

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

February 6, 2024

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on February 6, 2024, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, and Commissioner Pete Phillips. Commissioner Hayes Wilkinson was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Finance Director John Alexander, Police Chief Dan Seymour, Fire Chief Brent Sylar, Public Works Director Greg Tate, City Recorder Tracey Perry, Parks and Recreation Manager Jeffrey Grabe, Planner Michael Pham, and those listed on Exhibit A.

I. Employee Recognitions

- **Recognition of retiring employee John Alexander Res No. 24-1652**
- **Any other employee recognitions**

City Manager Granum briefed the Commission that the City will be making a presentation to retiring Finance Director John Alexander during the regularly scheduled Commission Meeting later this evening.

II. Certificate of Appreciation for Red Bank Service Center (CM Granum)

City Manager Granum and Mayor Berry presented a Certificate of Appreciation to the Red Bank Service Center for sixty (60) years of service to the citizens of Red Bank. Joyce Combs, surviving wife of the original founder, Kenneth Combs, was present to accept the award.

III. Request to rezone 221 Sweetland Dr Ord No. 24-1254 (DPWD Johnson)

Planner Pham explained the intent of the Ordinance was to rezone the property from R-1 Residential to R-3 Residential with a recommendation from SETD and staff. This item was deferred to the February 20 meeting.

IV. FY2024 Budget Amendments Ord No. 24-1255 (FD Alexander)

Finance Director Alexander explained the intent of the Ordinance is to appropriate grant funding in the amount of \$833,936.00 received and/or expended by the City this calendar year.

V. Award contract to remove the Underground Storage Tank (UST) at the Public Works Facility Res. No 24-1653 (PWD Tate)

Public Works Director Tate explained that competitive bids were solicited through a Request for Proposal (RFP) for the removal of an underground storage tank and Southern Environmental Services was the lowest and best conforming bid in the amount of \$42,838.50.

VI. Award contract for replacing the fence at the Redding Road tennis courts to Bravo Fence Company Res No. 24-1654 (PWD Tate)

Public Works Director Tate explained that competitive bids were solicited through a Request for Proposal (RFP) for new fencing at the tennis courts located at 3817 Redding Road and Bravo Fence Company was the lowest and best conforming bid in the amount of \$36,820.00.

VII. Award contract for resurfacing of the tennis courts at Redding Road to Advanced Athletic Surfaces Res No. 24-1655 (PWD Tate)

Public Works Director Tate explained that competitive bids were solicited through a Request for Proposal (RFP) for resurfacing the tennis courts located at 3817 Redding Road and Advanced Athletic Services was the lowest and best conforming bid in the amount of \$24,980.00.

VIII. Award contract to replace the HVAC systems in the Red Bank Boxing Club to Bailey Heating & Air Res No. 24-1656 (PWD Tate)

Public Works Director Tate explained that competitive bids were solicited through a Request for Proposal (RFP) for new HVAC unit at the Skipper Fairbanks Sports Complex located at 640 Morrison Springs Road and Bailey Heating and Air was the lowest and best conforming bid in the amount of \$34,000.00.

IX. Donation of bike repair stations from White Oak Bicycle Co-op Res No. 24-1657 (DPWD Johnson)

Parks and Recreation Manager Grabe briefed the Commissioners that the White Oak Bicycle Co-Op wishes to donate two (2) bicycle repair stations to the City via a grant they have received through the Jeff Roth Cycling Foundation. The repair stations would be installed on City property for use by the public. White Oak Bicycle Co-Op representative, Blake Pierce, was present to answer questions.

X. Citizen comments on items on the Work Session Agenda

None.

XI. Any other business to discuss

None.

XII. Adjournment

The meeting was adjourned at 5:39 PM.

Mayor Hollie Berry (Date)

City Recorder Tracey Perry (Date)