

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

April 2, 2024

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Recognitions**
 RBHS Basketball team - (JFH)
 Recognize Rachel Gammon - NNH (CM Granum)
- II. **End of Year Budget Amendment Ord No. 24-1257 (CR Perry)**
- III. **National Telecommunicator Week Res No. 24-1674 (CM Granum & Jeff Carney)**
- IV. **Add Emily Crouch to Cemetery Citizens' Advisory Board Res No. 24-1675 (CM Granum)**
- V. **Add Sandra Feagans to Festival Citizens' Advisory Board Res. No. 24-1676 (DPWD Johnson)**
- VI. **Resolution to update Administrative Hearing Officer services agreement Res No. 24-1677 (DPWD Johnson)**
- VII. **Citizen Comments on items on the Work Session Agenda**
 5:45 Hard stop to allow citizen comments on items on this Work Session Agenda (CM Granum)
- VIII. **Any other business to discuss**
- IX. **Adjournment**



Northside Neighborhood House



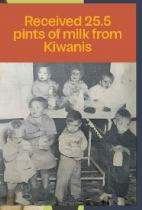
YEAR ANNIVERSARY CELEBRATION!



Junior League donated \$300 for a piano for the Community House



Began Boy Scout Group



Received 25.6 pints of milk from Kiwanis

"What I have tried to establish here is a place where all who need help can come to find the means to survive at that moment, and more importantly, the skills and abilities to survive for a lifetime."

—Rose S. Longley, Founder and former Executive Director of Northside Neighborhood House



Began Blue Bird Sewing Class for girls 7-12 years old.

Voted to begin Sunshine Band kindergarten class for girls 4-6 years of age.

62

Baskets of provisions were sent out and coal was delivered to 2 families.



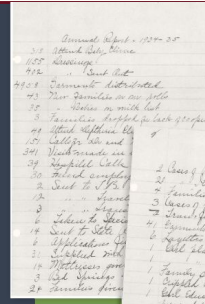
Northside Presbyterian Church wants to volunteer and will make some dresses for Jessie Denson who lives Bonny Oaks and the Downings and who are at Pine House.



Committee formed to apply for admittance to the Community Chest.



Planned a marriage club for the community as people were asking for advice and advice books.



First Original Impact Report

"As long as The Community Chest receives any money, the Community House will receive enough to function."
—Mr. McClure, 1933

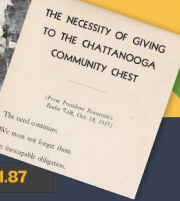
288 children entertained by Kiwanians with Emmet Kerr as Santa Claus



BUDGET HAS A DEFICIT OF \$1.87



Boy Scouts working on their cabin on Stringers Ridge.



1924

1930s

HAMILTON NATIONAL BANK	
Chattanooga, Tenn. Mar. 1931, 19-31	
Dear Sir:	
The loan interest on your \$ 250.00 Mortgage Loan will be due April 1, 1931.	
Kindly let us have your check for \$ 75.00 covering same, to reach us on the above date.	
Yours very truly,	
JACOB H. HENRY	

