

City of Red Bank

BOARD OF COMMISSIONERS WORK SESSION

Work Session Agenda

October 17, 2023

5:00 PM

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate, and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. *****PUBLIC HEARING*****
Rezone 210 Lullwater Road from L-1 Light Manufacturing to R-T/Z Townhome and Zero Lot Line Residential ORD No. 23-1249 (DPWD Johnson)
- II. **Hamilton County School Joint Proposed Facilities Plan update (Commission Discussion)**
- III. **Present business plans to Commission (CM Granum)**
Fire Department (FC Sylar)
- IV. **2023 Property Tax Relief Program (ACR Sheldon)**
- V. **Add Hilary Evans to Festival Advisory Board Res No. 23-1624 (DPWD Johnson)**
- VI. **Amend agreement #200269 between the City of Red Bank and Tennessee Department of Transportation (TDOT) for ADA Sidewalk Upgrade Project (PIN: 130774) to add funding in the amount of \$72,500 due to increased construction cost estimates. RES No. 23-1625 (PWD Tate)**
- VII. **Beer Board Hearings**
Jeff Schwenke (Clever Alehouse) - Request to serve beer at Red Bank City Park on October 21st from 11 a.m. - 5 p.m.

Marvin Hewatt (Mapco), 314 Morrison Springs Rd - Request for off-premise beer permit
- VIII. **Citizen comments on items on this Work Session Agenda (CM Granum)**
- IX. **Any other business to discuss**

RESOLUTION NO. 23-1618

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RED BANK,
TENNESSEE, TO INFORM THE HAMILTON COUNTY SCHOOL BOARD AND
THE HAMILTON COUNTY COMMISSION OF RED BANK'S POSITION ON
THE RECENTLY ANNOUNCED SCHOOL FACILITIES WORKING GROUP
RECOMMENDATIONS**

WHEREAS, the City Commission recently created a committee to present and coordinate Red Bank's position and response to the recently announced School Facilities Working Group recommendations which include, among other provisions, a plan to close Alpine Crest Elementary School and consolidate it with other elementary schools outside the City of Red Bank; and

WHEREAS, Alpine Crest Elementary School is the only Hamilton County elementary school within the City of Red Bank; and

WHEREAS, the City of Red Bank passed Resolution No. 23-1614 designating Vice Mayor Dalton and Commissioner Fairbanks-Harvey as Co-Chairs of the recently created committee to present and coordinate Red Bank's position and response to the recently announced School Facilities Working Group recommendations to the Hamilton County School Board and the Hamilton County Commission; and

WHEREAS, Red Bank recognizes Alpine Crest Elementary School as an optimal learning environment for Red Bank students achieving both Level 5 and Reward School status, as well as a designated VW e-lab, Forest Kindergarten, ENL, certified pollinator garden, arboretum, and robust environmental science school site that is highly regarded by generations of alumni and currently attending families in the Red Bank community; and

WHEREAS, Red Bank further celebrates the excellence of Rivermont Elementary School, which is a zoned school for some Red Bank families, by acknowledging its designation as a STEM school by the Tennessee Department of Education and Tennessee STEM Innovation Network; and

WHEREAS, Red Bank advocates for full funding and investment in our children's public education countywide; and

WHEREAS, Red Bank seeks to retain an elementary school within the city limits of Red Bank and within Hamilton County District 6 to ensure safe and adequate access for our children to quality public education at all grade levels, to maintain representation by District 6 elected officials, and to sustain and enhance our vitality as a city; and

WHEREAS, Red Bank identifies the former White Oak Elementary School site as a potential location for a new elementary school which could consolidate other nearby and aging facilities into a new facility and retain an elementary school within the city limits of Red Bank; and

WHEREAS, conversely, this Commission does not endorse the prospectively planned transport of Red Bank elementary students out of our city to “the Heart of Hixson” as stated in the School Facilities Working Group Recommendations, August 2023; and

WHEREAS, Red Bank emphasizes the importance of retaining the continuous feeder pattern for all elementary school students residing within Red Bank city limits achieved by attending elementary schools where the entire student body matriculates together as a cohort into Red Bank Middle School and Red Bank High School, maintaining important social bonds, improving student experience and enhancing educational outcomes; and

WHEREAS, Red Bank confirms Vice Mayor Stefanie Dalton and Commissioner Jamie Fairbanks-Harvey as the designated Commission Co-Champions for ongoing engagement with Hamilton County Schools regarding the School Facilities Working Group Recommendations.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee that this Commission desires to retain an elementary school within Red Bank city limits to ensure safe and adequate access of quality education for the children of Red Bank, to maintain representation by District 6 elected officials, and to sustain and enhance our vitality as a city. Should the closure of Alpine Crest Elementary School be deemed unavoidable, this Commission seeks to preserve the use of the Alpine Crest Elementary School site for use by the City of Red Bank for the public’s benefit indefinitely.

