# *City of Red Bank*

*John Roberts*
*Mayor*

*Randall G. Smith*
*City Manager*

**COMMISSIONERS AGENDA WORK SESSION**
**RED BANK CITY HALL**
Minutes
February 2, 2016
12:00 p.m.

The Board of Commissioners met in a public and advertised Agenda Work Session on February 2, 2016 at 12:00 p.m. The purpose of the meeting was to receive information on upcoming business items. Those in attendance were Mayor Roberts, Vice Mayor Eddie Pierce and Commissioners Rick Causer, Ed LeCompte and Terry Pope. Also present were City Manager Randall Smith, Police Chief Tim Christol, Fire Chief Mark Mathews, Public Works Director Tim Thornbury, Finance Director John Alexander, and City Recorder Ruth Rohen. There were no citizens in attendance.

1. Commissioner Rick Causer advised that he is resigning his position as the City's representative to the WWTA. Mayor Roberts advised that he was aware of this and contacted former mayor Howard Cotter who advised that he is willing to serve in this capacity. Mayor Roberts requested that a resolution be added to the agenda tonight for the appointment.

2. There is a Public Hearing and a resolution on the agenda tonight in regard to closing the railroad grade crossing on Kildare Street.

3. Mayor Roberts advised that there is a resolution on the agenda tonight to apply for a CDBG grant for sewer rehabilitation. Commissioner Causer advised that WWTA has approved the required matching funds.

4. Mayor Roberts advised that there is a resolution on the agenda tonight to approve the purchase of emergency equipment for two police vehicles.

5. City Manager Smith advised that there is a resolution to amend the contract with Total Resource in regard to leaf pick-up on the agenda tonight. He explained that the total funding including this amendment is budgeted and available in this year's budget.

6. City Manager Smith explained that due to some restructuring in the police department it is necessary to adopt new bank signature forms for the drug fund confidential fund bank account. Chief Christol explained the procedures that are in place for use of the drug fund and advised that dual signatures are necessary for all transactions.

7. Mayor Roberts explained that there is an ordinance on the agenda tonight to amend the FY 2016 budget to appropriate funding for an in-store credit at GT Distributors. He explained that the credit stems from the trade of city surplus weapons that was approved at a previous commission meeting.

8. Mayor Roberts advised that a draft ordinance has been presented regulating to extended stay hotels within the city. He requested that all commissioners review the document and contact the City Manager with any questions or concerns. Item will be placed on the February 16th Agenda Work Session for further discussion.

9. Resolution on the agenda tonight in regard to the acceptance of real property that will be donated to the City by Tennessee River Gorge Trust. City Manager Smith advised that this property is located on Stringer's Ridge and that there are some stipulations attached to the acceptance.

10. City Manager Smith advised that all work has been stopped on the swimming pool renovation. He explained that there is certain paperwork required in the agreement that Kennedy Pools has not provided to the City.

11. Mayor Roberts advised that the Commission will conduct the annual performance review for the City Manager at the first agenda work session in March.

The meeting was adjourned at 12:41 p.m.

Mayor

City Recorder