Northside Neighborhood House balance on hand was \$7.23



Proud Past. Bright Future **CELEBRATING 100 YEARS!**

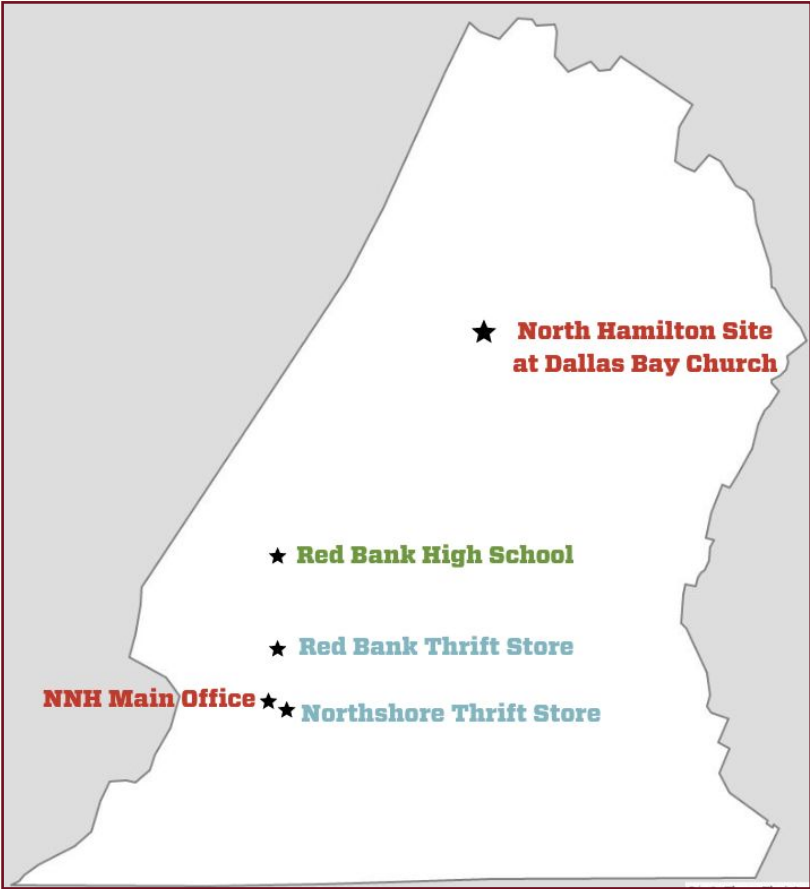
In February 2024, the Northside Neighborhood House will celebrate it's 100th Anniversary.

Since 1924, the Northside Neighborhood House has been a steadfast and unwavering resource to our neighbors. And our mission has remained the same for 100 years — to create relationships with and connect neighbors to resources that support their path to stability and opportunity.