Resolved this 19th day of September 2023.

Tracey L Perry 9/28/23
City Recorder Tracey Perry (date)

Hollie Berry 9/28/23
Mayor Hollie Berry (date)

FY 24 RBFD Staff Goals and Milestones: Updated 10/12/23

Staffing: Goal:

Add Staff: The biggest challenge to moving the fire department forward is the need for more on duty personnel for the safety of our personnel. This will put 5 firefighters on duty around the clock with a goal of seven (7) fulltime firefighters per shift. This could be accomplished within the next five years.

Milestone: The additional parttime hours has allowed for five (5) firefighters 24/7 in budget year FY 24 and have been scheduled for members to work beginning July 1. - **Completed**

Facilities and Training:

Goal(s):

Facilities: The fire department is working closely with the Facilities Manager on accomplishing the needed repairs that were budgeted for FY 24. They include station bathroom renovations to become ADA compliant and to make needed repairs to restroom facilities and for repairs in the bay. This work is in the process and will take approximately 6 months to complete.

Milestone(s):

Inspect buildings for needed repairs – Currently in progress - **COMPLETED**

Solicit contractors for estimates - Currently in progress - **COMPLETED**

Receive quotes - Currently in progress - **COMPLETED**

Review quotes for compliance with specifications – Pending - **COMPLETED**

Prepare purchase order for approval – Pending - **COMPLETED**

Award purchase order and schedule repairs – March 2024 – **Currently in Progress**

Training: Goals:

Fire Training Instructor/Captain

To ensure that our personnel are properly trained and maintain necessary fire, rescue, and medical proficiencies, we budgeted for a Fire Training Instructor to facilitate and oversee training. Firefighter/DPO Andrew Wood was promoted to this position after a thorough hiring process in July and August 2022.

Milestone(s):

In continuing to develop this position and the Training Division, this position was retitled as Fire Training Captain as of July 2023 to support organizational structure changes within the department.

Training Props and Equipment Goals:

Due to the limited size of our current training area, we cannot build many single-use props and must utilize the space we have judiciously. To be able to adequately train our personnel, we have had to search for unique training solutions to meet our needs. The best solution that we have found is the Taylor'd Prop, a multi-use prop made from a recycled shipping container equipped with twenty training apparatuses. The Taylor'd Prop will occupy a small portion of our training area, 12x8 feet, but allow us to perform a multitude of training evolutions and skills.

Taylor'd Prop Milestone(s):

Identify Need: August 2022

Bid/Identify Vendor: April 2023

Budget Approval: July 2023

Requisition for Purchase: July 2023

Approved Purchase Order: Pending - **COMPLETED**

Build Time: 4-6 months – **CURRENTLY IN PROGRESS**

Delivery: Pending

Protective Firefighter Clothing:**Goal:**

To add a second set of firefighter gear within the next year. Currently RBFD firefighters are only issued one set of turn-out gear ... a long-standing, less-than-ideal practice. The industry best practice is to issue two sets to each member so when the primary set becomes soiled after use, it can be cleaned and dried while the second set is placed into service. This prevents a whole shift going out of service due to not having clean and dry turnout gear. This is also a best practice to reduce the risk of contact with cancer-causing debris and soot.

Milestone(s):

Develop Specifications – Completed

Review the specifications for accuracy – in progress - **COMPLETED**

Prepare the specifications for bid -pending - **COMPLETED**

Issue notice to bidders – pending – PIGGY BACK Wilson Co Bid

Receive bids – pending – **In Progress**

Review bids for compliance with specifications - pending

Prepare commission packet for approval – pending – **Currently in Progress**

Prepare purchase order for winning bidder - pending

Award PO and schedule gear sizing – pending

Submit Order and await delivery (6 - 8 months) –

Computer Technology:**Goals:**

While the fire department has been using a degree of technology in the fire apparatus (CAD w / AVL) for several years, these units were hand-me-downs after the police department donated to the fire department some time ago. It is now time to **replace** them as they are no longer supported and cannot be updated, they are approximately 10 years old. This technology allows for a faster response because telecommunicators can dispatch the closest unit available.

Milestone(s):

Develop Specifications – Completed

Review the specifications for accuracy - Completed

Receive quotes - Completed

Review quotes for compliance with specifications - Completed

Prepare purchase order for lowest supplier meeting specifications - Completed

Receive PO from finance – Completed

Submit Order and await delivery – Completed

Receive order and prepare for software installation – Currently in progress - **COMPLETED**

Install needed software – pending – **IN PROGRESS**

Schedule upfit of mounting hardware in apparatus – pending – **IN PROGRESS**

Upfit hardware in apparatus – pending

Install technology hardware in apparatus and test for proper operation (4 months) -

Equipment:

Goals:

To begin the process of replacing approx. 12,000' this fiscal year of the currently on hand 19,000' of firefighting hose that is 20 years old or older.

