

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

August 1, 2023

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. **Employee Recognitions and Pinning Ceremony:**
 - Deputy Police Chief John Wright
 - Sergeant Jeremy Waters
 - Heavy Equipment Operator Johnny Ledford
 - Facilities Manager Justin Headrick
- II. **Steep Slopes Ord No. 23-1240 (DPWD Johnson)**
- III. **Amend the Red Bank Sign Ordinance(s) codified at Title 9 Chapter 8 in regards to pole signs and murals Ord No. 23-1241 (DPWD Johnson)**
- IV. **Amendment to Stormwater Fees Ord No. 23-1242 (DPWD Johnson)**
- V. **Mosquito Control Plan discussion (PWD Tate)**
- VI. **Update McKamey contract Res No. 23-1590 (CM Granum)**
- VII. **Donation of retired fire truck Res No. 23-1591 (FC Sylar)**
- VIII. **Application to the PEP Safety Grant Res No. 23-1592 (FC Sylar)**
- IX. **Appointment to the Planning Commission Agenda Item No. 23-873 (CR Perry)**
- X. **Public Hearing**
 - Establishing a new Stormwater Equivalent Residential Unit (ERU) Rate of \$70 per ERU
- XI. **Citizen comments on items on this Work Session Agenda (CM Granum)**
- XII. **Any other business to discuss**

Let Public Works Help You Eliminate Mosquito Exposure in Red Bank

From: Greg Tate
Director of Public Works

According to the Centers for Disease Control (CDC) West Nile Virus (WNV) is the leading cause of mosquito-borne disease in the continental United States. About 1 in 5 people who are infected develop a fever and other symptoms. The CDC also reports that around 1 in 150 people affected by the disease develop serious or fatal symptoms. As of this publication there have been 13 reported cases of WNV across the United States this far into 2023.

WNV is most commonly spread to people by the bite of an infected mosquito. Most cases occur during mosquito season, which starts in the summer and continues through fall. There are no vaccines to prevent or medications to treat WNV in people. Most people infected with WNV do not feel sick. You can reduce your risk of WNV by using insect repellent and wearing long-sleeved shirts and long pants to prevent mosquito bites.

You can also take steps to reduce mosquito infestations in and around your home. The following guidance from the CDC can help reduce your possibility of infection:

Remove Standing Water Where Mosquitoes Lay Eggs

- **Once a week**, empty and scrub, turn over, cover, or throw out any items that hold water like tires, buckets, planters, toys, pools, birdbaths, flowerpot saucers, or trash containers. Mosquitoes lay eggs near water.
- Tightly cover water storage containers (buckets, cisterns, rain barrels) so mosquitoes cannot get inside to lay eggs.
- For containers without lids, use wire mesh with holes smaller than an adult mosquito.
- Fill tree holes to prevent them from filling with water.

- If you have a septic tank, repair cracks or gaps. Cover open vent or plumbing pipes. Use wire mesh with holes smaller than an adult mosquito.

Keep Mosquitoes Out

To keep mosquitoes outside of your home, you can:

- Install or repair and use window and door screens.
- Close doors, including garage doors. Do not leave doors propped open.
- Use air conditioning when possible.

Control Mosquitoes Inside Your Home

Mosquitoes rest in dark, humid places like under sinks, in showers, in closets, under furniture, or in the laundry room. Mosquitoes entering your house from outdoors can start laying eggs indoors. Take the following steps:

- **Once a week**, empty and scrub, turn over, cover, or throw out any items that hold water, such as vases or flowerpot saucers, to remove mosquito eggs and larvae.
- Use an indoor insecticide if you still have mosquitoes in your home after installing and repairing screens and emptying and scrubbing containers.
 - An indoor insect spray or fogger will kill mosquitoes and treat areas where they rest.
 - These products work quickly but may need to be reapplied.
 - Always follow label directions.
 - Using only an indoor insecticide will not keep your home free of mosquitoes.
 - Hire a pest control professional to treat areas inside your home.
 - The National Pest Management Association offers tips on [finding a pest control professional external](#)
 - For more information on insecticides and health:
 - The Environmental Protection Agency oversees the registration of these chemicals.