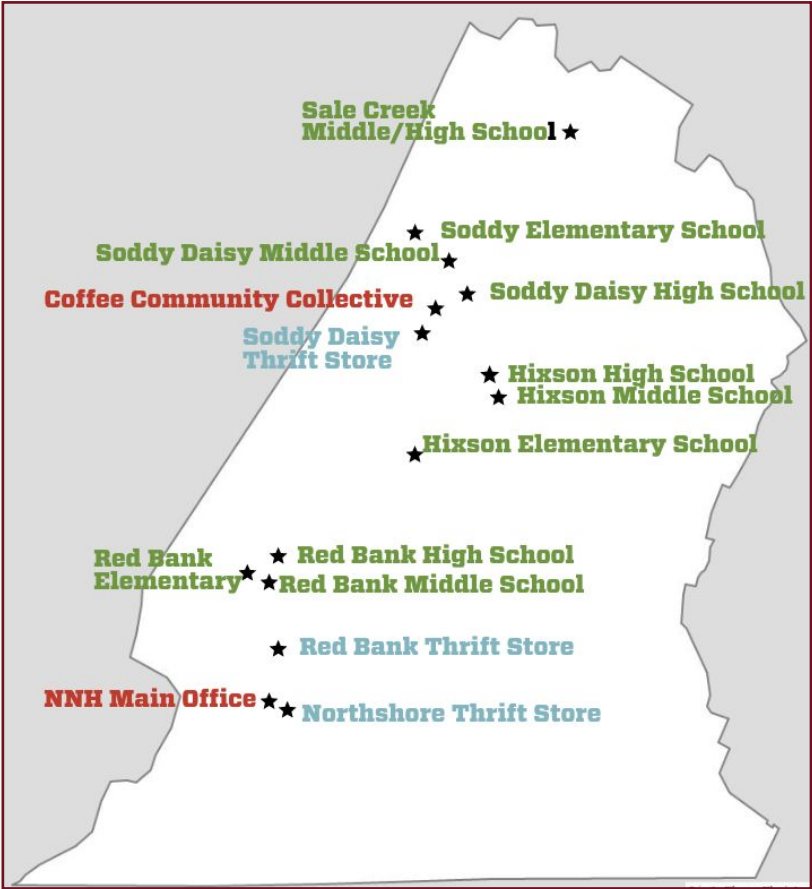
Growth through the Years



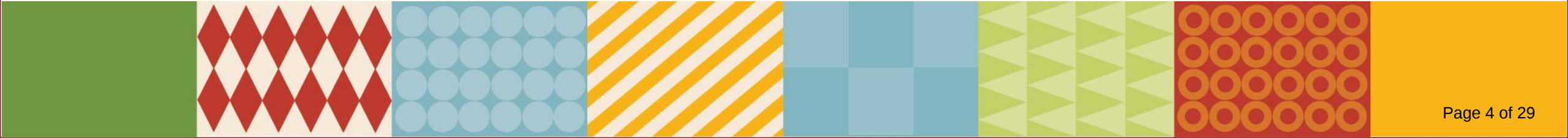
2006



2016



2024



Stability Work

- Basic Needs Support:
 - Rent/Mortgage
 - Utilities
 - Prescriptions
 - Food
- Annual Distributions:
School Supply & Christmas
- Empowerment
 - Cooking Classes
 - Resume Building
 - Tech Goes Home
- Coffee Community Collective
 - Community Room
 - Space for Partner Agencies



Stability Work IMPACT

776 Unduplicated Households served in 2023

45% new households to NNH

307 Rent/mortgage payments made at average \$970/household

395 Utility payments made at average \$187/household

72% Percentage of households only accessing services once over 3 year period





CommUNITY Schools

10 full-time CommUNITY School Coordinators at Red Bank Feeder Pattern, Hixson Feeder Pattern, Soddy Daisy Feeder Pattern, Sale Creek Middle/High



CommUNITY Schools IMPACT

425 Unduplicated students served through direct interventions

99% reported feel safe and supported

99% reporting feeling supported academically

89% of regular attendees passed to the next grade

95% graduation rate for regular attendees at Red Bank High for 22-23 SY



Thrift Stores

- Provide clothes, household items and furniture at low cost
- NNH box truck is used to pick-up and deliver large furniture and/or appliances
- Free items offered through referrals from partner agencies



E-Commerce-Good Neighbor

- Online thrift and local pop up boutique managed by NNH E-Commerce Manager
- Items sold on Ebay, Mercari and PoshMark
- Focus: High-end and luxury goods