Milestone(s):

Develop Specifications – Currently in progress - **COMPLETED**

Review the specifications for accuracy – pending - **COMPLETED**

Receive quotes – pending - **COMPLETED**

Review quotes for compliance with specifications – pending – **CURRENTLY IN PROGRESS**

Prepare purchase order for lowest supplier meeting specifications and/or prepare for submission for commission approval – pending – **CURRENTLY IN PROGRESS**

Receive PO from finance and/or approval from commission – pending

Submit Order and await delivery – pending

Receive order and prepare to install hose on apparatus – pending

Install hose (12 months) – June 2024

Where do I apply?

Contact your county trustee to apply.
If your property is within city limits, you may also contact your city collecting official to apply.

When do I apply?

You may apply when you receive your 2023 property tax bill(s). The deadline to apply is 35 days after the delinquency date. Taxes must also be paid by this date.

How can I check my application status?

Visit our website:

tncot.cc/taxrelief

At the bottom of the page, click on the application status search link to check your application's status.

 [Tax Relief Application Status Search](#)

More questions?

Call your county trustee, city collecting official, or the property tax relief office.
You can also visit our website.

PROPERTY TAX RELIEF CONTACT INFORMATION



615.747.8871



Property Tax Relief

Cordell Hull Building
425 Rep. John Lewis Way N.
Nashville, TN 37243



tncot.cc/taxrelief

For more information about your eligibility for property tax relief and a comprehensive list of eligibility requirements, please visit our website.

2023 PROPERTY TAX RELIEF PROGRAM



ELDERLY
HOMEOWNERS

DISABLED
HOMEOWNERS

Who can apply?

DISABLED
VETERAN
HOMEOWNERS

WIDOW(ER) OF
DISABLED
VETERAN
HOMEOWNERS



Comptroller of the Treasury. Authorization No. 307222,
18,000 Copies. This document was promulgated at a
cost of \$0.10 per copy. June 2023.


TENNESSEE
COMPTROLLER
OF THE TREASURY

WHAT IS PROPERTY TAX RELIEF?

Tennessee state law provides for property tax relief for low-income elderly and disabled homeowners, as well as disabled veteran homeowners or their surviving spouses. This is a reimbursement program funded by appropriations authorized by the General Assembly. Tax collecting officials, including county trustees, receive applications from taxpayers who may qualify.

INCOME DOCUMENTATION

If you are an elderly or disabled homeowner, you may be required to provide income documentation such as a copy of your tax return, 1099, W-2, etc.

If you are a sole owner within \$100 of the income limit, or if there is a co-owner, and your combined income is within \$200 of the income limit, income documentation must be provided for all sources.

VETERAN DISABILITY RATING

Determination of eligibility for a homeowner who is a disabled veteran or widow(er) of a disabled veteran will be made based on information provided by the VA through use of consent forms. **If you are applying as a disabled veteran, you will need to complete an F-16 or, for a widow(er) of a disabled veteran you must complete an F-16S.** These forms are available at the county trustee's office or the city collecting official's office.

Contact Veterans Affairs at:

1.800.827.1000

ELIGIBILITY REQUIREMENTS

ELDERLY

- You must be 65 on or before 12/31/2023.
- You must own your home and use it as your primary residence.
- You must provide annual income from all sources.

\$33,460 Maximum 2022 income of the applicant, spouse, co-owner, and resident remainder

\$30,900 Maximum market value on which tax relief is calculated

DISABLED

- You must be disabled on or before 12/31/2023.
- You must own your home and use it as your primary residence.
- You must provide annual income from all sources.

\$33,460 Maximum 2022 income of the applicant, spouse, co-owner, and resident remainder

\$30,900 Maximum market value on which tax relief is calculated

DISABLED VETERAN

- You must own your home and use it as your primary residence.
- You must complete a 2023 F-16. This form is a consent form for the release of disability and income information from the Department of Veterans Affairs.
- You must meet one of the following disability requirements:
 - * You must be rated totally and permanently disabled from a service-connected disability on or before 12/31/2023.
 - * You must have a service-connected disability which resulted in paraplegia or permanent paralysis of both legs and lower body resulting from traumatic injury or disease to the spinal cord or brain; or loss, or loss of use, of two or more limbs, or legal blindness.
 - * You must have a 100 percent total and permanent disability rating from being a prisoner of war.