- The [National Pesticide Information Center \(NPIC\)](#) provides information online or through a toll-free number, 1-800-858-7378.

The City of Red Bank Public Works Department is offering a seasonal opportunity to help residents remediate mosquito infestations on their property by offering additional removal services during the month of August.

Normally, we do not accept tires or drums for bulk trash pickup. This is due to the added expense of tire disposal costs and the risk of hazardous materials in drums. These type of disposals have limited facilities that will take such items. Tires are accepted at a wholesale or retail tire facility when you purchase new tires from them. Drum sized chemicals are never needed for residential use unless you have accepted one for a “special project” you never got around to.

However, during the month of August (7th through the 18th) Public Works will remove tires placed out for collection from residential parcels only (**we will not accept them from commercial parcels**). We will also remove drums that are EMPTY, clean and can be verified not to contain hazardous material (HAZMAT) or HAZMAT residue. Drums must have lids removed or top, side, or bottom cut out to indicate they are empty and contain no liquids or solids (drums with lids or completely sealed will not be accepted). Again, this will only be collected from residential parcels (**we will not accept them from commercial parcels**).

To take advantage of this limited time opportunity we require residents interested in this temporary program to submit a service request through the Citizens Portal on the City of Red Bank website www.redbanktn.gov and request Bulk Trash Removal, in the Work Order Description indicate this is for tire or drum removal.

Once the solid waste driver arrives at your parcel, the items must be placed out next to the street to be picked up. They cannot be mixed with other bulk trash items or brush. Tires must be removed from the wheels.

This service is only available for residential properties. After August 18th tire and drum pickup will cease for all work orders input after that date. After that date normal Solid Waste policies will be back into effect. Commercial properties are required to dispose of such items at their own expense.

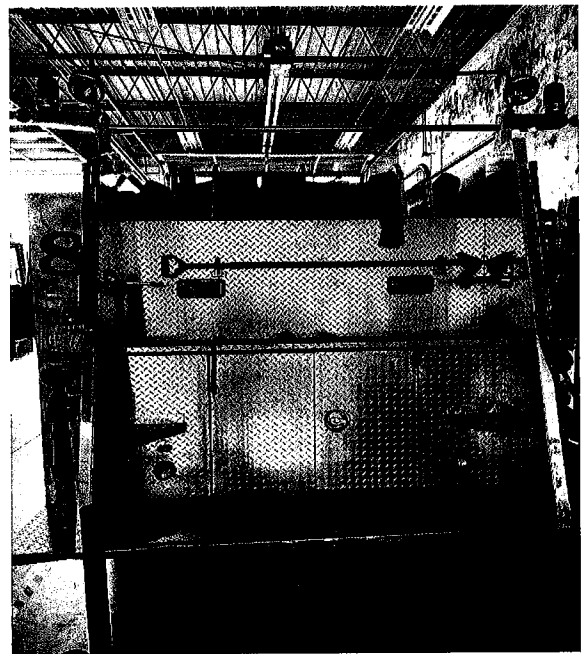
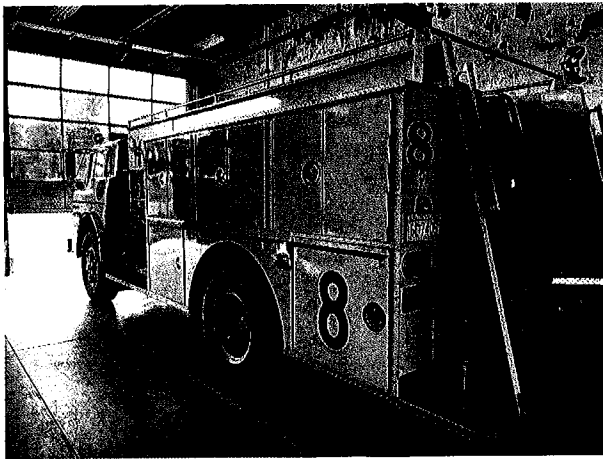
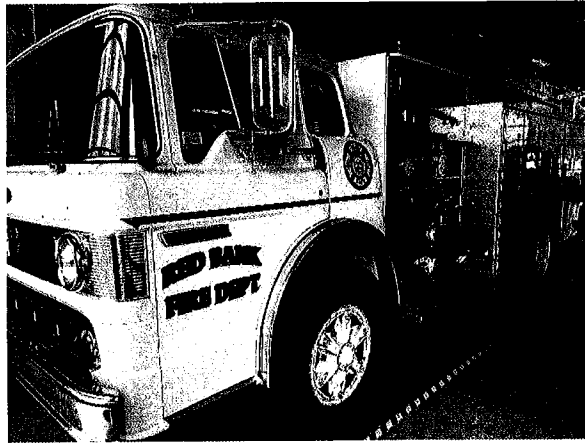


