

City of Red Bank

PARKS & RECREATION CITIZENS' ADVISORY BOARD MEETING

Agenda

January 25, 2024

5:00 PM

Red Bank Courtroom

- **CALL TO ORDER 5:03 PM**

- **ROLL CALL**

A. Karissa Peyer, Chair x
Robin Parker, Vice Chair x
Jennifer Crum, Secretary x
Randy Lebioda x
Patrick Kelly x
Blake Pierce x
Don McKenzie x
Kyle Murphy x
Daniela Peterson x
Gaston Farmer x

- **CONSIDERATION OF THE MINUTES**

A. **Approve the minutes of the Parks and Recreation Board regular meeting of November 30, 2023.** Motion: Karissa, 2nd: Patrick, APPROVED

- **NEW BUSINESS - citizens will have an opportunity to speak on these items prior to the final vote**

A. **WOP Playground Update**

- Playground has been cleaned out and there is no other prep needed.
- Project has been delayed due to weather and Jeffrey will update when there is a new timeline in place.
- Ribbon cutting/Activation Party is TBD based on updated timeline
- Gaston: Have there been any inquiries on what is happening at WOP? No inquiries received by the city.
- Banner has been updated and includes Spanish

B. **Other Parks Updates**

- Projects happening before fiscal year end June 2024:
 - RFP has gone out for resurfacing of the tennis courts and replacing the posts/nets.
 - Replace gazebos: already in the budget and approved
 - Adding a shade structure at the White Oak Dog Park
- Discussion was had on the history of WOP. It was formally a landfill and was capped, hence there is little to no shade. Trees planted in WOP can't have deep roots as they might puncture the cap and release toxins. This prompted discussion on having way finding signage/history signage at WOP.
- The City has leases with 3 organizations: RB Youth Association, Pool Advisory Committee and Boxing Club. Background Checks will be conducted on anyone who is working with youth through "Protect Youth Sports" software. It is \$20/person.

- Jeffrey is now a Certified Playground Inspector – playgrounds need to be audited at high and low frequencies. The City will not have to pay for a company to complete the compliance checks. Looking to use an app to help with audits. Daniela asked about ADA audits as there are opportunities for grants.
- Patrick would like to have a map with all of the park and properties for the City. Jeffrey would like to add an interactive map to our city website. He is working with GIS through Hamilton County to see if this is something we can add. In the meantime, Jeffrey will be information on the 10 minute walk initiative to the website, including maps. Daniela has information from TPL she can also share with Jeffrey to put on the website.
- Don asked about Red Bank Elementary and Alpine Crest Elementary's future land opportunities and was noted by the board to wait and see what happens to the properties and what it means for the Parks & Recreation department.

C. Master Plan Survey Update & Next Steps

- The survey received 763 responses, benchmark was 600
- Demographics were reviewed and the board raised concerns on the level of diversity. Board discussed opening the survey again and gaining more responses that are reflective of our community. Robin emphasized gathering more accurate and valuable data from other demographics. Board discussed hosting meetings at Red Bank Elementary with Latinos in our community. Jeffrey can reach out to La Paz as they already use our community center to see if we can get folks together and talk about our Master Plan.
- Kimley & Horn will be present at the next board meeting to present and update the board. Karissa and Daniela will be absent so they requested the zoom be recorded on 2/22. Jeffrey will record and share the zoom post meeting.
- Discussion was had about unveiling a draft of the Master Plan at the Red Bank Jubilee in May..

D. TPL Update

- Trails in Red Bank: Phase 2 of the Connector Trail
- Before we do anything else, a Master Plan needs to be in place. There is a lot of work happening with a new National Parks Service person who is assigned to us as well as inventorying properties in Red Bank. Once the MP is confirmed, properties can be appraised, a fee to Tennessee will be paid, a new application to the NPS can be submitted i.e. land conversion and this can put the city in compliance for federal grants.
- The City and P&R Department can still apply for other grants ex. BCBS Health Place Grants, etc.

E. Red Bank Senior Program & Subcommittee

- Jeffrey is taking on the Senior Programming 3/1
 - Free programming through grants: Tai Chi, Art Classes with the Chatterry, Chair Yoga, Ladies Exercise group
- Survey of the seniors currently attending: wanted more programming on finances, health, exercise and computer classes
- Jeffrey would like to rename the group: thought of Red Bank Active Adults? If any other ideas, please send to Jeffrey.
- Karissa asked about advertising for the senior programs at the Red Bank Food Pantry, would be happy to display classes schedules.
- Subcommittee: Will attend meetings quarterly to provide updates. Looking to have 2 or 3 members. Folks interested in serving on the subcommittee will apply.

F. Community Center Update

- All reservations have moved to an online platform. Jeffrey receives all applications and processes them.

- Once the Master Plan is complete, the board will look at fee structure for facilities.
 - Noting an additional fee for events involving alcohol
- In the first 15 days of January, a total of \$3700 was collected for facility rentals
- Looking at installing a new locking system with preset codes/timeframes for certain users to make it more streamlined.

G. Events Plan for 2024

- The City will always have 3 clean up dates: MLK Day, Earth Day and National Clean Up Day
- Food Truck Fridays will be in April, May, June, September, October and November. Avoiding the hot months of July and August per survey feedback.
- Potential Farmers Market events in June, July and August. Discussion was had about hosting this at a different location.
- Next Meeting February 22, 2024

- **ADJOURNMENT 6:30 PM**