\$175,000 Maximum market value on which tax relief is calculated

WIDOW(ER) OF DISABLED VETERAN

- You must own your home and use it as your primary residence.
- You must complete a 2023 F-16S. This form is a consent form for the release of disability and income information from the Department of Veterans Affairs.
- You must provide a copy of your spouse's death certificate and provide a form of personal ID.
- You must have been married to the veteran at the time of their death and not have remarried.
- The veteran must have met one of the disability requirements listed in the DISABLED VETERAN box.

\$175,000 Maximum market value on which tax relief is calculated

CITY OF RED BANK

City Hall, 3105 Dayton Blvd, 37415

Telephone (423) 877-1103

www.redbanktn.gov



APPLICATION FOR CITIZEN ADVISORY COMMITTEE

City government depends on its citizens for knowledge and insight. That is why the City of Red Bank urges its citizens to apply to serve as members on city committees (also referred to as committees and commissions). Committee members contribute greatly to the operation of sound, responsive government through their review and recommendations regarding issues that impact the operation of effective and responsive city government. The following questionnaire has been developed to assist the City Commission and the City Manager to assess interests, eligibility and qualifications of those applying for committee appointments. All residents are eligible and applications will remain on file for a year. For information on specific committees and their responsibilities, visit the city website and click on "Committees".

Questions to consider before applying for committee membership:

- *What is my motivation for applying for membership?*
- *Do I fully understand what this committee expects from me?*
- *Am I committed to the purpose, duties and responsibilities of the committee?*
- *Can I afford the demands on my time, resources and energy?*
- *Can I attend meetings regularly, making them a priority for the duration of my appointment?*
- *Am I willing to perform a reasonable amount of work outside of regularly scheduled meetings?*
- *Can I work effectively with members of the committee, city manager, staff and commissioner?*
- *Am I committed to serving even if the going gets rough and controversy arises?*
- *Am I willing to participate in necessary training, education and development activities to improve my effectiveness on the committee?*

APPLICANT INFORMATION

Applicant Name (please print):

Hilary Jane Evans

Home Address:

[REDACTED] Ashmore Avenue

City: Chattanooga State: TN Zip: 37415

Phone: (H) [REDACTED] Same E-mail: [REDACTED] gmail.com

Occupation: Insurance Producer Retired: ☐ Yes ☒ No

- a) For which committee are you applying? Festival Advisory Board & Non-Profit
Citizen's Advisory Board
- b) The committee members are required to attend regular meetings, missing no more than (3) consecutive meetings in a row during any calendar year and also staying current with the issues before the committee. Are you able to meet these requirements? ☒ Yes ☐ No
- c) Do you know of any circumstances or conflicts of interest that may cause you to abstain from voting on any action before the committee? ☐ Yes ☒ No If yes, please explain:

- d) Do you, your employer, your spouse, children or their employers, do business with the City of Red Bank?

☐ Yes ☒ No If yes, please explain:

- e) Do you have any employment or contractual relationship with the City of Red Bank that would create a continuing or frequently recurring conflict with regard to your participation on a committee? ☐ Yes ☒ No If yes, please explain:

- f) Please explain your reasons for wishing to serve on a particular committee:

I have five years of Commission
experience, including Planning & Zoning
Conservation, and Housing Authority,
in Ledyard CT. I'm looking to
use my skills here.

CITY OF RED BANK COMMITTEE APPLICATION

Page 3 of 3

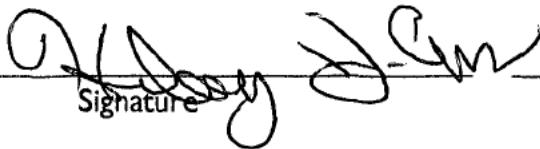
g) Please list three (3) references with address and phone #

Mike Francis [REDACTED]
Julie Woody [REDACTED]
Justin Perry [REDACTED]

h) Please provide a personal narrative, including education, experience, previous civic, community or other service involvement that would help the city make an informed decision regarding your committee application.

Conservation Commission Chair
Housing Authority Treasurer
P & Z Commissioner
Notary Public - CT, RI, & TN

Applicant Statement: I understand that I am applying to the City of Red Bank to volunteer for a committee appointment; that such application may require an interview prior to consideration for appointment; that if appointed, I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and to support the purpose and responsibilities of the committee; that I will be required to meet the attendance and training requirements for committee membership; and, that failure to do so or any other reason designated by law or City Charter may cause my removal from office. I agree to comply with all requirements of the committee for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

 Hilary J. Evers 9/1/2023
Signature Printed Name Date

Please return completed and signed application to:

Martin Granum, City Manager
CITY OF RED BANK 3105
Dayton Blvd
Red Bank, TN 37415
Telephone: (423) 877-1103
Website: www.redbanktn.gov



City of Red Bank

3105 Dayton Boulevard

Red Bank, TN 37415

423.877.1103

www.redbanktn.gov

Application for a Special Event Beer Permit

Date & Time of Event: 10/21/23 11am - 5pm

Permit expires 48 hours after the day/time of the event unless otherwise specified.