Thrift Stores IMPACT

104,800 Shoppers

485 Clients from 13 collaborative agencies served with \$15,643 in free items

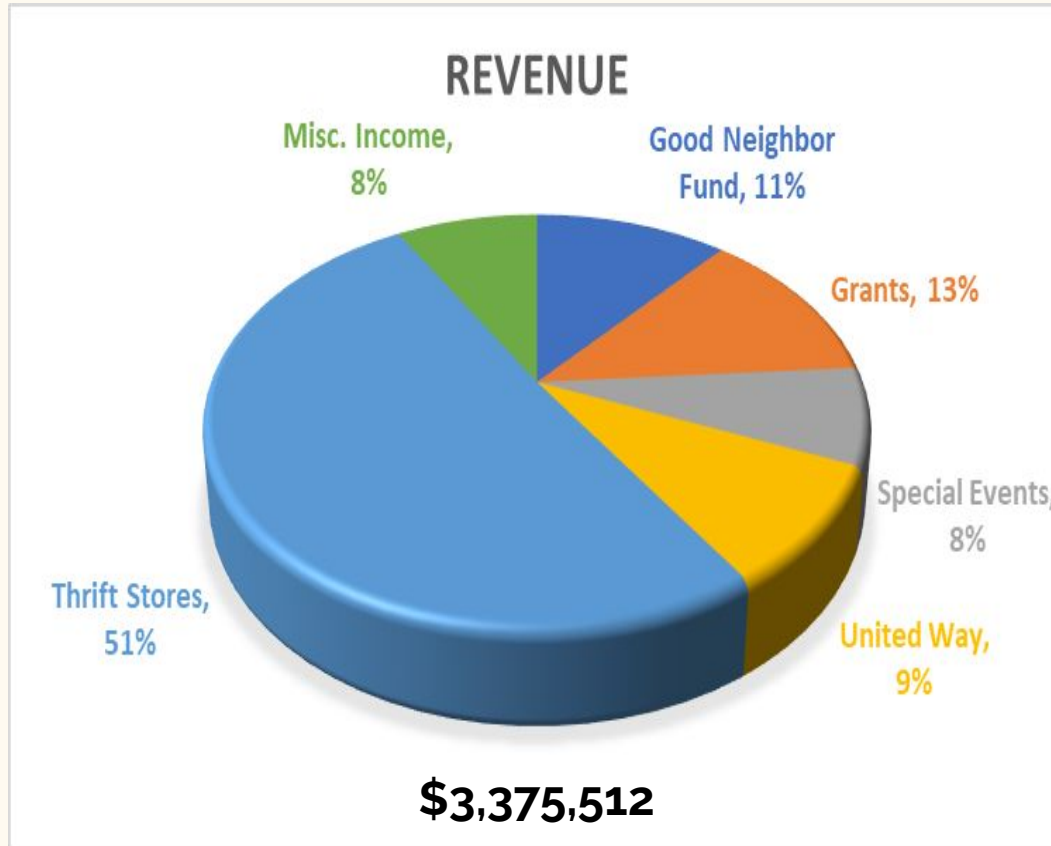
\$692,054 generated back into NNH programming

NNH has increased wages for Thrift employees by \$5 over the last 5 years



Funding

2022 - 2023 Fiscal Year



2023-2024 Fiscal Year Budget \$4,125,872

Overview of 9-1-1 Service in Hamilton County, Tennessee

Jeff Carney, ENP
Executive Director

Statistics - Calendar Year 2023

- ◆ Over 600,000 calls answered (9-1-1 & non-emergency & text to 9-1-1)
- ◆ Over 400,000 outbound calls
- ◆ Over 350,000 calls dispatched across all disciplines
- ◆ Over 600,000 radio talk minutes

- ◆ Red Bank 9-1-1 Calls - 2,595
 - ◆ 2,270 Wireless
 - ◆ 197 Landline
 - ◆ 128 VOIP
- ◆ Red Bank Text to 9-1-1 Calls - 33
- ◆ Red Bank Fire 10-digit calls - 87
- ◆ Red Bank Police 10-digit calls - 9,216
- ◆ Total Calls: 11,852

- ◆ Red Bank Fire Responses - 1,600
- ◆ Red Bank Police Responses- 11,259
- ◆ Total Responses: 12,859

Staffing

◆ (Budgeted) 175 Employees

- Technology: 9 Employees
- Administration & HR: 6 Employees
- Operations: 160 Employees
 - 137 Telecommunicators
 - 13 Floor Supervisors
 - 3 Shift Supervisors
 - 4 person Training Unit
 - Administrative Assistant
 - Terminal Agency Coordinator
 - Director

Services



PulsePoint
AED

HELP SAVE LIVES. LOCATE AND REGISTER AEDS.

1

Locate an AED.

2

Register the AED using the PulsePoint AED app.

3

Add a photo of the AED in the context of its surroundings.

DOWNLOAD THE APP:
Search: "PulsePoint AED"

When a cardiac emergency strikes, finding an Automated External Defibrillator (AED) can help save a life. But that takes knowing where AEDs are located.

PulsePoint AED lets you report and update AED locations so that emergency responders, including nearby citizens trained in CPR can find an AED close to them when a cardiac emergency occurs.



RapidSOS



Text to 9-1-1

- ◆ Hamilton County was the first County-wide deployment of Text to 9-1-1 in Tennessee
- ◆ We went live with texting in 2019
- ◆ We have received over 1,500 calls for help via text since go-live

NEED 9-1-1?
Call if you can, Text if you can't.