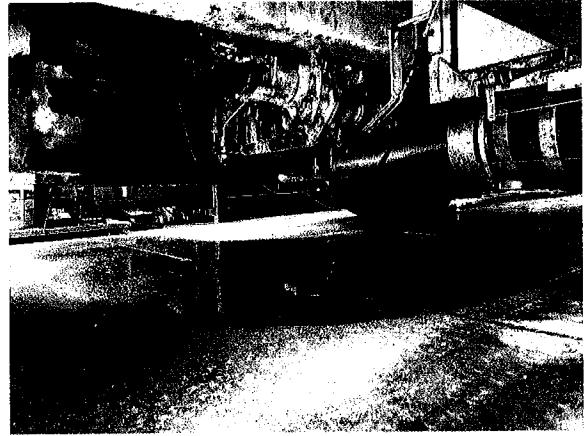
Office Request Line: (423) 877-1103, option #2 and on line @ www.redbanktn.gov

CITY OF RED BANK FIRE DEPARTMENT**MEMORANDUM**

TO: Martin Granum, City Manager**FROM:** Brent Sylar, Fire Chief**DATE:** July 17, 2023**Subject:** Fire Department Surplus Equipment, Engine 8

The fire department has the following piece of equipment Engine 8, 1979 Ford/Pierce VIN# D80DVEH1681 (attachment) that is now surplus equipment and is no longer needed. This piece of equipment has served our City and its citizens well for 44 years and the replacement apparatus has been placed in service. I received an email from Fredonia Volunteer Fire Department to donate this equipment to them. (Letter Attached) It is my recommendation that we donate this equipment to Fredonia Volunteer Fire Department. Fredonia Volunteer Fire Department is a 501c4 non profit organization in Tennessee.





Brent Sylar

From: b.ruehling@sequatchiecountyttn.gov
Sent: Thursday, July 13, 2023 12:21 PM
To: Martin Granum
Cc: Brent Sylar
Subject: Ford Pierce Pumper/Tanker

Good morning

I am the Chief of the Fredonia Volunteer Fire Department in Sequatchie County. As the Chief of the fire department I am reaching out to you to let you know that Fredonia Volunteer Fire Department is interested in the delined Ford Pierce Pumper/Tanker. This would be a great asset to our department as we have been in search for a truck to replace our old tanker which was deemed to old to repair as parts were not readily available. We work off of limited funding and are a small community fire department located just north of Hamilton County in Sequatchie County. This truck would help in our response and availability of water as hydrants are limited in our area. So please consider us for the relocation of the truck that could be a huge asset for our community. Thank you for your time and have a great day.

Brian Ruehling

Brian Ruehling
Sequatchie County EMA/E-911 Director
426 Cedar Street, Dunlap TN 37327
O: 423-949-9912
O:423-949-6277
E: b.ruehling@sequatchiecountyttn.gov

Brent Sylar

From: b.ruehling@sequatchiecountyttn.gov
Sent: Friday, July 14, 2023 12:32 PM
To: Brent Sylar
Subject: RE: Ford Pierce Pumper/Tanker
Attachments: 1716_001.pdf

Good morning

Attached is the documentation you requested. Thank you have a good weekend.