City of Red Bank use only:

Date Received: 10/10/2023

Date Approved: _____

Date Denied: _____

City Manager Approval: _____

Applicant/Owner(s):

Clever Alehouse (Jeff Schweitzer, Jason Bowers, Ryan Taylor)

Full name of Entity to whom permit is to be issued if approved:

Clever Alehouse, LLC

Address: (Street Address, City, State, Zip Code)

2122 Dayton Blvd Chattanooga TN 37415

Email:

jeff@thebetteralibi.com

Phone Number:

540-589-0379

Location of the event being held:

Red Bank City Park
3801 Redding Rd

Describe a strategy to:

1. Enforce a perimeter/boundary

Fencing and Signage to enforce a perimeter

2. Monitor Sales/Ensure no sales to Minors

ABC Certified Servers Checking IDs and ensuring no sales to minors

3. Vigilance for Intoxicated Persons

Using ABC training to ensure no sales to intoxicated persons as well as ensuring people are not overserved.

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Ruth Jeno
Commissioner

Ed LeCompte
Commissioner

Pete Phillips
Commissioner

Martin Granum
City Manager

Will beer be sold, served, or consumed on publicly owned (government) property?

Yes

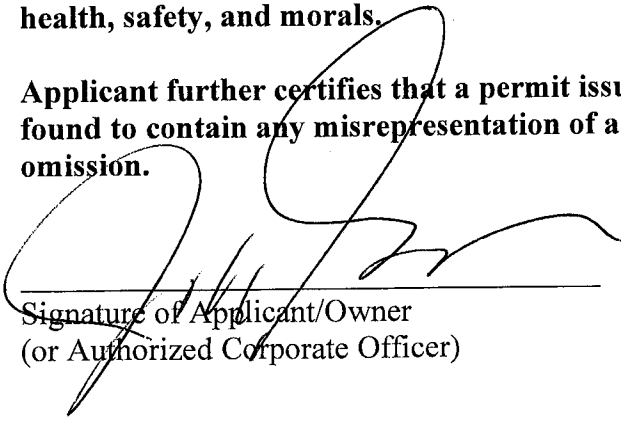
Has the owner or owners' organization had a beer permit revoked, suspended, or denied in the State of Tennessee at any time? Yes_ No X. If so, specify where, when, and why.

You are required to submit all the following items with your application:

1. Non-refundable application fee of \$100 (\$25 fee for a city-run event) for a one-day permit
2. One form of valid photo identification.
3. TBI background check (<https://www.tn.gov/tbi/divisions/cjis-division/background-checks.html>).
4. Letter/contract of land use for the real property where the event is to be held.
5. Valid beer license/permit (issued from Hamilton County, City of Chattanooga, Red Bank, etc) or proof of 501(c)3 status.
6. If the permit is issued, an acknowledgment that the permittee will abide by any directive of the Red Bank Police Department personnel.
7. Read and understand City of Red Bank, Tennessee **Ordinance 21-1202, Beer Ordinance**, provided with this application and also available on the City of Red Bank website at: <https://redbanktn.gov> and attest to the same by signing below:

I have received and reviewed a copy of the Red Bank Ordinances with respect to the sale or manufacture of beer. I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that neither a person having at least 5% ownership interest in the Applicant nor any person to be employed in the distribution or sale of beer in the Business establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past (10) years. The applicant is also aware that no permit shall issue, or any permit issued may be revoked if the business location causes traffic congestion, or interferes with schools, churches, or other places of public health, safety, and morals.

Applicant further certifies that a permit issued may be later revoked if this application is found to contain any misrepresentation of a material fact, including misrepresentation by omission.


Signature of Applicant/Owner
(or Authorized Corporate Officer)

10/6/23
Date

Hollie Berry
Mayor

Stefanie Dalton
Vice Mayor

Ruth Jeno
Commissioner

Ed LeCompte
Commissioner

Pete Phillips
Commissioner

Martin Granum
City Manager



City of Red Bank use only:

Date Received _____

Date Approved _____

Date Denied _____

**APPLICATION FOR A BEER PERMIT
STATE OF TENNESSEE
CITY OF RED BANK**

Application for (check one):

- ☐ ON-PREMISES PERMIT
☐ SPECIAL EVENTS PERMIT
☐ MANUFACTURER/RETAILER PERMIT
☐ **RETAILER'S SELF-SERVICE ENDORSEMENT**
☒ OFF-PREMISES PERMIT
☐ ON AND OFF-PREMISES PERMIT

Full Name of **Entity** to whom permit is to be issued, if approved:

Mapco Express, Inc. d/b/a Mapco #3683

Address of location for which license is requested:

314 Morrison Springs Road, Chattanooga, Tennessee 37415

I HEREBY MAKE AN APPLICATION FOR A PERMIT TO SELL, STORE,
MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES
AUTHORIZED TO BE SOLD, STORED, MANUFACTURED, OR DISTRIBUTED
UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED SECTION 57-5-101
ET SEQ. AND BASE MY APPLICATION UPON THE ANSWERS TO THE
FOLLOWING QUESTIONS:

1. Full name of applicant (owner): Mapco Express, Inc. d/b/a Mapco #3683

Person__ Firm__ Corporation ☒ Joint-Stock Co.__ LLC__ Association__

2. Address of Principal place of business of the applicant if a corporation, firm, or etc.

PO Box 1565 Lawrenceville, Georgia 30046

March 2023

3. Name, address, phone number, and e-mail address of the registered agent in the State of Tennessee:

United Corporate Services, Inc. -- 401 Commerce Street, Suite 710, Nashville, TN 37219

4. List the names, addresses, phone numbers, and e-mail addresses of all persons, firms, corporations, joint-stock companies, LLCs, or associations having at least a 5% ownership interest in the business {attach addition sheet(s), if needed}:

Marvin Kelly Hewatt

5. What is your present home address and phone number?

[REDACTED] Daytona Beach Shores, Florida 32118

6. Previous address(es) (within the last 10 years)?

NA

7. Date of birth: [REDACTED] Home telephone: [REDACTED]

Cell Phone: See home # E-Mail [REDACTED]

Date of Organization incorporation: April 10, 2001

Business Phone and email address of the applicant and person signing the application:

[REDACTED]

8. Under what name will this business operate?

Mapco #3683

9. Specify the identity, address, e-mail address, and phone number of the person to receive annual privilege tax notices and any other communication from the City.

Michael Bleimeyer, [REDACTED] Lawrenceville, Georgia 30046; [REDACTED]
[REDACTED]

10. Give the name, address, e-mail address, and phone number of the property owner, if other than the business owner:

Same as business owner

11. Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by Section 57-5-103(a)(4) within the same building? Yes ___ No X. If so, specify number _____. List the names of the restaurants or other businesses and describe their location {use additional sheet(s) if necessary}.

12. Give name, date of birth, home address, e-mail address, home phone number and cell phone number of any manager other than applicant.

Cole Beals, [REDACTED] Cleveland, Tennessee 37312
[REDACTED]

13. Has any person having at least 5% ownership interest, any of the managers listed in question 12, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? Yes ___ No X. If yes, give particulars of each charge, court, and date convicted.
Attach additional sheets if necessary.

14. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee at any time? Yes ___ No X. If so, specify where, when, and why.

15. Has the applicant, the owner, the owner's organization or any manager had a beer permit at any time?

Yes ___ No X If yes, when? _____ Where? _____

16. Give the name, relationship to applicant (if applicable) and address of any and all former beer permittee(s) at this location.

Current permittee is being acquired.

References: (Preferably local residents not related to applicant and not affiliated with the organization.)

	NAME	ADDRESS	PHONE
1.	Scott Moon	██████████ Loganville, GA 30052	██████████
2.	Jay Putnam	██████████ Atlanta, GA 30328	
3	Ben Smith	██████████ Atlanta, GA 30329	

I have received and reviewed a copy of the Red Bank Ordinance with respect to the sale or manufacture of beer. I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that, neither a person having at least a 5% ownership interest in the Applicant, nor any person to be employed in the distribution or sale of beer in the Business establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past ten (10) years. Applicant is also aware that no permit shall issue or any permit issued may be revoked if the business location causes traffic congestion, or interferes with schools, churches or other places of public health, safety, and morals.

Applicant further certifies that a permit issued may be later revoked if this application is found to contain any misrepresentation of a material fact, including misrepresentation by omission.

[Signature]
Signature of Applicant/Owner
(or Authorized Corporate Officer)

10-10-23
Date

Sworn to and subscribed before me this 10 day of Oct, 2023.

[Signature]
Notary Public

My Commission Expires: 6/5/27



NOTICE:

For on-premises, off-premises, on and off premises and manufacturers or distributors, a non-refundable \$250.00 fee must accompany this application. No application is filed or received if not accompanied by the \$250.00 fee. If the application is approved, you are required to provide documentation of sales tax registration to the city within ten (10) days of approval. Any applicant making false statements in this application shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years. A privilege tax of \$100.00 is imposed on the business of selling, distributing, storing, or manufacturing beer in this state effective January 1, 1994 and each successive January 1st. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rate portion of this annual tax when the permit is issued.

For Special Events Permit and Brown Bagging Permit a non-refundable \$100.00 fee must accompany this application. An annual privilege tax of \$50.00 is imposed on brown-bagging permit holders.