WHEN TO USE TEXT TO 9-1-1:



You're deaf, hard of hearing
or have a speech disability.



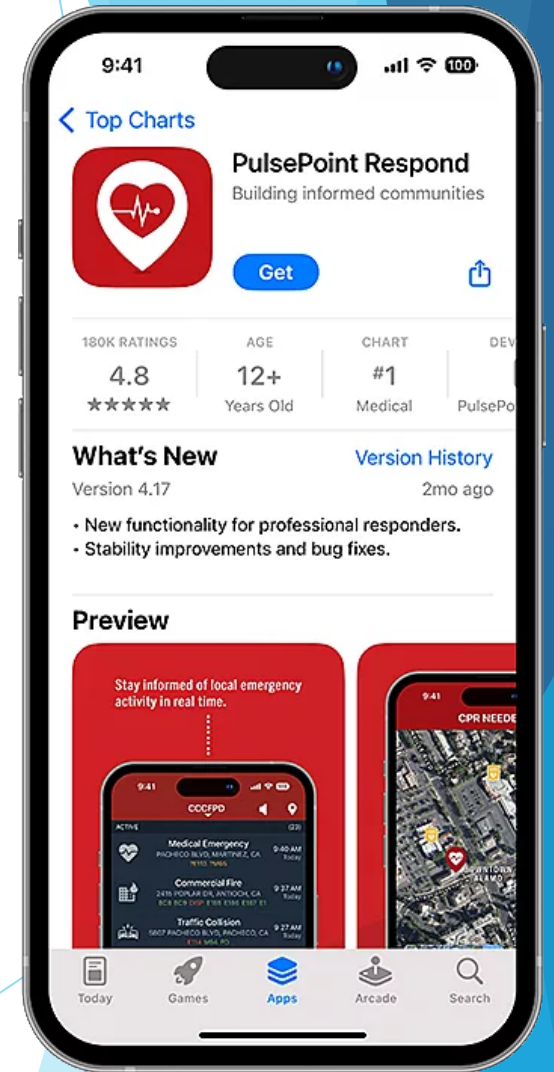
You're in a situation where
it's not safe to call 9-1-1
for help.



You're having a medical
emergency and cannot
speak on the phone.

