

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

June 6, 2023

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on June 6, 2023, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss the proposed FY 23-24 budget. Those in attendance were Vice Mayor Stefanie Dalton, Commissioner Jamie Fairbanks-Harvey, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Mayor Berry was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Finance Director John Alexander, Police Captain John Wright, Deputy Fire Chief Eddie Iles, Fire Chief Brent Sylar, Public Works Director Greg Tate, Deputy Director of Public Works Leslie Johnson, Assistant City Recorder Summer Sheldon, and those listed on Exhibit A.

I. First Reading of the Proposed Budget Ord No. 23-1236 for FY24 (Finance Director Alexander)

Vice Mayor Dalton read the intent of the Ordinance, i.e., to approve the proposed FY24 budget. Finance Director Alexander briefed the Commission on the proposed budget and a proposed tax increase of \$0.57 for an effective tax rate of \$1.67, with total revenues and expenditures equaling \$9,773,647.00. Some significant and involved discussion.

II. Budget Amendments for FY 2023 Operating Budget Ord No. 23-1237 (Finance Director John Alexander)

Finance Director Alexander read the intent of the Ordinance, i.e., to amend the FY23 budget. Some discussion.

III. Property Tax Relief Program (Deputy CR Summer Sheldon)

Assistant City Recorder Sheldon advised the Commission on the State of TN Tax Relief Program. The program is administered through Hamilton County and will be available for application later this year.

IV. Adopt Juneteenth as a paid holiday Res No. 23-1578 (CR Perry)

City Recorder Perry advised the Commission that the administration of the City of Red Bank recommends following the guidance of the State of Tennessee and adopt June 19 as a recognized annual holiday every year. Some discussion.

V. Appoint to Board of Floodplain Review Res No. 23-1575 (PWD Tate)

Vice Mayor Dalton read the intent of the Resolution, i.e., to re-appoint Sonja Millard and William Cannon to the Red Bank Board of Floodplain Review. Both have served in the past and wish to serve another term. No discussion.

VI. Grant application to the TN Department of Intellectual and Developmental Disabilities (DIDD) to provide inclusive parks, playgrounds and other facilities Res No. 23-1580. (Leslie Johnson)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize an application to the TN Department of Intellectual and Developmental Disabilities (DIDD) to provide inclusive parks, playgrounds, and other facilities. This grant is for an amount of up to \$500,000.00

with no matching requirement. Some discussion.

VII. Update on Swope and Hixson Acquisition - Due Diligence Process (DPWD Leslie Johnson)

Deputy Public Works Director Johnson updated the Commission on the due diligence process relative to a possible purchase of the Swope and Hixson properties as discussed at previous meetings. The environmental assessments should be completed soon. Both owners have stated their respective sale prices and the next step will be to draft a formal purchase agreement, pending the environmental results. Some discussion.

VIII. Apply for Bullet Proof Vest Grant Res No. 23-1576 (Police Chief Seymour)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize application to the Bulletproof Vest Grant. Chief Seymour advised that the Police Department is in need of sixteen (16) new vests to replace expired or expiring vests currently in use. The grant has a two (2) year cycle and is a 50% reimbursement.

IX. Approve Bid to Trucker's Lighthouse, Inc., for the purchase and installation of emergency equipment Res No. 23-1579 (Chief Dan Seymour)

Vice Mayor Dalton read the intent of the Resolution, i.e., to authorize the purchase and installation of emergency equipment from Trucker's Lighthouse in the amount of \$39,292.00 for four (4) new police vehicles. Chief Seymour advised that the funds for this purchase were budgeted in the FY23 Operating Budget. Some discussion.

X. Any other business to discuss

None.

Meeting adjourned at 5:32 p.m.

Vice Mayor Stefanie Dalton (Date)

City Recorder Tracey Perry (Date)