INSTRUCTION SHEET

Permits shall be issued to the owner of the business, whether a person, firm, corporation, joint-stock company, LLC, or association.

A permit is only for a single location and, unless specifically restrictive, is valid for all decks, patios, and other outdoor serving areas that are contiguous to the exterior of the building, premises in which the business is located, and which exist at the date of the issuance of the permit

Where a permit holder operates two or more restaurants or other businesses within the same building, the owner may, in his or her or its discretion, operate some or all of such businesses under the same permit, provided the permit holder shall have applied for same and the permit was at that time issued for multiples locations in the same building.

A permit holder must return a permit to the City of Red Bank within fifteen (15) days of termination of the business, change in ownership, relocation of the business or change of the business name. A change in ownership occurs for a corporate owner when at least fifty percent (50%) of the stock of the corporation or other indicia of entity ownership is transferred to a new owner.

FOR CITY USE ONLY:

MAP NO. _____

PARCEL NO. _____

CITY OF RED BANK
3105 Dayton Blvd., Red Bank TN 37415

AUTHORIZATION TO RELEASE RECORDS

TO: The City of Red Bank

THIS FORM OR ANY COPY THEREOF, AUTHORIZES MY RELEASE TO THE CITY OF RED BANK WITH ALL INFORMATION REGARDING MY ARREST (CRIMINAL RECORD) IN ANY STATE, ALONG WITH THE RIGHT TO RECEIVE FULL AND COMPLETE INFORMATION PERTAINING THERETO, INCLUDING COPIES OF ALL SUCH RECORDS.

Last Name First Name M.I.
Hewatt Marvin K
Maiden Name (any other name used) if applicable _____

Current Address:

Street# Street Name
Daytona Beach Shores FL 32118
City State Zip

Previous Address:

NA – same address for over 10 years

Street# Street Name

City State Zip
 Caucasian/Male
Date of Birth Race/Sex SS#

Signature [Signature] Date 10-10-23

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE 10 DAY OF Oct, 2023.

NOTARY PUBLIC: Julia Camp

MY COMMISSION EXPIRES: 6/5/27



March 2023

City of Red Bank
3117 Dayton Blvd.
Red Bank, TN 37415

Dear Scott Moon
(print name)

The City of Red Bank has received an application for a beer permit from or with respect to:

Business Name and Address Mapco Express, Inc. 314 Morrison Springs Road, Chattanooga, Tennessee 37415

Applicant/ Manager Name Marvin Hewatt

who gave your name as a reference. Please fill out the questionnaire below and return it to Red Bank Police Department within five (5) days. Thank you.

ANSWER YES OR NO:

1. Is the applicant/manager reliable? Yes
2. Do you have any knowledge of applicant/manger having a police record? No
3. Is applicant/manager liked in the community? Yes
4. Does applicant/manager have any traits that would be detrimental if he or she sold beer? No
5. Does applicant/manager possess good moral standards? Yes
6. Do you recommend this applicant /manager be issued a beer permit? Yes

SIGNATURE:

Scott Moon

ADDRESS:

[REDACTED] Loganville GA 30052

TELEPHONE:

[REDACTED]

DATE: 10.10.2023

March 2023

City of Red Bank
3117 Dayton Blvd.
Red Bank, TN 37415

Dear Jay Putnam
(print name)

The City of Red Bank has received an application for a beer permit from or with respect to:

Business Name and Address Mapco Express, Inc. 314 Morrison Springs Road, Chattanooga, Tennessee 37415

Applicant/ Manager Name Marvin Hewatt

who gave your name as a reference. Please fill out the questionnaire below and return it to Red Bank Police Department within five (5) days. Thank you.

ANSWER YES OR NO:

1. Is the applicant/manager reliable? Yes
2. Do you have any knowledge of applicant/manager having a police record? No
3. Is applicant/manager liked in the community? Yes
4. Does applicant/manager have any traits that would be detrimental if he or she sold beer? No
5. Does applicant/manager possess good moral standards? Yes
6. Do you recommend this applicant /manager be issued a beer permit? Yes

SIGNATURE: 

ADDRESS:  Atlanta, GA 30328

TELEPHONE: 

DATE: 10.10.23

March 2023

City of Red Bank
3117 Dayton Blvd.
Red Bank, TN 37415

Dear Ben Smith
(print name)

The City of Red Bank has received an application for a beer permit from or with respect to:

Business Name and Address Mapco Express, Inc. 314 Morrison Springs Road, Chattanooga, Tennessee 37415

Applicant/ Manager Name Marvin Hewatt

who gave your name as a reference. Please fill out the questionnaire below and return it to Red Bank Police Department within five (5) days. Thank you.