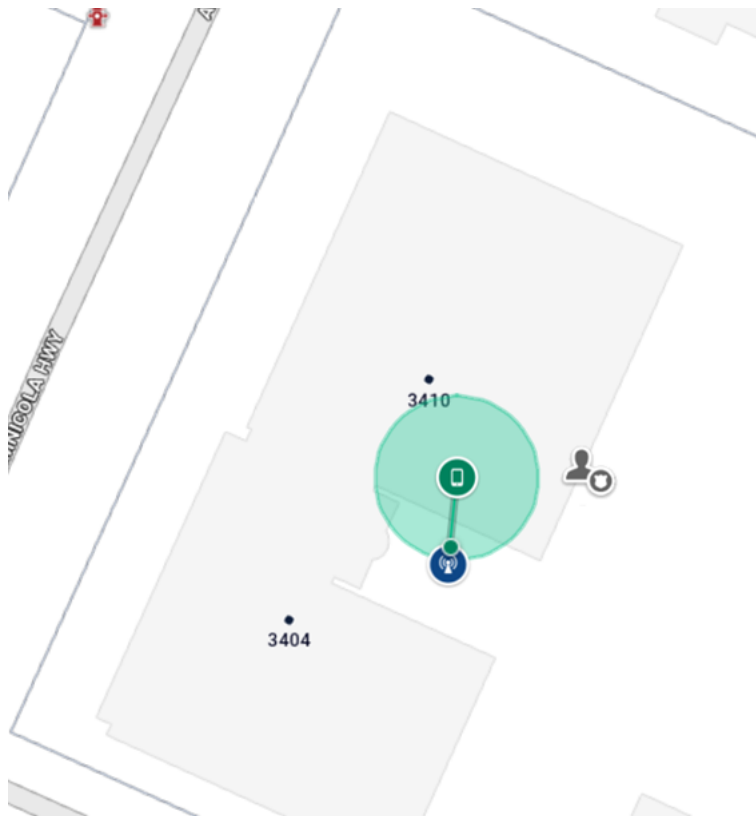
PulsePoint

- ◆ PulsePoint in Hamilton County is a collaboration between Hamilton County 9-1-1, HCA Parkridge Hospital and CHI Memorial Hospital
- ◆ It's purpose is to get a CPR trained individual to the scene where CPR is needed fast (and with an AED)



RapidSOS

- ◆ RapidSOS is a system embedded in all smart phones with Apple or Android OS
- ◆ It provides us a more precise location based on additional data sources
- ◆ It can also provide us health information about the caller



APPLE ENHANCED EMERGENCY DATA

0 sec ago

Verify if this device information applies to the caller and their emergency.

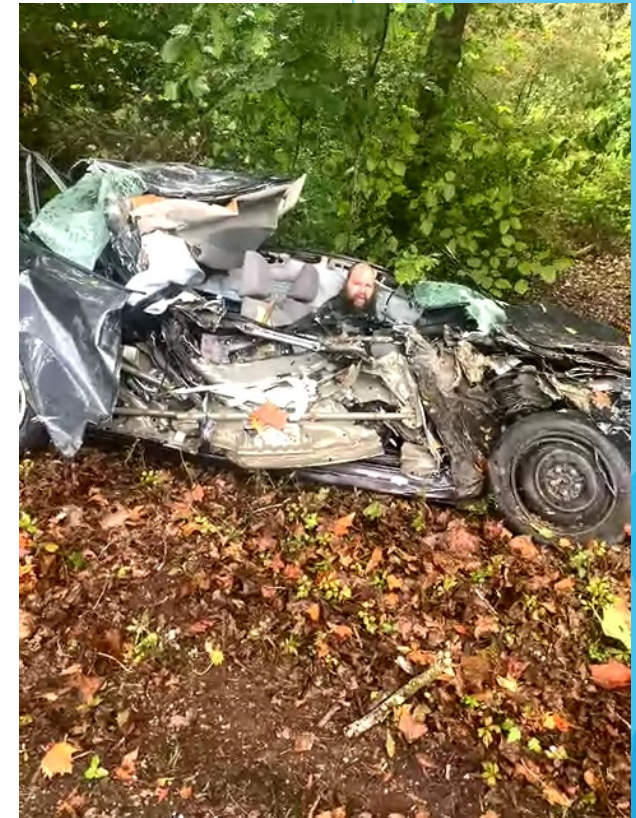
Call Info

Source	Voice
Primary Callback Phone	+1 (423) 883-6421

Caller Info

Age	55
Blood Type	A-
Medical Conditions	Work at 911

Prepared



Incident Dispatch Unit





TN-TERT



**TELECOMMUNICATOR EMERGENCY RESPONSE
TASKFORCE**



Thank You!

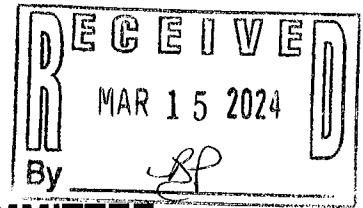
- ◆ Questions
- ◆ Carney_j@hc911.org
- ◆ www.hc911.org

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415

Telephone (423) 877-1103

www.redbanktn.gov



APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Emily Crouch

Home Address:

[REDACTED]

City: Red Bank State: TN Zip: 37415

Phone: (H) / (C) [REDACTED] E-mail [REDACTED]@outlook.com

Occupation: Grant Administrator Retired: ☐ Yes ☒ No

a) For which committee are you applying? Cemetery Citizens' Advisory Board

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain:

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee:

As a writer with a background (and passion for!) in environmental science, the ^{mission of the} cemetery advisory board encapsulates my interests and my career experience. Restoring our cemeteries is more than just a civil project — it is a restoration of people's stories, and I believe it connects us to our community's past as well as its future. It would be an honor to serve the committee as a writer, editor, or grant procurement writer, or ^{by} simply showing up on clean-up days to get my hands dirty!

