Ordinance Ord No. 23-1239 (Planner Pham)**
- **To receive public comments on a sign variance at 641 Morrison Springs Rd Res No. 23-1585 (Building Official Clinton)**

Vice Mayor Dalton announced there will be Public Hearings on the proposed amendments at the regularly scheduled Commission Meeting at 6 pm tonight. The application for the sign variance at 641 Morrison Springs Road was withdrawn, so there will be no Public Hearing held for that item.

VI. Establish the Red Bank Parks and Recreation Advisory Board Res No. 23-1589 (DPWD Johnson)

Vice Mayor Dalton read the intent of the Resolution, i.e., to establish the Red Bank Parks and Recreation Citizens' Advisory Board. Deputy Public Works Director Johnson advised that applications will be accepted for the next 30 days.

VII. Sign Variance Res No. 23-1585 641 Morrison Springs Rd (BO Clinton)

Vice Mayor Dalton advised there will be no action, as the application has been withdrawn.

VIII. Apply for the Firefighter Grant - TAWC - Res No. 23-1584 (FC Sylar)

Vice Mayor Dalton read the intent of the Resolution, i.e., to allow Fire Chief Sylar to apply for the TN American Water Firefighter Grant in a non-matching amount of \$1000.00. Some discussion. Fire Chief Sylar advised the money, if awarded, will help pay for some water moving equipment needed by the Fire Department.

IX. Authorize membership in the Omnia Partners Cooperative Purchasing program Res No. 23-1586 (DPWD Johnson)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize the City to become a member of the Omnia Partners Cooperative Purchasing Program subject to specified conditions. Deputy Public Works Director Johnson advised that this would allow the Public Works Department to procure needed equipment faster and usually at a lower cost than bidding it out ourselves. Some discussion.

X. Authorize use of Purchasing Cards (P-Cards) Res No. 23-1587 (DPWD Johnson & FD Alexander)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize the City's use of Purchasing Cards (P-Cards). Deputy Public Works Director Johnson and Finance Director Alexander explained the process, accountability, and safeguards that will be in place upon issuing P-Cards to various individuals within each of the departments. Much discussion.

XI. Authorize membership in the NPPGov Cooperative Purchasing program Res No. 23-1588 (FC Sylar)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize the City to become a member of the NPPGov Cooperative Purchasing Program subject to specified conditions. Fire Chief Sylar advised that this would allow the Fire Department to procure needed equipment faster and usually at a lower cost than bidding it out ourselves. Some discussion.

XII. Any other business to discuss

City Recorder Perry advised the Commission that the training for the new Agenda Management System has been sent out to them and to please let her know if there are any issues.

Mayor Hollie Berry (Date)

Hollie Berry
Mayor

Martin Granum
City Manager

City Recorder Tracey Perry (Date)