ANSWER YES OR NO:

1. Is the applicant/manager reliable? Yes
2. Do you have any knowledge of applicant/manager having a police record? No
3. Is applicant/manager liked in the community? Yes
4. Does applicant/manager have any traits that would be detrimental if he or she sold beer? No
5. Does applicant/manager possess good moral standards? Yes
6. Do you recommend this applicant /manager be issued a beer permit? Yes

SIGNATURE: 

ADDRESS:  Atlanta GA 30329

TELEPHONE: 

DATE: 10.10.23

March 2023

Chief of Police:

Recommended: _____ Not Recommended: _____

I Certify that the distance requirements have
been checked and met:

Chief of Police Signature

_____ Date

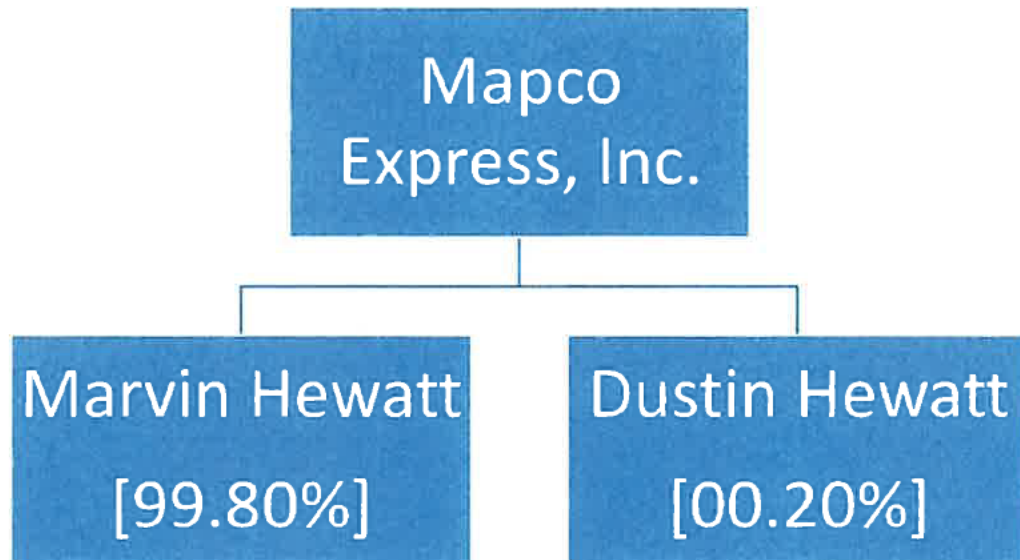
Comments/Basis for Recommendation:

Beer Board Hearing Date _____

Date Applicant Notified _____

Applicant Notified By _____

Organizational Chart Post-Closing





STATE OF TENNESSEE
DEPARTMENT OF REVENUE

Certificate of Registration

May 22, 2019

TAX DEPT
MAPCO EXPRESS, INC.
801 CRESCENT CENTRE DR STE 300
FRANKLIN TN 37067-7223

Letter ID: L1371777280
Account ID: 1000216200-SLC
Account Type: Sales and Use Tax

The above named taxpayer has filed an application for sales and use tax registration for the place of business at the below referenced location address. The Tennessee Department of Revenue issued this Certificate of Registration in accordance with Tenn. Code Ann. §§ 67-6-601 and 67-6-602. The Certificate of Registration must be publicly displayed at the location address for which it is issued. The tax account number and location number on this certificate are used by the Department to identify your account and must be shown on all correspondence and reports. The certificate is not assignable and is valid only for the above referenced taxpayer and for transactions of business for this registration. **In accordance with Tenn Code Ann. § 67-6-607, it is a Class C misdemeanor for any person to misuse a Certificate of Registration for the purpose of obtaining taxable property without the payment of sales or use tax when it is due. Such wrongful use is grounds for the Commissioner to revoke the taxpayer's Certificate of Registration.**

Tax Returns

All sales and use tax returns must be filed and associated tax payments made electronically to the Department. Taxpayers may do this at <https://tntap.tn.gov/eservices/>. Taxpayers should file the sales and use tax return according to their filing frequency on the 20th day of the month following the reporting period. If your business opens after the 20th of the month, you may report sales made during the remaining days of the month with the next reporting period. In order to avoid penalty and interest charges, all returns must be filed and all associated tax payments must be made on or before the due date for the reporting period. Taxpayers should always file a return for their business, even if they do not make any sales during a reporting period.

Detach here and display in public area



Tennessee Department of Revenue
Certificate of Registration
Sales and Use Tax

MAPCO EXPRESS, INC. #3683
314 MORRISON SPRINGS RD
CHATTANOOGA TN 37415-2009

Effective Date: May 1, 2019
Account No.: 1000216200-SLC
Location No.: 0104946801
Filing Status: Monthly

David Gerregano
Commissioner of Revenue