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Patte White

Al Alison

Sal Arrigo

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

Originally from West Tennessee, I studied both writing & environmental science in undergrad. I focused my career around writing & communications, specializing in non-profit messaging & grant writing. I've been a regular volunteer at the HOPE Community Garden & Crabtree Farms, and I love being able to make a tangible impact on my community.

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Emily Crouch
Signature

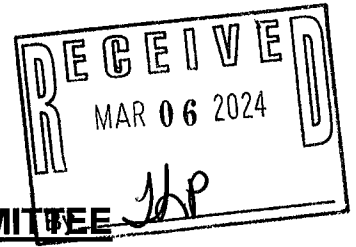
Emily Crouch
Printed Name

3/15/24
Date

Please return completed and signed application to:
Martin Granum, City Manager
CITY OF RED BANK 3105
Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov

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- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Sandra Feagans

Home Address:

[REDACTED]

City: Red Bank State: TN Zip: 37415

Phone: (H) N/A (C) [REDACTED] E-mail [REDACTED]@gmail.com

Occupation: Human Resources Advisor for Pinnacle Financial Partners, Inc. Retired: ☐ Yes ☒ No

a) For which committee are you applying? Festival Citizens Advisory Board

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☐ No If yes, please explain:

N/A

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☐ No If yes, please explain: _____

Unsure. I work for Pinnacle Financial Partners, Inc. and am unaware of any specific business relationship.

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

N/A

f) Please explain your reasons for wishing to serve on a particular committee:

I have owned a home in Red Bank since 2003, although my husband and I briefly lived in Birmingham, due to work obligations.

When we relocated back to the area permanently, our frequent weekend visits left no doubt that we wanted to remain in Red Bank. We are both so excited about the positive changes in the city and were very impressed with the direction of events like the Jubilee and Christmas Parade. It's time for us (me specifically) to give back and become

more involved in our city! I am drawn to the Festival Citizens Advisory Board because I would love to be part of a group that plans events to bring our community together! Red Bank has so much to offer and what better way to showcase that than these fantastic events!

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Lisa Crowder [REDACTED]

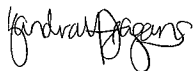
Patrice Schemerhorn [REDACTED]

Susan Long [REDACTED]

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

See attached.

Applicant Statement: *I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.*



Signature

Sandra M. Feagans

Printed Name

February 1, 2024

Date

Please return completed and signed application to:

Martin Granum, City Manager

CITY OF RED BANK 3105

Dayton Blvd

Red Bank, TN 37415

Telephone: (423) 877-1103

Website: www.redbanktn.gov

Festival Citizens' Advisory Board Application – Sandra M. Feagans

Section h: Personal Narrative

I grew up on Signal Mountain and graduated from Red Bank High School. I have B.A. degrees (Economics and English Literature) from UTC. My professional career of 25+ years has been spent primarily in Human Resources and Learning and Development roles. I hold the Professional in Human Resources (PHR) certification. As Director of Human Resources for two different companies, I have led successful United Way campaigns and participated in various employer-sponsored community events to include Junior Achievement opportunities, Big Brother/Big Sister job shadowing, Pops on the River, and various other charitable causes. I served on the Board for Chattanooga Room in the Inn for approximately three years and held the Executive Secretary role my final year. (I resigned that post prior to the end of my term to care for my mother following an accident.)

I have also been active in various political events, anything from door-knocking to working polls on election day! I find serving others rewarding and believe community involvement is a great way to do just that. If selected to serve, I will bring energy, excitement, and a good dose of practicality and hard work. I am not afraid to get my hands dirty, literally and figuratively. If not selected for the Board, I would still love to serve in whatever capacity you feel my talents are best suited.

Thank you for your consideration.