

City of Red Bank

COMMISSIONERS AGENDA WORK SESSION

Minutes

May 16, 2023

5:00 PM

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on May 16, 2023, at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time, and location of the meeting were advertised in the Chattanooga Times Free Press, on the City's Facebook page, and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Pete Phillips, and Commissioner Hayes Wilkinson. Commissioner Jamie Fairbanks-Harvey was absent. Also present were City Manager Martin Granum, City Attorney Arnold Stulce, Jr., Finance Director John Alexander, Police Captain John Wright, Deputy Fire Chief Eddie Iles, Fire Chief Brent Sylar, Public Works Director Greg Tate, Deputy Director of Public Works Leslie Johnson, and City Recorder Tracey Perry.

I. Introduction of new employees - Jeffrey Grabe, Parks and Recreation Manager and Michael Pham, Community Development Planner (DPWD Johnson)

Deputy Public Works Director Johnson was present to introduce our newest employees - Jeffrey Grabe, the Parks & Recreation Manager, and Michael Pham, the Community Development Planner.

II. Steep Slope - Discussion Only (DPWD Johnson)

Deputy Public Works Director Johnson presented the Commission with a red-lined draft of the Steep Slope Ordinance to inform the Commissioners of the status of the work that she and City Attorney Stulce have completed.

III. Budget Q & A (FD Alexander)

Finance Director Alexander and City Manager Granum advised the Commission on documents included in the agenda packet from each of the Department Heads explaining specific requests in the FY24 budget estimate.

IV. Creating a procedure for adding items to the agenda - 2nd Discussion (City Recorder Perry)

City Recorder Perry provided each of the Commissioners with a rough draft of the proposed policy regarding adding items to the agenda. Much discussion. A resolution to adopt this policy will be presented at the next regularly scheduled Commission Meeting.

V. Red Bank Holiday Discussion (CM Granum)

City Manager Granum made a presentation to the Commission regarding a staff recommendation to add Juneteenth to the paid holiday list for City of Red Bank employees. An ordinance to adopt this addition will be presented at the next regularly scheduled Commission meeting.

VI. Purchase of Jet Vac Truck Res No. 23-1571 (DPWD Johnson)

Deputy Public Works Director Johnson read the intent of the resolution, i.e., to authorize the purchase of a Jet Vac Truck from Municipal Equipment for the Storm Water Utility in the amount of \$470,168.13, via Sourcewell. Seventy-five percent (75%), approximately

Hollie Berry
Mayor

Martin Granum
City Manager

\$352,626.10 of the cost will be funded by the ARPA Grant and the Tennessee Department of Environment and Conservation (TDEC) Water Infrastructure Grant, and the remaining twenty-five percent (25%), approximately \$117,542.03, will be funded from the Storm Water Utility Fund.

VII. Public Works Appreciation Week Res No. 23-1572 (PWD Tate)

Public Works Director Tate read the intent of the resolution, i.e., to proclaim May 21-27, 2023 as Public Works Week.

VIII. Update to TDOT Contract Budget - Resurfacing Project - added funds from State Street Aid Res No. 23-1573 (PWD Tate)

Public Works Director Tate read the intent of the resolution, i.e., to authorize an increase in funding of \$125,000.00 for the repaving project from Browntown Road to Gadd Road, TDOT project no. #130155.00. This funding will come from the State Street Aid Fund.

IX. Add members to the Red Bank Cemetery Citizens' Advisory Board - Jamie Nelson and Samantha Doss-Watson - Res No. 23-1574 (City Recorder Perry)

City Recorder Perry read the intent of the resolution, i.e., to add two (2) new members, Jamie Nelson and Samantha Doss-Watson, to the Red Bank Cemetery Citizens' Advisory Board, bringing the total membership to eight (8) of ten (10).

X. CARTA update (CR Perry)

City Recorder Perry presented the Commission with photographs of the new advertising for Paratransit Services on four (4) of CARTA's vans.

XI. Any other business to discuss

NONE

Mayor Hollie Berry (Date)

City Recorder Tracey Perry (Date)