

City of Red Bank

PARKS & RECREATION CITIZENS' ADVISORY BOARD MEETING

Agenda
November 30, 2023
5:00 PM
Red Bank Courtroom

- **CALL TO ORDER**

- **ROLL CALL**

- A. **Karissa Peyer, Chair** ___x
Robin Parker, Vice Chair x__
Jennifer Crum, Secretary no_
Randy Lebioda___x
Patrick Kelly___x
Blake Pierce___x
Don McKenzie___x
Kyle Murphy___x
Daniela Petersonx
Gaston Farmer___x

- **CONSIDERATION OF THE MINUTES**

- A. **Approve the minutes of the Parks and Recreation Board regular meeting of October 26, 2023.** Clarification of process to approve minutes.

- **NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote**

- A. **Committee Reports**

- We don't have any committees yet but this is where committee reports will generally go in the agenda

- B. **Senior program subcommittee discussion**

- Seniors on the Go. Not a non-profit or city-run organization; use the community center – PA, yarn, cards, veterans' activities, etc. Reluctant to become a city-run program, but then RB can apply for grants on their behalf. Thoughts: bring on five seniors that are involved (or want to be) in that program
- Possibility: adding a standing member to the PRAB (Patrick) – likely after one year
- Alternative: designate a member of PRAB to the subcommittee (Don)
- Other subcommittee formats or groups?
- Meeting with SOTG in Mid-December

- C. **White Oak Playground Update**

- Officially gone as of 11/29/23
- Signs went up one week before removal; says "Coming soon"
 - Spanish? (Daniela)
- Old playground equipment taken by non-profit out of VA- \$4550
- Curbing: GameTime costs will be partially offset by sale
- Installation: Mid to late-January, weather permitting

- Open: February. Will be some sort of ribbon-cutting, but unsure of what that will be
- Confident that Commission will grant extra cost for curbing? (Kyle) Yes.

D. Other Park updates

- RFP for re-do of fencing at Pickleball and tennis courts, resurfacing of tennis courts
- Discussion: should tennis courts be converted to pickleball? System to use both nets on the same poles? (Kyle)
- Timeline? (Don) RFP has to be out for one month, probably a couple weeks to do installation after that (February likely)
- Why is this being done before the Master Plan? How is it decided that this was to be done? (Daniela)
 - Was budgeted/approved before the Master Plan was proposed
- Table until after discussion of whether tennis courts could be retrofitted/ double as pickleball? Vote: Unanimous. Will check with Justin (Public Works)
- Are the tennis courts unsafe/unusable as is? (Robin) Buckling, posts are not straight
- Interest from Highland Park group to create classes, leagues. JG is in process of developing guidelines for anyone who want to offer classes or lessons in Red Bank parks
- Similar concerns for ballfields. JG working on a process to reel back in private licensing.
- RFPs for drinking fountains at White Oak, Kids Corner and Ball Fields. Also need to install sewer at some of these sites.
- Bathroom flooring, roofing and painting done at Kids Corner. AEDs have been installed at all public locations. Cameras to be installed at Kids Corner after vandalism at Gazebo. Gazebo to be replaced with a non-wooden structure so that it will be easier to clean.
 - Where does replacement cost come from? Doesn't need commission vote? (Robin) Probably general fund or from the park-specific budget. Maybe essentially swapped with a planned new-gazebo at public works.
 - Covered by insurance policy? (Don) Don't know!
 - Signage? How would anyone know that it's in the women's bathroom at White Oak? (Kyle)

E. Master Plan update

- 100 English, 100 Spanish copies printed to Christmas Festival. Will also have large board with QR code. Raffle for \$50 local-business gift card. Committee members, please encourage completion of survey.
 - Likely don't need that many Spanish (Daniela)
- Survey will be available online after 12/1/23. Hoping to get 600 survey responses.
- KH compiling information from site visits and interviews

F. Stringers Ridge update

- JG meeting with Gayle (director) from Outdoor Chattanooga to discuss MOU between Red Bank and Chattanooga for stewardship plan. Will likely also talk with TPL to get some guidance.
 - State/County campground near Nickajack Dam (Marion County) that could serve as an example (Gaston)
 - Enterprise South – county and City of Chattanooga
 - If a third party were brought in, having one MOU will make it easier to better maintain Stringers Ridge

- Suggest including River Gorge Trust because they hold the easement (Gaston)

G. TPL update

- Connect James Avenue to Stringers Ridge
- Area near swimming pool.
- Future of The Field project, ensure it is done properly with care and respect
-

H. Scenic City Marathon & Half Marathon

- Meeting with Randy Horton – Marathon route from James Avenue through Stringers Ridge. Will also discuss with Gayle from Outdoor Chattanooga
- Consider charging a Vendor's fee that comes directly back to Parks (Patrick)
- Name? Change to not make it focus on Chattanooga (Daniela)
- Notification to resident along the route? (Daniela) Probably need to put up signs/notices
- Volunteers for road marshalls/pointers (Don)
- Opportunities for additional supplemental events? (Robin) Randy's not ready for anything that big yet. Maybe in the future. Parking will also become an issue as event gets bigger.
- Looking at fee rates within the Master Plan process. Special use park permits are currently free. Currently needs permit, provide city with proof of insurance and event plan.
- Have unique opportunity to create processes for how events happen in Red Bank (Robin). Revisit this conversation as the committee moves forward.

I. Other items or thoughts from the Board

- Gaston: PARTAS consultant: What is the city's current expected timeline to be able to apply for grants? Project timelines are likely to be very slow. Answer: Unknown. This will be part of the Master Plan process to finalize the land conversion. TPL has helped with estimating lost funding for City of Chattanooga (Daniela). There are some private mechanisms we may be able to apply for in 2024; JG will bring these to the board; likely to include BCBS Healthy Places
- Don: Also at the festival tomorrow, TSW. Two separate consultants soliciting information may cause confusion and overwhelm. TPL will also be at the festival getting some feedback on trails. Answer: TSW will not be doing any survey at festival; just gathering contact information and letting them know what the future process will look like and how people can participate.
- Karissa: Scott Martin City in a Park: Future conversation – ask Scott to talk to JG
- Next Meeting January 25, 2024

• ADJOURNMENT