Brian Ruehling

Brian Ruehling
Sequatchie County EMA/E-911 Director
426 Cedar Street, Dunlap TN 37327
O: 423-949-9912
O:423-949-6277
E: b.ruehling@sequatchiecountyttn.gov

From: Brent Sylar <bsylar@redbanktn.gov>
Sent: Thursday, July 13, 2023 1:19 PM
To: b.ruehling@sequatchiecountyttn.gov
Subject: RE: Ford Pierce Pumper/Tanker

Ok, sounds good. I just need that documentation from Sequatchie that your are indeed a subsidiary of them and the 501c4 documents.

Respectfully,

Brent Sylar

Brent Sylar
Fire Chief
City of Red Bank
3105 Dayton Blvd.
Red Bank, TN 37415
Office: 423.269.7939
Fax: 423.870.9975
Cell: 423.443.8468
www.redbanktn.gov



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Sequatchie County EMA/E-911 Director

426 Cedar Street, Dunlap TN 37327

O: 423-949-9912

O:423-949-6277

E: b.ruehling@sequatchiecountyttn.gov

22 Cherry Street East
P.O. Box 595
Dunlap, Tennessee 37327



Phone: (423) 949-3479
Fax: (423) 949-2579
seqexec@bledsoe.net

D. Keith Cartwright
Sequatchie County Executive

To whom it may concern,

The governing body of Sequatchie County recognizes the Fredonia Volunteer Fire Department as an active county fire department in Sequatchie County. The Fredonia Volunteer Fire Department has served the citizens of Sequatchie County for over thirty years and still serves the citizens today.

A handwritten signature in cursive script, appearing to read "Brian Ruehling", written over a horizontal line.

Chief of Fredonia Volunteer Fire Department, Brian Ruehling

A handwritten signature in cursive script, appearing to read "Keith Cartwright", written over a horizontal line. A long, sweeping horizontal line extends from the end of the signature across the page.

Sequatchie County Executive, Keith Cartwright

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 18 2014

FREDONIA VOLUNTEER FIRE DEPARTMENT
5216 FREDONIA RD
DUNLAP, TN 37327

Employer Identification Number:
51-0559041
DLN:
17053277310033
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Effective Date of Exemption:
November 15, 2010
Contribution Deductibility:
No
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 948

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415
Telephone (423) 877-1103
www.redbanktn.gov

APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print): William (Bill) Cannon

Home Address:

3709 Redding Rd.

City: Red Bank State: TN Zip: 37415

Phone: (H) same (C) (423) 364-5458 E-mail enertechbc@gmail.com

Occupation: Chattanooga Municipal - Engineering Coordinator Retired: ☐ Yes ☒ No

CITY OF RED BANK COMMITTEE APPLICATION

Page 2 of 3

a) For which committee are you applying? Planning Commission / District 2

b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No

c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☒ Yes ☐ No If yes, please explain: May do Meetings between Chatternooga +
Red Bank Regarding Regional Plans and Such.

e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

f) Please explain your reasons for wishing to serve on a particular committee: 17 years in Municipal
Government, work in various areas, ^{zoning + Right of ways} Planning (RPA), Transportation,
Stormwater, Engineering Design, Engineering, State + Federal Contracts,
Grant writing, Project Management.
Hope to use this experience to align with current + future
City of Red Bank ordinances + Resolutions as well as State Regulations

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

g) Please list three (3) references with address and phone #

Don McKenzie - 110 Brentwood Drive, 37415 (501) 259-0170
Marty Hawkins - 104 E Daytona Drive, 37415 (931) 239-9282
Lori Kyle - 3406 Redding Road, 37415 (423) 443-6611

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

Please see page 2 section (f)

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

William Cannon

Signature

William Cannon

Printed Name

7/18/23

Date

Please return completed and signed application to:

Martin Granum, City Manager

CITY OF RED BANK 3105

Dayton Blvd

Red Bank, TN 37415

Telephone: (423) 877-1103

Website: www.redbanktn.gov